

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
November 15, 2018

The Board of County Commissioners met in a duly noticed regular meeting on November 15, 2018 at 5:30 P.M., in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Alan Branson, Vice Chairman Justin Conrad,
Commissioners Alan Perdue, Carolyn Coleman, Hank Henning, Jeff
Phillips, Melvin "Skip" Alston, Katie "Kay" Cashion

ABSENT: J. Carlvena Foster

ALSO PRESENT: County Manager Marty Lawing, County Attorney Mark Payne, Clerk
to the Board Robin Keller, Deputy County Manager Clarence Grier,
citizens and members of the media.

I. INVOCATION

Chairman Branson called for a moment of silence to be observed.

II. PLEDGE OF ALLEGIANCE

Chairman Branson Led those present in the recitation of the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Branson called the meeting to order at 6:25 P.M.

IV. SPEAKERS FROM THE FLOOR

None.

V. PRESENTATIONS

A. 2018-223 RESOLUTION HONORING THE LIFE OF LEE WILLIAM KINARD, JR.

Adopt Resolution Honoring the Life of Lee William Kinard, Jr.

[Legislation Text](#)

B. 2018-371 RESOLUTION HONORING THE LIFE OF J. ROBERT LANDRETH, JR.

Adopt Resolution Honoring the Life of J. Robert Landreth, Jr.

[Legislation Text](#)

Commissioner Alan Branson read the resolution honoring life of former County Commissioner J. Robert Landreth, Jr.

Wife Violet Landreth was present to receive the award.

C. 2018-276 2018 CITIZENS' ACADEMY GRADUATION

Hold graduation ceremony for 2018 Citizens' Academy Participants

[Legislation Text](#)

Commissioner Cashion welcomed the Graduates of the 6th annual Citizens' Academy. She shared that it was largest class heretofore that had represented all of the County districts. Cashion shared the purpose of the Academy and emphasized that the current graduates will join former attendees as ambassadors for local Government.

Elma Harriston, Citizens' Academy participant, thanked staff for their hard work. Harriston stated that the program is a necessary one and inspires homegrown ambassadors who are informed stewards of the community. She shared the challenges before the commissioners, and expressed her appreciation for their commitment to our community. She noted that Citizens' Academy needed to become a larger presence in the community to foster strong community relations.

Thomas Sinclair, retired US Air Force, thanked Commissioner Cashion and the County staff for their hard work in putting together the program. He shared his positive experiences while in attendance of the program and the challenges that arise while working with a diverse group of people. He shared his experiences in the class and noted the amount of energy expended to ensure the County works fluently.

Commissioner Cashion thanked all of the Academy participants, and thanked the Commissioners for their support of the Citizens' Academy Program. The certificates were then presented individually to each participant.

VI. CONSENT AGENDA

Chairman Branson reviewed the Board's Addendum for consideration.

**Motion was made by Justin Conrad, and seconded by Alan Perdue to approve VI.
CONSENT AGENDA**

VOTE: Motion carried 8 - 0
AYES: Alan Branson, Alan Perdue, Katie “Kay” Cashion, Carolyn Coleman,
Hank Henning, Jeff Phillips, Justin Conrad, Melvin "Skip" Alston
NOES: None
ABSENT: J. Carlvena Foster

A. BUDGET AMENDMENTS

1. 2018-396 ACKNOWLEDGE DONATION & ALLOCATE TO HAVE A HEART FUND

Accept donation in the amount of \$3,000 for the Have-A-Heart Fund; and approve a \$3,000 increase in Other Revenues and increase FY 2018-19 Animal Services budget by the same amount.

[Legislation Text](#)

2. 2018-392 BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2018-19 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2018-19 Budget Ordinance.

[Legislation Text](#)

[Budget Amends Report 2018-11-15.pdf](#)

B. MISCELLANEOUS

1. 2018-394 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING OCTOBER 31, 2018

Accept and approve property tax rebates and releases for the month ending October 31, 2018.

[Legislation Text](#)

[October 2018 NCVTS Pending Refund Report](#)

[October 2018 Rebates and Releases](#)

2. 2018-395 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING OCTOBER 31, 2018

[Legislation Text](#)

[Bev 10-31-18 Detail](#)

[401C All Guilford 10-31-18](#)

3. 2018-353 APPROVAL OF MINUTES

Approve Minutes as listed:
Joint Capital and Facilities Planning Committee 10.11.2018
Regular Meeting Minutes 11.01.2018

[Legislation Text](#)

[Joint Capital Facilities Planning Committee Minutes 10.11.18](#)

[dm110118](#)

VII. NEW BUSINESS

- A. 2018-399 RECEIVE REPORT REGARDING ANNUAL AUDIT REPORT FOR FY 2017-2018

Receive Report from Cherry Bakaert, LLP as to results of annual audit for the FY2017-2018

[Legislation Text](#)

Commissioner Cashion out at 6:50 P.M.

Cherry Bakaert Representative, April Adams, presented the results of the County's Annual Audit. She reviewed the scope of their work and elucidated that they were to review the County's Internal Controls. She shared that the opinion of the audit resulted in an unmodified opinion of the financial statements, unmodified opinion of the yellow book, and unmodified opinion of the Federal and State Single Audit. There being no findings on the County's internal controls, she

spoke to the additional areas analyzed. Adams reviewed that the County's policy for fund balance remains 8% with actual at 14%. She noted that the County's portfolios are well diversified and in compliance with regulatory laws.

Commissioner Alston out at 7:02 P.M.

Commissioner Cashion in at 7:02 P.M.

B. 2018-393 AUTHORIZE FUNDING TO RE-ESTABLISH A "READING CONNECTIONS" PROGRAM IN THE DETENTION CENTERS

That the BOCC approve \$57,375.00 to be allocated from the Fund Balance (remaining inmate welfare funds), and to increase the FY 2018-19 Law Enforcement budget by the same amount for this expenditure.

[Legislation Text](#)

C. 2018-347 LAW ENFORCEMENT CENTER RENOVATION - CONSTRUCTION CONTRACT & CAPITAL PROJECT ORDINANCE AMENDMENT

Approve the construction contract in significant form in the amount of \$16,955,200 to J.M. Thompson Company for the Law Enforcement Center Renovation; approve \$158,400 to fund the remaining construction administration services by Walter Robbs Callahan & Pierce Architects; and amend the Law Enforcement Administration Building Renovation capital project ordinance to increase project funding by \$17,738,300 to total of \$18,288,300 for construction, construction administration, moving services, and furniture, fixtures, and equipment with all additional funds to come from unallocated existing and/or future bond proceeds.

[Legislation Text](#)

[!17-496 Guilford Co. LEC _ Project Manual 6-26-2018.pdf](#)

[Event 629 GC LEC _ Addendum No 1.pdf](#)

[Addendum No 2.pdf](#)

[GC LEC _ Addendum No 3.pdf](#)

[Event 629 GC LEC _ Addendum 4.pdf](#)

[GC LEC _ Addendum No 5.pdf](#)

D. 2018-398 REVIEW AND APPROVE UPDATES TO 2019 BENEFITS PLAN

Approve staff recommendation to authorize and approve Health Insurance Premium Strategy Option 2, with goal of 50% contribution for dependent coverage; and Approve dental strategy Option 3, which is based on actual plan choice and coverage level; and authorize staff to take any and all necessary steps to execute changes.

[Legislation Text](#)

[2019 Benefit Changes](#)

[2019 Benefits Plan Options.pptx](#)

E. 2018-248 CONSIDER AND APPROVE CHANGE IN EMPLOYEE ASSISTANCE PLAN VENDOR

Approve reduction in fees paid to United Healthcare for administrative services by \$1.25 per member per month, and approve contract for McLaughlin Young at a rate of \$.98 per employee per month.

[Legislation Text](#)

Human Resources Director, Karen Fishel, spoke to the new vendor who will support the County for fitness of duty. In particular, she noted they specialized in First Responders. She reviewed other government entities that they currently support.

Commissioner Perdue shared that this is a much needed change for Emergency Services as they have historically not been able to receive support and assistance for some of the traumas that our employees see on a daily basis.

Motion was made by Alan Perdue, and seconded by Jeff Phillips to Approve reduction in fees paid to United Healthcare for administrative services by \$1.25 per member per month, and approve contract for McLaughlin Young at a rate of \$.98 per employee per month.

VOTE:	Motion carried 7 – 0
AYES:	Alan Branson, Alan Perdue, Katie “Kay” Cashion, Carolyn Coleman, Hank Henning, Jeff Phillips, Justin Conrad
NOES:	None
ABSENT:	J. Carlvena Foster, Melvin "Skip" Alston

F. 2018-235 CONSIDER AND APPROVE UNITED HEALTHCARE AS STOP LOSS VENDOR FOR 2019

Approve vendor change from Beacon Companion to United Healthcare for stop loss coverage; and authorize staff to take any and all reasonable efforts to execute the change.

Legislation Text

2019 Guilford County Stop Loss Market Analysis 11-8 FINAL FOR AGENDA.pdf

Benefits Manager, Carol Campbell, shared that the County bids the stop-loss coverage annually. She noted that they bid to 17 vendors with only two providing quotes. She noted that their goal was to maintain fixed costs, and shared that this is the first year in her career that the reimbursements from the stop-loss vendor will exceed the premiums. Campbell shared overall the Beacon Companion is a great benefit to the County. She expressed concern for upcoming years to fund stop-loss coverage.

Commissioner Phillips, for clarification, asked if Campbell was recommending one vendor over another. He asked what the aggregate premium was for the current Beacon Companion.

Campbell stated that they believe it would be more prudent to increase the deductible to \$425 and maintain low fixed costs, which does not include additional lasers. However, she noted, that currently the County has three employees that exceed the 375K threshold. Campbell stated that if the County continued on we would be looking at 100K less in reimbursements while paying out considerably more in premiums. She emphasized the use of fund balance to assuage costs. She noted that the aggregate premium currently be paid was \$20.79.

Motion was made by Jeff Phillips, and seconded by Justin Conrad to Approve vendor change from Beacon Companion to United Healthcare for stop loss coverage; and authorize staff to take any and all reasonable efforts to execute the change.

VOTE:	Motion carried 7 - 0
AYES:	Alan Branson, Alan Perdue, Katie "Kay" Cashion, Carolyn Coleman, Hank Henning, Jeff Phillips, Justin Conrad
NOES:	None
ABSENT:	J. Carlvena Foster, Melvin "Skip" Alston

G. 2018-402 DESIGN SERVICES PROPOSAL FOR THE GUILFORD COUNTY 16 BED ADULT FACILITY BASED CRISIS CENTER

Approve the Design Services Proposal for the Guilford County 16 Bed Adult Facility Based Crisis Center, Behavioral Health Urgent Care and Outpatient Services Facility with Teague, Freyaldenhoven Freyaldenhaoven Architects and Planners, LLC in the amount of \$999,500 and authorize staff to enter into a AIA Standard Agreement for services; and approve amendment and closure of the existing Bellemeade Renovations capital project and ordinance, and adopt a Mental Health Facility Replacement capital project ordinance in the amount of \$1,000,000 to be funded with County Building

Construction Fund balance (\$722,218 from unexpended Bellemeade project funds returned to fund balance and \$277,782 from existing unassigned fund balance). The county will reimburse itself for this initial up-front funding from the proceeds of future debt financing.

[Legislation Text](#)

[Design Proposal](#)

[Capital Project Amend Summary 11-15-18.pdf](#)

[Bellemeade Center Renovations - Amend 11-15-18.pdf](#)

[Mental Health Replacement - Adopt 11-15-18.pdf](#)

County Manager Marty Lawing reviewed the proposal for design services and spoke to the need to replace the mental health facility recently sold to the City of Greensboro. The County will need two years to replace the facility, which is based on the agreement with the City including a six-month extension if necessary. He shared that the proposal is from the firm TFF and shared their experience with designing services for mental health facility. He provided the overall details of the structure proposed and outlined pre-designed services as well. He noted that staff recommends that the facility be constructed utilizing manager at-risk contracting method where the architect would work closely with the construction manager throughout the design process to identify cost-control and cost-saving opportunities. He shared the proposed schedule and completion date. He spoke to the fee (6.79% including pre-design services) associated with the design portion of the project and the total cost of 14M for site work. He noted that the project approved at present would include the standard AIA agreement, and spoke to other sources of funding.

County Attorney, Mark Payne, modified motion to standard AIA agreement to contain “in substantial form”.

Motion was made by Jeff Phillips, and seconded by Alan Perdue to approve the Design Services Proposal for the Guilford County 16 Bed Adult Facility Based Crisis Center, Behavioral Health Urgent Care and Outpatient Services Facility with Teague, Freyaldenhoven Freyaldenhaoven Architects and Planners, LLC in the amount of \$999,500 and authorize staff to enter into a AIA Standard Agreement for services; and approve amendment and closure of the existing Bellemeade Renovations capital project and ordinance, and adopt a Mental Health Facility Replacement capital project ordinance in the amount of \$1,000,000 to be funded with County Building Construction Fund balance (\$722,218 from unexpended Bellemeade project funds returned to fund balance and \$277,782 from existing unassigned fund balance). The county will reimburse itself for this initial up-front funding from the proceeds of future debt financing.

VOTE: Motion carried 7 - 0

AYES: Alan Branson, Alan Perdue, Katie “Kay” Cashion, Carolyn Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Melvin "Skip" Alston
NOES: None
ABSENT: J. Carlvena Foster

Commissioner Coleman questioned the vote and the absence of Commissioner Alston.

Clerk to the Board, Robin Keller, reviewed the process for recording absences and votes in the minutes.

VIII. COMMENTS FROM COUNTY MANAGER

None.

IX. COMMENTS FROM COMMISSIONERS

Commissioner Phillips shared his appreciation of the military veterans and their services. He asked the County to remember EMS and law enforcement for placing their lives on the line for our benefit.

Commissioner Cashion echoed the comments recognizing our veterans. She noted all of those who participated in the Flag Retirement program last week. Guilford County will have an opening on the Sandhills Mental Health board in February. Cashion reviewed the meeting of the Audit committee. She shared that the NCACC Legislative Committee goals have been narrowed down and submitted to the board of directors for consideration. She shared one goal in particular that the State hold the County Harmless regarding and capital cost increases associated with the raise the age law change.

Commissioner Henning thanked the participants of the Citizens’ Academy and the staff for their continued efforts.

Commissioner Perdue congratulated his fellow commissioners who were up for election. He shared his condolences for the Greensboro Police Officer, Jared Franks, who lost his life in the line of duty this past week.

Commissioner Coleman thanked the citizens of District 7 on her re-election to her position.

Vice Chairman Conrad congratulated everyone on the ballot. He shared his appreciation for the County's support in raising awareness for Pancreatic Cancer Awareness.

Chairman Branson thanked his fellow commissioners and staff. He noted the Board Meeting amend the December 20, 2018 rescheduled to December 13, 2018 due to the many citizens who will be traveling for the holiday season.

Motion was made by Alan Perdue, and seconded by to approve amending the December 20, 2018 Regular Meeting to December 13, 2018 due to the many citizens who will be traveling for the holiday season.

VOTE: Motion carried 7 - 0
AYES: Alan Branson, Alan Perdue, Katie “Kay” Cashion, Carolyn Coleman, Hank Henning, Jeff Phillips, Justin Conrad,
NOES: None
ABSENT: J. Carlvena Foster, Melvin “Skip” Alston

X. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (3), (5) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.

Motion was made by, Jeff Phillips and seconded by Katie “Kay” Cashion to approve X. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (3), (5) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY and consider Real Property Acquisition.

VOTE: Motion carried 7 - 0
AYES: Alan Branson, Alan Perdue, Katie “Kay” Cashion, Carolyn Coleman, Hank Henning, Jeff Phillips, Justin Conrad,
NOES: None
ABSENT: J. Carlvena Foster, Melvin “Skip” Alston

Meeting recessed into Closed Session 8:00 P.M.

Meeting Reconvened at 9:05 P.M.

XI. ADJOURN

The Board returned from Closed Session at 9:09 P.M.

Motion was made by Justin Conrad, and seconded by Hank Henning to approve XI. ADJOURN

VOTE: Motion carried 7 - 0
AYES: Alan Branson, Alan Perdue, Carolyn Co, Hank Henning, Jeff Phillips, Justin Conrad, Katie “Kay” Cashion
NOES: None
ABSENT: J. Carlvena Foster, Melvin “Skip” Alston, and Carolyn Q. Coleman

Chairman

Clerk