

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
May 19, 2022

The Board of County Commissioners met in a duly noticed regular meeting on May 19, 2022 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro, North Carolina.

PRESENT: Chairman Melvin "Skip" Alston, presiding; Vice Chair J. Carlvena Foster; Commissioners Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, James Upchurch and Mary Beth Murphy (via virtual participation).

ABSENT: None.

ALSO PRESENT: County Manager Michael Halford; Interim County Attorney Matthew Mason; Assistant County Manager Erris Dunston; Assistant County Manager Victor Isler; Assistant County Manager Jason Jones; Clerk to Board Robin Keller; Deputy Clerk to Board Ariane Webb; Robert Shelly, Veterans Services Director; Jim Albright, Emergency Services Director; Eric Hilton, Property Management/Facilities Director; additional members of staff, the public and media.

I. INVOCATION

Chairman Melvin "Skip" Alston offered the invocation.

II. PLEDGE OF ALLEGIANCE

Mrs. Jeannette Serens, wife of US Army Veteran Roger Serens, led those present in the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Alston welcomed those present and called the meeting to order at 5:38PM.

IV. SPEAKERS FROM THE FLOOR

There were no Speakers from the Floor.

V. PRESENTATIONS

A. 2022-304 MEMORIAL DAY PROCLAMATION

Receive proclamation in observance of Memorial Day in Guilford County.

Legislation Text

Commissioner Frankie T. Jones, Jr. read the proclamation in observance of Memorial Day in Guilford County.

Robert Shelly, Veterans Services Director, thanked the Board for the proclamation and shared a presentation recognizing veterans.

Chairman Alston requested a moment of silence for all fallen heroes.

Vice Chair J. Carlvena Foster recognized Dr. Vernell Knight, a High Point community supporter, and thanked her for attending the meeting.

B. 2022-310 PROCLAIM MAY 15-21, 2022 EMERGENCY MEDICAL SERVICES WEEK IN GUILFORD COUNTY

Proclaim May 15-21, 2022 as Emergency Medical Services Week in Guilford County.

Legislation Text

Commissioner Alan Perdue thanked the Emergency Medical Service (EMS) personnel in attendance and read the proclamation. He extended an invitation to the Board to participate in an EMS ride with staff to learn more about their work.

A representative from EMS introduced students in the emergency medical technician and paramedic training classes present in the meeting and thanked the Board for this recognition.

Commissioner Carly Cooke spoke to her experience participating in a ride-along with EMS staff last year and thanked them for all of their hard work, especially during the pandemic.

VI. CONSENT AGENDA

Motion was made by Vice Chair J. Carlvena Foster, and seconded by Commissioner Kay Cashion, to adopt the consent agenda.

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch

NOES: None

A. BUDGET AMENDMENTS

1. 2022-301 BUDGET AMENDMENT TO ACCEPT AND APPROPRIATE STATE FUNDS FOR REENTRY COUNCIL

Accept the pass-through grant funding and establish a new grant project, NCDPS Law Enforcement Reentry Grant, with a budget of \$50,000.

[Legislation Text](#)

[22.05.19 - Fund 4950 NCDPS LE Reentry Grant - MOA](#)

[NCDPS LE Reentry Grant - ADOPT 22.05.19](#)

**Community Development Fund
Project Ordinance**

NCDPS Law Enforcement Reentry Grant

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that the following project ordinance for Guilford County is hereby adopted in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

PROJECT NAME		EXPENDITURE		REVENUE	
NCDPS Law Enforcement Reentry Grant		NCDPS Law Enforcement Reentry Grant		Federal/State Funds:	\$50,000
		Adopted	\$50,000	Adopted	\$50,000

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

ADOPTED on first reading this May 19, 2022, in accordance with G.S. 159-17.

B. CONTRACTS

1. 2022-296 CONTRACT TO PURCHASE LIFEPAK 15 CARDIAC MONITOR/DEFIBRILLATORS - STRYKER EMERGENCY CARE

Approve purchase of thirty-five (35) multi-function cardiac monitors from Stryker Emergency Care, located at 2825 Airview Blvd, Kalamazoo, MI 49002, in the amount of \$727,501.25 total, or \$20,785.75 per device.

[Legislation Text](#)

[Signed-EMS- No Bid Form-Stryker LP 15 QUOTE 2-28-2022](#)

[LP 15 NASPO CONTRACT PRICE 4-6-2022](#)

C. MISCELLANEOUS

1. 2022-268 LEASE OF SPACE AT 5920 HAGAN STONE PARK ROAD, PLEASANT GARDEN TO THE CITY OF GREENSBORO

Approve, in substantial form, the seven (7) week lease agreement beginning June 20, 2022 through August 5, 2022 for the City of Greensboro to rent space at 5920 Hagan Stone Park Road, Pleasant Garden, NC, for Camp Joy, from Guilford County, and authorize staff to take all reasonable actions to finalize and execute said lease.

[Legislation Text](#)

[Hagan Stone Camp Joy GIS-04132022150438](#)

[Camp Joy Exhibit A](#)

[2022 City of Greensboro Camp Joy Contract1](#)

2. 2022-267 DUKE ENERGY EASEMENT - 5801 BUR-MILL CLUB ROAD

Authorize staff to enter into the requested easement, in substantial form, to Duke Energy Carolinas, LLC to allow the installation of overhead lines of electrical service located at 5801 Bur-Mill Club Road, Greensboro, NC, and authorize staff to take all reasonable actions to finalize and execute said easement.

[Legislation Text](#)

[BurMill Duke GIS-04132022150350](#)

[44432530 - DP easement with Exhibit A clause, Guilford County](#)

[DPE OWLS ROOST RD GUILFORD COUNTY](#)

3. 2022-305 RECOMMENDED ALLOCATION OF GUILFORD COUNTY JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDS AND ANNUAL PLAN / CERTIFICATION FOR FY 2022-23

Approve the Guilford County Juvenile Crime Prevention Council's (JCPC) recommended allocation, annual plan / certification, and funding plan to be adopted with the FY 2022-23 annual budget.

[Legislation Text](#)

[2022-2023 vs prior years to BOC.pdf](#)

[RFP.2022-2023 final 11.18.21.pdf](#)

[PA-Certification.2022-2023.Guilford County.JCPC Administration.04.05.2022.pdf](#)

[Copy of Guilford County Funding Plan FY 22-23 04.28.22.pdf](#)

4. 2022-297 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING APRIL 30, 2022

Accept and approve the tax collection report and beverage licenses issued for month ending April 30, 2022.

[Legislation Text](#)

[401C All Guilford 4-30-2022.pdf](#)

[Bev 4-30-2022 Detail.pdf](#)

5. 2022-298 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING APRIL 30, 2022

Accept and approve property tax rebates and releases for the month ending April 30, 2022.

[Legislation Text](#)

[April 2022 NCVTS Pending Refund Report.pdf](#)

[April 2022 Rebates and Releases.pdf](#)

6. 2022-256 APPROVAL OF MINUTES

Review and approve the following sets of draft meeting minutes:

03/29/2022 Special Meeting
04/07/2022 Regular Meeting
04/07/2022 Work Session

[Legislation Text](#)

[dmx_Special Mtg_03.29.22.pdf](#)

[dmx040722.pdf](#)

[dmxws04.07.22.pdf](#)

VII. PUBLIC HEARINGS

A. 2022-295 PUBLIC HEARING - ECONOMIC DEVELOPMENT INCENTIVE

Pursuant to N.C.G.S 158-7.1, conduct a public hearing and approve an allocation of up to \$457,445 in funding from General Fund revenues as an economic development incentive grant to a company proposing to locate in High Point, NC and invest, or cause to be invested, approximately \$27.8 million in real and personal property. Upon approval, authorize county staff to enter into an incentive performance agreement with the company containing benchmarks and a schedule for payment of this financial assistance.

[Legislation Text](#)

[05.19.22 Public Hearing Notice ED Incentive v2.pdf](#)

Sandy Dunbeck, Director of the High Point Economic Development Corporation, introduced the item and Sharon Ruppel, Vice President of Global Supply Chain for EcoLab, and JR Tomlinson, Managing Director of Newmark and consultant for the project.

Dunbeck shared additional details regarding the project and noted Ecolab is a global leader in water, hygiene and infection prevention solutions and services. She discussed the project and confirmed the expansion would include construction of a new 825,000 square foot facility in the High Point North Industrial Center. Dunbeck noted the project would retain over 125 existing positions and the creation of twenty (20) new positions paying over the County's average wage. She stated Ecolab would invest \$27.8 million in real and personal property that would result in over \$93 million in total investment and noted the City of High Point has authorized \$414,863 in performance-based incentives.

Chairman Alston introduced the public hearing and invited proponents of the item to speak.

Sharon Ruppel discussed Ecolab's history and noted they provide cleaning and sanitation services for more than 110 countries around the world. She discussed their Triad area facilities and shared this project would allow them to relocate the Winston-Salem office to High Point.

JR Tomlinson discussed the new facility and spoke to the benefits of moving to the High Point location and how it would allow Ecolab to become carbon-neutral.

Ms. Ruppel concluded the presentation by discussing Ecolab's community focus projects with Habitat for Humanity and United Way, in addition to their efforts to maintain a diverse workforce.

Chairman Alston opened the floor for any additional proponents. There being none, Chairman Alston opened the floor for opponents. There being none, the Chairman closed the public hearing.

Motion was made by Vice Chair J. Carlvena Foster, and seconded by Commissioner Kay Cashion to, pursuant to N.C.G.S 158-7.1, conduct a public hearing and approve an allocation of up to \$457,445 in funding from General Fund revenues as an economic development incentive grant to a company proposing to locate in High Point, NC and invest, or cause to be invested, approximately \$27.8 million in real and personal property. Upon approval, authorize county staff to enter into an incentive performance agreement with the company containing benchmarks and a schedule for payment of this financial assistance.

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch

NOES: None

VIII. NEW BUSINESS

A. 2022-302 DESIGN SERVICES FOR PLAZA PARKING DECK AND TRUIST PARKING DECK REFURBISHMENT

Approve the design contract with WGI, Inc., in substantial form, in the amount of \$561,000 for the Plaza parking deck design services. Approve the design contract with WGI, Inc., in substantial form, in the amount of \$70,700 for the Truist parking deck design services.

Legislation Text

PREAUDIT CONTRACT - 90004103 - WGI INC

PREAUDIT CONTRACT 90004102 - WGI INC

WGI, Inc - RFQ Response

WGI Pricing Proposal for Design Services

Eric Hilton, Facilities Director, reviewed the existing issues with the Truist and Plaza parking decks and potential design options. He stated staff are seeking approval to begin design work and shared these projects would be funded with two-thirds bonds.

Commissioner James Upchurch questioned the project timeline.

Hilton stated the total project would take approximately seventeen (17) months and the Truist parking deck would be executed quicker as it is smaller than the plaza deck. He noted the design piece would take approximately nineteen (19) weeks.

Commissioner Kay Cashion questioned if staff would return with the final design and estimate to the Board for approval prior to the bid process.

Hilton confirmed he would return to the Board with a final design and cost estimate within several months.

Chairman Alston encouraged staff to expedite the design phase.

Motion was made by Commissioner Carly Cooke, and seconded by Commissioner James Upchurch, to approve the design contract with WGI, Inc., in substantial form, in the amount of \$561,000 for the Plaza parking deck design services. Approve the design contract with WGI, Inc., in substantial form, in the amount of \$70,700 for the Truist parking deck design services.

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch

NOES: None

**B. 2022-294 ARPA CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS
MANAGEMENT POLICIES**

Adopt resolution approving County ARPA policies to aid in administering the Federal Coronavirus State and Fiscal Recovery Funds from the American Rescue Plan Act, and authorize staff to take all reasonable actions to comply with federal compliance requirements. When federal compliance requirements change, these policies shall be deemed to automatically incorporate those changes.

[Legislation Text](#)

[Resolution for Policy and Compliance Structure](#)

[ARPA Eligible Use Policy](#)

[ARPA Cost Principles Policy](#)

[ARPA Records Retention Policy](#)

[ARPA Nondiscrimination Policy](#)

[ARPA Conflict of Interest Policy](#)

[ARPA Subaward and Monitoring Policy](#)

[ARPA Real Property Policy](#)

[ARPA Program Income Policy](#)

Tiffany Oliva, Program and Fiscal Recovery Manager, introduced the item and noted the presented items are policy requirements for the federal American Rescue Plan Act (ARPA) grant funding. She shared that while many of these guidelines are currently in place at the county level, the Board needs to reaffirm these policies to receive funding.

Motion was made by Vice Chair J. Carlvena Foster, and seconded by Commissioner Frankie T. Jones, Jr., to adopt a resolution approving County ARPA policies to aid in administering the Federal Coronavirus State and Fiscal Recovery Funds from the American Rescue Plan Act, and authorize staff to take all reasonable actions to comply with federal compliance requirements. When federal compliance requirements change, these policies shall be deemed to automatically incorporate those changes.

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch

NOES: None

IX. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. 2022-279 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Consider and approve the following appointments and reappointments to various boards & commissions:

Adult Care Home Community Advisory Committee

Appoint Shuntaneka Brooks to 1st term (May 19, 2022 - May 18, 2025)

Appoint Jeffrey Blake to 1st term (May 19, 2022 - May 18, 2025)

Fire District Commission - Pinecroft-Sedgefield

Reappoint Billy Yow 4th term (January 1, 2022 - December 31, 2023)

Guilford County Transportation Advisory Board

Reappoint Bellandra Foster to 2nd term as Public & Business Sector representative (July 19, 2022 - July 18, 2025)

High Point Planning and Zoning Commission

Reappoint Joan Swift to 2nd term in BOCC ETJ position (July 2, 2022 - July 1, 2025)

[Legislation Text](#)

[JBlake_App_04.26.22_Redact.pdf](#)

[SBrooks_App_04.26.22_Redact.pdf](#)

[SBrooks_Resume_04.26.22_Redact.pdf](#)

[BYow Reapp 05.04.22.pdf](#)

[BFoster Reapp 04.20.22.pdf](#)

[BFoster Resume 04.20.22.pdf](#)

[JSwift Reapp 04.21.22.pdf](#)

[JSwift Resume 04.21.22.pdf](#)

Chairman Alston read the appointments into the record.

Motion was made by Commissioner Alan Perdue, and seconded by Commissioner Frankie T. Jones, Jr., to consider and approve the following appointments and reappointments to various boards & commissions:

Adult Care Home Community Advisory Committee

Appoint Shuntaneka Brooks to 1st term (May 19, 2022 - May 18, 2025)

Appoint Jeffrey Blake to 1st term (May 19, 2022 - May 18, 2025)

Fire District Commission - Pinecroft-Sedgefield

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High Point Planning and Zoning Commission

Reappoint Joan Swift to 2nd term in BOCC ETJ position (July 2, 2022 - July 1, 2025)

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch

NOES: None

X. COUNTY MANAGER'S FY 2022-23 BUDGET PRESENTATION

A. 2022-299 COUNTY MANAGER'S FY 2022-23 BUDGET MESSAGE

Legislation Text

County Manager Michael Halford spoke to the legacy of Commissioner Carolyn Q. Coleman and thanked County staff, the community and Commissioners for guiding him in development of the FY 2022-23 budget. He discussed this year's budget environment noted the pandemic continues to drive the County's budgeting and priorities. Halford shared that, while the need for certain services decreased, services such as development, social and emergency services increased. He spoke to difficulties in meeting service levels due to approximately four hundred (400) vacancies and discussed the significant school capital needs and upcoming reappraisal. Halford noted the challenges in balancing immediate needs while addressing others that arose during the pandemic.

Halford reviewed the Board's core values and priorities, the County's community engagement survey and ongoing feedback received during the budget work sessions. He discussed the guidelines followed during the budget preparation process.

Halford stated the approximately 38% of the \$777.4 million in the General Fund is dedicated to education, and noted the recommended budget will increase the County's budget positions to 2,851.74, or 5.3 positions for every 1,000 residents. He confirmed that even with these changes, Guilford County remains one of the lowest staffed counties in the North Carolina.

Halford shared the FY 2022-23 recommended tax rate will remain 73.05 cents per \$100 of assessed valuation and the revenue neutral rate is 59.54 cents. He stated \$9 of every \$10 dollars controlled by the Board goes towards education, law enforcement, social services, emergency services, information technology and behavioral health. Halford noted that, following the reappraisal, the tax bill for a home at median value would increase by approximately \$435, or \$35 per month.

Halford stated the recommended budget includes an additional \$16 million in operational funding for Guilford County Schools (GCS) towards teacher supplements and other operational costs, an additional \$6 million increase for capital and an additional \$5.4 million towards school debt repayment. He noted Guilford Technical Community College (GTCC) would receive an additional \$2.1 million increase comprised of \$600,000 towards pay increases, \$1 million in capital funding and \$600,000 towards debt repayment.

Halford reviewed the guiding principles used to address the County's major capital needs and discussed GCS capital expenses. He discussed the proposed model to fund the approved school bonds.

Halford shared the recommended positions that would help bring the County's service levels closer to standard and shared the goal to improve the County's financial position and fiscal resiliency by reducing the reliance on fund balance in order to increase its balance. He discussed his recommendation to transition the County to a four-year reappraisal cycle, economic development grant and opioid settlement funding.

Halford discussed the recommended vehicle and equipment replacement plan and spoke to the importance of separating grant and donation dollars from the General Fund. He reviewed his recommendations for fire district tax changes and

Halford stated recommended Economic Development grant payments would remain the same, noted the additional fleet vehicles under consideration and spoke to the importance of separating grant and donation dollars from those in the General Fund. He discussed American Rescue Plan Act (ARPA) funding recommendations that will be presented to the Board at a later date to cover additional jail medical costs and provide continued support for the Every Baby initiative.

Halford shared certain horizon items that includes an organization-wide program and services inventory, continued work on the OneGuilford action plan, addressing staffing challenges and standards and identifying the next steps for the \$1.7 billion school bonds. He reiterated the key points included in his FY 2022-23 budget recommendation and shared the upcoming budget-related work sessions and public hearing.

XI. COMMENTS FROM COUNTY MANAGER / COUNTY ATTORNEY

Halford noted another request for a 21-gun salute to celebrate Memorial Day was submitted to the County by the War Memorial Foundation.

XII. COMMENTS FROM COMMISSIONERS

Commissioner Justin Conrad recognized the grand re-opening of the Bi-Rite grocery store in Stokesdale.

Commissioner Jones recognized the Teen Voyage mentoring program's annual picnic held at Page High School, led by Mrs. Karen Hunter. He thanked Doug Logan, Juvenile Detention Center Director, and his team for their great work.

Vice Chair Foster shared her attendance at the GTCC graduation ceremony and noted she will attend the Point College Prep Charter Schools graduation tomorrow.

Commissioner Cashion shared her attendance at the Sanctuary House's twentieth anniversary event with Commissioner Perdue and spoke to their exceptional work. She discussed the Dolley Madison Women's club fundraiser to sponsor children to attend Camp Hope and shared her attendance at the Duke Triad Leadership Forum to discuss accessible housing. Cashion congratulated Commissioners Perdue and Jones on their recent primary wins and thanked all those who supported her campaign.

Commissioner Cooke thanked Jim Albright, Emergency Services Director, and his team for hosting the event recognizing EMS staff across the state with Governor Roy Cooper. She congratulated Backpack Beginnings on the opening of their new facility and thanked the Board for supporting this expansion. Cooke congratulated Commissioners Cashion, Perdue and Jones on their primary wins and thanked the community for supporting and investing in our schools.

Commissioner Mary Beth Murphy echoed Commissioner Cooke's comments and thanked those who voted to support the school bonds. She spoke to the significant impact these bonds will have upon the community.

Commissioner Upchurch shared his participation in the recent GTCC graduation ceremonies and extended congratulations to the class of 2022. He shared his excitement for his scheduled ride-along with Guilford County's EMS team.

Chairman Alston extended congratulations to Commissioners Jones, Perdue and Cashion, and thanked the citizens for their support of the school bonds. He shared this is a great example of the OneGuilford initiative and expressed his support for the quarter-cent sales and use tax. Alston spoke to the importance of urging the state legislature to include ballot language committing these tax revenues for a specific purpose.

XIII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (a) (1) (4) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND TO DISCUSS MATTERS RELATING TO THE LOCATION OR EXPANSION OF BUSINESS

Motion was made by Commissioner Alan Perdue, and seconded by Commissioner James Upchurch, to hold closed session pursuant to N.C.G.S. §143-318.11 (a) (1) (4) for the purpose of consulting with the County Attorney and to discuss matters relating to the location or expansion of a business.

VOTE:	Motion carried 9 - 0
AYES:	Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Justin Conrad, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, James Upchurch
NOES:	None

The Board recessed the meeting and entered into closed session at 7:28PM.

The meeting was reconvened into open session at 8:43PM.

XIV. ADJOURN

There being no further business, the meeting was adjourned by unanimous consent at 8:43PM.

Melvin “Skip” Alston
Chairman

Robin Keller
Clerk to Board