

## Addendum No. 1

Project: Guilford County Law Enforcement Center Renovation  
Event # 625

To: All Plan Holders

Addendum Date: July 12, 2018

This Addendum forms a part of and modifies the Bidding Documents dated June 26, 2018 as described below and consists of one (1) page and the attachments described. Attachments are considered a part of this addendum and therefore a part of the Contract Documents.

### SPECIFICATIONS

ITEM	SECTION	DESCRIPTION
1.	General	Pre-Bid Agenda, meeting minutes and sign-in sheet are attached.
2.	General	<b>Bid opening will be in the Blue Room on the main level of the Old Guilford County Court House, Located at 301 W. Market Street Greensboro, North Carolina 27401 on July 26, 2018 from 3:00-5:00pm. The Blue Room is available at 2:45p if you want to arrive a few minutes early. Bids are to be delivered to the Guilford County Purchasing Department basement level Room B-32, Old Guilford County Court House by 3:00pm. <u>Do not deliver Bids to the Blue Room.</u></b>
3.	<b>MWBE</b>	Attached are instructions (Handed out at the Pre-bid) regarding Guilford County Diversity Program Bid Submittal MWBE Requirements for Affidavits to be attached to the bid. Reference Specification Section 00330 MBE Guidelines and Affidavits.
4.	General	<p><b><u>Disposal of Fixtures, Furniture and Other Items in Facility at Time of Demolition Phase</u></b></p> <p>Contractors are advised that Guilford County will attempt to dispose of the majority of the personal county surplus property such as furnishings, equipment, apparatus, etc. located throughout the facility prior to the project proceed date. Property deemed sellable will be sold through an on-line public auction in accordance with state law.</p> <p>The contractor will be responsible for the disposal of any and all Guilford County personal surplus property that is not sold during the on-line auction and/or not picked up by a winner bidder that remains in the facility during the demolition phase. Property that is bolted or otherwise securely attached to the walls, doors, or floors of the facility will not be sold and will be included in the demolition phase of the project.</p> <p>Property left for the Contractor's demolition or disposal will not be offered for sale onsite or through govedeals.com but will be disposed of offsite at the discretion of the Contractor in a legal manner.</p>
5.	General	Attendance at the pre-bid meeting is mandatory for prime contractors and optional for potential subcontractors. Prime contractors must attend at least one of the mandatory pre-bid meetings to be qualified to submit a bid. There is another pre-bid meeting scheduled for July 17 <sup>th</sup> , 2018 at 9:00am at the same location. (401 W. Sycamore Street, Greensboro, NC).

6. General The Contractor and not the Owner is responsible for providing the Independent Testing Lab (ITL) services, and Special Inspections. Independent Testing Lab shall be acceptable to the Owner and the Architect. Please note that this supersedes any conflicts to the contrary in the Specification or Drawings.
7. General Document 00311: Schedule of Values: In lieu of submitting with the bid as indicated, it will acceptable to be submitted within 72 hours following Bid Opening (only required from three lowest bidders).
8. Section 01 23 00 Add the following Alternate to page 3, under section Schedule of Alternates. Paragraph H: Alternate No. 8: State the amount to be added to or deducted from the Base Proposal Price to provide Alerton Controls per Section 23 09 00 Automatic Temperature Controls in lieu of other approved manufacturers. This Alternate will remain valid until submittal and approval of product data, and shop drawings. Add: \_\_\_\_\_ dollars or Deduct: \_\_\_\_\_ dollars.
9. Section 01 23 00 See revised page 01 23 00-3 (attached)
10. Section 08 71 00 The following products will be acceptable for use on the project when approved in writing by the Architect provided they comply with the Contract Documents and the conditions stipulated (in red) on the attached substitution requests from Allegion: Ives 5BB1HW/5BB1 Hinges; LCN 4050 Heavy Duty Door Closer.
11. Section 10 14 00 Paragraph 2.2. K. – No Type E Directional Signage Required.
12. Section 10 41 00 Provide one Building Directory as specified to be located in Lobby 101.
13. Section 23 52 16 The following manufacturers is acceptable, provided they meet the intent and requirements of the drawings and specifications: Condensing Boilers: Fulton Endura Model EDR-2000.

#### DRAWINGS

ITEM	SECTION	DESCRIPTION
14.	A1.1	At existing corridor East of elevators delete demolition note 12. Fencing and doors have already removed. Floor anchors remain to removed.
15.	A1.1	At windows along, East wall remove wire mesh grilles, and at various windows along West wall. See Building Elevation Drawings A4.1- A4.3 for existing windows / glazing to be removed and replaced.
16.	A1.1	Remove Kitchenette unit at closet (new room 175) and cap all utilities. Repair walls to receive new finishes.
17.	A2.1	Delete door and frame 179-2 in its entirety and close up opening with partition type shown adjacent.
18.	A4.1	4126 South Elevation: Elevation shows sixteen (16) windows to be enlarged under Alternate No. 5 on Levels 7 & 8. Revise Elevation to show 8 windows to be enlarged on Levels 3 thru 8 (plus 8 windows on North Elevation for a total of 16 per level).

19. A4.2 4226 North Elevation: Elevation shows sixteen (16) windows to be enlarged under Alternate No. 5 on Levels 7 & 8. Revise Elevation to show 8 windows to be enlarged on Levels 3 thru 8 (plus 8 windows on South Elevation for a total of 16 per level).
20. A11.1 Door and Frame Schedule: During the Pre-bid walk thru it was obvious that the Guilford County Sheriff's Office had removed the majority of the existing doors on the main level (Level 1) and some of the frames. Therefore, all doors on Level 1 noted for "existing frames to remain" (Note 1) shall be provided with new frames. All new door frames where existing have been removed are generally anticipated to be frame Section "B" where located in drywall partitions (or Section "C" in 2 hour rated partitions) and Section "A" where location is masonry walls. General Contractor remains responsible for field verifying frame throat sizes for frames in existing partitions.
21. A11.1 Door and Frame Schedule: All doors on the lower level (Level 0) noted as "existing frames to remain" (Note 1) shall remain except door 013. Provide new frame for door 013. Provide frame Section "D".
22. A11.1 Door and Frame Schedule: Delete door opening 179-2 in its entirety. Opening is to be closed up with partition type shown adjacent.
23. E1.01 Storage 173 and Closet 175. Add duplex receptacle in each space for a small refrigerator. Coordinate exact location. (add circuit PC 24, 2- 2#12 w/ground in ¾ conduit).

END OF ADDENDUM

Guilford County Law Enforcement Center Renovation

**PRE-BID CONFERENCE AGENDA**

July 10, 2018  
9:00 AM

- I. Welcome – Jim Halberg (Guilford County Facilities)
- II. Owner Comments – Jim Halberg
  - HUB and Minority Business goals
  - Owner's Security Requirements
- III. Introduction of Project Team – Clark Pierce/Matt Messick (Walter Robbs)
- IV. Preferred Hardware in accordance with GS 133-3  
  
Preferred Building HVAC Controls in accordance with GS 133-3
- V. Brief description of project scope and systems
  - A. Architectural – Walter Robbs
  - B. Electrical – CES
- VI. General Question and Answers
- VII. Building Tours (Group)
- VIII. Building Tours (Individuals) note: Must sign an additional sign in sheet.

*- All attendees please sign-in -*

## Pre-bid Sign In Sheet

**Project:** Guilford County Law Enforcement Center  
**Location:** Greensboro, NC 27401  
**Project #:** 17-496

**Date:** 7/10/2018

NAME	FIRM	TELEPHONE / EMAIL
John Savchak	National Technology Group	336 263 9655 jsavchak@ntginc.biz
Brian Armstrong	JM Thompson Co	919/851-1611 estimating@jthompson.com
Dana Valliworth	Shelco, LLC	707 486-1701 dvalliworth@shelcoillc.com
Will Grayson	Bar/Instructor	336-274-2477 l.smith@barconstruction.com
Bill Herold	Shelco	336-205-531 bherold@shelcoillc.com
Steve Guerriero	MBH Enterprises	guerriero-mbhenterprises@hotmail.com
Wael Zamamiri	Atlantic Contracting Co.	336-442-9084 wael@atlanticcontractinginc.com
Joseph Sewell	Allsystems Restored	336 588-8064 joe.sewell@allsystemsrestored.com
Ralph Spencer	Gilgeours Con	919-802-0544
Lisa Gilgeours	Gilgeours Construction	336-558-6572 l.gilgeours@gilgeoursconstruction.com
Donald Pressley Jr	C2 Contractors, LLC	custom@sva@c2contractorsllc.com
JAMES SUMMERS	HM KERN	jsummers@hmkern.com
Matt Messide	Walter Robbs	mattm@walterrobbs.com
CHRIS BARKER	SKA	csbark@skaeng.com
Daryl Loftis	GCSO	dloftis@guilfordcountync.gov
Chris Martin	"	cmartin@guilfordcountync.gov
LEE Edwards	mss	LEE.Edwards@mssolutions.com

## Pre-bid Sign In Sheet

Project: Guilford County Law Enforcement Center  
Location: Greensboro, NC 27401  
Project #: 17-496

Date: 7/10/2018

NAME	FIRM	TELEPHONE / EMAIL
Susan Crotts	GC Purchasing	641-3226 scrotts@guilfordcountync.gov
Michael Reed	GCF	336 641-5871 mreed@guilfordcountync.gov
Anthony Vogt	AVOGT CONSTRUCTION	anthony@avogtconstruction.com
Matt Lyons	Budget Blinds	336-383-1715 Mlyons@budgetblinds.com
Rod Runolph	NTG, LLC	336 740 9697 rrod@ntgllc.com
Roberto Bisti	CBs	336.724.0139 (ext.103) roberto@cbeseng.net
Ricky Hall	CBs	336.724.0139 (ext.109) ricky@cbeseng.net
Clark Pierce	Walter Robbs	336.725.1371 clarkp@walterrobbs.com
Shelley		
Shelley Reeves Willett	GC Purchasing	336.641.4823 swillett@myguilford.com
Jim Halberg	GC Facil. Dept	336.641.3762 jhalberg@guilfordcountync.gov



# Event 625 Law Enforcement Center Renovation

## Mandatory Prebid

Tuesday July 10, 2018 9:00am

Name	Company	Email
John Savchak	National Technology Group	jsavchak@ntginc.biz
Brian Armstrong	JM Thompson Co	estimating@jnthompson.com
Dana Vallmont	Shelco	dvalmont@shelcolc.com
Bill Herold	Shelco	bherold@shelcolc.com
Walter Grayson	Bar. Construction	lsmith@Barconstruction
ROBERTO BISH	CONSULTANT ENGINEERING SERVICE	robert@ceseng.net
Ricky Hall	" "	Ricky@CESeng.net
Steve Guerriero	MSH Enterprises	guerriero-mshentprises@hotmail
Wael Zamamiri	Atlantic Contracting Co. Inc.	wael@atlanticcontractinginc.com
Joseph Sewell	All system Restored	joe.sewell@allsystemsrestored.com
Lisa Gilgeours	Gilgeours Construction	lgilgeours@gilgeoursconstruction.com
Ralph Spencer	" "	
Donald Pressley Jr.	C <sup>2</sup> Contractors, LLC	customersvc@C2contractorsllc.com
JAMES SUMMERS	HM KERN	jsummers@hmkern.com

# Event 625 Law Enforcement Center Renovation

## Mandatory Prebid

Tuesday July 10, 2018 9:00am

Name	Company	Email
Matt Messick	Walter Robbs	matth@waltermobbs.com
Lee Edwards	mss	Lee.Edwards@mssolutions.com
Daryl Loftis	GCSO	dloftis@guilfordcountync.gov
Michael Reed	GCF	mreed@guilfordcountync.gov
Anthony Viera	A VOLT Construction	anthony@avoltconstruction.com
Math Lyons	Budget Blinds	MLyons@BudgetBlinds.com
Rick Randolph	NTG Inc - L.V.	rod@NTGinc.BIZ
Chris Bothgiste	SKA Consulting Engineers	csbothgiste@skaeing.com
Shelia Willett	GC - Purchasing	<del>swillett</del> swillett@guilfordcountync.gov
Kendra James	GC Purchasing	Kjames@guilfordcountync.gov



**Guilford County Diversity Program**  
**Bid Submittal MWBE Requirements**

Prime contractors are required to complete the following forms for the MWBE Participation Requirements and **submit with their bid**:

**1. Identification of Minority Business Participation**

- a. Attach to bid

**2. Affidavit A, Listing of Good Faith Efforts**

- a. Complete the check list, bidder must earn at least 50 points for the good faith efforts listed for their bid to be considered responsive
- b. Complete the signature block and sign
- c. Notarize
- d. Attach to bid

**OR**

**3. Affidavit B, Intent to Perform Contract with Own Workforce**

- a. Complete signature block and sign
- b. Notarize
- c. Attach to bid
- d. Immediately following notification of being low bidder provide as follows:

**4. Affidavit C, that includes a description of the portion of the work to be executed by minority businesses expressed as a percentage of the total contract price, which is equal to or more than the 10% goal established. This affidavit shall give rise to the assumption that the bidder has made the required good faith effort and Affidavit D is not necessary.**

- a. Complete the form and signature block and sign
- b. Notarize

**OR**

**5. Affidavit D, Good Faith Efforts**

- a. If the goal of the 10% participation is not achieved, Affidavit D of its good faith efforts to meet the goal shall be provided to Shelia Willett, Guilford County Purchasing Diversity Coordinator, 301 West Market Street Room B-32, Greensboro NC 27401 or [swillett@myguilford.com](mailto:swillett@myguilford.com) within 72 hours.
- b. Complete the form and signature block and sign
- c. Notarize
- d. The documentation must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses in the contract.
- e. Attach related backup documentation including call logs, email logs, advertisement.

**Remember, if you did not meet the goals or you are not self-performing all the work, Affidavit A must be submitted complete, with good faith efforts checked off and your signature.**

### **Outreach Best Practices**

Outreach is key to making good faith efforts. Some tips for reaching out to MWBE firms effectively include:

- 1) Contact a variety of MWBE subcontractors who are from our region (Guilford County and surrounding counties). There is no need or requirement to stick with Greensboro subcontractors.
- 2) If needed, request assistance in developing your MWBE subcontractor outreach list by contacting me, Shelia Willett at [swillet@myguilford.com](mailto:swillet@myguilford.com) or 336-641-4823. I will send you a list of potential subcontractors, which you can always expand on.
- 3) Use effective ways to reach out to subcontractors
  - a. Email potential subcontractors information on the bid including the prebid meeting and submittal schedule
  - b. Follow up to emails with phone calls to subcontractors
  - c. Maintain a log of all calls and emails with date, time, and subcontractor contact
  - d. Faxing is not considered by some, to be as reliable a method of contact as email. If using fax, it is recommended that you follow up with a phone call and keep a log of faxes and follow up phone calls with date, time, and subcontractor contact as well as the fax generated confirmation.
- 4) There are 10 types of good faith efforts. Most are self-explanatory.
- 5) For more information on the Guilford County MWBE Program, please call or email me. It would be my pleasure to assist you!

### **THANK YOU FOR YOUR CONSIDERATION**

**Shelia Reaves-Willett  
Buyer/Diversity Coordinator  
Guilford County Purchasing Department  
301 West Market Street  
Greensboro NC 27401  
[swillet@myguilford.com](mailto:swillet@myguilford.com)  
336-641-4823**

**Guilford County Law Enforcement Center**  
401 W. Sycamore Street, Greensboro, NC 27401  
**Guilford County Law Enforcement Center Renovation**

- F. Alternate No 6: State the amount to be added from the Base Proposal Price to Provide 5-year extended chiller warranty and service. This Alternate will remain valid until submittal and approval of product data, and shop drawings.

Add: \_\_\_\_\_ dollars

- G. Alternate No 7: State the amount to be added from the Base Proposal Price for the Distributed Antenna System to include 700 MHz coverage for FirstNet capability per Specification Section 28 05 37. This Alternate will remain valid until submittal and approval of product data, and shop drawings.

Add: \_\_\_\_\_ dollars

- H. Alternate No 8: State the amount to be added to or deducted from the Base Proposal Price to provide Alerton Controls per Section 23 09 00 Automatic Temperature Controls in lieu of other approved manufactures. This Alternate will remain valid until submittal and approval of product data, and shop drawings.

Add: \_\_\_\_\_ dollars or Deduct: \_\_\_\_\_ dollars.

**SCHEDULE OF UNIT PRICES**

- |  |                 |
|--|-----------------|
| 1. Excavation and offsite disposal of unsuitable soil & replacement with offsite borrow backfill/fill compacted. | _____ /cu. Yds. |
| 2. Excavation and offsite disposal of unsuitable soil & Replacement with compacted ABC Stone.                    | _____ /cu. Yds. |
| 3. Data outlets  | _____ /ea.      |
| 4. Power outlets   | _____ /ea.      |
| 5. Exit lights   | _____ /ea.      |
| 6. CTV outlets   | _____ /ea.      |
| 7. Access control  | _____ /ea.      |
| 8. Sprinkler head relocation   | _____ /ea.      |
| 9. Fire alarm pull station   | _____ /ea.      |
| 10. Fire Alarm horn/strobes  | _____ /ea.      |
| 11. Window enlargement per Alternate No 4.   | _____ /ea.      |
| 12. Exterior Exposed Aggregate Precast Concrete-surface and aggregate repair per structural description          | _____ /sf.      |
| 13. Spray applied fireproofing   | _____ /sf.      |

**PART 2 – PRODUCTS**  
(NOT USED)

**PART 3 – EXECUTION**  
(NOT USED)

END OF SECTION 01 23 00

Approved contingent upon: Furnish electric through-wire hinges with Molex connectors compatible with electric harnesses , electromechanical lock connectors and electromechanical panic device connectors. Match specified hinges with oil-impregnated bushings.

01 63 00-4  
17-496

**SUBSTITUTION REQUEST FORM:**

TO: Matt Messick  
Walter Robbs Callahan & Pierce Architects, PA  
530 N. Trade Street, Ste 301  
Winston-Salem, NC 27101

COPY TO:

PROJECT: Guilford Co Law Enforcement Ctr WRCP PROJECT NO. 17-496  
SPECIFIED ITEM: McKinney T4A3788/TA2714/TA2314/T4A3388 Hinges

Section 08 71 00 Paragraph 2.2/A.5 Description Hanging Devices

The undersigned requests consideration of the following:

PROPOSED SUBSTITUTION: Ives 5BB1HW/5BB1 Hinges

Upon submitting this Request for Substitution, the undersigned certifies that the following paragraphs are correct, unless otherwise modified on attachments:

1. Contractor has investigated the proposed substitution and believes that it is equal to or superior in all respects to the specified item and will conform to design requirements and aesthetic effect.
2. Cost saving or additional cost to Owner for accepting substitution: \$ 0 savings or \$ 0 add.
3. Contractor will pay the Architect and/or Engineers for additional studies, investigations, submittal reviews, redesign and/or analysis caused by the requested substitution, and at no additional cost to Owner.
4. Substitution requires dimensional changes or redesign of structure or PME Work: No X Yes      (If yes, attach complete data).
5. Contractor will waive future claims for added cost to Contract caused by substitution.
6. Changes in Contract Time caused by substitution: No X Yes      Add/Deduct      days.
7. Adverse effect on other Trades caused by substitution: None X Yes      (If yes, explain on attachment).
8. Contractor will modify other parts of the Work as may be required to make all parts of Work complete and functioning properly. Yes      (Explain on attached page if necessary).
9. Same type of warranty for specified product will be furnished of proposed substitution: Yes X No     .
10. Maintenance service available? Yes X No      Where?
11. Contractor has complied with requirements of Section 01630 - Substitutions and the Contract Documents as part of request for substitution and has completely filled in this form. Yes X No     .

REASON FOR NOT GIVING PRIORITY TO SPECIFIED ITEM: See attached      Not required X.

Submitted by:

Architect's Response:

Signature [Signature]  
Contractor Allegion (Manufacturer)  
Address 2401 Whitehall Park Drive Suite 260  
Charlotte, NC 28273  
Date July 9, 2018  
Telephone 704-417-5400

     Approved  
     Approved as Noted  
     Rejected  
Signature:       
Firm:       
Date:     

**REQUIRED ATTACHMENTS:**

1. Product Data for Specified Item: Clearly marked to indicate full compliance with Specification Section and Contract Documents: Attached X.
2. Product Data for Substitution: Clearly marked for adequate evaluation and comparison with data submitted for specified item: Attached X.
3. Samples: Attached      Not Required X.
4. Cost Data and Implications of Substitution: Attached      Not required X.
5. Contractor's Comments: Attached      Not required     .
6. Other:

**END OF FORM**



Approved, contingent upon supplier furnishing a product = to specified closers with Unitrol arms. If the owner allows, the supplier may furnish closers with separate overhead holders/stops in lieu of Unitrol arms where specified.

01 63 00-4  
17-496

**SUBSTITUTION REQUEST FORM:**

TO: Matt Messick  
Walter Robbs Callahan & Pierce Architects, PA  
530 N. Trade Street, Ste 301  
Winston-Salem, NC 27101

COPY TO:

PROJECT: Guilford Co Law Enforcement Ctr WRCP PROJECT NO. 17-496  
SPECIFIED ITEM: Norton 7500/Sargent 351/Yale 4400

Section 08 71 00 Paragraph 2.10/B.1 Description Door Closers

The undersigned requests consideration of the following:

PROPOSED SUBSTITUTION: LCN 4050 Heavy Duty Door Closer

Upon submitting this Request for Substitution, the undersigned certifies that the following paragraphs are correct, unless otherwise modified on attachments:

1. Contractor has investigated the proposed substitution and believes that it is equal to or superior in all respects to the specified item and will conform to design requirements and aesthetic effect.
2. Cost saving or additional cost to Owner for accepting substitution: \$ 0 savings or \$ 0 add.
3. Contractor will pay the Architect and/or Engineers for additional studies, investigations, submittal reviews, redesign and/or analysis caused by the requested substitution, and at no additional cost to Owner.
4. Substitution requires dimensional changes or redesign of structure or PME Work: No X Yes      (If yes, attach complete data).
5. Contractor will waive future claims for added cost to Contract caused by substitution.
6. Changes in Contract Time caused by substitution: No X Yes      Add/Deduct      days.
7. Adverse effect on other Trades caused by substitution: None X Yes      (If yes, explain on attachment).
8. Contractor will modify other parts of the Work as may be required to make all parts of Work complete and functioning properly. Yes      (Explain on attached page if necessary).
9. Same type of warranty for specified product will be furnished of proposed substitution: Yes X No     .
10. Maintenance service available? Yes X No      Where?
11. Contractor has complied with requirements of Section 01630 - Substitutions and the Contract Documents as part of request for substitution and has completely filled in this form. Yes X No     .

REASON FOR NOT GIVING PRIORITY TO SPECIFIED ITEM: See attached      Not required X.

Submitted by:

Architect's Response:

Signature Jana Naeff  
Contractor Allegion (Manufacturer)  
Address 2401 Whitehall Park Drive Suite 250  
Charlotte, NC 28273  
Date July 9, 2018  
Telephone 704-417-5400

     Approved  
     Approved as Noted  
     Rejected  
Signature:       
Firm:       
Date:     

**REQUIRED ATTACHMENTS:**

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2. Product Data for Substitution: Clearly marked for adequate evaluation and comparison with data submitted for specified item: Attached X.
3. Samples: Attached      Not Required X.
4. Cost Data and Implications of Substitution: Attached      Not required X.
5. Contractor's Comments: Attached      Not required     .
6. Other:

**END OF FORM**