

**MINUTES OF THE COMMITTEE OF THE
GUILFORD COUNTY BOARD OF EDUCATION
AND GUILFORD COUNTY BOARD OF
COMMISSIONERS – JOINT CAPITAL/FACILITIES
PLANNING COMMITTEE**

Greensboro, North Carolina
June 13, 2017

The Guilford County Board of Education and Guilford County Board of Commissioners – Joint Capital/Facilities Planning Committee met on June 13, 2017 at 12:00PM in the Blue Room located on the first floor of the Old County Courthouse, 301 W. Market St., Greensboro, North Carolina.

PRESENT: Chairman Jeff Phillips; Vice Chairman Alan Branson; Commissioner Carolyn Coleman (in at 12:26PM), J. Carlvena Foster

ABSENT: None.

ALSO County Manager Marty Lawing; Deputy Clerk to Board Scott Baillargeon, Board of
PRESENT: Education Chairman Alan Duncan, Guilford County Schools Superintendent Dr. Sharon Contreras; Angie Henry, Anita Sharpe, Dr. Randall Shaver, Wes Cashwell, Byron Gladden, Guilford County Schools Facilities Director Julius Monk, members of the community, and members of the Media.

I. CALL TO ORDER

Guilford County School Board of Education member, Alan Duncan, called the meeting to order at 12:20 PM. He introduced the staff and outlined the meeting's agenda. He spoke to the desired outcome of the meeting; the specifications criteria regarding the vendors; and what he hoped the Joint Committee meeting would achieve today.

Guilford County Schools Northern Region Superintendent, Dr. Randall Shaver, outlined the Guilford County Schools request for proposal process; and discussed the rubric of criteria for the selection of vendors. He addressed the vendors who were either removed from the list for various reasons, or were not selected due to low scores received on the rubric. He shared the details of the rubric, and spoke in depth regarding the criterion recommendations, and further explained that each vendor had been rewarded on a points-based criterion.

Commissioner Phillips asked Shaver to speak to the scoring metric for MGT Consulting Group.

Guilford County School Facilities Executive Director, Julius Monk, spoke to the certification process and provided clarity in regard to the scoring of MGT.

Commissioner Phillips thanked Shaver for his overview, and introduced County Manager Marty Lawing to present his recommendations to the committee.

Lawing spoke to the primary differences among the vendors, and stated his reasons for making his recommendations. He outlined the vendors he would have excluded, and added that MGT Consulting Group would have been first excluded, followed by Jacobs Engineering Group Inc., Heery International, Stantec, and LS3E.

Guilford County Schools Superintendent, Dr. Sharon Contreras, spoke to the inexperience of LS3E, and discussed Lawing's recommendations with the committee.

Commissioner Phillips discussed the distinguishing characteristics among Heery, and asked for additional background.

Lawing provided background on Heery, and discussed the distinguishing characteristics of each vendor on the list.

Dr. Contreras stated that since Stantec was given a rating of "zero" in MWBE participation should therefore be excluded from the list.

The Joint Committee concurred with her assessment.

Commissioner Phillips discussed the merits of Prismatic Services, Inc.

Lawing shared his understanding regarding how Prismatic was selected, but expressed uncertainty for Guilford County Schools (GCS) selection of Prismatic.

Guilford County Schools Facilities Director, Julius Monk, spoke to why GCS had selected Prismatic. He stated that Prismatic had had a great deal of experience with construction and developing schools, and assured the committee that the selection of Prismatic was made on the basis that it was an easier vendor to follow for GCS; Prismatic methodology was in conjunction with facility optimization and community engagement.

Dr. Contreras spoke to the merits of Prismatic, and the work they had completed indicative of the extensive experience working with large-sized land masses whose focus was on education.

Discussion ensued regarding the types of facilities GCS had had in mind.

Lawing asked about the real estate, infrastructure, and facilities management software, Archibus, currently implemented in GCS. He spoke to the issues and compatibility conflicts between software models and inquired about its usage, and if the schools were planning to keep with Archibus.

Guilford County Schools Chief Financial officer, Angie Henry, spoke to the size and background of the software. She stated that GCS had no current plans to abandon the software. Henry spoke with the relationship GCS has with Heery, and elaborated that it was a contributing factor when GCS assigned them to the vendor list.

Guilford County Board of Education member, Wes Cashwell, spoke to the vendor's, Jacobs and Heery, who proposed the use of a local architectural company. Cashwell expressed concern for the quality of work they would produce.

Duncan expressed concern for Prismatic's financial statements, and stated that the total revenues and income taxes represented in the data were not nearly as significant as the others. Moreover, Prismatic did not have a significant line of credit that surpassed 50K; however, emphasized his desire to interview Prismatic.

Commissioner Phillips stated that the committee had narrowed down the list to four potential vendors and asked if there were any other objections.

Duncan addressed Jacobs, and questioned the reasons for why Jacobs assets were being held in good will of 40%.

Discussion ensued concerning the possibilities.

Dr. Contreras asked if it would be acceptable to share the specific areas that were flagged during the committee meeting with a particular vendor before they present; questioned the legalities of such process.

Duncan stated that the board should have it together beforehand, and saw no reason for why the request would be illegal.

Commissioner Coleman spoke to the MWBE participation outlined in each packet, and asked the committee if the MWBE was a priority to Guilford County Schools. She addressed the absence of proposals outlining future participation, and further stated that the lack thereof posed a real concern for her. She spoke to hiring someone to participate in MWBE.

Dr. Contreras clarified, and spoke to the scores based on their written statements not outlined in the packets.

Commissioner Coleman requested more MWBE participation from the selected vendors.

Discussion ensued regarding the MWBE participation among the firms listed. The committee identified ways to ensure that MWBE participation was sought.

Commissioner Coleman requested the history of the firms in relation MWBE percentages.

Monk spoke to MWBE participation among the vendors, and shared the MWBE certifications of the vendors.

Duncan spoke to the contractor and sub-consultants who had demonstrated knowledge for MWBE participation, and asked if there were any more questions about the vendors list.

Commissioner Phillips asked if the committee was in agreement concerning the four selected vendors. He addressed the several reservations the committee had, and suggested the committee step away to allow time to process the day's information and reconvene in a week to discuss matters further. He suggested a date after July 4 to have the vendors present; a meeting was tentatively set for the week of July 10.

Lawing inquired about the presentation process and if board had given any consideration to how the vendors might present.

Dr. Contreras provided the GCS process for vendor presentation; and assured that a one-hour block per vendor would be sufficient to get through all of the vendor presentations over the course of one day.

Chairman Phillips noted a format similar to the style used today.

Duncan provided ideas for how the presentations had been conducted in the past.

Dr. Contreras shared that she would convene with Lawing to create a process/rubric, a set of guidelines, for the presenters.

Commissioner Phillips shared that he wanted to leave it in GCS hands due to their shared experience; and asked if there was anything else.

There being no further business to discuss, the Joint Committee Adjourned at 12:58PM.

Chairman, Jeffrey M. Phillips

Guilford County Board of Commissioners

Robin B. Keller

Clerk to Board