



October 23, 2018

Ms. Robin Keller, Clerk to Board  
Guilford County Board of County Commissioners  
P. O. Box 3427  
Greensboro, NC 27402

Dear Ms. Keller,

We will begin a new year with our High Point Convention & Visitors Bureau Board at our Annual Meeting, December 19, 2018. Our Board wishes to request your consideration regarding the following appointment:

APPOINTMENT FOR A TWO-YEAR TERM 2018-2020:

We wish to request your approval of **James McNeil** representing “**At-large appointed by County.**” Mr. McNeil has an interest and understanding of our business as he currently serves as treasurer to the newly formed Children’s Museum Board in High Point appointed by Dr. Nido Qubein. Commissioner Foster has contacted him, and he has agreed to serve if appointed. His address is 420 Brambletye Drive, Greensboro, NC 27407.

We would sincerely appreciate the County Commissioners' earliest consideration of this request. If possible, we would like to know the decision **prior to our December 19th Board Meeting.** We have included his address, so a letter may be written to notify him, if appointed, and if so please copy me. Thank you for your assistance and if you have any questions please call me.

Best Regards,

A handwritten signature in black ink that reads 'Melody Burnett'.

Melody Burnett  
HPCVB Board Secretary/Director of Operations and Finance