

STATE OF NORTH CAROLINA

SUBLEASE AGREEMENT

COUNTY OF GUILFORD GUILFORD

THIS SUBLEASE AGREEMENT (“Sublease”), made and entered into, effective July 1, 2025, by and between the **City of Greensboro**, a North Carolina municipal corporation, hereinafter referred to as “City”; and **Guilford County**, hereinafter referred to as “County”.

W I T N E S S E T H:

THAT WHEREAS, the SN Properties Funding V-Henderson, LLC (“Landlord”) leased to City that certain real property and building located at 2301 W. Meadowview Rd. Greensboro, North Carolina (the “Premises”) by lease agreement beginning **July 1, 2015** (the “Lease”), a copy of which Lease is attached hereto and incorporated herein as **Exhibit A**; that Landlord and City extended the lease term for the Premises by 120 months from **July 1, 2025 through June 30, 2035** via a First Addendum to Lease, a copy of which is attached hereto and incorporated herein as **Exhibit B** (Exhibits A and B hereinafter referred to together as the “Lease”); and copy of Landlord and City’s Consent to Sublease to County is attached hereto and incorporated herein as **Exhibit C**; and

WHEREAS, City has agreed to sublease to County a portion of the Premises containing approximately **8,219** square feet of office space as described within this Sublease in accordance with the terms and conditions hereinafter set forth; and

WHEREAS, with respect to the sections of the Lease referenced herein, Tenant shall be deemed to be the “County” thereunder and Sublessor shall be deemed to be the “City” thereunder; and

WHEREAS, pursuant to N.C.G.S. §160A-274, City and County may, upon such terms and conditions as they deem wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property; and

WHEREAS, the Guilford County Board of Commissioners has appropriated the sum of \$121,230.25 for the fiscal year ending June 30, 2026, to support the sublease and the sum of \$23,600.04 for the fiscal year ending June 30, 2026 to support expenses for security services. Said sum being derived from general funds, appropriated specifically for this purpose in accordance with the requirements of §153A-13; and

WHEREAS, it is desirable and necessary to enter into this Agreement in order to set forth the terms and conditions for receiving said funds from the County; and

WHEREAS, the parties hereto have mutually agreed to the terms of this Sublease as hereinafter set out.

NOW, THEREFORE, in consideration of the Subleased Premises, as described below, and the promises and covenants contained in the terms and conditions hereinafter set forth, City does

hereby rent, sublease and demise unto County for and during the term and under the terms and conditions hereinafter set forth, those premises, with all rights, privileges and appurtenances thereto belonging, lying and being in the Guilford County, North Carolina, and more particularly described as follows:

BEING approximately **8,219** net square feet of office space located at 2301 W. Meadowview Rd. Greensboro, Guilford County, North Carolina as shown on **Exhibit D**.

THE TERMS AND CONDITIONS OF THIS SUBLEASE ARE AS FOLLOWS:

1. **Term**. TO HAVE AND TO HOLD the Subleased Premises for a period of **ten (10) years**, commencing on **July 1, 2025** (the “Commencement Date”), and terminating on **June 30, 2035** (the “Renewal Term”).
2. **Termination**. Notwithstanding anything to the contrary herein, either Party may terminate the Agreement by providing sixty (60) days prior written notice to the other Party.
3. **Rent**. During the Term, County shall pay to City annual rent of **\$121,230.25** (not including the cost for Security Services described below) for the Subleased Premises in equal monthly installments of **\$10,102.52**. Said rental to be payable within fifteen (15) days from receipt of invoice.
4. **Security Services**. The City shall be responsible for procuring and contracting with a qualified third-party provider (“Contractor”) for the provision of Security Services, which shall include at least one (1) full-time armed security guard, at the Premises (“the Security Contract”). Subject to Paragraph 10.b., upon execution of the City’s agreement with Contractor, the County agrees to equally share the Costs of the Security Services with the City. For informational purposes, the County and City’s estimated expenses under this agreement are approximately **\$1,966.67** per month each.
 - a. The County shall make monthly payments to the City for its respective share of the Costs within thirty (30) days after receipt of a correct invoice detailing the costs incurred.
 - b. In the event of any unforeseen circumstances, or changes that result in adjustments to the total cost of security services, the Parties shall promptly meet and negotiate in good faith to determine any necessary adjustments to their respective cost-sharing obligations.

County agrees to pay the aforesaid rent and Security Services costs to City at the address to which notices to City are to be delivered as set forth herein, or, to such other address as City may designate by a notice in writing at least fifteen (15) days prior to the due date.

5. City shall furnish to County, during the Term, under the terms of this Sublease, as part of the rental consideration, the following: Adequate heating facilities and air conditioning facilities satisfactory to County; adequate fire extinguishers; necessary lighting (fluorescent) fixtures with bulbs, tubes, starters, and replacements; necessary sockets and wall plugs; hot and cold water and refrigerated drinking water facilities; adequate toilet facilities, (one for males and one for females) as approved by designated representative of County which must meet requirements of the State of North Carolina for the handicapped; carpeting in designated areas; adequate outside trash containers including provision for the handling of recyclable items such as aluminum cans, cardboard and paper and pest control measures (all pesticides must be applied by a licensed technician). Security Services as further described in paragraphs 4, 10-12. Janitorial services satisfactory to County for daily cleaning of all office space, furniture, and equipment. City shall also furnish all utilities including electricity, water, sewer, gas or heating oil (if applicable), heating, air conditioning, lighting and electrical current necessary for such other machines and electrical devices used by County for the proper operation for the County's office; provided however, telephone utilities and internet services are not included. Maintenance of lawns, landscaping, sidewalks, paved areas (this includes snow and debris removal) and disposal of trash. City shall provide on Premises parking facilities. City will pay all fire and safety inspections fees and storm water fees, if applicable. The number of keys to be provided to County for each lockset shall be reasonably determined by County prior to occupancy, at no cost to County. The Subleased Premises shall be generally accessible to persons with disabilities. This shall include access into the Subleased Premises from the parking areas (where applicable), access into the Subleased Premises via any common areas of the building and access to a restroom suitable for use by disabled persons.
6. **Appropriation.** This Agreement is subject to annual appropriation of funds by the Guilford County Board of County Commissioners or other funding source, pursuant to N.C.G.S. 153A-13 and 159-13(b)(15).
7. **Maintenance / Repairs / Inspection.** During the Term, City shall keep the Subleased Premises in good repair and leasable condition, to the end that all facilities are kept in an operative condition. Maintenance shall include, but is not limited to, furnishing and replacing electrical light fixture ballasts, air conditioning and ventilating equipment filter pads, if applicable, and broken glass. In case City shall fail, refuse, or neglect to correct said condition within five (5) days of receipt of notice in writing from County with regard to a specified condition, or in the event of an emergency constituting a hazard to the health or safety of County's employees, property, or invitees, it shall then be lawful for County, in addition to any other remedy County may have, to make such repair at its own cost and to deduct the amount thereof from the rent that may then be or thereafter become due hereunder.
8. **Condition of Subleased Premises.** At the Commencement Date City shall have the Subleased Premises in a condition satisfactory to County, including repairs, painting, partitioning, remodeling, plumbing and electrical wiring suitable for the purposes for which the Subleased Premises will be used by County.

9. **Alterations, Changes and Improvements.** County shall have the right during the Term, with the City's prior consent, to make alterations, attach fixtures and erect additions, structures or signs (collectively, "County Improvements") in or upon the Subleased Premises. City accepts no responsibility for the placement, repair, maintenance or removal of any County Improvements. Any County Improvements shall be the property of County and shall be removed from the Subleased Premises by County, at its sole cost and expense, prior to the expiration or earlier termination of this Sublease. County shall repair at its own cost and expense any damage or injury to the Subleased Premises caused by its removal of any County Improvements. Upon the expiration or earlier termination of this Sublease, City may agree in writing upon request of County to accept all or part of the County Improvements, in which event any such County Improvements remaining in or upon the Subleased Premises shall become the property of City.

10. **Security Services.**

- a. Security Services shall mean the services contracted by the City for the purpose of providing security and protection, which shall include at least one (1) full-time armed security guard, at the Premises. Costs shall mean the contracted expenses associated with providing Security Services at the Premises. The security costs shall be shared between the City and County per the terms included in this Sublease.
- b. County shall have the right to review and approve the Security Contract, including but not limited to its cost provisions, which approval must be in writing and shall not be unreasonably withheld. At a minimum, City shall require the following of a Contractor:
 - i. Contractor must maintain a valid license issued by the North Carolina Private Protective Services Board ("PPSB") pursuant to N.C. Gen. Stat. Chapter 74C;
 - ii. Armed guards must hold a current firearm registration permit issued by the PPSB under G.S. 74C-13. Armed guards must complete PPSB-mandated firearms training and qualification, conducted by a certified trainer, before carrying a firearm on duty. Armed guards must comply with continuing education and requalification requirements established by the PPSB;
 - iii. Contractor shall ensure that all personnel assigned under this Sublease remain in full compliance with Chapter 74C and all PPSB rules; and
 - iv. Minimum responsibilities include:
 1. Monitoring entrances and exits;
 2. Patrols of interior common areas and exterior premises;
 3. Responding to and reporting incidents;
 4. Coordinating with law enforcement as required; and
 5. Supporting emergency response procedures established by City and County.
- c. County may, at its own expense, request additional security measures for its subleased portion of the Premises, provided that such additional measures are compatible with building systems.

11. **Security Liability.**

- a. The City shall handle all claims arising out of the performance of the Security Services in accordance with the terms of the Security Contract.
- b. The County shall not be responsible for any liabilities arising out of the performance of the Security Services, including but not limited to claims for personal injury, property damage, or other losses caused by the Contractor's actions or omissions.
- c. Except with respect to their respective contractual obligations to each other under this Sublease, City and County reserve all defenses and immunities, including governmental immunity, which might apply to claims against either of them or their officers, agents, and employees, resulting in whole or in part from security provided or not provided at the Premises.

12. **Security Services Termination.**

- a. This Sublease, as it pertains to Security Services only, shall continue in effect until terminated by either Party upon thirty (30) days' written notice to the other Party.
- b. Security Services shall automatically terminate in the event the City's Lease, or County's Sublease expires or terminates.
- c. Security Services shall automatically terminate in the event the Security Contract expires or is terminated without a new Security Contract immediately replacing it.
- d. Either Party may terminate Security Services immediately upon written notice to the other Party in the event of a material breach of any Security Services provision by the other party, unless such breach is cured ten (10) days after receipt of written notice of the breach.
- e. Upon the date of termination (or upon evacuation from the premises as described below), County shall no longer be responsible for shared Costs of Security Services. County shall pay its share of Costs for Services provided as of the date of termination (or as of the date of its evacuation from the Premises in the event County's Sublease expires or terminates prior to the Security Contract) within thirty (30) days after receipt of a correct invoice detailing the Costs incurred; similarly, amounts paid in advance by County, if any, for Costs of services provided after the date of termination will be promptly refunded to County by the City within thirty (30) days of the date of termination of Security Services.

13. **Tenant's Property Insurance.** Tenant shall at its own expense maintain in full force and effect on all of its inventory, furnishings, fixtures, equipment, and any alterations made by or at the request of Tenant in the Premises, a policy or policies of "all risk," "special causes of loss," and fire and extended coverage insurance, with vandalism and malicious mischief endorsements, to the extent of full replacement cost, and providing that deductible amounts under such policy or policies of insurance shall be used for the repair or replacement of the inventory, furnishings, fixtures, equipment, and alterations so insured. Landlord will not carry insurance on Tenant's inventory, furnishings, fixtures, equipment, alterations, possessions or other personal property, nor on any leasehold improvements made by Tenant. Tenant's Insurance Obligations may be satisfied by an adequate program of self-insurance.

14.

Policy Information. Tenant shall furnish Landlord with evidence of insurance

evidencing all required coverage.

Tenant's Right to Self-Insure. For so long as Tenant is GUILFORD COUNTY, Tenant shall have the right to self-insure any insurance obligations under this Lease. The foregoing right to self-insure shall not apply to Tenant's successors, assigns, subtenants, licensees, contractors, or any other party. To the extent Tenant elects to self-insure, Tenant shall at all times maintain its insurance obligations hereunder as if Tenant maintained insurance with a commercial insurer including any additional insureds, primary liability, waivers of rights of recovery and extensions of coverage. A copy of the County's Self Retention Statement is attached hereto as EXHIBIT E and incorporated herein by reference.

Insurance by Landlord. Landlord shall at all times during the Term of this Lease insure the Premises against risk of physical loss under standard fire and extended coverage policies of insurance in such amounts and with such coverages as Landlord reasonably determines. Landlord may maintain other insurance policies in such amounts and with such coverages as Landlord reasonably determines from time to time.

Waiver of Subrogation. City and County and all parties claiming by, through or under them hereby mutually release and discharge each other, and the officers, employees, agents, representatives, customers and business visitors of City or County from all claims, losses and liabilities arising from or caused by any injury to persons or property covered by third party insurance, even if caused by the fault or negligence of a released party, but only: (i) in the actual amount and to the extent that insurance proceeds are received by the agreed party from third party insurers, (ii) if this provision does not void or render invalid any insurance coverage or policy, (iii) if consent to this waiver of subrogation by a third party insurer is given after a request has been made therefore (if required under the terms of such policy in order not to void same) and/or an endorsement to the policy is obtained (if an endorsement can be obtained at no additional cost), and (iv) applying, in the case of County, to any amounts in excess of the amount for which County may self-insure. County's Insurance Obligations may be satisfied by an adequate program of self-insurance.

15. **Casualty.** If the Subleased Premises is destroyed by fire or other casualty, without fault of County, this Sublease shall immediately terminate, and the rent shall be apportioned to the time of the damage. In case of partial destruction or damage by fire or other casualty without fault of County, so as to render the Subleased Premises untenable in whole or in part, there shall be an apportionment of the rent until the damage has been repaired. During such period of repair, County shall have the right to obtain similar office space at the expense of County or County may terminate this Sublease by giving fifteen (15) days written notice to City.
16. **Liability.** County shall be liable to City for any loss or damages suffered by City which are a direct result of the failure of County to perform an act required by this Sublease,
17. **Surrender of Subleased Premises.** Upon termination of this Sublease, County will peaceably surrender the Subleased Premises in as good order and condition as when received, the alteration of the Subleased Premises pursuant to Paragraph 7, reasonable use and wear and damage by fire, war, riots, insurrection, public calamity,

by the elements, by act of God, or by circumstances over which County had no control or for which City is responsible pursuant to this Sublease, excepted.

18. **Title and Quiet Possession.** City agrees that County, upon keeping and performing the covenants and agreements herein contained, shall at all times during the Term peaceably and quietly have, hold, and enjoy the Subleased Premises free from the adverse claims of any person.
19. **Assignment and Subletting.** County may not assign this Sublease nor sublet the Subleased Premises except upon written consent of City and Landlord.
20. **Holdover.** Any holding over after the expiration of the Term, shall be construed to be a tenancy from month to month, and shall otherwise be on the terms and conditions herein specified, so far as applicable; however, either party shall give not less than sixty (60) days written notice to terminate the tenancy.
21. **Financial Exposure to the County.** The financial exposure to the County for payment of the Rent in Section 3 hereinabove shall not exceed **\$75,000.00** annually, and for payment of Security Services in Section 4 hereinabove shall not exceed \$23,600 annually, during this contract term. In any event payment will only be made from allocated funds in accordance with N.C.G.S. Chapter 159. In the event that funding is terminated or reduced, the County may reduce the financial exposure of this Contract with written sixty (60) day notice to the City and City may treat this event as a Notice of Default. This section shall not limit or alter in any way the County's financial responsibility contained within Section 15 of this Agreement.
22. **Subordinate.** This Sublease is and at all times will be subject and subordinate to the Lease and the rights of the City thereunder. In the event of a conflict between the provisions of this Sublease and the Lease, as between City and County, the provisions of this Sublease will control.
23. **City's Obligations.** City agrees that County shall be entitled to receive all services and repairs to be provided by City to Landlord under the Lease. City covenants and agrees that City shall make all rent payments pursuant to the Lease and perform all other obligations required of it under the Lease. City agrees, to the extent permitted by applicable law, to indemnify County, and hold it harmless, from and against any and all claims, damages, losses, expenses and liabilities (including reasonable attorneys' fees) incurred as a result of any breach of the Lease by City.
24. **Status of Lease.** City hereby represents and warrants to County that (i) the Lease attached hereto as **Exhibits A and B** have been executed and delivered by City and Landlord and that they constitutes the entire agreement of the parties thereto relating to the lease of the Subleased Premises, (ii) no default or breach by City exists under the Lease, (iii) no event has occurred that, with the passage of time, the giving of notice, or both, would constitute a default or breach by City under the Lease, and (iv) subject to receipt of Landlord's written consent hereto, City has the right and power to execute and deliver this Sublease and to perform its obligations hereunder.
25. **Condition Precedent.** This Sublease and City's and County's obligations hereunder

are conditioned upon receipt of the written consent of City to the terms of this Sublease in substantially the same form as the Consent to Sublease attached hereto and incorporated herein as **Exhibit C**.

26. **Default.** The happening of any one or more of the following listed events shall constitute a material default and breach of this Sublease:

- a) The failure of County to pay rent when due in accordance with Paragraph 3 hereof.
- b) The failure of either City or County to perform any acts required by this Sublease or otherwise to comply with any term or provision hereof.

27. **Effects of Default.**

- a) Upon the occurrence of any event of default and the failure of City or County to cure or remove same within thirty (30) days after written notice of such default, the non-defaulting party may, if it shall so elect, in addition to any other remedies available to it, terminate this Sublease upon written notice of termination to the defaulting party, and upon exercise of such election, the same shall be effective as of the date of such event of default; provided that if more time is required to complete to cure any default, the defaulting party shall not be in default if it commences such performance within the thirty (30) day period and thereafter diligently pursues its completion.
- b) The rights and remedies of City and County provided above are not exclusive and shall be in addition to and not in lieu of any other right and remedies available hereunder, at law or in equity, on account of default by the other party.

28. **Modification.** No modification of any provision hereof and no cancellation or surrender hereof shall be valid unless in writing and signed and agreed to by both parties.

- 29. Binding Effect.** Subject to the provisions hereof, this Sublease shall extend to and bind the parties and their respective successors and assigns.
- 30. Relationship Between Parties.** Nothing in this Sublease shall be construed to render County in any way or for any purpose a partner, joint venture, or associate in any relationship with City other than that of City and County, nor shall this Sublease be construed to authorize either to act as agent for the other.
- 31. Applicable Law.** This Sublease shall be governed by, construed under and interpreted and enforced in accordance with the laws of the State of North Carolina, regardless of conflict of law principles. The venue for any legal proceeding shall be Guilford County, North Carolina.
- 32. Authority.** Each person executing this Sublease on behalf of City and County does hereby represent and warrant that, if applicable: (a) each is duly organized and in good standing in the State of its organization and, if different, qualified to do business and in good standing in the State of North Carolina, (b) each has full lawful right and authority to enter into this Sublease and to perform all of its obligations hereunder, and (c) each person signing this Sublease on behalf of City and County is duly and validly authorized to do so.
- 33. Prohibition on Gifts.** North Carolina General Statute § 133-32 and Executive Order 24, if applicable, prohibit the offer to, or acceptance by, any employee of County of any gift from anyone with a contract with County, or from any person seeking to do business with County. By execution of this Sublease, City attests, for its entire organization, including its employees or agents, that it is not aware that any such gift has been offered, accepted, or promised by any employees of its organization.
- 34. Effect of Waiver.** The failure of either party to insist in any instance upon strict performance of any of the terms and conditions set forth in this Sublease shall not be construed as a waiver of the same in any other instance.
- 35. Complete Agreement.** This Sublease and the Lease as incorporated herein by reference represents the entire agreement between the parties covering everything agreed upon or understood in this transaction. There are no oral promises, conditions, representations, understandings, interpretations or terms of any kind as conditions or inducements to the execution hereof or in effect between the parties.
- 36. Severability.** In case any one or more of the provisions contained in this Sublease shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Sublease shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

37. **Construction.** No provision of this Sublease shall be construed against or interpreted to the disadvantage of any party by any court or other governmental or judicial authority by reason of such party's having or being deemed to have prepared or imposed such provision.
38. **Interpretation.** The use of headings, captions and numbers in this Sublease is solely for the convenience of identifying and indexing the various provisions in this Sublease and shall in no event be considered otherwise in construing or interpreting any provision in this Sublease. Feminine or neutral pronouns shall be substituted for those of the masculine form, and the plural may be substituted for the singular number in any place or places herein in which the context may require such substitution or substitutions.
39. **Terms.** Capitalized terms used in this Sublease shall have the meanings ascribed to them at the point where first defined, irrespective of where their use occurs, with the same effect as if the definitions of such terms were set forth in full and at length every time such terms are used.
40. **Counterparts.** This Sublease may be executed in two or more counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.
41. **Memorandum of Sublease for Recording.** At the request of either party, City and County shall execute a memorandum of this Sublease for recording in the public records at the requesting party's sole cost and expense. The memorandum of this Sublease shall set forth the parties, provide a description of the Subleased Premises, specify the Term and incorporate this Sublease by reference.
42. **E-VERIFY.** The Consultant certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and that at all times during the term of this Agreement, it will continue to comply with these requirements. The Contractor also certifies that it will require that all of its subcontractors that perform any work pursuant to this Agreement to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. The terms "Contractor", "Sub-Contractor" and "comply" shall have the same meanings intended by Chapter 160A Section 20.1(b) of the North Carolina General Statutes. Violation of this section shall be deemed a material breach of this Agreement.

43. Notices. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid and addressed as follows:

to City: City of Greensboro, Real Estate
P O Box 3136
Greensboro, North Carolina 27402-3136

to County: Guilford County
Attn: County Manager
301 W. Market Street
Greensboro, NC 27401

With copies to:

Guilford County
Attn: County Attorney
301 W. Market Street
Greensboro, NC 27401

&

Guilford County
Attn: Director, Facilities and Property Management
301 W. Market Street
Greensboro, NC 27401

Nothing herein contained shall preclude the giving of such notice by personal service. The address to which notices shall be mailed as aforesaid to either party may be changed by written notice.

[signatures on following pages]

IN TESTIMONY WHEREOF, this Sublease has been executed by the parties hereto, in triplicate originals, as of the last date set forth in the notary acknowledgments below.

**SUBLESSOR:
CITY OF GREENSBORO**

_____ Date _____

Originating Department's Approval – Danielle Harrison, Director, Office of Workforce Development

This instrument has been preaudited in the manner required by the local government Budget and Fiscal Control Act.

_____ Date _____

Deputy Finance Officer

Approved as to Form.

_____ Date _____

Chief Deputy City Attorney

ATTEST: CITY OF GREENSBORO

City Clerk

City Manager

Date; _____

OFFICE BUILDING LEASE AGREEMENT

SN PROPERTIES FUNDING V-HENDERSON, LLC
as Landlord

and

CITY OF GREENSBORO
as Tenant

Date: May 20, 2015

OFFICE BUILDING LEASE

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BASIC LEASE INFORMATION RIDER

1. **Landlord:** SN Properties Funding V-Henderson, LLC, an Alaska limited liability company.
2. **Tenant:** The City of Greensboro
3. **Building:** The Henderson Building located at 2301 W. Meadowview Road, Greensboro, NC 27407.
4. **Premises:** Henderson Building ("Premises") as shown on the sketch attached as EXHIBIT "A".
5. **Rentable Area of the Premises:** The Henderson Building consisting of approximately 34,109 rentable square feet, which the parties conclusively agree is final, correct and not subject to challenge or dispute by either party.
6. **Commencement Date:** December 1, 2015
7. **Lease Term:** The Lease Term shall be for a period of Ten (10) years, commencing July 1, 2015 and terminating June 30, 2025 ("Initial Term").
8. **Base Rent:** Total/combined Base Rent is calculated and shall be payable to Landlord in accordance with the following base rent schedule:

Years 1 thru 10 ...	\$28,424.16/month (210,000/sq/yr)
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9. **Allocated Share:** 100% of the Building. This share is a stipulated percentage, which the parties conclusively agree is final and correct and not subject to challenge or dispute by either party and which shall be revised only if either the area of the Premises, the area of the Building, and/or the area of the Building Project are changed after the Date of this Lease pursuant to the terms of this Lease.
10. **Security Deposit:** Intentionally Deleted.
11. **Tenant's Notice Address:** City of Greensboro, 303 N. Raleigh Street, Greensboro, NC 27401, Attn: Steve Jones
12. **Landlord's Notice Address:** SN Properties Funding V-Henderson, LLC, P. O. Box 1028, Burska, CA 95502-1028, with a copy to the building management office at 2211 W. Meadowview Rd, #100, Greensboro, NC 27407, Attn: On-Site Property Manager.

Landlord's Payment Address: SN Properties Funding V - Henderson, LLC
Dept 41633
PO Box 650823
Dallas, TX 75265
pboughton@snpc.com
13. **Tenant's Broker:** Not Applicable
14. **Landlord's Broker:** Security National Master Manager, LLC
15. **Guarantor:** Intentionally Deleted.
16. **E-VERIFY:** The Contractor certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and that at all times during the term of this Agreement, it will continue to comply with these requirements. The Contractor also certifies that it will require that all of its subcontractors that perform any work pursuant to this Agreement to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. The terms "Contractor", "Sub-Contractor" and "comply" shall have the same meanings intended by Chapter 160A Section 20.1(b) of the North Carolina General Statutes. Violation of this section shall be deemed a material breach of this Agreement.
17. **Option to Renew:** Tenant shall have two (2), five (5) year renewal options in the lease by providing Landlord six (6) months written notice of its intent to renew. In the event Tenant exercises the renewal option, the rental rate during the renewal terms shall be increased by no more than Ten percent (10%) of the Base Rent of the current Term of the Lease.

18. **Option to Terminate:** As long as Tenant is not in Default, Tenant shall have the one (1) time Option to Terminate this Lease after the sixtieth (60th) month upon Landlord receiving one hundred eighty (180) days prior written notice of Tenant's intent to Terminate. Landlord will affirm Option to Terminate when Landlord receives all unamortized Tenant Improvement costs (\$233,847.60) associated and agreed to upon in this Lease.

19. The parties to this Lease agree and understand that the continuation of this Lease for the Term is dependent upon subject to the appropriation, allocation or availability of funds for this purpose to the agency of Lessee responsible for payment of said rental. The parties to this Lease also agree that in the event the agency of Lessee or that body responsible for the appropriation of said funds, in its sole discretion, determines in view of its total local office or operations that available funding for the payment of rents is insufficient to continue the operation of its local office on the Premises, it may choose to terminate this Lease by giving Landlord written notice of said termination and this Lease shall terminate immediately without further liability to Lessee.

GLOSSARY OF DEFINED TERMS

In addition to terms defined in the Basic Lease Information or in the body of this Lease or the exhibits and riders attached hereto, the following terms shall have the following meanings:

1. "ADA" shall mean the Americans with Disabilities Act of 1990 and all similar present or future laws, together with all regulations promulgated under any of the laws.
2. "Alterations" shall mean any alteration, addition, or improvement in or on or to the Premises of any kind or nature, including the Tenant Improvements.
3. "Bankruptcy Code" shall mean the Bankruptcy Code of 1978, 11 U.S.C. Section 101 et seq., as amended from time to time, or any successor statute.
4. "Building Standard" shall mean the type, brand, grade, or quality of materials Landlord designates from time to time to be the minimum quality to be used in the Building Project or, as the case may be, the exclusive type, brand, grade, or quality of material to be used in the Building Project.
5. "Business Days" shall mean all days other than Saturdays, Sundays, or Legal Holidays.
6. "Date of this Lease" shall mean the date when the last one of the Landlord and Tenant has signed this Lease.
7. "Emergency" shall mean the threat of imminent injury or damage to persons or property or the imminent imposition of a civil or criminal fine or penalty.
8. "Environmental Laws" shall mean all applicable environmental ordinances, rules, regulations, statutes, orders, and laws of all local, state, or federal agencies or bodies with jurisdiction over the Building Project and/or the Premises or the activities conducted on the Building Project and/or the Premises.
9. "Legal Holidays" shall mean all holidays approved by City of Greensboro.
10. "Maximum Rate" shall mean the highest rate of interest permitted to be charged by applicable law.
11. "Normal Business Hours" shall mean 8:00 a.m. to 7:00 p.m. Monday through Friday and 9:00 a.m. to 1:00 p.m. on Saturday, Legal Holidays excluded.
12. "Parking Areas" shall mean the areas available for automobile parking in connection with the Building Project as those areas may be designated by Landlord from time to time (See Article 34).
13. "Parking Ratio" shall mean the number of parking spaces for each 1,000 rentable square feet of space in the Premises from time to time as specified by the zoning and land use regulations applicable to the Building Project. As of the Date of this Lease, the Parking Ratio is 5.36 parking spaces per 1,000 rentable square feet.
14. "Prime Rate" shall mean the per annum interest rate as published in the *Wall Street Journal* from time to time as the "prime rate".
15. "Property" shall mean the land legally described in EXHIBIT "A".
16. "Rules and Regulations" shall mean the rules and regulations for the Building Project promulgated by Landlord from time to time. The Rules and Regulations which apply as of the Date of this Lease are attached as EXHIBIT "B".
17. "Substantial Completion" shall mean the date that a Certificate of Occupancy or its equivalent is issued by the appropriate local governmental entity concerning the Tenant Improvements, or, if no Certificate of Occupancy will be issued for the Tenant Improvements, the date on which the Tenant Improvements are substantially completed so that Tenant may use them for their intended purpose, notwithstanding that minor punchlist items or insubstantial details concerning construction, decoration, or mechanical adjustment remain to be performed.
18. "Tenant Improvements" shall have the definition set forth in EXHIBIT "D", if applicable.

LEASE

THIS LEASE is made and entered into as of the Date of this Lease, by and between Landlord and Tenant. Subject to and upon the terms and conditions of this Lease, including the terms of the Basic Lease Information Rider attached to the front of this Lease, Landlord leases to Tenant and Tenant leases from Landlord the Premises. Landlord and Tenant covenant and agree:

1. TERM:

1.1 General. Tenant shall have and hold the Premises for the Lease Term. The Lease Term shall commence on the Commencement Date. If Landlord so requests, Tenant shall execute promptly a letter, substantially in the form of EXHIBIT "D", confirming the Commencement Date and the expiration date of this Lease.

1.2 Delay in Delivery. If the Commencement Date is delayed or Landlord is unable to deliver possession of the Premises on the Commencement Date by reason of the holding over of any prior tenant, delay caused by any alteration or construction work, or for any other reason not attributable to fault on the part of Landlord, Landlord shall not be liable for any damages to Tenant as a result of the delay.

1.3 Possession Before Commencement Date. Tenant shall observe and perform all of its obligations under this Lease from the earlier to occur of the date that the Premises are delivered to Tenant for the purpose of commencement of the Tenant Improvements or the date Tenant otherwise takes possession of the Premises, except that Tenant shall not be required to pay Base Rent or Operating Costs for any period before the Commencement Date. However, Tenant shall pay for all utilities and services consumed by or on behalf of Tenant before the Commencement Date.

2. USE: Tenant shall continuously use and occupy the Premises only for general office purposes and not for any other purpose whatsoever.

3. RENT:

3.1 Base Rent. Tenant shall pay to Landlord in lawful United States currency the Base Rent. Upon the execution of this Lease by Tenant, Tenant shall pay to Landlord the installment of Base Rent for the first month of the Lease Term. All Base Rent shall be payable in equal monthly installments, in advance, beginning on the Commencement Date, and continuing on the first day of each and every calendar month thereafter during the Lease Term. Rent payments for any fractional month shall be prorated appropriately.

3.2 Additional Rent. All monetary obligations of Tenant to Landlord under this Lease, of any type or nature, other than Base Rent, shall be denominated as "Additional Rent". Except as otherwise provided, all Additional Rent payments are due within ten days after delivery of an invoice.

3.3 General. The term "Rent" when used in this Lease shall include Base Rent and all forms of Additional Rent. All Rent shall be paid to Landlord without demand, setoff, or deduction whatsoever, except as specifically provided in this Lease, at Landlord's Notice Address, or at such other place as Landlord shall designate in writing to Tenant. Tenant's obligations to pay Rent are covenants independent of the Landlord's obligations under this Lease.

4. TAXES ON RENT: Tenant shall pay monthly to Landlord any sales, use, or other tax (excluding state and federal income tax) now or hereafter imposed by the United States of America, the State in which the Premises are located, or any political subdivision of them, on any form of Rent due under this Lease, or in substitution for any Rent, notwithstanding the fact that the law imposing the tax may endeavor to impose it on Landlord.

5. ASSIGNMENT OR SUBLETTING: Tenant may not assign this Lease or sublease all or any portion of the Premises, without the prior written consent of Landlord, which consent shall not be unreasonably withheld. In the event that Tenant is a corporation or entity other than an individual, any transfer of a majority or controlling interest in Tenant (whether by stock transfer, merger, operation of law or otherwise, and whether accomplished in one transaction or a series of related transactions) shall be considered an assignment for purposes of this paragraph and shall require Landlord's prior written consent.

6. INSURANCE: See Attached "Self-Funded Letter" and made a part of the Lease.

GUILFORD CITY/COUNTY INSURANCE ADVISORY COMMITTEE

Andy Marshall, CLU, LUTCF
William K. Smith, CIC
Beryl G. Starnes, CPCU, CNU, CIRM, CFIS
Richard Triner

830 Green Valley Road
Suite 200
Greensboro, NC 27409
Telephone 336-336-0990
Telephone 336-336-0330

Daryl T. Lendon
Chairman

John Casey, CLU, CPCU, LUTCF
Way DeBruin
Executive Director
Greenville Area CPCU, AISM
Executive Director

April 16, 2015

SM PROPERTIES II, MONRO V-HENDERSON
323 FIFTH STREET
Greensboro, GA 29301-1928

Re: Lease of 2541 W. Monticello
Greensboro, NC 27407


The City of Greensboro is self-funded for all liability losses. Any contract or lease agreed by the City will be covered under the self-funding plan according to the provisions of the contract or lease. The first \$100,000 of any liability loss will be self-funded by the City and any higher amount will be payable by the Local Government Excess Liability Fund, less, up to a total of \$2,000,000 (subject to the provisions of the Excess Liability Fund).

The City of Greensboro is insured under excess of Loss Property Insurance Plan with Affiliated FM Insurance Company, policy number 01461. This policy will provide insurance on property losses, including those subject to the above referenced lease or replacement value. The limit \$100,000 of any loss per claim will be self-funded by the City. The policy will pay losses over \$100,000 up to the \$450,000,000 limit.

The City of Greensboro is insured under policy number 87 4052944 with Safely National Casualty Corporation for Workers' Compensation and Employer's Liability with a Statutory limit and \$1,000,000 Employer's Liability. The self-funded retention of the City is \$1,000,000 and applies for each accident. The self-funded retention is paid by the City, and the Safely National Casualty Corporation policy applies as excess above the self-funded retention by the City.

By copy of this letter, we are certifying Mr. Edie Puzello as Affiliated FM and Ms. Yvonne Anagnostis as Safely National Casualty Corporation of this agreement/lease.

Very truly yours,


Yvonne Anagnostis, CPCU, AIGM

Edie Puzello (via email) & Yvonne Anagnostis (via email) & Steve Inzer (via email)

Serving Local Governments since 1971

6.4 **Waiver of Right of Recovery and Subrogation.** Except as set forth below, Landlord and Tenant each expressly, knowingly, and voluntarily waive and release any claims and rights of recovery of any kind that they may have against the other or the other's employees, agents, or contractors, and against every other tenant in the Building Project who shall have executed a waiver similar to this one, as a result of the acts or omissions of the other party or the other party's employees, agents, or contractors (specifically including the negligence of either party or its employees, agents, or contractors and the intentional misconduct of the employees, agents, or contractors of either party), which claims are of a type or character covered by the property, rental income, business income, or even expense insurance described in this Lease, or other property insurance that either party may carry at the time of an occurrence, and the party incurring such loss agrees to look solely to the proceeds (if any) of its previously mentioned policy of insurance or to its own assets, and such party shall have no right of recovery (regardless of the extent of such insurance coverage) against the released parties mentioned above, and no third party shall have any right by way of assignment or subrogation. If a party fails to obtain the insurance coverage required by this Lease, this waiver shall nonetheless apply fully if the damages or claims would have been covered if the required insurance was in place. Landlord and Tenant shall each, on or before the earlier of the Commencement Date or the date on which Tenant first enters the Premises for any purpose, obtain and keep in full force and effect at

all times thereafter a waiver of subrogation from its insurer concerning the property, rental income, and business interruption insurance maintained by it for the Building Project and the property located in the Building Project. The foregoing waiver shall also apply to any deductible, as if the same were a part of the insurance recovery. This section shall not apply to claims for damages of less than \$1,000 or to claims for personal injury or wrongful death.

6.5 Landlord's Insurance. Landlord shall maintain fire and extended coverage insurance on the Building Project in an amount not less than 80% of the replacement cost of the Building Project and commercial general liability insurance relating to the Building Project and its appurtenances in an amount not less than \$3 million per occurrence.

7. DEFAULT:

7.1 Events of Default. Each of the following shall be an event of default under this Lease: (a) Tenant fails to make any payment of Rent when due and does not cure such failure within five business days after Landlord's notice (a "Monetary Default"); or (b) Tenant fails to perform any other covenant or agreement of this Lease or the Rules and Regulation and does not cure such failure within thirty days after notice from Landlord (or if such failure is not susceptible to cure within thirty days, such longer period, not to exceed a total of ninety days, as may be reasonably necessary to cure such failure, provided Tenant promptly commences the cure and diligently pursues it to completion as soon as reasonably possible) or any Guarantor defaults under any guaranty of this Lease; or (c) Tenant or any Guarantor or surety for Tenant's obligations under this Lease becomes bankrupt or insolvent or makes a general assignment for the benefit of creditors or takes the benefit of any insolvency act, or if any debtor proceedings be taken by or against Tenant or any Guarantor or surety; or (d) a receiver or trustee in bankruptcy is appointed for the Tenant's property and the appointment is not vacated and set aside within sixty days from the date of the appointment; or (e) Tenant, before the expiration of the Lease Term, and without the written consent of Landlord, vacates the Premises or abandons possession of the Premises; or (f) the leasehold estate granted to Tenant by this Lease is taken on execution or other legal process (with each of items (b) through (f) being referred to herein as a "Nonmonetary Default"). Monetary Defaults and Nonmonetary Defaults are sometimes both referred to in this Lease as an "Event of Default."

7.2 Remedies. Upon the occurrence of any Monetary Default or Nonmonetary Default, Landlord may exercise all or any of the following remedies:

(a) terminate this Lease by giving Tenant written notice of termination, in which event this Lease shall terminate on the date specified in such notice and all rights of Tenant under this Lease shall expire and terminate as of such date, Tenant shall remain liable for all obligations under this Lease up to the date of such termination and Tenant shall surrender the Premises to Landlord on the date specified in such notice;

(b) terminate this Lease as provided in the immediately preceding subsection and recover from Tenant all damages Landlord may incur by reason of Tenant's default, including without limitation, the then present value of (i) the total Rent which would have been payable hereunder by Tenant for the period beginning with the day following the date of such termination and ending with the expiration date of the Lease Term as originally scheduled hereunder, minus (ii) the aggregate reasonable rental value of the Premises for the same period (as determined by a real estate broker licensed in the State in which the Building Project is located, who has at least ten years experience, immediately prior to the date in question evaluating commercial office space, taking into account all relevant factors including, without limitation, the length of the remaining Lease Term, the then current market conditions in the general area, the likelihood of reletting for a period equal to the remainder of the Lease Term, net effective rates then being obtained by landlords for similar type space in similar buildings in the general area, vacancy levels in the general area, current levels of new construction in the general area and how that would affect vacancy and rental rates during the period equal to the remainder of the Lease Term and inflation), plus (iii) the costs of recovering the Premises, and all other expenses incurred by Landlord due to Tenant's default, including, without limitation, costs of alterations and remodeling, commissions and reasonable attorneys' fees actually incurred at hourly rates without reference to statute, plus (iv) the unpaid Rent earned as of the date of termination, plus interest, all of which sum shall be immediately due and payable by Tenant to Landlord;

(c) as and to the extent permitted by then-applicable law, allow the Premises to remain unoccupied and collect Rent from Tenant as it becomes due; or

(d) pursue such other remedies as are available at law or in equity.

(e) Notwithstanding any of the language of this Section 7 or of any other provision of this Lease, Landlord shall not have any lien, security interest or right in any paper file, computer printout, chip, hard drive or disk which are proprietary assets (collectively "Proprietary Assets") of Tenant. Landlord shall not interfere with Tenant's keeping or taking possession of its Proprietary Assets.

7.3 **Landlord's Right to Perform.** Upon the occurrence of any Nonmonetary Default, Landlord may perform the obligations of Tenant, and if Landlord, in doing so, makes any expenditures or incurs any obligation for the payment of money, including reasonable attorneys' fees actually incurred at hourly rates without reference to statute, the sums so paid or obligations incurred shall be paid by Tenant to Landlord within fifteen days of rendition of a bill or statement to Tenant therefor. If the Lease Term shall have expired at the time of the making of the expenditures or incurring of the obligations, the sums shall be recoverable by Landlord as damages.

7.4 **Jurisdiction and Venue.** Any dispute between the parties, if unable to be settled through negotiation, shall be settled by voluntary mediation.

7.5 **Late Charges.** If any payment due Landlord under this Lease shall not be paid within five days of the date when due, Tenant shall pay, in addition to the payment then due, an administrative charge equal to Five (5%) Percent of the past due payment.

7.6 **Limitation of Remedies; Exemption.** Tenant waives all claims against Landlord under this Lease based on or for the loss of business or profits or other consequential damages or for punitive or special damages of any kind, regardless of the cause, and, except as specifically provided in this Lease, None of Landlord's officers, employees, agents, directors, shareholders, partners, or affiliates shall ever have any personal liability to Tenant under this Lease. Tenant shall look solely to Landlord's interest in the Building Project for the satisfaction of any right or remedy of Tenant under this Lease, or for the collection of any judgment. No act or omission of Landlord or its agents shall constitute an actual or constructive eviction of Tenant unless Landlord shall have first received notice of Tenant's claim and shall have failed to cure it after having been afforded a reasonable time to do so, which in no event shall be less than thirty days.

7.7 **Presumption of Abandonment.** It shall be conclusively presumed that Tenant has abandoned the Premises if Tenant fails to keep the Premises open for business during regular business hours for ten consecutive days while in Monetary Default. The grace periods set forth in this article shall not apply to the application of this presumption. In the event of an abandonment, Landlord shall have the right to immediately retake possession of the Premises without legal process.

8. **ALTERATIONS:** Tenant shall make no Alterations without the prior written consent of Landlord, which consent may be arbitrarily withheld. However, Landlord will not unreasonably withhold or delay consent to nonstructural interior Alterations, provided that they do not affect utility services or plumbing and electrical lines or other systems of the Building Project, are not visible from outside the Premises, and do not require other alterations, additions, or improvements to portions of the Building Project outside the Premises. If Landlord consents to any Alterations, Tenant must perform all such Alterations in a good and workmanlike manner, in accordance with all applicable laws, permits and other legal requirements and all of Landlord's rules and regulations governing construction projects, and Tenant (or its contractors) must maintain all insurance reasonably required by Landlord. Landlord, or its agent or contractor, may supervise the performance of any Alterations, and, if so, Tenant shall pay to Landlord an amount equal to 7.5% of the cost of the work.

9. **LIENS:** The interest of Landlord in the Premises shall not be subject in any way to any liens, including construction liens, for improvements to or other work performed in the Premises by or on behalf of Tenant. Further, Tenant shall indemnify, defend, and save Landlord harmless from and against any damage or loss, including reasonable attorneys' fees actually incurred at hourly rates without reference to statute, incurred by Landlord as a result of any liens or other claims arising out of or related to work performed in the Premises by or on behalf of Tenant. Tenant shall notify every contractor making improvements to the Premises that the interest of the Landlord in the Premises shall not be subject to liens for improvements to or other work performed in the Premises by or on behalf of Tenant.

10. **ACCESS TO PREMISES:** Except in the event of an emergency or to perform janitorial services or repair obligations (in which case no notice shall be required) Landlord and persons authorized by Landlord shall have the right to enter the Premises at all reasonable times upon reasonable oral notice. If reasonably necessary for the protection and safety of Tenant, Landlord may temporarily close the Premises to perform repairs, alterations, or additions to the Building Project, provided that Landlord shall use reasonable efforts to perform all such work after Normal Business Hours. Landlord may exhibit the Premises to prospective purchasers or mortgagees of Landlord's interest in the Premises during Normal Business Hours. During the last year of the Lease Term, Landlord or its agents may exhibit the Premises to prospective tenants during Normal Business Hours.

11. **BUILDING PROJECT AND COMMON AREAS:**

11.1 **Definition of Common Areas.** The "Common Areas" of the Building Project include such areas and facilities as a lobby, delivery facilities, walkways, common corridors, landscaped and planted areas, parking facilities, elevators, stairways, and public restrooms. Landlord shall operate, manage, equip, light, repair, and maintain the Common Areas. Landlord may, at any time

and from time to time, without the same constituting an actual or constructive eviction, and without otherwise incurring any liability to Tenant, increase, reduce, or change the number, type, size, location, elevation, nature, and use of any of the Common Areas, make improvements, alterations, or additions to the Building Project, remove or change the arrangement and/or location of entrances or passageways, corridors, elevators, stairs, public restrooms, or other public parts of the Building Project, and change the name or number by which the Building Project is known. Landlord may also temporarily close the Common Areas to make repairs.

11.2 **Tenant's Rights.** As long as Tenant is entitled to possession of the Premises, Tenant shall have a nonexclusive right, in common with Landlord, the other tenants of the Building Project, and all others to whom Landlord has granted or may hereafter grant rights, to use the Common Areas, subject to the terms of this Lease and the Rules and Regulations. The Common Areas shall at all times be subject to the exclusive control and management of Landlord. Landlord may grant third parties specific rights concerning portions of the Common Areas and any such grant shall not be deemed an infringement on any rights granted to Tenant under this Lease or otherwise.

11.3 **No Implied Rights.** This Lease does not create, nor will Tenant have any express or implied easement for, or other rights to, air, light, or view over, from, or about the Building Project.

11.4 **Rules and Regulations.** Tenant shall conform to the Rules and Regulations. No failure of Landlord to enforce any Rules and Regulations against any other tenant shall be deemed a default by Landlord under this Lease, or excuse compliance with the Rules and Regulations by Tenant.

12. **CASUALTY DAMAGE:** If any material portion of the Building or Building Project shall be damaged, whether or not the Premises shall have been damaged by the casualty (any damage that would cost in excess of \$50,000.00 to repair being deemed material), Landlord may, within sixty (60) days after the casualty, give notice to Tenant of Landlord's election to terminate this Lease, and the balance of the Lease Term shall automatically expire on the fifth day after the notice is delivered. If Landlord does not elect to terminate this Lease, Landlord shall proceed within ninety (90) days to restore the Building and/or Building Project and the Premises (excluding Tenant's Property) to substantially the same condition they were in immediately before the happening of the casualty, but Rent shall abate in proportion to the portion of the Premises damaged by said casualty. If Landlord fails to complete such restoration within said ninety (90) days, then Tenant shall have the option to terminate this Lease.

13. **CONDEMNATION:** If the whole or any substantial part of the Premises shall be condemned by eminent domain or acquired by private purchase in lieu of condemnation, this Lease shall terminate on the date upon which possession of the Premises is delivered to the condemning authority and Rent shall be apportioned and paid to that date. Tenant shall have no claim against Landlord for the value of any unexpired portion of the Lease Term, nor shall Tenant be entitled to any part of the condemnation award or private purchase price. If less than a substantial part of the Premises is condemned, this Lease shall not terminate, but Rent shall abate in proportion to the portion of the Premises condemned.

14. **REPAIR AND MAINTENANCE:**

14.1 **Landlord's Obligations.** Landlord shall repair and maintain in good order and condition, ordinary wear and tear excepted, the Common Areas, the roof of the Building, the outside walls of the Building, the exterior windows of the Building, the structural portions of the Building, the elevators, and the electrical, plumbing, mechanical, fire protection, and HVAC systems servicing the Building (subject to the exclusions set forth in Section 19.6). However, Tenant shall pay the cost of any such repairs or maintenance resulting from acts or omissions of Tenant, its employees, agents, or contractors. Additionally, Landlord shall replace the building standard fluorescent light tubes in the Premises.

14.2 **Tenant's Obligations.** Except as provided in the Landlord's Obligations section of this article, Landlord shall have no maintenance obligation concerning the Premises and no obligation to make any repairs or replacements, in, on, or to the Premises. Tenant assumes the full and sole responsibility for the condition, operation, repair, replacement, and maintenance of the Premises, including all improvements, throughout the Lease Term, except to the extent expressly set forth in the Landlord's Obligations section of this article. Tenant shall maintain the Premises in good repair and in a clean, attractive, first class condition.

15. **ESTOPPEL CERTIFICATES:** Tenant, within ten days after the receipt from Landlord made from time to time, will furnish to Landlord, or any existing or potential holder of any mortgage encumbering the Premises or the Building, or any potential purchaser of the Premises or the Building a statement of the status of any matter pertaining to this Lease, including, without limitation, acknowledgments that (or the extent to which) each party is in compliance with its obligations under the terms of this Lease.

16. **SUBORDINATION:** This Lease is and shall be subject and subordinate to any ground, overriding, or underlying leases and the rights of the landlords under those leases and to all mortgages that may now or hereafter affect the leases or the Building Project, and to all renewals, modifications, consolidations, replacements, and extensions of the leases and mortgages. This article shall be self-

operative and no further instrument of subordination shall be necessary. However, in confirmation of this subordination, Tenant shall execute and deliver promptly such instruments of subordination as such mortgagee may reasonably request. In the event that any mortgagee or its respective successor in title shall succeed to the interest of Landlord and shall elect not to terminate this Lease, then this Lease shall nevertheless continue in full force and effect and Tenant shall and does hereby agree to attorn to such mortgagee or successor and to recognize such mortgagee or successor as its landlord. Any holder of a mortgage which includes the Premises may elect, by notice to Tenant, to make this Lease, and the rights of Tenant hereunder, to be superior to its mortgage. Any subordination of this Lease or attornment by Tenant shall be subject to the prerequisite that any owner, landlord or lienholder agrees that Tenant's occupancy of the Premises under this Lease shall not be disturbed by said owner, landlord or lienholder so long as Tenant is not in default.

16.1 **Notice to Mortgagee:** After receiving notice from any person, firm or other entity that it holds a mortgage which includes the Premises, no notice from Tenant to Landlord shall be effective unless and until a copy of the same is given to such holder at the address as specified in said notice (as it may from time to time be changed), and such holder is given the opportunity to cure Landlord's defaults within a reasonable time after such notice (including a reasonable time to obtain possession of the premises).

16.2 **Assignment of Rents:** If Landlord assigns Landlord's interest in this Lease or the rents payable hereunder, conditional in nature or otherwise, to the holder of a mortgage on property which includes the Premises, Tenant agrees the acceptance of such assignment by the holder of such mortgage shall never be treated as an assumption of any of the obligations of Landlord hereunder. Any such holder shall be treated as having assumed Landlord's obligations hereunder only upon foreclosure of such holder's mortgage and the taking of possession of the Building. In no event shall the acquisition of title to the Building and the land on which the same is located by a purchaser which, simultaneously therewith, leases the aforesaid Building or such land back to the seller thereof be treated as an assumption, by operation of law or otherwise, of Landlord's obligations hereunder. In any such event, this Lease shall be subject and subordinate to the lease to such purchaser.

17. **INDEMNIFICATION:** Landlord and Tenant shall each indemnify, defend, and save harmless the other party and the other party's employees, agents, and contractors (the "Indemnified Parties") from and against any and all loss, damage, claim, demand, liability, or expense (including reasonable attorneys' fees actually incurred at hourly rates without reference to statute) resulting from claims by third parties and based on any acts or omissions (specifically including negligence and the failure to comply with this Lease) of the indemnitor, its employees, agents, and contractors in connection with the Building Project and only to the extent caused in whole or in part by acts or omissions of the indemnitor, its employees, agents, and contractors, regardless of whether or not the claim is caused in part by any of the Indemnified Parties. Tenant's indemnity of Landlord and Landlord's Indemnified Parties shall also cover any matter arising out of events that occur in the Premises, regardless of the cause, unless covered by Landlord's indemnity pursuant to the preceding sentence. The indemnitor shall have the right to assume the defense of any claim covered by this indemnity on behalf of both itself and the Indemnified Parties, provided that the lawyers selected by the indemnitor to handle the defense are reasonably satisfactory to the Indemnified Parties and the representation will not result in a conflict of interest for the lawyers. The Indemnified Parties may not settle any claim covered by this Indemnification article without the consent of the indemnitor. When any claim is caused by the joint acts or omissions of the indemnitor and the Indemnified Parties, the indemnitor's duties under this article shall be in proportion to the indemnitor's allocable share of the joint liability. This Indemnification article shall not be construed to restrict, limit, or modify either party's insurance obligations under this Lease. Either party's compliance with the insurance requirements under this Lease shall not restrict, limit, or modify that party's obligations under this Indemnification article.

18. **NO WAIVER:** The failure of a party to insist on the strict performance of any provision of this Lease or to exercise any remedy for any default shall not be construed as a waiver and, no waiver shall be effective unless expressed in writing and signed by the waiving party. The receipt by Landlord of any Rent after default on the part of Tenant shall not be deemed to operate as a waiver of any then existing default by Tenant. No act of Landlord (including acceptance of keys) shall be deemed an acceptance of a surrender of the Premises and no agreement to accept a surrender shall be valid unless in writing and signed by Landlord.

19. SERVICES AND UTILITIES:

19.1 **Services Furnished.** During the Lease Term and as long as Tenant is entitled to possession of the Premises, Landlord shall furnish the following services: (1) air conditioning and heating in season during Normal Business Hours; at other times, air conditioning and heating will be furnished at a building standard charge (payable by Tenant to Landlord upon invoice) and on building standard terms relating to advance notice, minimum hours, minimum zones, and other matters; (2) janitorial and general cleaning services on Business Days; (3) passenger elevator service to all floors of the Building; (4) reasonable amounts of cold running water to lavatories and toilets in or appurtenant to the Premises; and (5) electricity for the purposes of lighting and general office equipment use in amounts consistent with building standard electrical capacities.

19.2 **Excess Services.** Landlord reserves the right to charge Tenant the reasonable cost, based on usage, of providing electricity, janitorial service, water/sewage or any other service to the Premises to the extent Tenant's usage exceeds the normal

amounts of such services generally used by tenants in the Building Project, as reasonably determined by Landlord, and if Tenant uses any such services beyond Normal Business Hours.

19.3 **Electrical Utility Provider.** Landlord may at any time and from time to time during the Lease Term elect to change the company or companies providing electricity service.

19.4 **Interruption of Services.** In no event shall Landlord be liable for damages resulting from the failure to furnish HVAC, elevator, water, janitor, or other service, and, unless caused by the gross negligence or intentional acts of Landlord, any interruption in services or failure to provide services shall in no manner constitute an eviction of Tenant or entitle Tenant to abatement of any Rent due under this Lease.

19.5 **Access Systems.** If at any time during the Lease Term the Building Project has any type of card access system for the Parking Areas or the Building, Tenant shall purchase access cards for all occupants of the Premises from Landlord at a building standard charge and shall comply with building standard terms relating to access to the Parking Areas and the Building.

19.6 **Exclusions.** The services to be provided by Landlord under the terms of this Lease shall not include any maintenance or replacement of non-standard Building Items such as kitchen or breakroom fixtures and appliances (including but not limited to disposals, sump pumps, dishwashers, water heaters, refrigerators and ice makers), special air conditioning or heating units, and card access systems or special facilities such as showers. All costs for the maintenance or replacement of such items shall be the obligation of Tenant.

20. **SECURITY DEPOSIT:** The Security Deposit shall be paid to Landlord on the Date of this Lease as security for Tenant's full and faithful performance of this Lease including the payment of Rent. The Security Deposit may be commingled with other funds of Landlord and Landlord shall have no liability for interest on the Security Deposit. Landlord may use, apply, or retain the whole or any part of the Security Deposit to the extent required for the payment of any Rent or for any sum that Landlord may be required to expend by reason of Tenant's default under any of the provisions of this Lease. If Landlord uses, applies, or retains the whole or any part of the Security Deposit, Tenant shall deliver to Landlord the amount necessary to replenish the Security Deposit to its original sum within five days after notification from Landlord of the amount due. In the event of a sale, lease, or encumbrance of the Building Project or any part of the Building Project, Landlord shall have the right to transfer the Security Deposit to the purchaser, Landlord, tenant, or mortgagee and if the Security Deposit is transferred, Landlord shall thereafter be relieved from any liability concerning the Security Deposit. If Tenant fully and faithfully complies with all of the terms, covenants, and conditions of this Lease, any part of the Security Deposit not used or retained by Landlord under the terms of this Lease shall be returned to Tenant within forty-five days after the expiration of the Lease Term and after Tenant's delivery of possession of the Premises to Landlord.

21. GOVERNMENTAL REGULATIONS AND INSURANCE REQUIREMENTS:

21.1 **Tenant to Comply.** Tenant shall promptly comply with all laws, orders, and regulations of all county, municipal, state, federal, and other applicable governmental authorities, including the Environmental Laws, and all recorded covenants and restrictions affecting the Building Project, now in force, or that may hereafter be in force, pertaining to Tenant or its use of the Premises, and shall faithfully observe, in the use of the Premises, all municipal and county ordinances and state and federal laws now in force or that may hereafter be in force, that shall impose any duty on Tenant concerning the Premises or the use or occupancy of the Premises. At Landlord's option, any required compliance, installation, and maintenance may be performed by Landlord, at Tenant's expense, to be paid by Tenant promptly when billed by Landlord.

21.2 **Insurance Requirements.** Tenant shall comply with all requirements of the Board of Fire Underwriters of the State where the Premises are located or any other similar body affecting the Premises and shall not use the Premises in a manner that shall increase the rate of fire insurance or other insurance of Landlord over that in effect during the year before the Commencement Date. If the use of the Premises by Tenant increases any insurance rate concerning the Building Project, Tenant shall reimburse Landlord for the additional costs.

21.3 **Alterations Required by ADA.** If, as a result of Tenant's use of the Premises or the making of any Alterations by Tenant, any additions, alterations, or improvements shall be required to be made to any part of the Premises or the Building Project to comply with any requirements of the ADA, Tenant shall be solely responsible for the costs incurred to effect such compliance. If the work required is within the Premises, Tenant shall perform such work, subject to the provisions of Article 8. If the work required is outside the Premises, Landlord shall perform such work and Tenant shall reimburse Landlord within ten (10) days of receipt of Landlord's invoice.

22. **SIGNS:** Tenant will not place or permit to be placed or maintained on any portion of the Building Project, including on any exterior door, wall, or window of the Premises, or within the interior of the Premises, if visible from the exterior of the Premises, any

signage or advertising matter of any kind, without first obtaining Landlord's written approval and consent, which may be arbitrarily withheld. Notwithstanding the foregoing, Tenant shall be permitted to place a Building Standard sign bearing its name on or adjacent to the entrance door to the Premises and will be furnished a single listing of its name in the Building's Directory, all in accordance with the criteria adopted from time to time by Landlord for the Building Project. Any changes or additional listings in the Directory shall be furnished (subject to availability of space) for a Building standard charge.

23. BROKER: Landlord and Tenant represent and warrant that they neither consulted nor negotiated with any broker or finder regarding the Premises, except the Landlord's Broker and the Tenant's Broker (if any). Landlord and Tenant agree to indemnify, defend, and save the other harmless from and against any claims for fees or commissions from anyone other than the Landlord's Broker or the Tenant's Broker with whom they have dealt in connection with the Premises or this Lease including attorneys' fees actually incurred at hourly rates without reference to statute in defending any claim. Landlord shall indemnify and hold Tenant harmless against payment of any leasing commission due the Landlord's Broker or the Tenant's Broker in connection with this Lease. If the laws of the state in which the Building Project is located provide the Tenant's Broker the right to file a lien against the Building Project or any portion thereof to protect its rights, Tenant shall be obligated to obtain a lien waiver from Tenant's Broker as a condition to Landlord paying Tenant's Broker.

24. QUIET ENJOYMENT: Landlord covenants and agrees that, on Tenant's paying Rent and performing all of the other provisions of this Lease on its part to be performed, Tenant may peaceably and quietly hold and enjoy the Premises for the Lease Term without material hindrance or interruption by Landlord or any other person claiming by, through, or under Landlord, subject, nevertheless, to the terms, covenants, and conditions of this Lease and all existing or future ground leases, underlying leases, mortgages, or deeds of trust encumbering the Building Project. Notwithstanding the foregoing, Landlord may temporarily close the Building Project and preclude access to the Premises in the event of repairs, casualty, governmental requirements, emergency or natural disaster.

25. END OF TERM:

25.1 Surrender Obligations. Tenant shall surrender the Premises to Landlord at the expiration or sooner termination of this Lease in good order and condition, broom clean, except for reasonable wear and tear and damage by fire or other casualty covered by the property insurance carried or required to be carried by Landlord under this Lease. Unless Landlord shall have consented in writing to Tenant's holding over, Tenant shall be liable to Landlord for all damages, including any consequential damages, that Landlord may suffer by reason of any holding over by Tenant, including any claims made by any succeeding tenant founded on any delay. Tenant shall also be obligated to pay Landlord, throughout any holdover period, on a monthly basis for all or any portion of a month that Tenant remains in possession, 200% of the monthly Rent in effect as of the expiration of the Lease Term. Any holdover by Tenant hereunder shall be a tenancy-at-will, and shall be terminable at will by Landlord.

25.2 Landlord's Property. The term "Landlord's Property" shall mean all fixtures, equipment, improvements, appurtenances, and carpeting, attached to or built into the Premises at the Commencement Date or during the Lease Term, whether or not by or at the expense of Tenant, and any personal property in the Premises on the Commencement Date, unless the personal property was paid for by Tenant. All Alterations, whether temporary or permanent in character, including HVAC equipment, wall coverings, carpeting and other floor coverings, ceiling tiles, blinds and other window treatments, lighting fixtures and bulbs, built in or attached shelving, built in furniture, millwork, counter tops, cabinetry, all doors (both exterior and interior), bathroom fixtures, sinks, kitchen area improvements, and wall mirrors, made by Landlord or Tenant in or on the Premises shall be deemed Landlord's Property. All of Landlord's Property shall be and remain a part of the Premises at the expiration or sooner termination of the Lease Term (without compensation to Tenant) and shall not be removed or replaced by Tenant without the prior written consent of Landlord.

25.3 Tenant's Property. The term "Tenant's Property" shall mean all moveable machinery and equipment, including moveable communications equipment and moveable office equipment, that are installed in the Premises by or for the account of Tenant without expense to Landlord and that can be removed without damage to the Premises or the Building Project, and all moveable furniture, furnishings, and other articles of moveable personal property owned by Tenant and located in the Premises. Tenant's Property may be removed by Tenant at any time during the Lease Term; provided, however, Tenant shall repair or pay the cost of repairing any damage to the Premises or to the Building Project resulting from the initial installation or removal, or both, of Tenant's Property. Landlord hereby agrees to waive the benefit of any statutory landlord's lien on Tenant's Property and acknowledges that this Lease does not grant to Landlord a contractual landlord's lien on Tenant's Property. Landlord acknowledges the provisions of Section 7.2(f) of this Lease.

25.4 Removal and Restoration Obligations. On the expiration or sooner termination of the Lease Term, Tenant, at its expense, shall remove from the Premises all of Tenant's Property (except those items that Landlord shall have expressly permitted to remain, which items shall become the property of Landlord) and all Alterations that Landlord designates by notice to Tenant. Tenant shall also repair any damage to the Premises and the Building Project caused by the removal. Any items of Tenant's Property that

shall remain in the Premises after the expiration or sooner termination of the Lease Term, may, at the option of Landlord, be deemed to have been abandoned, and may be disposed of by Landlord, without accountability to Tenant or any other party, at Tenant's expense.

26. **COLLECTION COSTS:** Upon the occurrence of any Monetary Default or Nonmonetary Default, Landlord shall be entitled to be reimbursed by Tenant for all costs and expenses as allowed by law.

27. **NOTICES:** The parties agree that all notices, demands, and statements to be given under this Agreement shall be in writing and shall be deemed given if sent by registered or certified mail, express mail, fax, cablegram, electronic mail, or other form of delivery which creates a permanent record of receipt addressed to the parties at their respective addresses set forth below, or at such other address as either party may from time to time specify to the other. Notice to the Tenant shall be delivered to the Tenant's Notice Address. Notice to the Landlord shall be delivered to the Landlord's Notice address.

28. **SUCCESSORS AND ASSIGNS; PERSONS BOUND:** This Lease shall bind and inure to the benefit of the heirs, personal representatives, administrators, and, except as otherwise provided, the successors or assigns of the parties to this Lease.

29. **TIME IS OF THE ESSENCE:** Time is of the essence as to all of the obligations of Tenant under this Lease.

30. **IMPOSSIBILITY OF PERFORMANCE:** For purposes of this Lease, the term "Unavoidable Delay" shall mean any delays due to strikes, lockouts, civil commotion, warlike operations, invasion, rebellion, hostilities, military or usurped power, sabotage, government regulations or controls, inability to obtain any material, utility, or service because of governmental restrictions, hurricanes, floods, or other natural disasters, acts of God, or any other cause beyond the direct control of the party delayed (not including the insolvency or financial condition of that party or the increased cost of obtaining labor and materials). Notwithstanding anything in this Lease to the contrary, if Landlord or Tenant shall be delayed in the performance of any act required under this Lease by reason (other than the payment of Rent or any other monetary obligations) of any Unavoidable Delay, then provided notice of the Unavoidable Delay is given to the other party within ten days after its occurrence, performance of the act shall be excused for the period of the delay and the period for the performance of the act shall be extended for a reasonable period, in no event to exceed a period equivalent to the period of the delay.

31. **RELOCATION OF TENANT:** Landlord may move Tenant from the Premises to a reasonably equivalent space comparable in size and layout within the Building Project at any time upon not less than thirty days' notice to Tenant. Landlord shall pay the reasonable costs of moving Tenant's Property to the new space. Such a relocation shall not terminate or otherwise affect or modify this Lease except that from and after the date of the relocation, the "Premises" shall refer to the relocation space into which Tenant has been moved, rather than the original Premises as defined in this Lease.

32. **PARKING:** As long as Tenant is entitled to the possession of the Premises, Tenant shall be entitled to use the number of parking spaces in the Parking Areas that corresponds to the Parking Ratio, rounded down to the nearest whole number. Tenant shall not have the right to lease or otherwise use more than the number of parking spaces set forth above. The parking spaces may only be used by principals, employees, and guests of Tenant. Except for particular spaces and areas designated from time to time by Landlord for visitor and/or reserved parking, if any, all parking in the Parking Areas shall be on an unreserved, first come, first served basis. Landlord reserves the right to (a) reduce the number of spaces in the Parking Areas as long as the number of spaces remaining is in compliance with all applicable governmental requirements; (b) to reserve spaces for the exclusive use of specific tenants, visitors or other parties; and (c) change the access to the Parking Areas, provided that some manner of reasonable access to the Parking Areas remains after the change; and none of the foregoing shall entitle Tenant to any claim against Landlord or to any abatement of Rent.

33. **GENERAL PROVISIONS:**

33.1 **Construction of Language:** The word "including" when used in this Lease shall be deemed to mean "including, but not limited to". This Lease has been negotiated "at arm's length" by Landlord and Tenant, each having the opportunity to be represented by legal counsel. Therefore, this Lease shall not be more strictly construed against either party by reason of the fact that one party may have drafted this Lease.

33.2 **Severability:** If any provision of this Lease or the application of a provision to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease shall remain in full force and effect and the invalid or unenforceable provision shall be reformed, if possible, so as to accomplish most closely the intent of the parties consistent with applicable law.

33.3 Integration: This Lease shall constitute the entire agreement of the parties concerning the matters covered by this Lease. All prior understandings and agreements had between the parties concerning those matters, including all lease proposals, letters of intent, and similar documents, are merged into this Lease, which alone fully and completely expresses their understanding.

33.4 Amendment: This Lease may not be amended, modified, altered, or changed in any respect, except by further agreement in writing duly executed on behalf of Landlord and Tenant.

33.5 Exhibits and Riders: All exhibits and riders attached to this Lease are incorporated herein by reference.

33.6 Fax Transmissions: This Lease may be transmitted between the parties by facsimile machine. Landlord and Tenant intend that faxed signatures constitute original signatures and that a faxed Lease containing the signatures (original or faxed) of Landlord and Tenant is binding on Landlord and Tenant.

33.7 Counterparts: This Lease may be executed by the parties signing different counterparts of this Lease, which counterparts together shall constitute the agreement of the parties.

33.8 Survival: Any liability or obligation of Landlord or Tenant arising during the Lease Term shall survive the expiration or earlier termination of this Lease.


33.9 Governing Law: This Lease shall be construed according to and governed by the internal laws (without regard to any conflict of laws rule or principle that would give effect to the laws of another jurisdiction) of the state in which the Premises are situated.

34. HIPAA SECURITY REGULATION COMPLIANCE: In order for Tenant to be in compliance with 45 CFR Section 164.310(a)(2)(iv) (the "HIPAA Security Regulation"), Landlord agrees to provide Tenant with a copy of any record regarding repairs, modifications or replacements of any physical components which are related to security (i.e. hardware, walls, doors, or locks) (the "Record") for the Leased Premises and for exterior doors and common areas to the Building in which the Leased Premises are located. Landlord shall provide said Record within thirty (30) days of said maintenance, repairs, modifications or replacements.

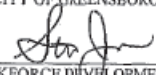
IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

LANDLORD:
SN PROPERTIES FUNDING V-HENDERSON, LLC
an Alaska limited liability company


By: Mike Willcutt
Vice President
Security National Master Manager, LLC, Its Manager

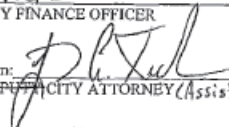
Attested by: 
Secretary or Assistant Secretary
Security National

TENANT: CITY OF GREENSBORO

Recommended by: 
EXECUTIVE DIRECTOR, OFFICE OF WORKFORCE DEVELOPMENT

(This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act)

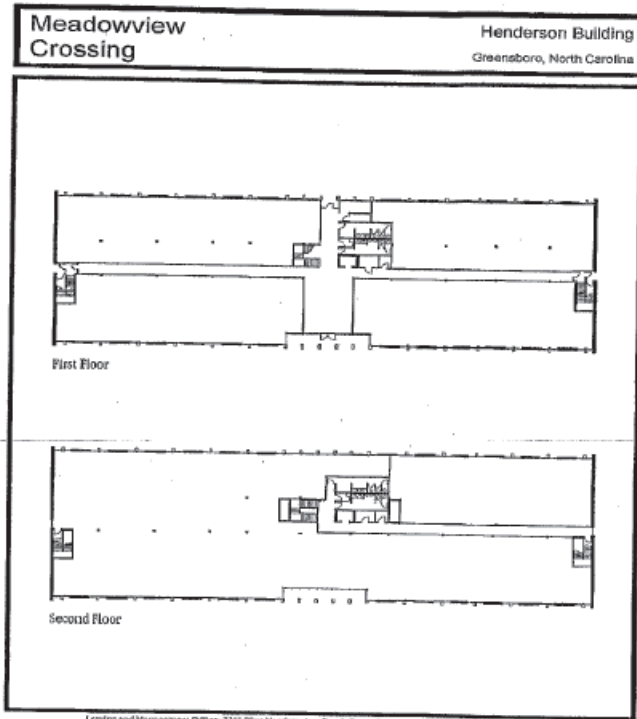

DEPUTY FINANCE OFFICER

Approved as to Form: 
CHIEF DEPUTY CITY ATTORNEY (Assistant)

Approved: 
CITY MANAGER

Attested: 
Deputy CITY CLERK Date: 6/17/15

EXHIBIT "A"
SKETCH OF PREMISES



Leasing and Management Office: 2211 West Meadowview Road, Greensboro, North Carolina 27407 (336) 404-0700

EXHIBIT "B"

RULES AND REGULATIONS

1. The sidewalks and public portions of the Building Project shall not be obstructed or encumbered by Tenant or its employees, agents, invitees, or guests nor shall they be used for any purpose other than ingress and egress.
2. No curtains, blinds, shades, louvers openings, or screens shall be attached to or hung in, or used in connection with, any window or door of the Premises, without the prior written consent of Landlord, which consent may be arbitrarily withheld by Landlord. No aerial or antenna shall be erected on the roof or exterior walls of the Premises or on the Building Project without the prior written consent of Landlord, which consent may be arbitrarily withheld.
3. The plumbing fixtures shall not be used for any purpose other than those for which they were constructed, and no sweepings, rubbish, rags, or other substances shall be thrown in them.
4. No bicycles, motorcycles, motorized vehicles or animals of any kind (except dogs assisting disabled persons) shall be brought on the Premises or Building Project.
5. No cooking shall be done or permitted by Tenant on the Premises. Conventional coffee-makers, microwave ovens and vending machines may be installed exclusively for the use of Tenant, its employees and guests. Tenant shall not cause or permit any unusual or objectionable odors to be produced on or permeate from the Premises.
6. Tenant shall not make or permit to be made any unseasonably or disturbing noises or disturb or interfere with occupants of the Building Project or neighboring premises or those having business with them.
7. Neither Tenant nor any of Tenant's employees, agents, invitees, or guests shall at any time bring or keep on the Premises any inflammable, combustible, or explosive substance or any chemical substance, other than reasonable amounts of cleaning fluids and solvents required in the normal operation of Tenant's business, all of which shall only be used in strict compliance with all applicable Environmental Laws.
8. Landlord shall have a valid pass key to all spaces within the Premises at all times during the Lease Term. No additional locks or bolts of any kind shall be placed on any of the doors or windows by Tenant, nor shall any changes be made in existing locks or the mechanism of the locks, without the prior written consent of the Landlord and unless and until a duplicate key is delivered to Landlord. Tenant must, on the termination of its tenancy, return to Landlord all keys to stores, offices, and toilet rooms.
9. All deliveries, removals, or the carrying in or out of any safes, freights, furniture, or bulky matter of any description may be accomplished only in accordance with Landlord's approved procedures and then only in and through approved areas, during approved hours. If any items will exceed the designed floor load capacity of the Premises, Tenant may not install such items unless Tenant installs structural reinforcement, at Tenant's expense, as directed by Landlord.
10. Tenant shall not create or use any advertising mentioning or exhibiting any likeness of the Building Project without the prior written consent of Landlord.
11. Landlord reserves the right to exclude from the Building Project at all times other than Normal Business Hours all persons who do not present a pass to the Building Project on a form or card approved by Landlord.
12. The Premises shall not be used for lodging or sleeping.
13. Canvassing, soliciting, and peddling within the Building Project or in the Common Areas is prohibited.
14. There shall not be used in any space, or in the public halls of the Building Project, either by Tenant or by jobbers or others, in the delivery or receipt of merchandise to Tenant, any hand trucks, except those equipped with rubber tires and side guards. No hand trucks shall be used in elevators other than those designated by Landlord as service elevators. All deliveries shall be confined to the service areas and through the approved service courtyards.
15. In order to obtain maximum effectiveness of the cooling system, Tenant shall lower and/or close venetian or vertical blinds or drapes when the sun's rays fall directly on the exterior windows of the Premises.

16. Tenant, its employees, agents, contractors, and invitees shall not be permitted to occupy at any one time more than the number of parking spaces in the Parking Areas permitted in the Lease (including any parking spaces reserved exclusively for Tenant). Usage of parking spaces shall be in common with all other tenants of the Building Project and their employees, agents, contractors, and invitees. All parking space usage shall be subject to any reasonable rules and regulations for the safe and proper use of parking spaces that Landlord may prescribe. Tenant's employees, agents, contractors, and invitees shall abide by all posted roadway signs in and about the parking facilities. Landlord shall have the right to tow or otherwise remove vehicles of Tenant and its employees, agents, contractors, or invitees that are improperly parked, blocking ingress or egress lanes, or violating parking rules, at the expense of Tenant or the owner of the vehicle, or both, and without liability to Landlord. Upon request by Landlord, Tenant shall furnish Landlord with the license numbers and descriptions of any vehicles of Tenant, its principals, employees, agents, and contractors. Tenant acknowledges that reserved parking spaces, if any, shall only be reserved on Business Days during the hours of 8:00 a.m. to 5:00 p.m.
17. Parking spaces may be used for the parking of passenger vehicles only. Overnight parking in the Parking Areas is prohibited. Landlord, in Landlord's sole and absolute discretion, may establish from time to time a parking decal or pass card system, security check-in, or other reasonable mechanism to restrict parking in the Parking Areas. All trucks and delivery vans shall be parked in designated areas only and not parked in spaces reserved for cars. All loading and unloading of goods shall be done only at the times, in the areas, and through the entrances designated for loading purposes by Landlord.
18. Tenant shall be responsible for the removal and proper disposition of all crates, oversized trash, boxes, and other similar items other than customary trash generated by general office use.
19. Landlord shall not be responsible for lost or stolen personal property, equipment, or money occurring within the Premises or Building Project, regardless of how or when the loss occurs.
20. Neither Tenant, nor its employees, agents, invitees, or guests, shall paint or decorate the Premises, or mark, paint, or cut into, drive nails or screw into nor in any way deface any part of the Premises or Building Project without the prior written consent of Landlord. Notwithstanding the foregoing, standard picture hanging shall be permitted without Landlord's prior consent.
21. Tenant shall not install, operate, or maintain in the Premises or in any other area of the Building Project, any electrical equipment that does not bear the U/L (Underwriters Laboratories) seal of approval, or that would overload the electrical system or any part of the system beyond its capacity for proper, efficient, and safe operation as determined by Landlord. Tenant shall not furnish any cooling or heating to the Premises, including the use of any electronic or gas heating devices, without Landlord's prior written consent.
22. The Building Project is deemed to be a "no smoking" area and smoking is prohibited throughout all interior portions of the Building Project. In the exterior Common Areas, individuals may smoke only in designated areas and will place all cigarette butts in designated receptacles.
23. Tenant shall not allow the Premises to be occupied by more than five persons per 1,000 square feet of rentable area.
24. Tenant will take all steps necessary to prevent: inadequate ventilation, emission of chemical contaminants from indoor or outdoor sources, or both, or emission of biological contaminants. Tenant will not allow any unsafe levels of chemical or biological contaminants (including volatile organic compounds) in the Premises, and will take all steps necessary to prevent the release of contaminants from adhesives (for example, upholstery, wallpaper, carpet, machinery, supplies, and cleaning agents).
25. Tenant shall comply with any recycling programs for the Building Project implemented by Landlord from time to time.
26. Landlord has the right during periods of civil unrest to close and lock the Building exterior doors for the safety of the Building and occupants. This decision will be solely the option of Landlord, and Landlord shall not be liable for any omission or commission in implementing this procedure.
27. Tenant shall cooperate fully with the life-safety plans of the Building established and administered by Landlord, including participation by Tenant in exit drills, fire inspections, life-safety orientations.
28. Whenever these Rules and Regulations directly conflict with any of the rights or obligations of Tenant under this Lease, this Lease shall govern. These Rules and Regulations may be reasonably modified by Landlord from time to time. Landlord may waive any of the Rules and Regulations, in writing, but any such waiver shall apply only to the tenant and to the extent set forth in written waiver.

EXHIBIT "D"

TENANT IMPROVEMENTS
[Landlord Builds - TURNKEY]

1. The following terms shall have the following definitions: (a) "Preliminary Plans" shall mean those certain preliminary drawings (the "Preliminary Drawings") attached hereto as Exhibit D-1 and by this reference made a part hereof; (b) "Plans" shall mean that certain permit set (final construction drawings) of plans and specifications for the improvements to the Premises desired by Tenant, which must be completely consistent with and merely an amplification of the Preliminary Drawings, which will utilize Landlord's Building standard materials and which shall include, as necessary, the following: fully dimensioned architectural plan; electric/telephones outlet diagram; reflective ceiling plan with light switches; mechanical plan; furniture plan; electrical power circuitry diagram; plumbing plans; all color and finish selections; all special equipment and fixture specifications; and fire sprinkler design drawings; (c) "Tenant Improvements" shall mean all of the work described in the Plans and any extra work or changes performed under revisions to the Plans; and (d) "Work Cost" shall mean the aggregate of (i) engineering and architectural fees for the Preliminary Plans, the Plans and the Tenant Improvements, plus (ii) filing fees and permit costs incurred for the Tenant Improvements, plus (iii) all costs of demolition of any existing improvements in the Premises, plus (iv) the actual cost of all labor and materials furnished in connection with the Tenant Improvements, including all costs associated with extra work or change orders, plus (v) 7.5% of the total actual costs of the Tenant Improvements, including extra work or change orders, representing Landlord's fee for overhead and supervision, but shall exclude any costs which are deemed to be borne by Tenant as hereinafter provided.

2. If and for as long as Tenant is not in default under this Lease beyond any applicable grace period, the Work Cost shall be borne by Landlord. In the event of such a default under this Lease which is not cured by Tenant within the applicable grace period, Tenant shall pay to Landlord the Work Cost within five days of receipt of a notice from Landlord as to the amount.

3. Tenant will cooperate fully with Landlord and Landlord's architect and engineer to facilitate the preparation of the Plans. Tenant will respond promptly to any requests for information submitted by Landlord and Landlord's architect and engineer. Upon request by Landlord, Tenant will meet promptly with Landlord's architect and engineer to review and discuss the Plans. Promptly following the completion of the Plans, Landlord shall cause the Plans to be delivered to Tenant for Tenant's written approval. Tenant's approval of the Plans shall not be unreasonably withheld so long as they are consistent with and an amplification of the Preliminary Plans. Tenant must notify Landlord of its approval or disapproval of the Plans within five (5) business days of Landlord's delivery thereof to Tenant. Tenant's failure to respond to Landlord's submission of the Plans within the five (5) business day period shall constitute a Delay under Paragraph 9. The Plans shall be prepared by the approved Building architect, except for the electrical and mechanical plans, which shall be prepared by the approved Building licensed professional engineer. Both the architect and engineer will be employed by Landlord pursuant to written contracts between Landlord and each of them. The Plans shall comply with all applicable laws, ordinances, directives, rules, regulations, and other requirements imposed by any and all governmental authorities having or asserting jurisdiction over the Premises and must, unless otherwise approved by Landlord and Tenant, each in their sole discretion, be consistent with the Preliminary Plans.

4. Tenant shall not have the right to disapprove any portion of the Plans which is consistent with the Preliminary Plans. If Tenant validly disapproves any portion of the Plans (because they are inconsistent with the Preliminary Plans), Landlord shall cause the Plans to be revised and resubmitted to Tenant as soon as possible and Tenant shall have three (3) business days to review and notify Landlord of Tenant's approval or disapproval of the revised Plans, which approval shall not be unreasonably withheld based on the same standards set forth above. Tenant's failure to respond to any revised version of the Plans within three (3) business days shall constitute a Delay under Paragraph 9. The commissioning by Landlord of the Plans and any approval by Landlord of any similar plans and specifications for any other Alterations or the supervision by Landlord of any work performed on behalf of Tenant shall not: (a) imply Landlord's approval of the quality of design or fitness of any material or device used; (b) imply that the Plans are in compliance with any codes or other requirements of governmental authority; (c) impose any liability on Landlord to Tenant or any third party; or (d) serve as a waiver or forfeiture of any right of Landlord.

5. Landlord shall, in its sole discretion, select a general contractor to perform the Tenant Improvements and shall enter into a contract with such general contractor for the construction of the Tenant Improvements. Landlord shall use reasonable efforts to cause the Tenant Improvements to be completed by the Anticipated Commencement Date.

6. Landlord shall perform the Tenant Improvements in a good and workmanlike manner, using Building Standard materials. Other than as set forth in the preceding sentence, Landlord has made no representation or promise as to the condition of the Premises. Tenant has inspected the Premises and is fully familiar with the physical condition of the Premises, and shall accept the Premises in its then existing "as is," "where is" condition. Landlord shall not perform any work other than the Tenant Improvements

and shall not perform any work as to any portions of the Premises not specifically addressed in the description of the Tenant Improvements. Landlord has made no warranty, express or implied, or representation as to fitness or suitability. Landlord will not be liable for any latent or patent defect in the Premises, but will use all reasonable efforts to enforce the general contractor's warranty with respect to any defects of which Tenant notifies Landlord within one (1) year of the date of Substantial Completion.

7. Tenant shall not have the right to request Tenant Improvements which are inconsistent with the Preliminary Plans and/or make changes from time to time in the Plans unless approved by Landlord, which approval shall not be unreasonably withheld so long as Tenant pays all increases in the Work Cost and acknowledges, in writing, all Delay attributable to the requested changes. If the cost of any such inconsistencies or such changes, as estimated by the contractor, will increase the Work Cost, Tenant shall pay to Landlord the amount of the excess within five (5) days of receipt of a notice from Landlord as to the amount. Until Landlord has received full payment of the increases, Tenant shall not be permitted to occupy the Premises notwithstanding that Tenant's obligation to pay Rent under this Lease remains in full force and effect.

8. Tenant shall perform all work not shown on the Plans.

9. If Landlord or the general contractor is delayed in substantially completing the Tenant Improvements as a result of the occurrence of any Delay (as hereinafter defined), then, for purposes of determining the Commencement Date, the date of Substantial Completion shall be deemed to be the day that the Tenant Improvements would have been substantially completed absent any Delay(s). For purposes of this provision each of the following shall constitute a "Delay": (1) Tenant's failure to respond to Landlord's submission of the Plans (or any revised version thereof) within the time periods set forth in Paragraph 3 above, or Tenant's failure to furnish information or to respond to any request by Landlord or any design consultant for any approval within any time period prescribed, or if no time period is prescribed, within two (2) Business Days of a request; or (2) the time period necessary for the Plans to be revised after Landlord has disapproved any portion thereof and any time period attributable to Tenant's failure to resubmit revised Plans which properly correct the matters disapproved by Landlord; or (3) Tenant's insistence on materials, finishes, or installations that have long lead times that will make it commercially impractical for Landlord to complete the Tenant Improvements on or before the Anticipated Commencement Date, after having first been informed that the materials, finishes, or installations will cause a Delay; or (4) changes requested by Tenant to the Plans after they are initially approved by Tenant; or (5) performance or nonperformance by Tenant or a person or entity employed by Tenant in the completion of any work; or (6) any delay resulting from Tenant's having taken possession of the Premises for any reason before substantial completion of the Tenant Improvements; or (7) Tenant's request for additional bidding or rebidding of the cost of all or a portion of the work Tenant requests in addition to the Tenant Improvements; or (8) any error in the Preliminary Plans or other documents caused by Tenant, or its employees, agents, independent contractors, or consultants; or (9) any other delay chargeable to Tenant, or its employees, agents, independent contractors, or consultants; or (10) Tenant's request for work which is inconsistent with the Preliminary Plans.

10. This exhibit shall not apply to any additional space added to the original Premises at any time after the Date of this Lease, whether under any options under this Lease or otherwise, or to any portion of the original Premises or any additions to the original Premises in the event of a renewal or extension of the initial Lease Term, whether under any options under this Lease or otherwise, unless expressly so provided in this Lease or an amendment to this Lease.

The "Anticipated Commencement Date" is December 1, 2015.

The "Commencement Date" shall be the date Landlord or its contractor achieves Substantial Completion of the Tenant Improvements, as accelerated by any Delay.

CONFIRMATION OF COMMENCEMENT DATE

May 21, 2015

SAMPLE FORM
NOT for signature
until required by Landlord

Re: Lease Agreement (the "Lease") dated _____, 200____, between Sequoia Investments XIV, LLC, an Alaska limited liability company ("Landlord"), and _____ ("Tenant"). Capitalized terms used herein but not defined shall be given the meanings assigned to them in the Lease.

Ladies and Gentlemen:

Landlord and Tenant agree as follows:

- Condition of Premises.** Tenant has accepted possession of the Premises pursuant to the Lease. Any improvements required by the terms of the Lease to be made by Landlord have been completed to the full and complete satisfaction of Tenant in all respects except for the punchlist items described on Exhibit A hereto (the "Punchlist Items"), and except for such Punchlist Items, Landlord has fulfilled all of its duties under the Lease with respect to such initial tenant improvements. Furthermore, Tenant acknowledges that the Premises are suitable for the Permitted Use.
- Commencement Date.** The Commencement Date of the Lease is _____, 200____.
- Expiration Date.** The Term is scheduled to expire on _____, 200____.
- Contact Person.** Tenant's contact person in the Premises is:

Attention: _____
Telephone: _____
Telecopy: _____

5. **Ratification.** Tenant hereby ratifies and confirms its obligations under the Lease, and represents and warrants to Landlord that it has no defenses thereto. Additionally, Tenant further confirms and ratifies that, as of the date hereof, (a) the Lease is and remains in good standing and in full force and effect, and (b) Tenant has no claims, counterclaims, set-offs or defenses against Landlord arising out of the Lease or in any way relating thereto or arising out of any other transaction between Landlord and Tenant.

6. **Binding Effect; Governing Law.** Except as modified hereby, the Lease shall remain in full effect and this letter shall be binding upon Landlord and Tenant and their respective successors and assigns. If any inconsistency exists or arises between the terms of this letter and the terms of the Lease, the terms of this letter shall prevail. This letter shall be governed by the laws of the state in which the Premises are located.

Please indicate your agreement to the above matters by signing this letter in the space indicated below and returning an executed original to us.

Sincerely,
SN Properties Funding V-Henderson, LLC
Security National Properties

Agreed and accepted:
City of Greensboro

An Alaska limited liability company

a _____

By: _____

By: _____

Name: Jon Kirby, General Manager

Name: _____

Title: _____

Title: _____

Exhibit B

FIRST ADDENDUM TO LEASE

LANDLORD: American Capital Properties, LLC
TENANT: City of Greensboro
PREMISES: Approximately ±34,109 rentable square feet, identified as the Henderson building located at 2211 W. Meadowview Rd., Greensboro, North Carolina 27407

RECITALS

Landlord's predecessor in interest and Tenant entered into the Commercial Lease Agreement for the Premises dated on or about May 20, 2015 (the "Lease"). Landlord and Tenant now desire to amend and extend the term of the Lease as set forth below.

AGREEMENT

In consideration of the foregoing Recitals and other good and valuable consideration, the sufficiency of which is hereby acknowledged, Landlord and Tenant agree that certain terms of the Lease will be amended as follows:

- 1) **Term:** The Lease Term for the Premises will be extended by 120 lease months (the "New Term"). The Commencement Date for the New Term will be July 1, 2025 and the Termination Date will be June 30, 2035.
- 2) **Base Rent Rate:** Tenant shall pay Base Rent for the New Term as follows:

July 1, 2025 to June 30, 2035	\$41,926.00 per month
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- 3) **E-Verify:** Landlord certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and that at all times during the term of this Agreement, it will continue to comply with these requirements. The Landlord also certifies that it will require that all of its contractors that perform any work pursuant to this Agreement to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Violation of this section shall be deemed a material breach of this Agreement.
- 4) **Iran Divestment Certification:** As of the date of this Agreement, the Landlord certifies that it is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 147- 86.55 *et. seq.* and that the Company will not utilize any contractors found on the State Treasurer's Final Divestment List. All individuals signing this Agreement on behalf of the Landlord certify that they are authorized by the Landlord to make this certification.

- 5) **Divestment from Companies Boycotting Israel Certification:** As of the date of this Agreement, the Landlord certifies that it is not listed on the Final Divestment and Do-Not-Contract List – Restricted Companies Boycotting Israel created by the State Treasurer pursuant to N.C.G.S. 147-86.81 and that the Company will not utilize any contractor found on the State Treasurer’s Final Divestment and Do-Not-Contract List. All individuals signing this Contract on behalf of the Landlord certify that they are authorized by the Landlord to make this certification.
- 6) **Counterparts:** This First Addendum to Lease (“First Addendum”) may be executed in counterparts with each deemed an original and together constituting one instrument. Counterparts may be executed in writing on paper or by electronic signature and electronically transmitted. The parties agree that said signatures will be legally binding and have the same full force and effect as if the originals.
- 7) **No Other Modifications:** Except as modified by this First Addendum, all the other terms and conditions of the Lease will remain in full force and effect and this First Addendum shall henceforth be made part of and attached to the Lease. In the event of a conflict between the Lease and this First Addendum, this First Addendum will control.

The parties have signed this First Addendum effective as of the ____ day of _____ 202__ (“Effective Date”).

LESSOR:

AMERICAN CAPITAL PROPERTIES, LLC

By: Andrew Purdy (Seal)

Printed: Andrew Purdy

Title: Ln

Date: 2/19/2025

LESSEE:

CITY OF GREENSBORO

By: Sarah Rupp (Seal)

Printed: Sarah Rupp

Title: Accounting Manager

Date: 4/22/2025

Exhibit C

CONSENT TO SUBLEASE RENEWAL

SN Properties Funding V-Henderson, LLC ("SN Properties") and the City of Greensboro ("Sublessor") entered an Office Building Lease Agreement dated on or about July 1, 2025 ("Master Lease"). American Capital Properties, LLC ("Master Lessor") is the successor-in-interest to SN Properties.

Per Section 5 of the Master Lease, Master Lessor and Sublessor entered into a Consent to Sublease dated on or about July 1, 2025, whereby Master Lessor consented to the sublease by Sublessor of a portion of the Premises to Guilford County ("Sublessee").

Sublessor and Sublessee now desire to exercise the sublease renewal option set forth in the Sublease (the "Renewal Option") and Master Lessor is prepared to consent to the exercise of the Renewal Option conditioned on Sublessor's agreement to the following:

- (1) Sublessor is not released from its obligations under the Master Lease in any respect.
- (2) This consent will not be deemed a consent to any future sublease.
- (3) Master Lessor does not warrant the accuracy of any of the provisions of the sublease between Sublessor and the Sublessee, nor will Master Lessor be deemed a party to the sublease or in privity with the Sublessee.
- (4) A copy of the Master Lease is attached hereto as Exhibit A. A copy of the Sublease is attached hereto as Exhibit B.

MASTER LESSOR:

AMERICAN CAPITAL PROPERTIES, LLC

By: Jennie Peakes

Printed Name: Jennie Peakes

Title: Operations Manager

Date: 9/29/2025

SUBLESSOR:

CITY OF GREENSBORO

By: Dr. Danielle A. Harrison

Printed Name: Dr. Danielle A. Harrison

Title: Executive Director

Date: 9/30/2025

Consent to Sublease

Exhibit D

Exhibit D

