

Legal Applicant Name: GUILFORD

Project Type and Service Area of this Application (*check one of each*)

☐ Small Urban Service Area

☒ Other Section 5310 Project

☐ Rural Service Area

☐ Contact an MPO about the 5310 funding for the large urbanized areas.

## NORTH CAROLINA DEPARTMENT OF TRANSPORTATION



### Applicant Information

### Project Information and Description

**Enhanced Mobility of Seniors and Individuals  
with Disabilities Program**  
(Federal Section 5310 )

North Carolina Department of Transportation  
Public Transportation Division  
August 28, 2017

## GENERAL GUIDANCE

This call for projects in the small urbanized areas and rural areas will result in grants with a maximum period of performance of 12 months (**July 1, 2018 – June 30, 2019**). NCDOT is no longer funding two year projects. Funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding.

Funded projects are selected through a competitive process that will be coordinated by the NCDOT – Public Transportation Division. Applicants should read the Application Cover Letter and Overview before beginning their application. These documents contain information about the federal and state regulations associated with the funding programs and guidance on how to prepare a grant application.

---

**REMINDER:** If you need technical assistance with the programmatic information or requirements, please contact the Mobility Development Specialist assigned to your area.

---

All eligible applicants intending to request funds need to ensure their proposed projects are included in a locally developed, Coordinated Public Transit-Human Service Transportation Plan for their service area(s). The LCP covers target populations identified by the Federal Transit Administration in the respective federal circulars. All applicants shall adhere to Federal Transit regulations.

There are five (5) parts to the application consisting of the following:

- Applicant Information, Project Information and Project Description
- Locally Developed, Coordinated Public Transit-Human Service Transportation Plan
- Project Budgets (Partner Connect Grants System)
- Federal and State Required Documents
- Optional Documentation

## SUBMITTAL INSTRUCTIONS

The applicant will submit their application and all required documentation to the NCDOT – Public Transportation Division using the online Partner Connect Grants System by not later than **11:59pm EST, Friday, November 3, 2017**. **After all the required documents are completed and scanned, they are to be uploaded in the Drop Box and must use the following naming convention: SystemName.FY.DocumentName; i.e.**

**“CarolinaCounty.FY2019.TitleVIReport”**. **Refer to item “S” in application package for Drop Box uploading instructions.** Early submittals are encouraged. Do not submit the application without all of the required documents attached. An incomplete application will not be reviewed. No applications will be accepted after the deadline. Do not send or bring any documents to the NCDOT office.

## PART 1 – Applicant Information

Legal Name of Applicant: GUILFORD COUNTY

Applicant's Congressional District: 13

*If Applicant's city is included in more than one district, enter primary district only*

Applicant's County: GUILFORD

*If Applicant has offices in more than one county, list county where main office is located*

Address: 301 WEST MARKET ST, SUITE 201

City: GREENSBORO

State: NC

Zip Code: 27402

Federal Taxpayer ID Number: 56-6000305

Doing Business As (DBA) Name:

*If applicable (normally the transit system name, if different than applicant)*

Applicant's DUNS Number: 071563613

*Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at: <http://fedgov.dnb.com/webform>*

Parent Agency DUNS Number:

*Required only if different than Applicant*

Applicant's Service Area's Congressional District: 13

*If Service Area is included in more than one district, enter primary district only*

Project's Service Area: GUILFORD

*List the county or counties that will be served by the proposed project.*

***Project Manager and Title:***

Irma Zimmerman

Telephone:

Area Code: 336 Phone Number: 641 - 3515

Fax:

Area Code: 336 Phone Number: 641 - 3704

E-mail Address:

izimmer@myguilford.com

Website Address:

www.guilford.com

Current Vehicle Inventory: 3 Vans \_\_\_\_ Vans/Lifts 2 Sedans or Minivans

*Enter Number in Fleet*

\_\_\_\_ LTVs 21 LTVs/Lifts \_\_\_\_ Buses \_\_\_\_ N/A

---

Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

☐ YES

☐ No

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

<u>Full Name</u>	<u>Total Compensation</u>
1 _____	\$ _____
2 _____	\$ _____
3 _____	\$ _____
4 _____	\$ _____
5 _____	\$ _____

## PART 2 – Project Information

IMPORTANT: Applicants will be allowed to submit an unlimited number of applications for funding for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of 5310 funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding.

\*\*\* A separate Consolidated Capital Call for Projects will be conducted for all capital projects.

### A. PROGRAM APPLICATION

<b>Funding Source</b>	Federal Section <b>5310</b> Other 5310 Project
<b>Riders or Consumers will live in:</b>	<input checked="" type="checkbox"/> Rural area <input checked="" type="checkbox"/> Small Urban area
<b>Total Project Cost by Budget Type:</b>	Operating \$ 202,000
<b>Total Federal Request Match(es) not included</b>	Total Federal Request \$ 202,000

### B. SCOPE OF PROPOSED SERVICES

Instructions: Complete this table for the targeted population group/groups you plan on serving in the project. Put N/A if the population is not a target in this project. Definitions of each of these populations is included in Appendix A of the 5310 Overview.

	Elderly	Disabled
How many of the targeted population live in the area you propose to serve?	17%	18%
Of the number listed above, how many have the unmet transit need your project addresses?	8%	7%
How many people with the unmet transit need will you serve through this project?	65	39

## **PART 3 - Project Description**

**IMPORTANT** - *The FTA requires that projects receiving funds from the Section 5310 Program (Enhanced Mobility of Seniors and Individuals with Disabilities) be included in the locally developed, Coordinated Public Transit-Human Service Transportation Plan. Only 5311 grantees and/or small urban 5307 grantees will be allowed to request 5310 funded replacement vehicles in the Combined Capital application. No requests for expansion vehicles will be approved.*

**INSTRUCTIONS** – Applicants from a small urbanized area or rural area must decide if their project is a Traditional Section 5310 Project (traditional/capital projects shall be submitted via the NCDOT Consolidated Capital Call for Projects) or whether it fits the criteria of an Other Section 5310 Project. Applicants should **ONLY** complete the questions from the appropriate category(ies). Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary. NCDOT will use the answers the applicant provides to determine whether the project is worthy of funding. The details are important and applicants should provide detailed answers to these questions.

### **A. SECTION 5310 PROJECTS (OTHER THAN THE TRADITIONAL 5310 PROJECTS) – BASED ON THREE ELIGIBILITY CRITERIA**

1. Provide a 2-3 sentence description of your proposed project or service.

**Answer:** Continue providing services those on waiting list for adult day care, services, SR center, disabled vets. Medical appointments and church. by allowing us to provide additional trips to the citizens of Guilford County who are elderly, disabled person, low income and welfare recipients. Citizens of Guilford County living in rural area have no viable transportation. Thus the additional funding will allow our rural area citizens more opportunities to get to various appointments of which some are life-sustaining, social and rec

2. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description whether your project's targeted population lives in a small urban or rural area of North Carolina.

**Answer:** Continue to reduce the current waiting list for Guilford County citizens who live in the rural area of county and have very limited access to transportation  
Continue to transport veterans to the VA appointments in W/S, Sailsbury and Durham

3. Describe the mobility options the seniors and/or individuals with disabilities in this service area have now and discuss how these are insufficient and/or inappropriate. If public transportation is unavailable to the targeted populations, how are they getting to life-sustaining, social and recreational activities without it?

**Answer:** The Elderly and Disabled citizens living in the County continue to have no means of transportation to their medical appointments and senior centers, adult daycares. Their request sometimes is outside of the service area where local transit partners do not service. Veterans are requesting transportation to the VA appointments are relying on volunteers to assist them to their appointment but no always can be taken and remain in their home due to no transportation.

4. Provide information about the locally developed, Coordinated Public Transit - Human Services Transportation Plan (LCP) used to prepare this project application.

**Answer:**

1	Name of Plan/Title	Coordinated Human Services Transportation Plan
2	Applicable Need, Strategy or Activity Included on Page Number(s)	Page 19-Unmet needs
3	Plan Date	June 23, 2014

5. To be funded as an Other 5310 Project, the project must meet at least one of three qualifying criteria including:
- Does your project exceed ADA minimum requirements? **Answer:** No
  - Does your project improve access to fixed route service and decrease reliance by individuals with disabilities on ADA complementary paratransit service? **Answer:** No
  - Does your project provide alternatives to public transportation that assist seniors and/or individuals with disabilities with transportation? **Answer:** Yes
6. If you answered 'yes' to any of the questions in 5(a), 5(b) or 5(c) above, describe how your project meets this qualifying criteria.

**Answer:** By providing transportation to the elderly and disable citizens of Guilford County who live in the rural, unincorporated areas of the county where there is no public transportation services currently. With limit ROAP funds we continue to add rural customers to the waiting list for transportation services.

7. Other 5310 Projects must be planned, designed and carried out to meet the transportation needs of seniors and/or individuals with disabilities, although the service may also be used by the general public. Describe how seniors and/or individuals with disabilities will be targeted and how the general public will be part of the project.

**Answer:** Seniors and persons with Disabilities are the targeted population that we are to serve. Work with non profit human services agencies such as Senior Resources of Guilford, Adult Enrichment Center, Disabled Veteran, Dept. of Social Services

8. Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.

**Answer** (unduplicated passengers):80 **Answer** (additional trips): 7654

9. Describe how the project will be coordinated with human service agencies, nearby jurisdictions and/or public and private transportation providers. Identify any partnerships that will be involved in the implementation of the project. (i.e. vehicle sharing, scheduling & dispatching center, training, shared rides, shared costs)

**Answer: Working with Human services agencies whose population they serve are the elderly and disabled. Organizations such as Senior Resources, Adult enrichment Center, Disabled Veterans have waiting list for clients they could serve but due to transportation issue can not.**

10. Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to do and how you are going to do it if you receive the requested funding. Although they are not required documents, the applicant may want to attach with the application, maps, pictures, marketing plans, draft brochures, charts or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant's preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or organizations may be attached with the application. Your detailed answer should be one half to a whole page long.

**Answer: Transportation is an especially important service for older adult and with disabilities. There are three services that are widely considered the most important in allowing older adults to remain in their homes rather than face with long term care facility placement: home delivered meals, in home care and Transportation. Older adults rely on this transportation to get them to their doctor's appointments. Too many times older adults have been discharged from hospitals with a two-week follow up appointments with their doctor, but they never showed up because they did not have a ride to get them there. Many of these seniors have ended up right back in the ER because they did not have or weren't aware of available transportation. Transportation allow older adults to get to the grocery store, the pharmacy or social services agencies. It also allows seniors to get to other places like senior meal program sites where they receive nutritious meals and Adult day care, where seniors can be cared for while their caregiver goes to work or takes care of other important business**

11. Describe the method that will be used to monitor and evaluate the success of this project. List the measurable indicators of success.

**Answer:** Guilford County will promote public awareness by having meeting with agencies and groups and by marketing with flyers and advertisements. Number of trips, clients and the service area that we serve. Running reports from Trapeze data as well as having oversight of current vendor productivity and efficiency. .

12. Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.

**Answer:** Elderly Individual - Includes all persons 60 years of age or older

Individual with a Disability - Means an individual who, because of illness, injury, age, congenital malfunction, or other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability) cannot use effectively, without special facilities, planning or design, public transportation service or a public transportation facility. 49 U.S.C. 5302(a)(5). Application is already in process already in place to identify specific individual eligibility requirements based on the definition on FTA.

13. How will the applicant sustain the proposed service and maintain any vehicles after the grant period?

**Answer:** via other grant opportunities both public and private

14. What is the applicant's organizational mission? Explain how this project fits in with the other services the applicant already provides.

**Answer:** To provide efficient, effective, responsive government that meets the public's needs and improve our community

15. Describe the applicant's preparedness to manage the project and/or the applicant's technical capacity to provide the proposed transportation service.

**Answer:** Guilford County has 21 LTV vehicles, 15 Transit operators so we have the capacity to provide additional trips.

16. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

**Answer:** N/A

17. Describe how the applicant will manage risk and provide for the safe delivery of services.

**Answer:** By providing continuous training to our operators on safety procedures for operation of vehicle and client care.