

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
November 1, 2018

The Board of County Commissioners met in a duly noticed regular meeting on November 1, 2018 at 5:30 P.M., in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

**PRESENT:** Chairman J. Alan Branson, Vice Chair Justin Conrad, Commissioners Hank Henning, Alan Perdue, Carolyn Q. Coleman, J. Carlvena Foster, Kay Cashion, Jeff Phillips

**ABSENT:** Commissioners Melvin "Skip" Alston

**ALSO PRESENT:** County Manager Marty Lawing, County Attorney Mark Payne, Deputy County Manager Clarence Grier, Deputy Clerk to the Board Scott Baillargeon, members of staff and the media.

**I. INVOCATION**

Board Chaplain Ben Chavis provided the invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Branson and the Girl Scouts Troop 12474 of Summerfield Leaders Danielle Elliott, Amy Moore, and Christina Weaver, led those present in the recitation of the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Branson called the meeting to order 5:47 P.M.

**IV. PRESENTATIONS**

**A. 2018-349 NOVEMBER AS PANCREATIC CANCER MONTH IN GUILFORD COUNTY**

Proclaim November as Pancreatic Cancer Awareness Month

**Legislation Text**

Vice Chairman Conrad read the Pancreatic Cancer Proclamation into the record.

**WHEREAS**, the cause of most pancreatic cancers continues to remain unknown where too often the subtle symptoms are attributed to lesser serious medical conditions that go undiagnosed until the disease has reached the late stages of progression; and

**WHEREAS**, pancreatic cancer has the lowest survival rate of all major cancers, and just 2 to 10 percent of those diagnosed survive five years; and

**WHEREAS**, studies show that death rates for pancreatic cancer are increasing in the United States, while death rates are declining for most other cancers; and

**WHEREAS**, pancreatic cancer is the seventh most common cause of cancer-related death in men and women across the world and is the third leading cause of cancer-related death in developed countries, surpassing even breast cancer in the United States, with an estimated 280,000 new cases of pancreatic cancer diagnosed each year; and

**WHEREAS**, the good health and well-being of the residents of Guilford County are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments.

**NOW, THEREFORE, BE IT RESOLVED** that the Guilford County Board of Commissioners designate **NOVEMBER AS PANCREATIC CANCER MONTH IN GUILFORD COUNTY** and encourages its citizens to become aware of its symptoms: including abdominal or back pain, weight loss, jaundice, loss of appetite, nausea, and diabetes, and discuss early diagnosis options with their healthcare providers.

**FURTHERMORE, BE IT RESOLVED** that the Guilford County Board of Commissioners hopes to elevate awareness and draw attention to pancreatic cancer in hopes of greater investment and interest in the disease, which will allow more people to be diagnosed in time for surgery - currently the only potential for a cure.

**ADOPTED** this the 1st day of November, 2018.

In Witness Whereof, I hereunto set my hand and cause the corporate seal of the County of Guilford to be affixed, this the 1st day of November 2018.

Vice Chairman Conrad stated that his father had been diagnosed with, and had passed from the disease. He asked Public Health Director Merle Greene to accept the proclamation.

Public Health Director, Merle Green, accepted the proclamation and thanked the Board for promoting awareness.

B. 2017-379 PROCLAMATION DECLARING NOVEMBER 2018 AS DIABETES AWARENESS MONTH

Adopt Proclamation declaring November 2018 as Diabetes Awareness Month.

Legislation Text

2018 Diabetes Awareness Month Proclamation BOCC

Commissioner Cashion read the proclamation into the record.

**WHEREAS**, more than 30 million Americans have diabetes and another 86 million Americans have prediabetes and are at risk for developing type 2 diabetes; and

**WHEREAS**, approximately 1.5 million Americans are diagnosed with diabetes every day and diabetes is the 7<sup>th</sup> leading cause of death in the US as well as in NC and Guilford County; and

**WHEREAS**, diabetes is the 4<sup>th</sup> leading cause of death in Guilford County's African-American residents resulting in approximately 33 deaths per 100,000 populations each year; and

**WHEREAS**, the seriousness of diabetes is often underestimated due to the fact that diabetes is rarely listed as a cause of death, but rather the complications caused by diabetes are listed instead; and

**WHEREAS**, diabetes can lead to increased risk for heart attack or stroke, kidney failure, amputations, and advance diabetic retinopathy, greatly increasing the risk of severe vision loss, as well as nerve damage; and

**WHEREAS**, a healthy lifestyle is important for individuals with diabetes and includes exercising, not smoking and maintaining a healthy weight and balanced diet; and

**WHEREAS**, this year's theme for Diabetes Awareness Month is *Managing Diabetes - It's Not Easy, But It's Worth It*; and

**WHEREAS**, Diabetes Awareness Month is an opportunity to increase awareness of diabetes and the importance of healthy lifestyle in diabetes prevention and care;

**Now, therefore, be it resolved** that Guilford County Board of County Commissioners  
do hereby proclaim  
November 2018 as

**DIABETES AWARENESS MONTH**

This Board encourages all Guilford County residents to take steps to protect and promote the health and wellbeing of their families by making healthy personal lifestyle choices, seeking regular preventative health care and logging on to [www.myguilford.com](http://www.myguilford.com) <<http://www.myguilford.com>> for information and suggestions for maintaining and improving health.

Commissioner Cashion invited Public Health Director Merle Green to accept the proclamation.

Green spoke to Diabetes and prevention efforts in the County. She thanked the Board for recognizing two important health conditions.

C. 2018-382 PROCLAMATION IN OBSERVANCE AND REMEMBRANCE OF VETERAN'S DAY

Adopt Proclamation in observance and remembrance of Veteran's Day.

[Legislation Text](#)

Commissioner Henning read the proclamation into record.

**WHEREAS**, since the birth of our Nation, American patriots have stepped forward to serve our country and defend our way of life. With honor and distinction, generations of servicemen and women have taken up arms to win our independence, preserve our Union, and secure our freedom. From the Minutemen to our Post-9/11 Generation, these heroes have put their lives on the line so that we might live in a world that is safer, freer, and more just, and we owe them a profound debt of gratitude. On Veterans Day, we salute the Soldiers, Sailors, Airmen, Marines, and Coast Guardsmen who have rendered the highest service any American can offer, and we rededicate ourselves to fulfilling our commitment to all those who serve in our name.

**WHEREAS**, it has long been custom to commemorate November 11, the anniversary of the ending of World War I, by paying tribute to the heroes of that tragic struggle and by rededicating ourselves to the cause of peace; and

**WHEREAS**, in the intervening years the United States has been involved in several other great military conflicts, which have added millions of veterans living and dead to the honor rolls of this Nation; and

**WHEREAS**, the Congress passed a concurrent resolution on June 4, 1928 (44 Stat. 1962), calling for the observance of November 11 with appropriate ceremonies, and later provided in an act approved May 13, 1938 (52 Stat. 351), that the eleventh of November should be a legal holiday and should be known as Armistice Day; and

**WHEREAS**, in order to expand the significance of that commemoration and in order that a grateful nation might pay appropriate homage to the veterans of all its wars who have contributed so much to the preservation of this Nation, the Congress, by an act approved June 1, 1954 (68 Stat. 168), changed the name of the holiday to Veterans Day;

**NOW, THEREFORE**, the Guilford County Board of Commissioners, do hereby call upon all of our citizens to observe Sunday, November 11, 2018, as Veterans Day. On that day let us solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air, and

on foreign shores, to preserve our heritage of freedom, and let us recommit ourselves to the task of promoting and enduring peace so that their efforts shall not have been in vain. And furthermore, hereby direct the appropriate officials of the County to arrange for the display of the flag of the United States on all county buildings on Veterans Day.

We encourage all to recognize the valor and sacrifice of our veterans through appropriate public ceremonies and private prayers.

**IN WITNESS THEREOF**, I have hereunto set my hand and cause the Seal of Guilford County to be affixed this the first day of November, 2018.

Commissioner Henning asked Veteran Affairs Director, Robert Shelly, to come forward and accept the resolution.

Mr. Shelly spoke to the resolution and thanked the Board for recognizing and supporting the more than 36,000 veterans in Guilford County.

**V. SPEAKERS FROM THE FLOOR**

None.

**VI. CONSENT AGENDA**

**Motion was made by Alan Perdue, and seconded by Justin Conrad to approve item VI. CONSENT AGENDA**

**VOTE: Motion carried 8 - 0**

**AYES: Alan Branson, Hank Henning, Alan Perdue, Carolyn Q. Coleman, J. Carlvena Foster, Kay Cashion, Jeff Phillips, Justin Conrad**

**NOES: None**

**ABSENT: Melvin "Skip" Alston**

**A. BUDGET AMENDMENTS**

1. 2018-388 EMERGENCY OVERDOSE: LOCAL MITIGATION TO THE OPIOID CRISIS GRANT - \$100,000

Approve an increase of \$100,000 in Federal/State Revenues and increase the FY 2018-19 Health & Human Services - Public Health division budget by the same amount to reflect funds awarded from the NC DHHS -Division of Public Health/Injury and Violence Prevention Branch in the amount of \$100,000, for the Local Mitigation to the Opioid Crisis Grant.

[Legislation Text](#)

2. 2018-331 SUSTAINMENT FUNDING FOR GCSTOP TO ADDRESS OPIOID OVERDOSES IN GUILFORD COUNTY

Approve in substantial form, a contract between the State of North Carolina, Department of Health and Human Services, Division of Mental Health, Developmental Disabilities and Substance Abuse Services and Guilford County, in the amount of \$50,000 to address mortality related to opioid overdoses in Guilford County; and approve an increase of \$50,000 in Federal/State Revenues and increase the FY 2018-2019 Emergency Services budget by the same amount to reflect a special appropriations from the NC General Assembly for this purpose.

[Legislation Text](#)

[Rapid Response Team for Opioids- Guilford County FY19](#)

3. 2018-387 HAVE A HEART DONATIONS APPROPRIATION

Approve increases of \$2,000 in Appropriated Fund Balance (prior Have A Heart donations) and \$3,000 in Other Revenues (anticipated donations), and increase the FY 2018-19 Animal Services budget to reflect actual and anticipated donations for the Have A Heart Fund program.

[Legislation Text](#)

**B. CONTRACTS**

1. 2018-390 APPROVE CONTRACT#18-024-4102, AMENDMENT#01-2019 WITH THE NC DEPT. OF AGRICULTURE & CONSUMER SERVICES - DIVISION OF SOIL & WATER CONSERVATION FOR FY 2018-19 DISTRICT MATCHING & COST SHARE TECHNICAL ASSISTANCE FUNDS

Approve Contract#18-024-4102, Amendment#01-2019 with the NC Department of Agriculture and Consumer Services - Division of Soil & Water Conservation for District Matching funds and Cost Share Technical Assistance. Approve an increase of \$270 in Federal/State revenues and increase the FY 2018-19 Soil and Water Conservation budget by the same amount to reflect the difference between current FY 2018-19 budgeted funds (based on estimated allocation at time of budget preparation) and actual funds allocation, per contract.

[Legislation Text](#)

[Contract 180244102 Amend 012019](#)

**C. MISCELLANEOUS**

1. 2018-358 APPOINT DUNCAN WALSER AS REVIEW OFFICER FOR CITY OF ARCHDALE

Adopt resolution appointing Duncan Walser, Planning Technician, as Review Officer for maps and plats within the corporate limits of the City of Archdale, NC pursuant to N.C.G.S. 47-30.2 and amend listing of Review Officers as described therein.

[Legislation Text](#)

[Review Officer Guilford County Duncan.pdf](#)

2. 2018-368 APPROVAL OF THE MINUTES

Approve the Minutes as listed: Regular Meeting 10.18.2018

[Legislation Text](#)

[dm101818.pdf](#)

**VII. NEW BUSINESS**

- A. 2018-391 UPDATED HOME AND COMMUNITY CARE BLOCK GRANT AGREEMENT AND FUNDING FOR FY 2018-19

Approve the updated FY 2018-19 Home and Community Care Block Grant funding plan; approve increases in Federal/State revenues of \$219,556, in the FY 2018-19 Health & Human Services - Social Services Division budget of \$216,049, and in the FY 2018-19 Transportation - Human Services budget of \$3,507 to reflect additional federal/state HCCBG funding; and authorize staff to make and approve any necessary adjustments to agency service contracts to reflect the updated funding plan.

[Legislation Text](#)

[HCCBG FY19 Revision #1 for Guilford County.pdf](#)

Diane Hayden, Program Manager for Aging Adult Services and Adult Daycare Programs, spoke on behalf of Social Services Director, Heather Skeens, concerning the request for funding and its required ten percent match. She introduced Bob Cleveland from the PTRC, and asked the Board to approve the request.

Motion was made by Hank Henning, and seconded by J. Carlvena Foster, to approve the updated FY 2018-19 Home and Community Care Block Grant funding plan; approve increases in Federal/State revenues of \$219,556, in the FY 2018-19 Health & Human Services - Social Services Division budget of \$216,049, and in the FY 2018-19 Transportation - Human Services budget of \$3,507 to reflect additional federal/state HCCBG funding; and authorize staff to make and approve any necessary adjustments to agency service contracts to reflect the updated funding plan.

**VOTE:** Motion carried 8 - 0  
**AYES:** Alan Branson, Hank Henning, Alan Perdue, Carolyn Q. Coleman, J. Carlvena Foster, Kay Cashion, Justin Conrad, Jeff Phillips  
**NOES:** None  
**ABSENT:** Melvin "Skip" Alston

#### **VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

Commissioner Foster noted a typo in the listed Boards and Commissions and asked there be a friendly amendment to correct the typo to place James McNeil for consideration for the High Point CVB.

##### **A. 2018-389 APPROVE APPOINTMENTS AND REAPPOINTMENTS**

Approve appointments and reappointments as listed"

##### **Board of Adjustment**

Larry Standley from Regular to Alternate  
Sebastian King from Alternate to Regular

##### **High Point Metropolitan Planning Organization**

Reappoint Commissioner Alan Perdue for 2nd term  
~~Appoint James McNeil to Position 3, District 1, At Large~~

##### **High Point Convention and Visitors Board**

Reappoint J. Carlvena Foster to 2nd term  
Appoint James McNeil to Position 3, District 1, At-Large

Motion was made by Hank Henning, and seconded by Alan Perdue to approve as amended item VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

**VOTE:** Motion carried 8 - 0



**AYES:** Alan Branson, Hank Henning, Alan Perdue, Carolyn Q. Coleman, J. Carlvena Foster, Kay Cashion, Justin Conrad, Jeff Phillips  
**NOES:** None  
**ABSENT:** Melvin "Skip" Alston

[Legislation Text](#)

[JMcNeil](#)

[Ctyapp J McNeil](#)

[SKing 071118](#)

[LStandley 102418](#)

[V. B. Guil-Rand Fire Commission request letter](#)

B. 2018-359 APPROVE EXCEPTION REAPPOINTMENTS

Approve the listed exception reappointments as listed:

**Agricultural Commission**

Reappoint Kelly Bowman to 5th Term, Position 8

Reappoint Harold Alexander to 3rd Term, Position 7

Reappoint Edwin Apple to 3rd Term, Position 5

Reappoint Andrew Clapp 5th Term, Position 1

Reappoint Alan Branson to 3rd Term, Position 6

**Board of Equalization and Review**

Reappoint Celia Parker to 3rd term, position 2, Regular member

**GUIL/RAND FIRE DISTRICT COMMISSION**

Reappoint Beverly Nelson to a 3rd Term

Reappoint Eddie Causey to a 6th Term

Reappoint Edith Reddick to a 6th Term

[Legislation Text](#)

[ABranson 100818](#)

[KBowman Application 032316](#)

[EApple 102418](#)

[HAlexander 102418](#)

[CParker 030618](#)

### [VAD Exemption](#)

Chairman Branson read the listed Boards and Commissions exception reappointments for consideration.

Commissioner Coleman asked how many years the Fire Commissions appointments had been serving on that board.

Chairman Branson clarified that the Fire Commissions were exempt from term limits but the Board still considered them. He explained the ongoing difficulty to fill the fire district commissions.

Commissioner Coleman shared that people want to serve on these boards, and that the County needed to be ensuring diversity in representation.

Commissioner Henning reiterated that the Fire Commissions are difficult positions to fill and finding volunteers are limited.

Deputy Clerk to the Board Scott Baillargeon shared that the exception reappointments reflect the difficult to fill appointments.

Commissioner Coleman expressed dismay for the lack of diversity on the Fire Commissions

Chairman Branson provided additional information concerning locating volunteers to serve on the Fire Commissions.

Commissioner Coleman shared from her time as Chairwoman and spoke to finding diverse volunteers to serve.

Commissioner Perdue shared additional details concerning the appointment requirements; including residential requirements in the Fire District.

**Motion was made by Alan Perdue, and seconded by J. Carlvena Foster to approve the listed exception reappointments as listed:**

### **Agricultural Commission**

Reappoint Kelly Bowman to 5th Term, Position 8

Reappoint Harold Alexander to 3rd Term, Position 7

Reappoint Edwin Apple to 3rd Term, Position 5

Reappoint Andrew Clapp 5th Term, Position 1

Reappoint Alan Branson to 3rd Term, Position 6

### **Board of Equalization and Review**

Reappoint Celia Parker to 3rd term, position 2, Regular member

### **GUIL/RAND FIRE DISTRICT COMMISSION**

Reappoint Beverly Nelson to a 3rd Term

Reappoint Eddie Causey to a 6th Term

Reappoint Edith Reddick to a 6th Term

**VOTE: Motion carried 7 - 1**

**AYES: Alan Branson, Hank Henning, Alan Perdue, J. Carlvena Foster, Kay  
Cashion, Justin Conrad, Jeff Phillips**

**NOES: Carolyn Q. Coleman**

**ABSENT: Melvin "Skip" Alston**

### **IX. COMMENTS FROM COUNTY MANAGER**

None.

### **X. COMMENTS FROM COMMISSIONERS**

Vice Chairman Conrad thanked Rabbi Fred Guttman of the Temple Emmanuel for his efforts to coordinate a community memorial event to honor the victims of the mass church shooting in Pittsburgh, PA. He stated that his thoughts and prayers are with them.

Chairman Branson echoed Conrad's sentiments and noted the diversity in dominations present who came out in to mourn collectively with families of the victims.

Commissioner Phillips spoke to the ribbon-cutting of the Family Justice Center (FJC) in High Point. He thanked the Board for their comments during the ribbon-cutting in High Point.

Commissioner Foster echoed Phillips comments about the High Point FJC. She also shared her attendance at the Washington Street unveiling in High Point. She emphasized the historical context of the unveiling as it was placed on the national register of historic places in 2010.

Commissioner Cashion spoke to the grant approved by the Board earlier in the year for the house placement of 20 veterans' in Guilford County. She shared that, as of today, all 20 veterans advised the board that all twenty had been placed in stable housing. She thanked the Board for their support. Cashion noted the upcoming flag retirement ceremony that launches a new county program and is scheduled for next Thursday at 7 P.M. Moreover, she shared that the program was a collaboration with the Register of Deeds, Jeff Thigpen, and that NACO had supplied the flag boxes. Cashion reported her attendance at NC A&T's Engineering Department and Innovations event the previous week. She spoke to the importance of the program. She stated that JCPC will be address attendance issues and find new volunteers to fill the council. She echoed the

comments High Point FJC. She shared that already 20 citizens have received assistance even before the unveiling. She thanked the cities for their continued efforts to collaborate and work for the citizens. She noted that High Point had embraced the project, and she expressed admiration for their continued efforts. She also thanked FJC Director Catherine Johnson.

Chairman Branson thanked the partners of the Family Justice Center and thanked the City of High Point for the High Point FJC ribbon-cutting ceremony.

**XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**Motion was made by Jeff Phillips, and seconded by Alan Perdue to XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**VOTE: Motion carried 8 - 0**  
**AYES: Alan Branson, Hank Henning, Alan Perdue, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Jeff Phillips, Katie “Kay” Cashion**  
**NOES: None**  
**ABSENT: Melvin "Skip" Alston**

The meeting recessed into Closed Session at 6:27 P.M.

The meeting reconvened from Closed Session to Open Session at 7:40 P.M.

**XII. ADJOURN**

There being no further business, the Board adjourned by unanimous consent at 7:48 P.M.

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Chairman

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Clerk