

WENDEE M. CUTLER



PROFESSIONAL EXPERIENCE

BJH Foundation for Senior Services, Greensboro, NC

Executive Director, August 2005 – Present

The HR Group, Inc., Greensboro, NC

Chief Financial Officer, October 2012 – December 2015

Continental Airlines, Greensboro, NC

Administrative Assistant, Material Services, 1995 – 1999

Administrative Assistant, Aircraft Maintenance, 1994

CSA and all ramp services, ASA, ticketing, 1993

Choice Rewards, Greensboro, NC

Owner, Business Incentive and Recognition products, 1993 – 1999

Drug Emporium, Greensboro, NC

District Supervisor, Cosmetics Department, 1992

Nora Fenton, Inc., Elizabeth, NJ,

Sales representative of decorative accessories, 1991

Harrison Import & Export, Greensboro, NC

Sales representative of decorative accessories, 1989 – 1991

San Mateo Time, San Mateo, CA

Payroll Clerk for 300 employees of a suburban San Francisco daily newspaper, 1988 – 1989

Cutler Communications, San Francisco, CA

Vice President and Controller, Marketing Communications company, 1982 – 1987

Firestone Tire and Rubber Company, Hayward, CA

Sales Administrator for San Francisco Market, 1984 – 1986

Mark Morris Tires, San Francisco, CA

Assistant Controller, Retail tire and automotive repair chain. 1981 – 1984

EDUCATION

San Francisco State University, San Francisco, CA

Bachelor of Science, Business Administration – Finance, 1980

Greensboro City Academy, Greensboro, NC

Graduate, 2016

Greensboro Police Citizens Academy, Greensboro, NC

Graduate, 2014

EDUCATION (CONTINUED)

Guilford Nonprofit Consortium, Greensboro, NC
Executive Director Academy, 2012 - 2013

Guilford Nonprofit Consortium, Greensboro, NC
Nonprofit Management Institute - 2012

Covey Leadership Center, Inc.
The Seven Habits of Highly Effective People, 1997

Dale Carnegie Training
Effective Speaking and Human Relations 1987

VOLUNTEER EXPERIENCE

Guilford Nonprofit Consortium, Greensboro, NC
Annual Summit on Aging

Temple Emanuel, Greensboro, NC
Currently, Temple Emanuel Jewish Festival in addition to other events throughout the year
Past President, Sisterhood
Past Board Member
Past Treasurer – Temple Emanuel Preschool

Hadassah, Greensboro, NC
Past Treasurer

Claxton Elementary School PTA, Greensboro, NC
Past Treasurer

Additional information and references available upon request.