

J J Greeson

From: Charlene Gladney <cgladney@operationxcel.org>
Sent: Wednesday, October 23, 2019 11:36 AM
To: J J Greeson; ronald.tillman@ncdps.gov
Subject: Operation Xcel Budget Revision
Attachments: budgetRevisionFull Operation Xcel.pdf

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Here is a summary explanation for the budget revision.

The NC Department of Instruction revised how they allocate funds state-wide, therefore, there was less funding available for the High Point site. We moved from the community-based site of Rankin United Methodist Church to a school-based site of Welborn Academy of Science and Technology. This resulted in cost savings due to the in-kind support from the school.

This is the big-picture explanation of the detailed budget revision.

Charlene Gladney
Operation Xcel, Executive Director
cell ph. 336-209-6832
fax 866-877-6482
www.operationxcel.org

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North Carolina Department of Public Safety

JCPC Program Agreement Revision

SECTION I A	SPONSORING AGENCY AND PROGRAM INFORMATION		
FUNDING PERIOD:	FY 19-20	DPS/JCPC FUNDING # (cont only)	1141XXXX
COUNTY:	Guilford	AREA:	Piedmont Area
NAME OF PROGRAM:	Operation Homework		
SPONSORING AGENCY:	Operation Xcel		

Name:	Sabrina Troutman		Title:	Program Director	
Mailing Address:	PO Box 412		City:	Stokesdale	Zip: 27357
Phone:	(336) 338-3384	Fax:	(866) 877-6482	E-mail:	stroutman@operationxcel.org

Program Manager Name & Address (same person on signature page)

THE REASONS FOR THIS BUDGET REVISION ARE AS FOLLOWS:	
<input type="checkbox"/> INCREASE IN DPS/JCPC REVENUES	<input type="checkbox"/> DECREASE IN DPS/JCPC REVENUES
<input type="checkbox"/> INCREASE IN OTHER REVENUES	<input checked="" type="checkbox"/> DECREASE IN OTHER REVENUES
<input type="checkbox"/> CAPITAL EXPENDITURE ADJUSTMENT	<input type="checkbox"/> CONTRACTED SERVICE ADJUSTMENT
<input type="checkbox"/> LAPSED SALARY ADJUSTMENT	<input checked="" type="checkbox"/> LINE ITEM ADJUSTMENT
<input type="checkbox"/> CHANGE IN COMPONENT (attach revised Component Narrative)	
COMMENTS: The program has moved onto school property. NC DPI allocation requirements changed which reduced the amount that could go to JCPC	

LINE ITEMS IN THE CURRENT DPS/JCPC APPROVED BUDGET ARE BEING ADJUSTED AS FOLLOWS:

Item #	Increase	Decrease	Explanation
120		\$27,128	Moved into the school. Staffing needs changed.
220		\$7,205	\$25/day
260		\$2,000	Reusing supplies
370	\$600		Used to locate the site
410		\$6,490	Moved from Rankin UMC. No longer paying rent
410	\$12,800		Moved to Welborn Academy of Science and Technology
Total	\$13,400	\$42,823	Difference -\$29,423

BUDGET NARRATIVE			
Operation Homework		Fiscal Year	FY 19-20
Item #	Justification	Expense	In Kind Expense
120	Salaries	\$86,462	
180	Fringe at 7.65%	\$5,954	
220	Snack for students		\$4,000
230	Program Material and Curriculum	\$2,000	
260	Office Supplies	\$1,000	
290	Quickbooks	\$720	
310	Contracted school bus to transport youth from schools to the site using 2 buses at \$30/day each for 150 days and 500 for field trips	\$9,500	
310	Staff travel reimbursement at IRS 2018 rate of 54.5 cent per mile	\$700	
320	Webhosting, Internet, phone, fax	\$1,365	
320	Postage	\$250	
340	Printing Costs at \$200 per month for 10 months	\$2,000	
370	High Point Enterprise Ad at \$40/month for 12 months	\$480	
370	Google Adwords	\$600	
390	Econcepts technology support services -maintains computer lab, networks, office computers etc		\$3,000
390	Conferences and other staff development	\$2,000	
390	Field Trips	\$1,000	
390	Background checks 30 at \$15 each	\$450	
410	Moved	\$0	
410	GCS schools in-kind use of orchestra room, gym, cafeteria, and classrooms at \$80/day		\$12,800
450	Director and Officers, General Liability, Bonding Insurance	\$2,700	
TOTAL		\$117,181	\$19,800

Job Title	Annual Expense Wages	Annual In Kind Wages
Program Director - general oversight and supervision - 20/hours/week @18/hour for 38 weeks	\$13,680	
Executive Director 20 hours/week @31.25/hour for 38 weeks	\$23,750	
(3) Math Specialist - certified teacher in math for 4-7 hours/week @18/hour for 31 weeks	\$12,600	
(3) Certified teachers providing enrichment 4-12 hours/week @ 18/hour for 31 weeks	\$12,960	
(1) Reading Specialist - certified in reading for 8 hours/week @18/hour for 33 weeks	\$4,752	

(1) Teacher Assitant working 20/hr week at \$16/hour for 33 weeks	\$10,560	
Site Director - facilitates daily operations, tutor assignments, liaise with schools teachers - 20 hours @ 16/hour for 24 weeks	\$8,160	
ESL eliminated	\$0	
TOTAL	\$86,462	

Budget Information Page

Program: Operation Homework

Fiscal Year: FY 19-20

Number of Months: 10

	Cash	In Kind	Total
I. Personnel Services	\$92,416		\$92,416
120 Salaries & Wages	\$86,462		\$86,462
180 Fringe Benefits	\$5,954		\$5,954
190 Professional Services*			\$0
*Contracts MUST be attached			
II. Supplies & Materials	\$3,720	\$4,000	\$7,720
210 Household & Cleaning			\$0
220 Food & Provisions		\$4,000	\$4,000
230 Education & Medical	\$2,000		\$2,000
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials			\$0
260 Office Supplies and Materials	\$1,000		\$1,000
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials	\$720		\$720
III. Current Obligations & Services	\$18,345	\$3,000	\$21,345
310 Travel & Transportation	\$10,200		\$10,200
320 Communications	\$1,615		\$1,615
330 Utilities			\$0
340 Printing & Binding	\$2,000		\$2,000
350 Repairs & Maintenance			\$0
370 Advertising	\$1,080		\$1,080
380 Data Processing			\$0
390 Other Services	\$3,450	\$3,000	\$6,450
IV. Fixed Charges & Other Expenses	\$2,700	\$12,800	\$15,500
410 Rental or Real Property	\$0	\$12,800	\$12,800
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding	\$2,700		\$2,700
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$117,181	\$19,800	\$136,981

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

CURRENT BUDGET REVENUE			NEW BUDGET REVENUE		
\$35,000			\$35,000		
DPS/JCPC Funds			DPS/JCPC Funds		
\$0			\$0		
Expansion Funds			Expansion Funds		
\$35,000			\$35,000		
Funds Requiring Match			Funds Requiring Match		
\$5,000	Guilford County Commissioner		\$5,000	Guilford County Commissioner	
County Cash	Source of County Cash		County Cash	Source of County Cash	
Local Cash 1	Source of Local Cash 1		Local Cash 1	Source of Local Cash 1	
Local Cash 2	Source of Local Cash 2		Local Cash 2	Source of Local Cash 2	
\$11,205	Dinner served to students daily by Rankin Memorial UMC (150*25 meals at \$3/meal)		\$12,800	GCS Schools at \$80/day	
Local In-Kind 1	Source of Local In-Kind 1		Local In-Kind 1	Source of Local In-Kind 1	
\$3,000	Econcepts Technology Support - maintain networks, computers, etc 4hrs/ mth at \$75/hr		\$3,000	Econcepts Technology Support - maintain networks, computers, etc 4hrs/ mth at \$75/hr	
Local In-Kind 2	Source of Local In-Kind 2		Local In-Kind 2	Source of Local In-Kind 2	
			\$4,000	GCS Snack at \$25.day	
Local In-Kind 3	Source of Local In-Kind 3		Local In-Kind 3	Source of Local In-Kind 3	
Local In-Kind 4	Source of Local In-Kind 4		Local In-Kind 4	Source of Local In-Kind 4	
Local In-Kind 5	Source of Local In-Kind 5		Local In-Kind 5	Source of Local In-Kind 5	
\$112,199	NC Department of Public Instruction		\$77,181	NC Department of Public Instruction	
Other 1	Source of Other 1		Other 1	Source of Other 1	
Other 2	Source of Other 2		Other 2	Source of Other 2	
Other 3	Source of Other 3		Other 3	Source of Other 3	
Other 4	Source of Other 4		Other 4	Source of Other 4	
\$166,404			\$136,981		
TOTAL			TOTAL	DIFFERENCE	-\$29,423
\$10,500	30%	\$19,205	\$10,500	30%	\$24,800
Required Local Match	Local Match Rate	Local Match Provided	Required Local Match	Local Match Rate	Local Match Provided

Authorizing Official, Department of Public Safety

Date

Chair, County Board of Commissioners or County Finance Director

Date

Chair, Juvenile Crime Prevention Council

Date

Program Manager

Date