

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
May 17, 2018

The Board of County Commissioners met in a duly noticed regular meeting on May 17, 2018 at 5:30pm, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

**PRESENT:** Chairman Alan Branson, Vice Chairman Justin Conrad, Commissioners Melvin "Skip" Alston (in at 5:38 p.m. via Simultaneous Communication), Jeff Phillips, Alan Perdue, Hank Henning, Katie "Kay" Cashion

**ABSENT:** Commissioner Carlvena Foster and Commissioner Carolyn Coleman.

**ALSO PRESENT:** County Manager Marty Lawing, County Attorney Mark Payne, Clerk to the Board Robin Keller, Deputy County Manager Clarence Grier, Deputy Clerk to the Board Scott Baillargeon, Guilford County Public Information Officer Worley Smith, Members of the media, and citizens of the County.

**I. INVOCATION**

Ben Chavis, Board Chaplin lead those present in an invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Branson lead those present in the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Branson called the meeting to order at 5:40p.m.  
Commissioner Alston joined the meeting via simultaneous communication at 5:38p.m.

**IV. SPEAKERS FROM THE FLOOR**

There were no speakers wishing to be heard.

**V. CONSENT AGENDA**

Chairman Branson questioned if there were any items to be pulled from consent for separate consideration.

Commissioner Phillips pulled Item B. 2 for separate consideration.

**Motion was made by Justin Conrad, and seconded by Alan Perdue to approve the Consent Agenda.**

**VOTE: Motion carried 7 - 0**  
**AYES: Alan Branson, Alan Perdue, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston**  
**NOES: None**

**A. BUDGET AMENDMENTS**

**1. 2018-107 RECEIVE DONATION FROM DUKE ENERGY FOR TORNADO FEEDING STATION**

Approve an increase of \$5,000 in Other Revenues and increase the FY 2017-18 County Administration budget by the same amount to reflect a donation from Duke Energy as a result of the tornado event on April 15, 2018.

[Legislation Text](#)

**B. CONTRACTS**

**1. 2018-226 ENTER INTO AN INTERLOCAL AGREEMENT FOR REGULATION AND OPERATION OF TRIAD PARK, LOCATED AT 9652 W MARKET STREET, KERNERSVILLE, NC WITH THE COUNTY OF FORSYTH.**

Approve, in substantial form, the Interlocal Agreement between Guilford County and Forsyth County for the regulation and operation of Triad Park located at 9652 W Market Street, Kernersville, NC, and authorize staff to take all reasonable actions to finalize and execute said Interlocal Agreement.

[Legislation Text](#)

[Triad Park Inter Local.pdf](#)

**2. 2018-227 APPROVE DHHS-DSS DIVISION CONTRACT VENDORS FOR 2018-2019 BOARD APPROVAL – ITEM PULLED FOR SEPARATE CONSIDERATION**

*Approve DHHS - Division of Social Services price only contracts, in substantial form, with list of contract vendors that contract amounts are over \$200,000.00. The contract period will begin July 1, 2018 and end June 30, 2019.*

[Legislation Text](#)

[May 2018 Contract vendors for 2018-2109 board approval](#)

**C. MISCELLANEOUS**

1. 2018-224 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING APRIL 30, 2018

Accept and approve property tax rebates and releases for the month ending April 30, 2018.

[Legislation Text](#)

[April 2018 NCVTS Pending Refund report](#)

[April 2018 Rebates & Releases](#)

2. 2018-225 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING APRIL 30, 2018

[Legislation Text](#)

[Bev 04-30-18 Detail](#)

[401C All Guilford 04-30-18](#)

3. 2018-240 NC DEPARTMENT OF TRANSPORTATION REQUEST FOR ABANDONMENT OF MAINTENANCE - SR 1128 (CONCORD CHURCH ROAD)

Adopt resolution requesting abandonment of maintenance for SR 1128 (Concord Church Road) in the Deep River Township in Guilford County.

[Legislation Text](#)

[Concord Church Road Abandonment.pdf](#)

4. 2018-239 NC DEPARTMENT OF TRANSPORTATION REQUEST FOR ABANDONMENT OF MAINTENANCE - SR 1863 (BENDING ROAD) IN THE DEEP RIVER TOWNSHIP

Adopt resolution requesting abandonment of maintenance for SR 1863 (Bending Road) in the Deep River Township in Guilford County.

[Legislation Text](#)

[Bending Road Abandonment.pdf](#)

### **ITEMS PULLED FROM CONSENT FO SEPARATE CONSIDERATION**

2. *2018-227 APPROVE DHHS-DSS DIVISION CONTRACT VENDORS FOR 2018-2019 BOARD APPROVAL – ITEM PULLED FOR SEPARATE CONDISERATION*

*Approve DHHS - Division of Social Services price only contracts, in substantial form, with list of contract vendors that contact amounts are over \$200,000.00. The contract period will begin July 1, 2018 and end June 30, 2019.*

[Legislation Text](#)

[May 2018 Contract vendors for 2018-2109 board approval](#)

**Motion was made by Commissioner Jeff Phillips, and seconded by Vice Chairman Justin Conrad to approve DHHS - Division of Social Services price only contracts, in substantial form, with list of contract vendors that contact amounts are over \$200,000.00. The contract period will begin July 1, 2018 and end June 30, 2019.**

Commissioner Phillips clarified that the majority of the contracts listed in the request for approval are for Foster-care; roughly a 1Million-dollar increase over last year's budget. Commissioner Phillips questioned if this was an ongoing trend.

Heather Skeens, Social Services Director clarified that all contracts were for foster care room and board. Skeens stated in the coming fiscal year she anticipated that the county will expend all of those funds based off the number of children currently in foster care. She stated that as we evaluate the system that she hoped to begin to see a decline in those costs in the next fiscal year as they are able to implement changes to the system of care.

Commissioner Phillips shared that he would like continue to study the current system and trends and discuss in greater detail during the upcoming work session.

<b>VOTE:</b>	<b>Motion carried 7 - 0</b>
<b>AYES:</b>	<b>Alan Branson, Alan Perdue, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston</b>
<b>NOES:</b>	<b>None</b>

## **VI. NEW BUSINESS**

### **A. 2018-230 COUNTY MANAGER'S BUDGET MESSAGE**

Hear the Manager's Budget Message and set a Public Hearing on the County Manager's Recommended Budget and proposed economic development incentive grants for June 7, 2018.

#### **[Legislation Text](#)**

County Manager Marty Lawing shared the efforts undertaken by staff to prepare the recommended budget. Lawing reviewed local and state economic statistics which set the tone for the budget. He shared that the county's unemployment rate is trending in a positive direction and declining moving down to 4.5% from 5% last year; however, the County continues to lag slightly from the national rates.

Lawing reported a 3-4% in planning and development permits which is a positive sign for the economy. He noted that there has been a 2% growth in retail sales tax revenues; he noted an estimated 8% population growth since the 2010 census.

Lawing reviewed the County's major goals and focus areas. He noted that the recommended budget increases the general fund a little over 8%.

Lawing shared that the recommended budget recommends a .7305 property tax rate, which is no increase from last year. He provided information that 1 cent of property tax rate equates to a little over 5 Million in tax revenue for the county and reviewed how each One dollar of property tax revenue is used by the County.

Lawing noted that the county is losing roughly 4 Million dollars in state and federal funding as result of the state directly paying vendors for child daycare services; he reviewed the fund balance with roughly 34 Million. He identified a number of smaller revenue sources including bond reallocation premiums and Medicaid Maximization funds; Susie's funds; the register of deeds automation funds which are also used to help offset the budget expenses.

Lawing reviewed General Fund expenditures with a total of 616,459,260. He noted that education funding allocations are increasing by 7 Million, Public safety by 3 million, with a decrease in human services and non-education debt; recommending a 6-Million-dollar operation increase and 2.5 Million increase for capital and maintenance appropriations for the Schools. He shared that for GTCC the budget recommends a total of 27.6 Million; a 1 Million operating increase and a current budget for their capital expenses.

Lawing shared that he is recommending 5 additional school nursing positions and 4 Medicaid quality assurance positions and 2 child support agents.

Lawing reviewed additional recommendations to public safety including one new county security officer position and \$107,000 for inmate health services; 125,000 for public safety related software; and 39 replacement vehicles.

Lawing reviewed the needs for Emergency services including additional funds for the Guilford-Metro 911 budget, as the County's share of the total calls are up from 38% to 39%. Lawing noted an additional allocation of 1M allocated for a county classification and compensation study and equity adjustments for the county's hard to fill and retain positions.

Lawing noted that the total debt repayment budget is 95.5 Million, this is a 4.3 Million less than FY 2017-18 budget. The education debt repayment decreased by 2.5 million from 85.8 million to 83.3 million. Lawing reviewed his plan to allocate additional funds from the general fund to help cover costs for capital investment plan.

Lawing shared that the inflation adjusted budget is 83.5 million less (-12%) than FY 2009-2010 budget. The inflation adjusted budget per capita is \$283 less (-19.5%) than FY 2009-2010 budget.

Lawing noted that Guilford county is on the low in of county positions per 1,000 residents in Guilford County. He shared that his proposed budget recommends an addition of 19 new positions.

Lawing noted future revenue issues, including education funding and the County's obligation to maintain the facilities for the schools.

Lawing asked the board to move forward with the scheduling of the public hearing on June 7, 2018 at 5:30p.m.

Commissioner Phillips thanked the County Manager and recognized the budget staff for all of their efforts; he stated that he looked forward to working through the budget process over the next several weeks.

Chairman Branson echoed commissioner Phillips statements and thanked County Manager, Deputy County Manager and Budget Director for their work.

**Motion was made by Jeff Phillips, and seconded by Justin Conrad set a Public Hearing on the County Manager's Recommended Budget and proposed economic development incentive grants for June 7, 2018.**

<b>VOTE:</b>	<b>Motion carried 7 – 0</b>
<b>AYES:</b>	<b>Alan Branson, Alan Perdue, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston</b>
<b>NOES:</b>	<b>None</b>

**VII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

A. 2018-229 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve listed appointments and reappointments to various boards and commissions.

[Legislation Text](#)

[CTownsend Redacted 050818](#)

Commissioner Cashion spoke to the appointment for Sandhills. She shared that the board is very pleased to have Mr. Townsend on the board. She noted that Commissioner Coleman has recommended Mr. Townsend and that she has met with him regarding his responsibilities. She stated that this will complete our fourth member position.

**Motion was made by Kay Cashion, and seconded by Alan Perdue to approve the listed appointments and reappointments to various boards and commissions.**

**Sandhills Center Board**

Appoint Carlos D. Townsend - Position 2, Member At-Large

**VOTE: Motion carried 7 - 0**  
**AYES: Alan Branson, Alan Perdue, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston**  
**NOES: None**

**VIII. COMMENTS FROM COUNTY MANAGER**

County Manager Marty Lawing recognized County Tax Director, Ben Chavis on his receipt of the NC Tax Collector of year award; presented by the NC Property Tax Collector's association. He shared his pride in having Mr. Chavis with the County and the positive things he has done for the County and in the Tax Department. Lawing congratulated him on his award.

Lawing provided an update on the tornado recovery efforts. He reviewed the number of applicants who have applied for FEMA support. He shared that the FEMA Disaster recovery application site has been opened at the County Human Services department on Maple Street. He shared that this is now the same location for people file for D. Snap – for disaster food resources. He shared from the County's perspective the recovery is going well, and they continue to try to communicate as much as possible for those seeking and in need of assistance so that they know where to go.

**IX. COMMENTS FROM COMMISSIONERS**

Commissioner Alston shared that he would provide receipts from the emergency food stations that some of the churches had established.

Commissioner Perdue thanked all of his supporters in the primary elections.

Commissioner Conrad congratulated Commissioner Perdue and Commissioner Alston for their success in their primary races. Conrad noted that the County has added an additional 13K jobs in Guilford county since 2014 and the unemployment rate is actually down one full percent over the last 4 years, which is a substantial improvement.

Commissioner Phillips recognized all of the law enforcement entities during law enforcement memorial week and thanked them for their service to our community. He mentioned Ed Malone, who helped found the Unite Greensboro Jail ministry, and invited the commissioners to a breakfast fund raiser next Thursday at 7 a.m., to help inmates with services once they leave the jail facility, for employment, housing and healthcare needs.

Commissioner Cashion shared her attendance of the annual meeting at the Greensboro Coliseum for the Housing Alliance Commission. During the meeting Ms. Carolyn Biggerstaff was recognized and awarded the Order of the Long Leaf Pine for her 30 years of service in our community, she added that Ms. Biggerstaff has served the County through the commission on aging. She noted that she and Commissioner Phillips attended an event at the Family Justice center on the resiliency of children impacted by domestic violence and the after effects.

Chairman Branson shared his attendance of the Greensboro Loop final section at a meeting with Secretary Trogden, Mayor Nancy Vaugh and Governor Cooper. He shared that this final phase will be crucial for economic improvements and development in Guilford County. Announced the retirement celebration of Major Chuck Williamson with the Guilford County Sheriff's Office from 12:00 to 2:00p.m.

County Manager Lawing shared that he would like the board to consider scheduling of a budget work session.

**The Board agreed by general consensus to hold a work session at 10:00a.m. May 29.**

**X. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**Motion was made by Alan Perdue, and seconded by to approve to hold closed session pursuant to N.C.G.S. §143-318.11 for the purpose of consulting with the County Attorney.**

**VOTE: Motion carried 7 - 0**  
**AYES: Alan Branson, Alan Perdue, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston**  
**NOES: None**

Meeting went into Recess at 6:48 p.m. to enter into closed session.

Meeting Reconvened into open session at 8:12 p.m.



**XI.    ADJOURN**

Meeting adjourned at 8:13 p.m. by unanimous consent

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Chairman

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Clerk