

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
August 15, 2019

The Board of County Commissioners met in a duly noticed regular meeting on August 15, 2019 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Alan Branson, presiding; Vice Chairman Jeff Phillips; Commissioners Justin Conrad, Kay Cashion, Melvin "Skip" Alston, Alan Perdue, and Hank Henning.

ABSENT: Commissioners Carolyn Q. Coleman and J. Carlvena Foster.

ALSO PRESENT: Marty Lawing, County Manager; Mark Payne, County Attorney; Clarence Grier, Deputy County Manager; Robin Keller, Clerk to the Board; Scott Baillargeon, Deputy Clerk to the Board; Ben Chavis, Tax Director; Heather Skeens, DHHS-DSS Division Director and members of the media and community.

**I. INVOCATION**

Board Chaplain Ben Chavis provided the invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Branson invited Boy Scout leader Shannon Serrin and Pack 940 to lead those present in reciting the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Branson called the meeting to order at 5:45PM and welcomed those present.

**IV. SPEAKERS FROM THE FLOOR**

Catherine Netter, Guilford County resident, spoke to allegations of racial inequities in County employment beginning in 1994. She shared the County has dedicated and talented men and women of all races who work for Guilford County who are facing serious concerns in law enforcement.

Arden Kirkman, Whitsett resident, spoke to the need for more recycling and additional resources to grind plastic materials. She expressed concern regarding litter on the sides of County roads and over-flowing landfills. Ms. Kirkman shared that she does not have newspaper service, a television, computer and her phone service is unreliable and therefore is unsure how to find additional information regarding recycling resources.

Chairman Branson shared several opportunities throughout the County for recycling, and directed staff to meet with Ms. Kirkman after the meeting to share information on the County's recycling programs.

Paula Sieber, Guilford County resident and Executive Director of The Sustainability Resource Center, shared the recent successes of the project and thanked the County for its continued support. She invited the Board to attend their ground-breaking on August 24.

Lillian McNeil, 10<sup>th</sup>-grade student and active 4-H member, stated she will serve as the Guilford County Youth Voice representative during the North Carolina Association of County Commissioners 2019 Annual Conference. She noted her recent participation in a two month 4-H exchange program in Japan and shared her experiences with the Board.

## **V. CONSENT AGENDA**

Chairman Branson referenced the addendum to the agenda. There being no debate or questions regarding the addendum, it was adopted by general consensus of the Board.

Chairman Branson asked if any Commissioner wished to pull an item from the consent agenda for separate consideration.

Commissioner Cashion requested item A.3 pulled from the consent agenda for further consideration.

### **A. BUDGET AMENDMENTS**

1. 2019-328 BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2018-19 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2018-19 Budget Ordinance, Section IV (A).

[Legislation Text](#)

[Budget Amends Report 2019-08-15.pdf](#)

2. 2019-314 2019-20 APPLICATION FOR PUBLIC SCHOOL BUILDING CAPITAL FUND - NC EDUCATION LOTTERY DISTRIBUTION

Approve the application for the release of \$4,750,000 from the PSBCF - NC Education Lottery to be used for FY 2019-20 debt service expense from school bond referenda in accordance with the County's FY 2019-20 adopted budget. Joint approval by the Board of Education is required for these funds to be released by the State.

[Legislation Text](#)

[GC 2019-20 PSBCF Lottery Application.pdf](#)

**Removed from the Consent Agenda**

3. 2019-323 DOLLEY MADISON WOMAN'S CLUB FY 2019-20 DONATION TO COURT ALTERNATIVES - \$300

*Approve, in substantial form, an increase of \$300 in Other Revenues and increase the Court Alternatives FY 2019-20 budget by the same amount to reflect donated funds from the Dolley Madison Woman's Club of Greensboro, NC.*

[Legislation Text](#)

4. 2019-315 DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: WOMEN, INFANTS, AND CHILDREN (WIC) CLIENT SERVICES FY 2019-20 BUDGET \$89,981

Approve an increase of \$89,981 in Federal/State Revenues and increase the FY 2019-20 Health & Human Services - Public Health Division budget by the same amount to reflect revenues awarded from the NC Division of Public Health, Women and Children's Health/Nutrition services Branch for the WIC Client Services Program to renovate and purchase furniture for the Greensboro Site.

[Legislation Text](#)

[Guilford County Approval.pdf](#)

5. 2019-318 FOUNDATION FOR A HEALTHY HIGH POINT GRANT ALIGNMENT - \$1,511

Approve an increase of \$1,511 in Other Revenues and increase the FY 2019-20 Health & Human Services - Public Health Division budget by the same amount to reflect funds awarded from The Foundation for a Healthy High Point for support of the Family Connects Program.

[Legislation Text](#)

6. 2019-321 5310 ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES GRANT - REDUCTION IN FEDERAL FUNDS

Adjust the Transportation budget to account for a reduction of \$49,645 in the federal portion of the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Budget by decreasing Federal/State revenues by \$49,645, increasing Other Revenues by \$30,000 (anticipated proceeds from the sale of retired vehicles) and decreasing the FY 2019-20 Transportation budget by \$19,645 (to account for additional lapsed personnel savings); and Approve (revenue) Grant agreement, in substantial form, with North Carolina Department of Transportation by and through the Health and Human Services Department (Division of Social Services) in the amount of \$102,710.

[Legislation Text](#)

[NC Dept of Transportation 2019-2020- 5310 public trans contract for enhanced mobility of seniors & individuals with disabilities internal signatures](#)

**B. CONTRACTS**

1. 2019-322 AMEND TRANSPORTATION BUDGET AND APPROVE INTERLOCAL AGREEMENT WITH CITY OF GREENSBORO - SECTION 5339 BUS AND BUS FACILITIES GRANT

Increase the FY 2019-20 Transportation budget by \$56,773 to reflect an increase in Federal/State funds of \$45,418 and Appropriated Fund Balance of \$11,355 towards the purchase two (2) staff support vehicles; and Approve an interlocal agreement, in substantial form, between the City of Greensboro, on behalf of the Greensboro Transit Agency (GTA), and Guilford County for the City to administer the Section 5339 Bus and Bus Facilities Program grant funding to Guilford County in the amount of \$45,418, effective September 18, 2018 through March 30, 2022.

[Legislation Text](#)

[Transportation FY18 5339 Interlocal Contract with City](#)

[City of Greensboro Resolution](#)

2. 2019-324 APPROVE INTERLOCAL AGREEMENT WITH CITY OF GREENSBORO - 5310 ENHANCED MOBILITY PROGRAM GRANT

Approve an interlocal agreement, in substantial form, between the City of Greensboro, on behalf of the Greensboro Transit Agency, and Guilford County for the City to administer the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program grant funding for FY 2017-18 to Guilford County in the amount of \$48,534.

[Legislation Text](#)

[Transportation FY18 5310 Interlocal Contract with City](#)

3. 2019-335 HOME AND COMMUNITY CARE BLOCK GRANT (HCCBG) AGREEMENT AND COUNTY FUNDING PLAN FOR FY 2019-20

Approve the FY 2019-20 Home and Community Care Block Grant (HCCBG) Agreement and County Funding Plan; approve increases in Federal/State Revenues of \$267,662, in the FY 2019-20 Health & Human Services – Social Services budget of \$261,434, and in the FY 2019-20 Transportation – Human Services budget of \$6,228 to reflect the funding plan; and authorize staff to make and approve any necessary adjustments to agency service contracts to match the funding plan.

**C. MISCELLANEOUS**

1. 2019-319 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING JULY 31, 2019

Accept and approve the tax collection report and beverage licenses issued for month ending July 31, 2019.

[Legislation Text](#)

[401C All Guilford 7-31-19](#)

[Bev 7-31-19 Detail](#)

2. 2019-320 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING JULY 31, 2019

Accept and approve property tax rebates and releases for the month ending July 31, 2019.

[Legislation Text](#)

[July 2019 NCVTS Pending Refund Report](#)

[July 2019 Rebate and Releases](#)

3. 2019-317 APPROVAL OF MINUTES

Approve the following sets of Minutes: Work Session 06.10.19; Regular meeting 06.20.19; Regular Meeting 07.18.19

[Legislation Text](#)

[ws06.10.19.pdf](#)

[DM062019.pdf](#)

[dm071819.pdf](#)

**Motion was made by Commissioner Melvin "Skip" Alston and seconded by Commissioner Justin Conrad to approve the consent agenda.**

**VOTE: Motion carried 7 - 0**

**AYES: Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning**

**ABSENT: J. Carlvena Foster and Carolyn Q. Coleman**

**NOES: None**

## **ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION**

### **A. 3. 2019-323 DOLLEY MADISON WOMAN'S CLUB FY 2019-20 DONATION TO COURT ALTERNATIVES - \$300**

*Approve, in substantial form, an increase of \$300 in Other Revenues and increase the Court Alternatives FY 2019-20 budget by the same amount to reflect donated funds from the Dolley Madison Woman's Club of Greensboro, NC.*

#### **Legislation Text**

Commissioner Cashion spoke to the motion and noted the Dolley Madison Woman's Club continues to help support the juvenile detention program. She confirmed the \$300 donation would purchase art supplies and support art programs at the center, and shared the role of art as a therapeutic tool for children in the juvenile detention center. Commissioner Cashion stated the club also partners with the local Veterans of Foreign Wars (VFW) organization during the Christmas season to purchase a live Christmas tree for the center and noted this was a way for both groups to give back to the community.

Chairman Branson recognized Doug Logan, Guilford County Juvenile Detention Center Director, and expressed the Board's appreciation for his hard work.

**Motion was made by Commissioner Kay Cashion, and seconded by Commissioner Justin Conrad, to approve, in substantial form, an increase of \$300 in Other Revenues and increase the Court Alternatives FY 2019-20 budget by the same amount to reflect donated funds from the Dolley Madison Woman's Club of Greensboro, NC.**

<b>VOTE:</b>	<b>Motion carried 7 - 0</b>
<b>AYES:</b>	<b>Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning</b>
<b>ABSENT:</b>	<b>J. Carlvena Foster and Carolyn Q. Coleman</b>
<b>NOES:</b>	<b>None</b>

## **VI. NEW BUSINESS**

### **A. 2019-334 RESOLUTION FOR 2020 U.S. CENSUS PARTNERSHIP AND COMPLETE COUNT COMMITTEE SPONSORSHIP AND APPOINTMENT**

*Approve Resolution for the 2020 Census Partnership with the U.S. Census Bureau and Make Initial Appointments to the Complete Count Committee.*

#### **Legislation Text**

[Revised Sample Resolution.docx](#)

County Manager Marty Lawing introduced the item and shared that the US Census Bureau conducts a census every ten (10) years. He stated April 1, 2020 will be observed as Census Day and recognized as a kick-off for census activities throughout the country. Lawing spoke to the importance of determining an accurate count of US residents and noted the federal government seeks assistance from state and local entities to support its efforts. He noted local governments can assist these efforts by establishing a Complete Count Committee comprised of a cross-section of community members that develop an outreach strategy that aides in obtaining a correct count of residents and reaches hard-to-count populations.

Lawing shared staff have worked over the past month to develop a list of proposed members to join the committee and presented this list to the Board for consideration. He thanked the Board for submitting names of potential members. Lawing spoke to the goal of Guilford County achieving an 85% voluntary participation rate during the 2020 Census and noted citizens have the ability to respond to census inquiries by phone and online. He reviewed the recommendations and spoke to the need to appoint the committee and a chairman to lead the group's efforts.

Chairman Branson shared his discussions with Commissioner Alston regarding his potential chairmanship of the committee. He spoke to the opportunity for Board members to be added to the list of proposed committee members.

Commissioner Cashion questioned if there were sufficient volunteers to meet the needs of the committee.

Lawing shared there was no specific number of members required to serve on the committee and noted the outreach strategy will determine if additional volunteers are needed. He noted additional individuals may be needed to assist with outreach events, but they would not have to participate on the committee.

Commissioner Cashion recommended utilizing the Citizens' Academy alumni group as volunteers, due to their knowledge of county government functions and willingness to provide assistance.

Chairman Branson recommended Commissioner Alston serve as chairman of the Guilford County Complete Count Committee.

Vice Chairman Phillips shared Reverend Odell Cleveland as a potential member for the committee.

Lawing confirmed he was contacted and would follow-up with him regarding his potential to serve.

Commissioner Alston stated the committee will appoint a member of the Greensboro Men's Club to serve as a business representative, and requested a local representative from Delta Sigma Theta Sorority added to serve on the committee.



**Motion was made by Chairman Alan Branson, and seconded by Commissioner Kay Cashion, to approve the resolution for the 2020 Census Partnership with the US Census Bureau; approve the recommended list of appointments to the 2020 Census / Guilford County Complete Count Committee; authorize staff and committee members to make and approve any necessary adjustments to committee membership; and appoint Commissioner Melvin “Skip” Alston as Committee Chair.**

**VOTE: Motion carried 7 - 0**  
**AYES: Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning**  
**ABSENT: J. Carlvena Foster and Carolyn Q. Coleman**  
**NOES: None**

**B. 2019-329 SELECT A VOTING DELEGATE TO REPRESENT GUILFORD COUNTY AT THE NCACC ANNUAL CONFERENCE**

Select a voting delegate to represent Guilford County at the NCACC Annual Conference.

[Legislation Text](#)

[Voting delegate form 2019 \(002\).doc](#)

**Motion was made by Commissioner Melvin “Skip” Alston, and seconded by Commissioner Alan Perdue, to nominate Commissioner Kay Cashion as a voting delegate to represent Guilford County at the NCACC Annual Conference.**

**VOTE: Motion carried 7 - 0**  
**AYES: Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning**  
**ABSENT: J. Carlvena Foster and Carolyn Q. Coleman**  
**NOES: None**

**VII. HEALTH AND HUMAN SERVICES UPDATE**

**A. 2019-325 DHHS-DSS MANDATED PERFORMANCE MEASURES**

Receive monthly data regarding the thirteen (13) mandated performance measures as outlined in the Memorandum of Understanding between Guilford DHHS-Social Services and NC DHHS.

[Legislation Text](#)

[MANDATED PERFORMANCE REQUIREMENTS MOU 7.2019 RESULTS.docx](#)

Chairman Branson noted this item was being removed from the agenda at the request of DSS staff to allow them to attend tonight's memorial service in honor of Mrs. Myra Thompson, DHHS-DSS Administrative Services Division Director. He extended thoughts and prayers to the Thompson family and DSS staff.

## **VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

### **A. 2019-316 APPROVE APPOINTMENTS AND REAPPOINTMENTS**

Nursing Home Community Advisory Committee

Appoint Georgia Lineback 1st Term (Aug 2019 - 2021)

Appoint Caroline Tomlinson-Pemberton 1st Term (Aug 2019 - 2021)

Sandhills Center Board

Appoint Carlos D. Townsend, 1st Term, (Filled in for a member that resigned, Term began May 17, 2018 and ended Sep 01, 2019). Current term will begin Sept 01, 2019 - 2022

Reappoint Walter G. Gart Evans, 3rd term (Sep 01, 2019 - 2020)

[Legislation Text](#)

[KTomlinson Redacted 050219.pdf](#)

[GLineback 010319.pdf](#)

[Walter Evans Letter 061319.pdf](#)

[WEvans 012619.pdf](#)

[Carlos Townsend Letter 061319.pdf](#)

[CTownsend 050818.pdf](#)

Chairman Branson reviewed the listed appointments and reappointments and noted the proposed appointment of Carlos D. Townsend to the Sandhills Center Board was removed via the addendum approved by general consensus of the Board.

**Motion was made by Commissioner Hank Henning, and seconded by Vice Chairman Jeff Phillips to approve the following appointments and reappointments:**

**Nursing Home Community Advisory Committee**

Appoint Georgia Lineback 1st Term (Aug 2019 - 2021)

Appoint Caroline Tomlinson-Pemberton 1st Term (Aug 2019 - 2021)

**Sandhills Center Board**

Reappoint Walter G. Gart Evans, 3rd term (Sep 01, 2019 - 2020)

**VOTE: Motion carried 7 - 0**

**AYES: Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning**

**ABSENT: J. Carlvena Foster and Carolyn Q. Coleman**

**NOES: None**

**IX. COMMENTS FROM COUNTY MANAGER**

Lawing introduced Susan Kelly, North Central District Extension Director for the NC Cooperative Extension Service.

Ms. Kelly thanked the Board for its partnership with NC State University, NC A&T State University and NC Cooperative Extension. She introduced Molly Alexi as the new Guilford County Cooperative Extension Director and spoke to her prior years of experience as Cooperative Extension Director for Montgomery County.

Guilford County Cooperative Extension Director Molly Alexi shared her sixteen (16) years of Cooperative Extension experience. She offered a brief background and discussed her goals to work with stakeholders and support agriculture in our community.

**X. COMMENTS FROM COMMISSIONERS**

Commissioner Perdue thanked everyone for their well wishes during his recovery and spoke to the recent passing of Judge Tom Jarrell and Myra Thompson and their impact upon those lives of those in our community.

Commissioner Conrad echoed his condolences to the Jarrell and Thompson families. He spoke to the start of the upcoming school year and addressed a question regarding a motion made during the prior work session and Robert's Rules of Order.

Commissioner Cashion shared her participation in the Town of Sedalia's 22<sup>nd</sup> Annual Founders Day Anniversary on August 10 and noted the area's designation as a NC Department of Cultural Resources Historic Site. She discussed the recent Sandhills Board meeting and noted the Guilford County Sandhills Stakeholders upcoming meeting on August 30. Commissioner Cashion encouraged all Board members to attend to receive Medicaid transformation updates.

Commissioner Cashion shared fond memories of Mrs. Myra Thompson and spoke to her level of dedication and her impact upon the County. She discussed Judge Tom Jarrell's involvement with Guilford County youth and his impact upon the Family Justice Center and Youth Substance Abuse Courts.

Commissioner Henning expressed his thoughts and condolences regarding the passing of Judge Tom Jarrell and Myra Thompson. He shared Judge Jarrell's reputation as a fixture in the Guilford County community while Mrs. Thompson was a fixture within Guilford County government.

Commissioner Alston echoed condolences to the families of Judge Tom Jarrell and Myra Thompson. He spoke to Mrs. Thompson's level of service and her willingness to tackle any job within the County.

Vice Chairman Phillips shared his recent visit to Camp HOPE and noted sixty (60) children are participating in the 2019 program. He thanked Family Justice Center (FJC) Director Catherine Johnson, FJC volunteers and The Weaver Foundation for their support and encouraged the Board to continue to assist with fundraising efforts and remaining engaged with the program. Vice Chairman Phillips spoke of the recent loss of Judge Tom Jarrell and noted his impact within the local community. He spoke to the public service of Mrs. Thompson and her dedication to the citizens of Guilford County.

Chairman Branson shared his prayers and expressed support for the Jarrell and Thompson families. He spoke of the upcoming school year and encouraged citizens to keep all school personnel, families and students in their thoughts. Chairman Branson shared his attendance at the recent groundbreaking of Honda Jet and the ongoing level of economic development by this company within our community.

**XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND TO CONSIDER PURCHASE OR SALE OF REAL PROPERTY.**

**Motion was made by Commissioner Melvin "Skip" Alston, and seconded by Vice Chairman Jeff Phillips, to hold closed session pursuant to N.C.G.S. §143-318.11 for the purpose of consulting with the County Attorney and to consider purchase or sale of real property.**

<b>VOTE:</b>	<b>Motion carried 7 - 0</b>
<b>AYES:</b>	<b>Alan Branson, Melvin "Skip" Alston, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning</b>
<b>ABSENT:</b>	<b>J. Carlvena Foster and Carolyn Q. Coleman</b>
<b>NOES:</b>	<b>None</b>

The meeting went into recess at 6:37PM.

The Board reconvened from closed session at 7:13PM.

## **XII. ADJOURN**

**Motion was made by Commissioner Justin Conrad, and seconded by Commissioner Hank Henning to adjourn the meeting.**

<b>VOTE:</b>	<b>Motion carried 6 - 0</b>
<b>AYES:</b>	<b>Alan Branson, Alan Perdue, Kay Cashion, Justin Conrad, Jeff Phillips, Hank Henning</b>
<b>ABSENT:</b>	<b>J. Carlvena Foster, Carolyn Q. Coleman and Melvin “Skip” Alston</b>
<b>NOES:</b>	<b>None</b>

There being no further business the meeting adjourned by unanimous consent at 7:14PM.

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Chairman

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Clerk