



BUDGET, MANAGEMENT & EVALUATION

MEMORANDUM

Date: July 18, 2019

To: Board of County Commissioners
Marty Lawing, County Manager

From: Michael Halford, Budget Director

Subject: **Budget Amendment Report** (for budget amendments and transfers completed under the authority of the County Manager as granted in the Budget Ordinance)

Transfer From:	Information Services – Salaries & Benefits	\$90,000
	Facilities – Salaries & Benefits	\$56,000
	Emergency Services – Salaries & Benefits	\$60,000
Transfer to:	Clerk to the Board – Salaries & Benefits	\$40,000
	Inspections – Salaries & Benefits	\$140,000
	Soil & Water Conservation – Salaries & Benefits	\$1,000
	Finance – Salaries & Benefits	\$20,000
	Security – Salaries & Benefits	\$5,000

Year-end personnel budget adjustments to align salaries and benefits with actual expenses.

Transfer from:	Facilities – Special Facilities Maintenance	\$275,629
Transfer to:	Health & Human Services (Social Services) – Special Facilities Maintenance	\$275,629

Transfer of special facilities maintenance funds from Facilities to DHHS Social Services Division for renovation of the Dundas Circle building HVAC system.

In addition to these transfers, staff has identified two corrections to previous Budget Amendment Reports in FY 2018-19:

- 1) *October 18, 2018 report:* \$28,032, not "\$23,032", in technology funding was transferred from Information Services to Health & Human Services (Social Services Division) for the purchase of replacement computers.
- 2) *November 15, 2018 report:* \$2,200 in technology funding was transferred from Information Services, not "Internal Services", to Finance for the purchase of a smart touch board.

All transfers listed herein were approved by the County Manager under authority granted in the FY 2018-19 Budget Ordinance, Section VIII.