

Addendum No. 3

Project: Guilford County Law Enforcement Center Renovation  
Rebid Event # 629

To: All Plan Holders

Addendum Date: July 27, 2018

This Addendum forms a part of and modifies the Bidding Documents dated June 26, 2018 as described below and consists of one (1) page and the attachments described. Attachments are considered a part of this addendum and therefore a part of the Contract Documents.

SPECIFICATIONS

ITEM	SECTION	DESCRIPTION
1.	General	<b>The original event # 625, is being rebid in accordance with state statutes (143-132(a) due to not receiving the minimum requirement of 3 bids. New Event # 629 is replacing the original Event # 625. However, all bid documents issued under the original event, including Addendums No. 1 &amp; 2 will remain unchanged. Addendum No. 3 is being issued to address the event number change, mandatory pre-bid meeting time and date, and re-bid opening date, time and location.</b>
2.	General	Bid opening will be in the Horse Shoe room on the 4 <sup>th</sup> floor of the Old Guilford County Courthouse, located at 301 W. Market Street Greensboro, North Carolina 27401 on August 21, 2018 at 3:00pm. Bids are to be delivered to the Guilford County Purchasing Department basement level Room B-32, Old Guilford County Courthouse by 3:00pm.
3.	General	The "Event # 625" has changed to "Rebid Event # 629". The following Sections has been revised and are attached. <ul style="list-style-type: none"> <li>• Cover page</li> <li>• Seals page</li> <li>• Table of Contents (page 00010-1)</li> <li>• Document 00100 Invitation to Bid (Rebid)</li> <li>• Document 00300 Form of Proposal</li> </ul>

DRAWINGS

ITEM	SHEET	DESCRIPTION
4.	None	

END OF ADDENDUM

**Project Manual**  
**Request for Proposal**

Rebid Event # 629

**Guilford County Law Enforcement Center**

401 W. Sycamore Street  
Greensboro, NC 27401

**Guilford County**  
**Law Enforcement Center Renovation**

for:

***County of Guilford , North Carolina***  
***Facilities, Property Management and Parks Department***  
***Greensboro, NC***

June 26, 2018

Project No. 17-496  
Walter Robbs Callahan & Pierce Architects, PA

Prepared for:

**GUILFORD COUNTY FACILITIES AND PARKS**  
**Purchasing Director**  
**Old County Courthouse**  
**301 W. Market Street, Room B32**  
**Greensboro, NC 27401**  
**336.641.3314**



PROJECT MANUAL SEALS PAGE

**Request for Proposal**

**Rebid Event # 629**

**Guilford County Law Enforcement Center**

401 W. Sycamore Street

Greensboro, NC 27401

**Guilford County Law Enforcement Center Renovation**

WRCP PROJECT NO. 17-496

June 26, 2018

Corporate Seal

**Walter Robbs Callahan & Pierce Architects, PA**



Architectural

**Walter Robbs Callahan & Pierce Architects, PA**



Structural Engineering  
**SKA Consulting Engineers, Inc**



PME/Fire Protection Engineer  
**Consultant Engineering Service, Inc.**

**Project Manual**  
**Request for Proposal**  
**Rebid Event # 629**  
**Guilford County Law Enforcement Center**  
 401 W. Sycamore Street  
 Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

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**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00100 – INVITATION TO BID (Rebid)**

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Guilford County Facilities is seeking Proposals from individuals or firms interested in providing services for the renovation of the existing Guilford County Law Enforcement Center (Old Jail) at 401 W. Sycamore Street, Greensboro, NC 27401. The renovated building will be converted into office space for the Sheriff's administration operation and other law enforcement offices.

The building was constructed in 1974 consists of approximately 113,400 sf and is a multi-story (9 levels) building. The exterior facade is precast concrete panels and cast-in-place concrete. Existing structure is cast-in-place concrete throughout except portions of the lower two levels which consist of structural steel. Work includes demolition of all walls (reinforced CMU & concrete) on the upper six levels and major demolition of drywall partitions on the main level. Demolition also includes window removal, the main entrance and removal of the majority of existing building systems including plumbing, mechanical, electrical and fire protection.

New construction includes new front entrance, interior drywall partitions, doors/frames/hardware; floor wall, and ceiling finishes; casework, elevator modernization, new aluminum storefront and glazing and new single-ply roofing system. Work also includes new HVAC systems, new plumbing systems, new security cameras, and access control, CTV, data, fire alarm and new electrical/lighting systems.

Respondents or their sub-contractors must be licensed to perform all fields of required work in North Carolina. Participation of minority-owned and woman-owned businesses is encouraged but is not an evaluation factor. It is prohibited to pay any fee, commission, percentage, or brokerage fee to any person or firm contingent upon or resulting from award of a contract for this project. Qualified General Contractors may access electronic copy of the Bidding Documents from the Architect's ShareFile website. To get access to the website you must be a licensed contractor. The Architect will ask you to fill out a bidder information form (company name and NC license number, business address, contact person, phone number and email address) which will put you on the Bidders List. Once the form is completed you will be given access to the Architect's ShareFile website for plans and specifications.

Subcontractors and vendors can obtain Bid Documents through General Contractors on the bidders list. Bid Documents will also be available through the following Plan Rooms: The Hispanic Contractors Association of the Carolinas (HCAC) and Carolina AGC through [www.iSqFt.com](http://www.iSqFt.com), Dodge Data & Analytics, Construction Journal and Sharpe Images (Winston-Salem).

Hard copies of the Plans and specifications may be purchased (non refundable) directly from the Sharpe Images Inc. Winston Salem NC

**Mandatory prebid walk-through/site access for Contractors** to the Guilford County Law Enforcement Center, 401 W. Sycamore Street, Greensboro, NC 27401 will be conducted by Guilford County Facilities and Parks on **August 9, 2018** at 9:00am. Contractors must attend the prebid walk through in order to be eligible to submit a bid. Contractors who previously attended pre-bid walk throughs on either July 10, 2018 or July 17, 2018 are not required to attend.

***Bids Responses must be received by the event close date and time of August 21, 2018 @ 3:00 PM (est).***

***Bid opening location to be in the Horse Shoe Room on the 4<sup>th</sup> floor of the Old County Courthouse Building.***

*Bids received after the bid date and time will not be considered. Faxed bids will not be accepted.*

Submit Bids for Guilford County Law Enforcement Center in a sealed envelope containing one (1) original Document 00300-FORM OF PROPOSAL, with all required attachments.

Submit bids in the manner designated on the form and required by the Project Manual to the address listed below:

**Guilford County Purchasing Department**  
**Basement Room B-32**  
**Old County Courthouse, 301 W. Market Street**  
**Greensboro, North Carolina 27401**

INVITATION TO BID

00100-1

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00100 – INVITATION TO BID (Rebid)**

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The bid envelope(s) shall clearly indicate that the enclosed bid is for:

**PROPOSAL FOR REBID EVENT # 629**  
**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

*Submissions will not be retained or returned. No bid may be withdrawn for a period of 90 days after the bid opening date.*

Bids must be accompanied by the following documents in duplicate:

1. Minority Business Participation Requirements and Affidavits
2. Document 00335 - E-Verify Affidavit
3. Document 00480 - Non-Collusion Affidavit.
4. Document 00486 - Consent of Surety
5. Document 00490 - Contractor's Qualification Statement (AIA A305)
6. Bid bond, cashier's check or certified check, payable to Guilford County in the amount of not less than 5% of the bid.
7. Any other bid forms required by the Document 00200 INSTRUCTIONS TO BIDDERS.

During the Bidding Period, questions will be taken until 3:00 P.M., 7 (seven) days prior to bid due date.

Any and all DOCUMENT CLARIFICATION REQUEST concerning the bid documents are to be emailed to the office of the Architect, at Walter Robbs Callahan & Perice Architects, PA to the attention of: Matt Messick (mattm@walterrobbs.com) or Clark Pierce (clarkp@walterrobbs.com).

***Telephone inquiries concerning the bid documents will not be responded to by the Architect or Guilford County. Responses will be distributed to all bidders by Addendum as required.***

END OF DOCUMENT 00100

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00300 – FORM OF PROPOSAL**

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**Attention: Susan Crotts, Purchasing Director – Guilford County Facilities and Parks**

Rebid Event Number: 629  
Bidder: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Bid Date: \_\_\_\_\_

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The bidder further declares that he and his subcontractors have fully complied with NCGS 64, Article 2 in regards to E-Verification as required by Section 2.(c) of Session Law 2013-418, codified as N.C. Gen. Stat. § 143-129(j).

The Bidder, by signing below, in consideration of the mutual promises, contained herein and other good and valuable consideration, the receipt and sufficiency hereby acknowledged, agrees to the terms and conditions set out herein.

Bidder agrees that upon acceptance the Guilford County, this Bid Package shall be deemed as a binding contract subject to the terms set out herein. It is acknowledged that the terms in the Document 00500-1 *et seq.*, entitled Contract, shall be binding should any issues arise over possibly inconsistent or conflicting language. This Contract shall be in full force and effect upon execution by all parties for the terms as set forth in Section 4, of the Contract found in Document 00500.

Bidder further agree to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the:

***Rebid Event # 629***

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

in full in complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the

***GUILFORD COUNTY FACILITIES AND PARKS DEPARTMENT and Walter Robbs Callahan & Pierce  
Architects, PA***

with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the contract documents, for the sum of:

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00300 – FORM OF PROPOSAL**

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**SINGLE PRIME CONTRACT:**

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BASE BID:

\_\_\_\_\_ Dollars(\$)

**GENERAL CONTRACTOR:**

**ELECTRICAL SUBCONTRACTOR:**

\_\_\_\_\_ Lic \_\_\_\_\_

\_\_\_\_\_ Lic \_\_\_\_\_

**MECHANICAL SUBCONTRACTOR:**

**PLUMBING SUBCONTRACTOR:**

\_\_\_\_\_ Lic \_\_\_\_\_

\_\_\_\_\_ Lic \_\_\_\_\_

**GUILFORD COUNTY:**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_

GS143-128(d) requires all single prime bidders to identify their subcontractors for the above subdivisions of work. A contractor whose bid is accepted shall not substitute any person as subcontractor in the place of the subcontractor listed in the original bid, except if the listed subcontractor's bid is later determined by the contractor to be non-responsible or non-responsive or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or (ii) with the approval of the awarding authority for good cause shown by the contractor.



**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00300 – FORM OF PROPOSAL**

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**PROJECT DURATION**

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**Bid Project Duration is 420 Calendar days from notice to proceed).**

**ATTACHMENTS TO BE INCLUDED WITH PROPOSAL**

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**1. Minority Business Participation Requirements and Affidavits**

Provide with the bid - Under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (Identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value of the bids that will be performed by the minority businesses. **Also** list the good faith efforts (Affidavit **A**) made to solicit minority participation in the bid effort.

**NOTE:** A contractor that performs all of the work with its own workforce may submit an Affidavit (**B**) to that effect in lieu of Affidavit (**A**) required above. The MB Participation Form must still be submitted even if there is zero participation.

After the bid opening - The Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low bidder, the bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

An Affidavit (**C**) that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the 10% goal established. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort and Affidavit **D** is not necessary;

**\* OR \***

If less than the 10% goal, Affidavit (**D**) of its good faith effort to meet the goal shall be provided. The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

**Note:** Bidders must always submit **with their bid** the Identification of Minority Business Participation Form listing all MB contractors, vendors and suppliers that will be used. If there is no MB participation, then enter none or zero on the form. Affidavit A **or** Affidavit B, as applicable, also must be submitted with the bid. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.

- 2. Document 00335 - E-Verify Affidavit**
- 3. Document 00480 - Non-Collusion Affidavit.**
- 4. Document 00486 - Consent of Surety**
- 5. Document 00490 –Contractor’s Qualification Statement (AIA A305)**
- 6. Bid bond, cashier’s check or certified check, payable to Guilford County in the amount of not less than 5% of the bid.**
- 7. Any other bid forms required by the Document 00200 INSTRUCTIONS TO BIDDERS.**

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

**DOCUMENT 00300 – FORM OF PROPOSAL**

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**PROPOSAL SIGNATURE PAGE**

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The undersigned further agrees that in the case of failure on his part to execute the said contract and the bonds within ten (10) consecutive calendar days after being given written notice of the award of contract, the certified check, cash or bid bond accompanying this bid shall be paid into the funds of the owner's account set aside for the project, as liquidated damages for such failure; otherwise the certified check, cash or bid bond accompanying this proposal shall be returned to the undersigned.

Respectfully submitted this day of \_\_\_\_\_

\_\_\_\_\_  
(Name of firm or corporation making bid)

WITNESS:

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
(Proprietorship or Partnership)

Name: \_\_\_\_\_

Print or type

Title \_\_\_\_\_

(Owner/Partner/Pres./V.Pres)

Address \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

License No. \_\_\_\_\_

Title: \_\_\_\_\_

(Corp. Sec. or Asst. Sec. only)

Federal I.D. No. \_\_\_\_\_

Email Address: \_\_\_\_\_

(AFFIX CORPORATE SEAL)

**Acknowledge of mandatory prebid walk-through/site access attendance:**  
**General Contractor (Y) (N)**

**Acknowledge attachments included with proposal:**

Attachment No. 1 A\_\_\_\_, B\_\_\_\_, C\_\_\_\_, D\_\_\_\_ (check all that apply)

Attachment No. 2\_\_\_\_, Attachment No. 3\_\_\_\_, Attachment No. 4\_\_\_\_, Attachment No. 5\_\_\_\_,  
Attachment No. 6\_\_\_\_, Attachment No. 7 (List Other) \_\_\_\_\_

**Acknowledge addendum received and used in computing bid:**

Addendum No. 1\_\_\_\_ Addendum No. 3\_\_\_\_ Addendum No. 5\_\_\_\_ Addendum No. 6\_\_\_\_  
Addendum No. 2\_\_\_\_ Addendum No. 4\_\_\_\_ Addendum No. 6\_\_\_\_ Addendum No. 7\_\_\_\_

END OF DOCUMENT 00100