

2019-2020 Discretionary Funding Timeline

- **April 8, 2020** – Notification of Discretionary Funds Availability to Counties, JCPCs, and Programs.
- **April 20, 2020 by 12 noon – Deadline** for submission of a detailed discretionary fund request to your Area Consultant. Programs must clearly identify the following in the discretionary fund request:
 1. Identify the allowable category under which your discretionary fund requests is being made (SEE ATTACHMENT).
 2. Specify purpose of request and provide detailed information, including itemizing each specific expenditure.
 3. Detail the programmatic impact these funds will have within your program (i.e., how clients will benefit).
- **April 30, 2020 (by close of business)**. DPS will make Discretionary Award Notifications to providers/JCPCs.
- **May 6, 2020**- Programs/JCPCs awarded discretionary funds **submit Program Agreement Revisions in NCALLIES** for Consultant review.
- **May 22, 2020** – County approval actions to be finalized.
County approval is required before the expenditure of discretionary funds. Consult with your county officials about any variations in the approval practice due to the coronavirus pandemic. Note: Administrative Code 14B NCAC 11B.0106 states that prior county approval is required for discretionary funds. It does not indicate the specific protocols of the approval. Our DPS policy sets forth local JCPC approval processes. However, the Department is allowing local discretion as to how counties approve requests. We will accept county approvals as the county determines appropriate at this time.
- **May 25, 2020** - Program Agreement Revisions that are locally approved and signed via DocuSign for a **May** disbursement.
- **June 8, 2020 (by close of business)**– All Program Agreement Revisions must be locally approved and signed via DocuSign for a **June** disbursement. (Note: Failure to meet the June 8th signature deadline may result in termination of the award of discretionary funds.)