



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

BETH LOVETTE, MPH, BSN, RN • Acting Director

Division of Public Health

July 19, 2019

MEMORANDUM

TO: Candice Davis, WIC Director
Guilford County Health Department

FROM: Kim Lovenduski, Deputy Director
Nutrition Services Branch

SUBJECT: Equipment Approval

Thank you for submitting your FY2019 Special Funding Opportunity application. We are pleased to provide you with approval to purchase the following items:

ITEM	Quantity	Total Cost
6 Shelf Bookcase	5	\$1,813.50
Wall Mount Storage 42X15X15	8	\$3,513.12
File Pedestal	10	\$2,730.00
Pedestal Back Panel	10	\$507.00
84X24 Worksurface	4	\$726.96
18X30 Worksurface	4	\$383.16
3 Drawer Lateral File	6	\$2,310.00
Electric Height Adjustable Base	5	\$2,240.00
60X30 Worksurface	5	\$843.20
12X12 Storage Cube	10	\$1,146.60
24X24 O Leg Support for Worksurface	5	\$614.25
Tackboard for 42W	8	\$770.64
52" External Stiffener	4	\$141.96
Wall Mount Storage 48X15X15	2	\$1,033.50
96X24 Worksurface	1	\$196.17
Tackboard for 48W	2	\$206.70
54" External Stiffener	1	\$38.61
18X60 Worksurface	1	\$130.20
Set of 4 Casters for Table Base	1	\$33.50
Quick Crank Table Base 60X72	1	\$439.00
24X42 Worksurface	1	\$117.80

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH

LOCATION: 5601 Six Forks Road, Building 2, Raleigh, NC 27609
MAILING ADDRESS: 1914 Mail Service Center, Raleigh, NC 27699-1914
www.ncdhhs.gov • TEL: 919-707-5800 • FAX: 919-870-4818

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Mid Back Mesh Back Stool	1	\$268.32
Seated Height Tegs	5	\$1,370.85
Table Top 24X72	1	\$157.56
Table Top 30X60	5	\$787.80
Credenza	2	\$1,896.96
24X41 O Leg Support for Worksurface	1	\$164.58
Support Pedestal	1	\$566.28
Mobile Pedestal	12	\$2,269.20
Mobile Pedestal	12	\$2,246.88
Cantilever	12	\$312.48
L Connector 65H	1	\$48.05
L Connector 80H	7	\$368.90
T Connector 80H	18	\$948.60
X Connector 80H	6	\$316.20
Power Pole w/o Receptacles	3	\$253.89
Variable Height Connector Kit 15H	13	\$221.65
Variable Height Connector Kit 30H	1	\$23.56
Panel Finished End Covers 42.5H	2	\$32.24
Panel Finished End Covers 80H	1	\$21.70
Swinging Panel Door	12	\$7,030.80
Glass Stacker 15X24	18	\$2,477.52
Glass Stacker 15X30	36	\$5,557.68
Glass Stacker 15X36	2	\$319.30
Glass Stacker 15X42	12	\$2,105.52
Glass Stacker 15X48	1	\$188.17
Panel Top Cap 24"	30	\$334.80
Panel Top Cap 30"	46	\$627.44
Panel Top Cap 36"	2	\$34.72
Panel Top Cap 42"	24	\$438.96
Panel Top Cap 48"	1	\$20.46
Panel 42.5X24	1	\$93.93
Panel 65X24	29	\$3,290.34
Panel 65X30	46	\$5,504.36
Panel 65X36	2	\$256.68
Panel 65X42	12	\$1,677.72
Panel 65X48	1	\$145.70
Variable Height Finishing Kit	1	\$17.05
Wall Starter Kit for Panels 80H	1	\$36.58
Electrical Pass Thru Cable	12	\$476.16
Electrical Power Harness	36	\$2,276.64
Duplex Receptacle Circuit	32	\$426.56
Ceiling In-Feed Cable	3	\$218.55
O Leg to Panel Bracket	1	\$30.38
Door Handle	12	\$435.24

29 1/2X24 Open Leg	12	\$770.04
Metal Flipper Door 24"	16	\$2,688.32
Metal Flipper Door 30"	12	\$2,053.44
Straight Connector Kit	54	\$318.06
24X48 Worksurface	1	\$125.24
24X54 Worksurface	12	\$1,595.88
24X60 Worksurface	12	\$1,774.44
Worksurface Bracket Kit	13	\$185.38
12X12 Storage Cube	12	\$1,375.92
24X41 O Leg Support for Worksurface	1	\$162.24
Wire Shelving Starter Unit 36X24	1	\$166.00
Wire Add on 36X24	1	\$483.00
Wire Shelving Starter Unit 24X48	2	\$349.00
Furniture Installation	1	\$11,700.97
Total		\$89,980.76

plus shipping and handling and tax

Please note:

1. If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost, and use agency funds to cover the additional costs.
2. Submit a copy of the invoice for equipment to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914, at the time you report the expenditure. The invoice should indicate the actual cost of each item including discount and sales tax and any serial or identification number.
3. If you no longer wish to purchase the equipment listed above please submit notification to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914.