



**U.S. Department of Justice**

United States Marshals Service

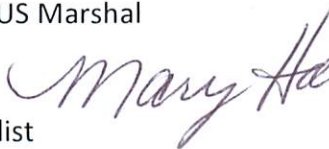
*Prisoner Operations Division*

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*Washington, DC 20530-0001*

September 29, 2017

MEMORANDUM TO: Chris Atwater  
Chief Deputy US Marshal

FROM: Mary Horsey   
Grants Specialist  
Intergovernmental Agreements Branch

SUBJECT: Limited Use Agreement for Detention Services

FACILITY: Guildford County Juvenile Detention Center

DISTRICT: Middle District of North Carolina

Attached is the Limited Use Agreement (LUA) with the above-mentioned facility. Please print 3 copies and forward to the local government for review and signature. Return all 3 copies to me for final execution. The signed copies should be returned as soon as possible.

Please direct the County to our electronic Intergovernmental Agreement (IGA) system at <https://ows.usdoj.gov/IGA/> to establish an IGA with the USMS.

If you have questions or concerns, please contact me at (703) 740-8455.

Attachment

UNITED STATES MARSHALS SERVICE  
LIMITED USE AGREEMENT (LUA) FOR DETENTION SERVICES

SECTION I.

1. DATE OF AGREEMENT September 29, 2017	2. LUA AGREEMENT NO 57-17-0001	3. JAIL CODE 4JR
4. ISSUING OFFICE UNITED STATES MARSHALS SERVICE PRISONER OPERATIONS DIVISION CG-3, 3 <sup>rd</sup> FLOOR WASHINGTON, DC 20530-0001		5. ACCOUNTING DATA a. RDS NO: 17- 216 b. APPROPRIATION: 15X1020 c. FISCAL YEAR: 2018
6. LOCAL GOVERNMENT FACILITY NAME AND ADDRESS:  Guildford County Juvenile Detention Center 15 Lockheed Court Greensboro, NC 27409		7. USMS UTILIZATION AND COST DATA a. TIME PERIOD: 10/1/2017 – 09/30/2018 b. MAXIMUM PRISONER DAYS: 150 c. JAIL DAY RATE: \$244.00 d. TOTAL COST: \$36,600.00
8. REQUESTING DIST. M/NC	9. DISTRICT NO. 57	

SECTION II.

SPECIFIC TERMS AND CONDITIONS OF THIS AGREEMENT

1. The purpose of this LUA is to formalize an oral agreement between the United States Marshals Service (USMS) and local government listed above for the custody and care of Federal prisoners during the period of time shown in block 7a of this document.
2. This LUA is predicated upon the Federal Government's requirement for detention space and services for Federal prisoners and the local government's willingness to provide such services at the same level as those provided to local prisoners.
3. Prison Rape Elimination Act (PREA)  
The facility must post the Prison Rape Elimination Act brochure/bulletin in each housing unit of the facility (see attachment 1). The facility must abide by all relevant PREA regulations.  
  
Affordable Care Act (ACA)  
The local government/facility shall provide federal detainees, upon release of custody; information regarding the Affordable Care Act. The Affordable Care Act website is located at <http://www.hhs.gov/opa/affordable-care-act/>.  
  
Restrictive Housing  
See attachment 2
4. The authority for this agreement is 18 USC 4002 and 4086.
5. The jail day rate covers one (1) person per "prisoner day". The Federal Government may not be billed for two (2) days when a prisoner is admitted one evening and removed the following morning. The Local Government may bill for the day of arrival, but not the day of departure.

UNITED STATES MARSHALS SERVICE  
LIMITED USE AGREEMENT (LUA) FOR DETENTION SERVICES

SECTION III.

Mail invoice to:

BILLING INSTRUCTIONS

USMS

Middle District of North Carolina

324 Market Street, Suite 234

Greensboro, NC 27401

SECTION IV.

AUTHORIZING OFFICIAL

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Local Government

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Mary Horsey, Grants Specialist



UNITED STATES MARSHALS SERVICE  
LIMITED USE AGREEMENT (LUA) FOR DETENTION SERVICES

**ATTACHMENT 1 - Rape Elimination Act Reporting Information**

**SEXUAL ASSAULT AWARENESS**

This document is requested to be posted in each Housing Unit Bulletin Board at all Contract Detention Facilities. This document may be used and adapted by Intergovernmental Service Agreement Providers.

While detained by the Department of Justice, United States Marshals Service, you have a right to be safe and free from sexual harassment and sexual assaults.

**Definitions**

**A. Detainee-on-Detainee Sexual Abuse/Assault**

One or more detainees engaging in or attempting to engage in a sexual act with another detainee or the use of **threats, intimidation, inappropriate touching** or other actions and/or communications by one or more detainees aimed at **coercing and/or pressuring** another detainee to engage in a sexual act.

**B. Staff-on-Detainee Sexual Abuse/Assault**

Staff member engaging in, or attempting to engage in a sexual act with any detainee or the intentional touching of a detainee's genitalia, anus, groin, breast, inner thigh, or buttocks with the intent to abuse, humiliate, harass, degrade, arouse, or gratify the sexual desires of any person. **Sexual abuse/assault of detainees by staff or other detainees is an inappropriate use of power and is prohibited by DOJ policy and the law.**

**C. Staff Sexual Misconduct is:**

Sexual behavior between a staff member and detainee which can include, but is not limited to indecent, profane or abusive language or gestures and inappropriate visual surveillance of detainees.

**Prohibited Acts**

A detainee, who engages in inappropriate sexual behavior with or directs it at others, can be charged with the following Prohibited Acts under the Detainee Disciplinary Policy.

- **Using Abusive or Obscene Language**
- **Sexual Assault**
- **Making a Sexual Proposal**
- **Indecent Exposure**
- **Engaging in Sex Act**

**Detention as a Safe Environment**

While you are detained, no one has the right to pressure you to engage in sexual acts or engage in unwanted sexual behavior regardless of your age, size, race, or ethnicity. Regardless of your sexual orientation, you have the right to be safe from unwanted sexual advances and acts.

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**Confidentiality**

Information concerning the identity of a detainee victim reporting a sexual assault, and the facts of the report itself, shall be limited to those who have the need to know in order to make decisions concerning the detainee-victim's welfare and for law enforcement investigative purposes.

**Report All Assaults!**

If you become a victim of a sexual assault, you should report it immediately to any staff person you trust, to include housing officers, chaplains, medical staff, supervisors or Deputy U.S. Marshals. Staff members keep the reported information confidential and only discuss it with the appropriate officials on a need to know basis. If you are not comfortable reporting the assault to staff, you have other options:

- Write a letter reporting the sexual misconduct to the person in charge or the United States Marshal. To ensure confidentiality, use special (Legal) mail procedures.
- File an Emergency Detainee Grievance - If you decide your complaint is too sensitive to file with the Officer in Charge, you can file your Grievance directly with the Field Office Director. You can get the forms from your housing unit officer, or a Facility supervisor.
- Write to the Office of Inspector General (OIG), which investigates allegations of staff misconduct. The address is: Office of Inspector General, U.S. Department of Justice, 950 Pennsylvania Ave. Room 4706, Washington, DC. 20530
- Call, **at no expense to you**, the Office of Inspector General (OIG). The phone number is 1-800-869-4499.

**Individuals who sexually abuse or assault detainees can only be disciplined or prosecuted if the abuse is reported.**

A publication of the Office of the  
Federal Detention Trustee  
Washington, DC

Published February 2008



UNITED STATES MARSHALS SERVICE  
LIMITED USE AGREEMENT (LUA) FOR DETENTION SERVICES  
**ATTACHMENT 2 - RESTRICTIVE HOUSING INSTRUCTIONS**

State, local, tribal and territorial service providers that have Intergovernmental Agreements (IGAs) shall:

- Report basic information about the placement of federal detainees in restrictive housing, similar to the reporting requirements that the USMS imposes upon the occurrence of significant incidents.

To be in compliance with our request detention facilities shall:

- Immediately notify the Chief Deputy U.S. Marshal, or his or her designee, when a member of a vulnerable population is placed in restrictive housing or their restrictive housing status changes.
- Provide reports to the USMS on a monthly basis listing all USMS detainees who were detained in restrictive housing, and the reasons for their assignment to restrictive housing. The report shall be submitted via Detention Services Network (DSNET) to the Chief Deputy U.S. Marshal, or his or her designee, no later than the tenth day of each month in a standard format established by the USMS.
- Have a comprehensive suicide-prevention program in place incorporating all aspects of identification, assessment, evaluation, treatment, preventive intervention, and annual training of all medical, mental health, and correctional staff.

For the purposes of this Agreement, “restrictive housing” is defined as any type of detention that involves all of the following three basic elements:

Removal from the general population, whether voluntary or involuntary;

- Placement in a locked room or cell, whether alone or with another detainee; and
- Inability to leave the room or cell for the vast majority of the day, typically 22 hours or more.

For the purposes of this Agreement, “vulnerable population” means juveniles and individuals with serious mental illness.

The USMS Prisoner Operations Division has developed a web-based automated process for use by state, local, tribal, territorial and private detention service providers to report basic information regarding the use of restrictive housing for USMS prisoners. This information includes monthly use and duration of restrictive housing, and immediate notification whenever a member of a vulnerable population is housed restrictively. Information about restrictive housing, user account requests and a restrictive housing handbook (with screenshots and workflow descriptions) will be located on the eIGA homepage which can be found at: <https://ows.usdoj.gov/IGA/>. For technical assistance on the Detention Services Network (DSNet) eIGA system, please call the DSNet service desk at 877.633.8457 or email at [DSNetservicedesk@leo.gov](mailto:DSNetservicedesk@leo.gov).