

City Clerk's Office


Lisa B. Vierling, MMC

CITY CLERK



**MEMORANDUM**

**TO:** Robin Keller, Clerk to the Board  
Guilford County Board of Commissioners

**FROM:** Lisa B. Vierling, MMC   
High Point City Clerk

**DATE:** June 17, 2019

**SUBJECT:** Reappointment of **Sandra Dunn** to the High Point **Board of Adjustment**  
as the Extra-Territorial Jurisdiction (ETJ) Member

Sandra Dunn is currently representing the City of High Point as the ETJ member on the Board of Adjustment. Her term will soon expire on July 1, 2019. Bob Robbins with the Planning & Development Department has talked with Ms. Dunn and she has expressed an interest in continuing her service on the Board of Adjustment as the ETJ member. Since this is an ETJ appointment, the Guilford County Commissioners is responsible for making the appointment.

The city of High Point respectfully requests the consideration of the reappointment of Sandra Dunn to the High Point Board of Adjustment. The length of terms on the High Point Board of Adjustment is three years. The city of High Point also respectfully requests that her appointment expire on July 1, 2022 to ensure that the terms remain staggered on the High Point Board of Adjustment.

Thanking you in advance for consideration of this reappointment.