

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
April 20, 2017

The Board of County Commissioners met in a duly noticed regular meeting on April 20, 2017 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Hank Henning, Kay Cashion, Alan Perdue, J. Carlvena Foster (In at 6:13PM), Justin Conrad, and Carolyn Q. Coleman

ABSENT: District 8 Board Seat Vacant

ALSO PRESENT: County Manager Marty Lawing; County Attorney Mark Payne; Deputy County Manager Clarence Grier; Robin Keller, Clerk to Board; Ariane Webb, Budget; Michael Halford, Budget Director; Ben Chavis, Tax Director; Heather Skeens, DHHS – Social Services Division Director; Merle Green, DHHS-Public Health Division Director; Captain Ken Whitesell, Sheriff; Robert McNiece, Property Management/Facilities/Parks Director; J. Leslie Bell, Planning & Development Director; Yvonne Moebs, Risk Management Director; Jeff Fowler, Security Director; members of the community and media.

I. INVOCATION

Board Chaplin Ben Chavis offered the invocation.

II. PLEDGE OF ALLEGIANCE

Chairman Jeff Phillips led those present in the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Phillips led those present in the pledge of Allegiance.

IV. SPEAKERS FROM THE FLOOR

Dwayne Crawford, Summerfield resident spoke to assistance for water access in the northeast area of Guilford County. Crawford asked the county for additional allocation to remediate and improve access to water in the town of Summerfield; specifically, he requested funding for dry

hydrants. He questioned the change in direction as the County is now working jointly with the northeast towns to investigate a water authority.

Jimmy Morgan, Colfax resident, spoke to the changes announced by the Say Yes Organization. Mr. Morgan urged the board to not contribute County taxpayer funds to a potential Ballpark project in High Point, North Carolina. He expressed concerns with lack of transparency in the two projects.

Cynthia Davis, Councilwoman at Large for the City of High Point, spoke to the need for transparency in the High Point Ballpark proposal. She urged the board of commissioners to not fund the project and allow it to remain solely a private venture.

V. PRESENTATIONS

A. 2017-060 PROCLAMATION DECLARING APRIL 2017 AS SEXUAL ASSAULT AWARENESS AND CHILD ABUSE PREVENTION MONTH

Legislation Text

Commissioner Cashion noted that that there are over 27 representatives present at tonight's meeting to help bring attention and awareness to sexual assault and child abuse prevention.

Commissioner Cashion read the proclamation. Cashion thanked all of the providers and community advocates for their support and efforts.

Catherine Johnson, Family Justice Center Director thanked the board for their active role in prevention of domestic violence.

Chairman Phillips echoed Ms. Johnson's comments and shared the Boards deep appreciation of the community partners and advocates for the prevention and intervention of domestic violence.

VI. CONSENT AGENDA

Chairman Phillips asked the Board if there were any items on the consent Agenda to be removed for separate consideration. There being none Phillips opened the floor for a motion.

**Motion was made by Justin Conrad, and seconded by Alan Branson to adopt the
CONSENT AGENDA**

A. BUDGET AMENDMENTS

1. 2017-108 DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: ALIGN FAMILY PLANNING BUDGET - \$4,763

Approve an increase of \$4,763 in Federal/State Revenues and increase the FY 2017 Health & Human Services - Public Health Division budget by the same amount, to align the Maternal Health budget to the amount awarded from the Women's and Children's Health Section/Women's Health Branch.

[Legislation Text](#)

2. 2017-109 DHHS - PUBLIC HEALTH DIVISION: ALIGN COMMUNICABLE DISEASE TUBERCULOSIS SERVICES - \$557

Approve an increase of \$557 in Federal/State Revenues and increase the FY 2017 Health & Human Services - Public Health Division budget by the same amount, to align the Communicable Disease TB budget with the amount awarded from the Epidemiology/Communicable Disease Branch.

[Legislation Text](#)

3. 2017-110 DHHS - PUBLIC HEALTH DIVISION: MEANINGFUL USE MEDICAID INCENTIVE FUNDS - \$127,500

Approve an increase of \$127,500 in User Charges and increase the FY 2017 Health & Human Services - Public Health Division budget by the same amount to reflect funds received from Meaningful Use Medicaid Incentive program.

[Legislation Text](#)

4. 2017-114 DHHS - DIVISION OF SOCIAL SERVICES REVENUE ADJUSTMENTS

Increase Federal/State Funds appropriation by \$267,649 and increase Health and Human Services - Social Services appropriation by \$267,649 to reflect actual Smart Start, Childcare and Development Fund, and Home and Community Care Block Grant Adult Daycare funds awarded for FY 2017.

[Legislation Text](#)

[DSS Revenue Adjustments](#)

5. 2017-115 ALLOCATION OF FUNDS TO PURCHASE BODY CAMERAS

Approve the appropriation of \$34,222 of Fund Balance (Unauthorized Substance Tax Funds), increase the FY 2017 Law Enforcement budget by \$34,222, and authorize staff to secure the purchase of forty (40) body cameras from CDWG 200 N. Milwaukee Ave. Vernon Hills, IL 60061, under NC State Contract 204B.

[Legislation Text](#)

6. 2017-116 FAMILY JUSTICE CENTER BUDGET AMENDMENT - \$5,500

Approve \$5,500 increase in the FY 2017 Family Justice Center budget and increases in \$5,000 in appropriated fund balance (Family Justice Center Gifts/Other) and \$500 Other Revenues to purchase furniture and office supplies for Family Justice Center expansion into basement of 201 S. Greene St., and food and provisions for FJC client services and hospitality.

[Legislation Text](#)

B. CONTRACTS

1. 2017-102 ETHERNET WIDE AREA NETWORK - SPECTRUM TECHNOLOGIES OF GREENSBORO

Authorize staff to enter into an agreement with Spectrum Technologies to provide Ethernet Wide Area Network connectivity across all Guilford County buildings, at a fixed price of \$15,260/month for a term of four (4) years, for a total cost of \$732,480, plus applicable taxes.

[Legislation Text](#)

[SPECTRUM Contract Document](#)

[SPECTRUM - RFP](#)

[SPECTRUM - RFP Addendum 1](#)

2. 2017-118 REAPPOINT TAX DIRECTOR/RENEW EMPLOYMENT AGREEMENT

Reappoint Ben Chavis to the position of Guilford County Tax Director, renewing existing employment agreement for an additional term of two (2) years, to be effective July 1, 2017 through June 30, 2019.

[Legislation Text](#)

[Chavis Contract Renewal 2](#)

[Employment Contract Renewal 1](#)

[Chavis Employment Contract - 070113](#)

C. MISCELLANEOUS

1. 2017-100 RECEIVE BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2016-17 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2016-17 Budget Ordinance.

[Legislation Text](#)

[Budget Amends Report 2017-04-20.pdf](#)

2. 2017-101 REQUEST REFUND OF TAX STAMPS FOR WYATT EARLY HARRIS WHEELER

Approve the refund of \$840 to the law firm of Wyatt Early Harris Wheeler for overpayment of tax stamps, per GS 105-228-37.

[Legislation Text](#)

[Request Letter from Wyatt Early](#)

[Recorded Documents Related to Refund Bk 7911 pgs 2484-2485](#)

[GS 105 228 37 Refund Tax Stamps](#)

3. 2017-103 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING MARCH 31, 2017

Accept and approve the tax collection and beverage licensing reports for month ending March 31, 2017.

[Legislation Text](#)

[Bev 03-31-17 Detail](#)

[401-C All Guilford 03-31-17](#)

4. 2017-104 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING MARCH 31, 2017

Accept and approve property tax rebates and releases for the month ending March 31, 2017.

[Legislation Text](#)

[March 2017 Rebates & Releases](#)

[March 2017 NCVTS Pending Refund report](#)

5. 2017-105 SALE OF SURPLUS PROPERTY: 6750 R1 MONNETT RD., CLIMAX AND 2401 CLIFTON ST., HIGH POINT

Approve the sale of surplus properties located at 6750 R1 Monnett Rd., Climax, NC for \$1,000 and 2401 Clifton St., High Point, NC for \$4,001 to the current highest bidder, and authorize staff to take all reasonable and necessary steps to execute the sale of the property.

[Legislation Text](#)

[6750 R1 Monnett GIS](#)

[2401 Clifton GIS](#)

6. 2017-113 DHHS - DIVISION OF SOCIAL SERVICES UPDATED DRUG AND ALCOHOL POLICY FOR TRANSPORTATION

Approve the DHHS - Division of Social Services updated Drug and Alcohol testing policy for the Guilford County Transportation division.

[Legislation Text](#)

[Zero Tolerance Policy--APR2017_FINAL](#)

7. 2017-043 MINUTES APPROVAL

Review and approve the following sets of draft meeting minutes:

01/05/2017 Closed Session

01/19/2017 Closed Session

02/09/2017 Closed Session

03/16/2017 Regular Meeting

03/16/2017 Closed Session

04/06/2017 Regular Meeting

[Legislation Text](#)

[cs01.05.17](#)

[cs01.19.17](#)

[cs02.09.17](#)

[dm031617](#)

[cs031616](#)

[dm040617](#)

**Motion was made by Justin Conrad, and seconded by Alan Branson to adopt the
CONSENT AGENDA**

VOTE: Motion carried 7 - 0
AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, Justin Conrad, Alan Perdue
NOES: None
ABSENT: Carlvena Foster

Commissioner Coleman questioned the ongoing additions to the consent agenda items for the expenditure of funds for the remaining fiscal year particularly for the Family Justice Center.

Lawing noted that the source of funding for the Family Justice Center item is related to their separate fund balanced from donations. He noted that the funds will be used to re-align space needs and add additional secure waiting room space and partner space on another floor in the building.

VII. NEW BUSINESS

A. 2017-107 AGRICULTURAL EXTENSION BUILDING HVAC EQUIPMENT REPLACEMENT

Award contract to Bar Construction in Greensboro, NC in the amount of \$890,000; approve contract and authorize staff to perform any and all actions necessary to finalize the contract details.

[Legislation Text](#)

[Bar Good Faith](#)

County Manger Marty Lawing introduced the agenda item. He shared that it is a contract for replacement of some of the equipment for the County Ag Center. He noted that at the time of bid, only one bid was received. He noted that they re-bid the project a second time and received 4 bids. Two of the bids were deemed non-responsive. Lawing reviewed the bid proposals and the alternate proposals for the renovation project.

Motion was made by Alan Branson, and seconded by Alan Perdue to adopt Award contract to Bar Construction in Greensboro, NC in the amount of \$890,000; approve contract and authorize staff to perform any and all actions necessary to finalize the contract details.

VOTE: Motion carried 7 - 0

AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, Justin Conrad, Alan Perdue

NOES: None

ABSENT: Carlvena Foster

VIII. HEALTH AND HUMAN SERVICES UPDATE

- A. 2017-106 DHHS - DIVISION OF SOCIAL SERVICES UPDATE ON AGING and adult services division (aasd)

Receive DHHS - Division of Social Services update on Aging and Adult Services.

Legislation Text

AASD PRESENTATION - APRIL 2017 FINAL

Jenise Davis, Division Director of Adult and Aging Services reviewed the mission and vision of the Ageing and Adult Services in Guilford County. Davis reviewed the various programs within Adult and ageing services including Guardianship programs, Unclaimed bodies and Adult placements, in-home aid services, registered nurses and adult day care programs.

Foster in at 6:13PM

Davis shared that there is a need to increase staffing levels for County Veterans services.

Davis noted that there continues to be a rise in average number of adult guardianship cases as well as veteran services

Commissioner Cashion noted the larger volume of telephone calls received by veteran services versus in person applications for benefits.

Jack Milam, Veteran Services Program Supervisor clarified the application services that are processed by the division. He noted that they receive various questions for resources in the community.

Commissioner Coleman questioned the Grants writing section and their willingness to work with other agencies and community based agencies in writing grants to increase outreach services within the community.

Darryl Griffin shared that they are willing to work with non-profits and community based programs to help provide services to clients. He noted that there is a lack of service providers in our community. He shared that with the advent of the Family Justice center they are better able to receive grants.

Coleman asked if they were working with Faith based organizations as service providers

Darryl Griffin, Adult Protective Services Supervisor shared that they have not yet, but are willing and open to work with all groups.

Phillips questioned the cumulative state dollars directed toward aging population in Guilford County.

Skeens stated that they could provide that data.

Skeens thanked the Ageing and Adult Services staff for all the work that they do.

Skeens provided an update on Medicaid timeliness issues. She noted that in March was the first time the County passed all four areas. She noted that they are also passing at a 93% in April as well. She noted that now fully staffed they are able to meet the state and federal guidelines and thanked the board for their support.

B. 2017-111 DHHS - PUBLIC HEALTH DIVISION UPDATE: GUILFORD COUNTY COMMUNITY HEALTH ASSESSMENT

Receive DHHS - Public Health Division update on the Guilford County Community Health Assessment.

[Legislation Text](#)

Merle Green recognized two of her staff members for their communicable Disease surveillance and investigation work.

Supervisor Tammy Koontz reviewed the process of communicable disease investigations.

Martin Robinson presented the findings of the community health assessment. Robinson reviewed the community partners, and methodology for the assessment. He reviewed the goals of the assessments and the purpose to help identify strategies. He discussed the four priority areas and the next steps in the community action plan. Robinson shared that the new Piedmont Health Counts Website to use measure community health best practices and drive community health improvements with an expected Go- Live date in June.

Commissioner Foster questioned if African American males rank as the highest infant mortality groups.

Mr. Robinson stated that there is an ongoing disparity in the African American community. He noted; however, that they do have a high rate of participation in prenatal care.

Cashion questioned the Mental Health assessment findings.

Mr. Robinson reviewed the random sampling of households and 24% of those interviewed reported some level of Mental Health concerns particularly depression or anxiety.

Commissioner Coleman asked about additional community engagement opportunities.

Green shared some of the examples of community based initiatives and projects based on targeted grant funding.

IX. COMMENTS FROM COUNTY MANAGER

Phillips provided an update on the intention of establishing a joint building and capital construction planning committee between the Board of Commissioners and the Board of Education that was discussed at the Commissioners Annual Retreat in February.

Phillips reviewed the membership that he would appoint to the committee. He noted that Chairman of the Board of Education Alan Duncan, Board members Anita Sharpe and Dena Hayes along with Superintendent Dr. Contreras would serve with Himself Commissioner Hank Henning, Vice Chairman Alan Branson and County Manager Marty Lawing. He reminded the board that intention is for the committee to meet on a quarterly basis. Phillips shared that they have drafted a proposed charter as to how the committee would operate and would provide to the board for consideration at the next board meeting.

He shared that the Board of Education is looking to put out a request for qualifications for a school utilization study. He noted that at this time the County has no financial commitment for the proposal.

Commissioner Foster questioned the diversity of the of the proposed committee. She questions the appointments and how they are being made.

Phillips shared that he selected his appointments based on their construction backgrounds. He noted that the committee would not make any decisions without the full input of both Boards. Phillips questioned if any members would like to serve as an alternate.

Branson noted that the School Board has assigned an alternate to their membership. He shared that any commissioner interested are welcome to attend the committee meetings.

Commissioner Coleman indicated that she would not be interested in an alternate position, but shared that she would like to see more females and diversity on the committee.

Phillips reiterated that the full Board of Commissioners will have an opportunity to weigh in and provide input on any recommendations that are presented by the committee. He shared that the committee is a great opportunity to work together with the schools.

Lawing provided an update as to the 2/3rds Bonds approved and shared that the bonds have closed and will provide an update at the budget work session.

X. COMMENTS FROM COMMISSIONERS

Commissioner Conrad shared the upcoming fundraising fishing tournament for children's cancer research he invited members of the community to help support the event.

Foster shared her attendance at the Alpha Kappa Cotillion and her representation of the Board of Commissioners.

Commissioner Cashion thanked Commissioner Conrad for his work on the cancer fundraising project.

Perdue shared his attendance for Guilford Metro 911 award ceremony where they identified 43 lifesaving awards. He noted that Metro 911 is a national role model for their collaboration between the City and the County.

Jeff Phillips announced the State of County to be shared to be held May 4, 2017 at 5:00 and shared his hopes that all of the commissioners could be in attendance.

Branson shared that the Company Mill Preserve will hold its grand opening April 21, 2017.

XI. ADJOURN

There being no further business the meeting adjourned by unanimous consent at 7:15PM

Jeffrey M. Phillips, Board Chairman

Robin Keller, Clerk to Board