



To: Alan Branson, Chair, Board of County Commissioners

From: Dr. Jean Douglas, Chair *JD*
Health and Human Services Advisory Committee

Date: June 28th, 2018

Subject: Annual Review and Approval of Public Health's Agency Guidelines

The North Carolina Accreditation Board requires that the Board of Health give final approval to the agency's guidelines (policies). This requirement is stated in activity 37.2, which states; "The local board of health shall approve policies for the administration of local public health programs."

The annual review and approval of public health's guideline is a requirement of the North Carolina Accreditation Board of Local Health Departments, Benchmark 15, Activity 15.3, which states; "The local health department shall have a written procedure for annual review, and revision if necessary, of all policies." During March and April 2018, public health employees reviewed all public health guidelines. During the review, modifications to existing guidelines were recommended by employees, in addition, 5 new guidelines were recommended, and 2 existing guidelines were deleted. On June 28th, 2018, I reviewed the Public Health's Agency Guidelines that had been modified, new guidelines and a list of deleted guidelines. My review found that the guidelines were accurate and within the scope of public health's requirements.

I recommend as Chair of the Guilford County Health and Human Services Advisory Committee, and approval acquired from the advisory committee, that based on my review of Public Health's agency guidelines, that the Guilford County Board of Commissioners/Board of Health approve the agency's guidelines.