

## LETTER OF AGREEMENT

**Client:** Town of Oak Ridge, Town of Stokesdale, Town of Summerfield, Guilford County

**Project Name:** Northwestern Guilford County Water System Feasibility Study

**Date:** 5/23/17

**Contacts:**

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Bruce Oakley, Oak Ridge Town Manager	(336) 644-7009	boakley@oakridgenc.com
Randy Braswell, Stokesdale Mayor	(336) 643-4011	RBraswell@stokesdale.org
Scott Whitaker, Summerfield Town Manager	(336) 643-8655	swhitaker@summerfieldgov.com
Marty Lawing, Guilford County Manager	(336) 641-3383	mlawing@myguilford.com

**Timmons Group Principal:** David J. Saunders, PE, DBIA

**Timmons Group Project Manager:** David G. Malinauskas, PE

Dear Mr. Oakley, Mr. Braswell, Mr. Whitaker, and Mr. Lawing:

Timmons Group is pleased to offer this proposal for an Engineering Study to Determine the Feasibility of Developing a Regional Water System in Northwestern Guilford County. Included in the Feasibility Study area are the Towns of Oak Ridge, Stokesdale, and Summerfield as well as certain unincorporated portions of Guilford County. We look forward to working with you and the other municipalities to achieve your vision for this project.

Thank you for allowing Timmons Group to provide professional services on this project. We will provide the requested services, complying with established standards, while being mindful of costs to the Client (the "Client") named above according to the terms and conditions of this Letter of Agreement (the "Agreement"). Prior to submittal to a public agency, all documents will be sent to the Client, if requested, to ensure a complete understanding by all parties.

### SCOPE AND SCHEDULE OF SERVICES:

Timmons Group will provide the services as detailed on the Scope of Services attached as Exhibit A (the "Scope of Services").

We will provide services in a timely and efficient manner and will keep you informed of the job status and any necessary changes. We estimate that the project will be completed within six (6) months of our receipt of written Notice to Proceed. However, due to the significant amount of communication and coordination required for this effort, we must note that this timeframe is subject to change should additional time be required to gather data. Any changes required to the Scope of Services must be approved in writing before such changes take effect, and you will be notified by the Project Manager. As of the date first written above, any changes in the Scope of Services caused by governing codes or Client revisions may require a schedule and/or fee change. You will be notified of any such changes in writing by the Project Manager.

### PAYMENT SCHEDULE:

#### FIXED FEE

Fees for this Agreement will be billed on a monthly basis as a fixed fee per the Scope of Services in Exhibit A.

## LETTER OF AGREEMENT

### TERMS AND CONDITIONS:

This Agreement shall be controlled by the provisions listed above and the Terms and Conditions attached as Exhibit B. If there is any conflict between the provisions of this Letter of Agreement and the Terms and Conditions, the Terms and Conditions shall control.

We will proceed upon receipt of this signed Agreement. Please note that fees quoted are valid for sixty (60) days from the date first written above.

### REIMBURSEMENTS:

Any services and costs such as submittal fees, printing, courier, mileage and outside consultants not listed in the Scope of Services ("General Reimbursements") will be invoiced separately in addition to the professional services provided under this Agreement. Reimbursements may include a reasonable handling charge of up to 15% of cost.

### PAYMENT TERMS:

Unless otherwise provided under the terms of this Agreement, all payments are due upon receipt. Interest shall accrue at the rate of twelve percent (12%) per annum on all unpaid invoices older than thirty (30) days. We reserve the right to stop work on any Client account that becomes sixty (60) days past due and to notify local officials that professional seals should be removed from plans associated with the Client.

We will proceed upon receipt of this signed agreement. Should you have any questions, you can reach David Malinauskas directly at 919-866-4508 or via email at [david.malinauskas@timmons.com](mailto:david.malinauskas@timmons.com).



05/23/2017

Timmons Group

Date

### ACKNOWLEDGED AND ACCEPTED:

On behalf of the Client, this Agreement, including Exhibit A [Scope of Services], Exhibit B [Terms and Conditions], and Exhibit C [Fee Development Summary] is accepted and agreed to as of the date written below.

Town of Oak Ridge

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF AGREEMENT

### Town of Stokesdale

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Town of Summerfield

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Guilford County

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

### SCOPE OF SERVICES

Under this Agreement, Timmons Group will provide professional services relative to the project located in the northwestern portion of Guilford County, North Carolina.

#### Base Scope

#### **Task 1: Kickoff Meeting with All Parties .....\$2,200**

Timmons Group shall provide the following services to perform a kickoff meeting to begin work on the Feasibility Study:

- Coordinate and schedule meeting
- Prepare Agenda
- Prepare Meeting Minutes and distribute to all parties

Deliverables from this Task include:

- Meeting Minutes

#### **Task 2: Establish Needs of Each Community/Project Goals.....\$19,000**

Timmons Group staff will endeavor to incorporate the needs of each municipality within the Study area by performing the following tasks:

- Meet with each municipality to identify needs
- Identify and confirm corridors and locations with specific water needs
- Locate corridors on schematic mapping
- Provide documentation of all findings to each community
- Obtain available records and documents from each community

Deliverables from this Task include:

- Brief letter report or summary of findings

#### **Task 3: Planning Documents for Water Supply Sources and Water System Coverage Area \$32,000**

Our team has partnered with Golder Associates to identify all potential water supply sources adjacent to or within the project area, as well establish the coverage area of the Study. This Task will include the following items:

- Identify potential surface water supply sources
- Contact each supply source to gauge interest in being a water supplier
- Preliminary groundwater supply identification and research (Golder Associates)
- Develop preliminary service area districts and boundaries
- Identify large water users/customers (existing and potential)

Deliverables from this Task include:

- Brief letter report or summary of findings

## EXHIBIT A

### SCOPE OF SERVICES

**Task 4: Review Existing Privately-Owned Water Systems and Determine Implementation ...\$4,300**

Timmons Group will investigate the extent and coverage area of privately-owned water systems within the service area. To accomplish this task, our team will perform the following:

- Research available records for privately owned water systems
- Incorporate available information on mapping to determine existing coverage (detailed mapping will not be provided)
- Estimate quantity of available supply

**Task 5: Develop Exhibit Mapping and Conceptual Plans .....\$19,500**

Exhibit mapping and conceptual plans summarizing the findings of records research and information gathering will be developed through the following general tasks:

- Incorporate all records of supply sources into exhibit mapping
- Develop conceptual plans for phased water system improvements
- Identify service areas on exhibit mapping

Deliverables from this Task include:

- Exhibit mapping including the above information

**Task 6: Provide Supporting Design Calculations, Including Water Demand Projections .....\$29,500**

Timmons Group will provide design support to develop a preliminary “skeletonized” design of the water system. The following items will be included in this Task:

- Develop water demand projections based upon growth trends and local input (municipality planning departments, etc.)
- Perform hydraulic calculations (“skeletonized” hydraulic model development, preliminary line sizing for major water mains)
- Identify major water system appurtenances (elevated storage tanks, pump stations, etc.)
- Summarize findings on exhibit mapping and confirm with each municipality
- High-level water chemistry compatibility analysis

Deliverables from this Task include:

- Updated exhibit mapping with water main and appurtenance locations

**Task 7: Develop Opinion of Probable Construction Costs (OPCC) and Opinion of Operational Costs (OPOC) .....\$11,900**

We will utilize the results from Tasks 1-6 to develop cost opinions for construction and operational costs for the proposed water system. To develop these costs, we will provide the following:

- Quantity take-offs for construction cost development
- Unit price development for materials and installation
- Develop pricing alternatives for a phased approach for construction
- Operational cost analysis and development

## EXHIBIT A

### SCOPE OF SERVICES

**Task 8: Preliminary Rate/Fee Structure Development .....\$19,800**

Timmons Group has teamed with Raftelis Financial Consultants to develop a preliminary rate and fee structure to help determine feasibility of development of the regional water system. Rate/fee structure development will consist of the following tasks:

- Rate/Fee analysis (Raftelis Financial Consultants) – includes data collection and review, identification of potential water customers, operational cost review, high-level financing option review, calculation of average annual water bill by customer type, and presentation of findings
- Feasibility analysis – comparison of required rates with typical rates for municipalities; comparison of required fees

**Task 9: Investigation of Funding Alternatives .....\$2,500**

Timmons Group has teamed with Skip Green and Associates to perform a high-level funding alternatives analysis to identify potential state and federal grant/loan funding options for the water system development.

**Task 10: High Level Governance Summary ..... \$2,500**

Timmons Group has teamed with Tuggle Duggins to provide a high-level governance options summary for the municipalities to use for planning Water Authority formation. The governance process is not included in this scope, but we understand that an outline of potential options will be worth presenting at this phase.

**Task 11: Feasibility Study Preparation and Submittal .....\$18,800**

This Task includes preparation of the Feasibility Study document include all exhibits and supporting information. The estimated effort includes draft document preparation and incorporation of feedback from each municipality prior to completion and submittal of a final report.

**Task 12 (General): Project Meetings/Reports .....\$13,000**

Timmons Group and sub-consultants will attend three (3) progress meetings in-person and also include 3 and 6 month (pre-final) presentations. A final presentation/public meeting has also been included. Also included in this category is the project closeout process and any teleconferences that may be required throughout the project duration.

**TOTAL .....\$175,000**

**Optional Services**

N/A .....\$ -

**Items not included in the Scope of Services of this Agreement:**

Timmons Group will not perform the following services under this Agreement. At the request of the Client, these services can be added for an additional fee, but are not included in this Agreement.

1. Additional in-person meetings other than outlined in Task 12
2. Detailed hydraulic analysis design – Preliminary sizing of major water mains and appurtenances will be included as part of a hydraulic model in Task 6. Design basis will be NCDEQ guidelines for new

## **EXHIBIT A**

### **SCOPE OF SERVICES**

water systems. Small diameter water mains may not be modeled, but associated customer demands will be incorporated.

3. Coordination with NCDOT or State Regulatory Agencies
4. Negotiations regarding water rates from potential suppliers; Timmons Group will contact each supply source and confirm potential water rates, but will not act as a negotiating agent for the Towns and County.
5. Interbasin transfer analysis
6. Specific site selection and acquisition
7. Surveying services for sites
8. Detailed environmental review

#### **FEE DEVELOPMENT SUMMARY (EXHIBIT C):**

In support of the Total Fee for the services provided under the Scope of Services above and any General Reimbursements needed, attached as Exhibit C is a summary of the major Task items included and the estimated hourly effort and rates used to develop the Fee.

## EXHIBIT B

### TERMS AND CONDITIONS

1. **SCOPE OF SERVICES:** The Scope of Services performed under this Agreement shall be as described in Exhibit A of the Letter of Agreement from TIMMONS GROUP to which these Terms and Conditions are attached. Separate Change Orders signed by authorized representatives of TIMMONS GROUP and the Client may, from time to time, describe additional or different services to be performed under this Agreement, such Change Orders are incorporated by reference herein. These Terms and Conditions shall apply to the Change Orders except to the extent expressly modified by such Change Order. TIMMONS GROUP services with regard to the specific properties covered by this Agreement and subsequent Change Orders, if any, shall hereinafter be referred to as the "Project" or "Projects."
2. **DEFINED TERMS:** Capitalized terms used in this Exhibit B but not defined shall share the meanings ascribed in the Letter of Agreement.
3. **STANDARD OF CARE:** In providing services under this Agreement, TIMMONS GROUP will endeavor to perform in a manner consistent with the degree of skill and care ordinarily exercised by members of the same profession currently practicing under similar circumstances. It is not the intention of TIMMONS GROUP to provide or offers to provide services inconsistent with or contrary to such practices, nor to make any warranty or guaranty, expressed or implied, nor to have any agreement or contract for services subject to provisions of any section of any Uniform Commercial Code. Moreover, it is not the intention of TIMMONS GROUP to accept any terms and conditions offered by the Client in its purchase order, requisition, or notice of authorization to proceed except as set forth herein or as expressly accepted in writing. Written acknowledgement or receipt of the actual performance of services subsequent to receipt of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
4. **CODE COMPLIANCE:** TIMMONS GROUP shall exercise usual and customary professional care in its efforts to comply with all applicable codes, laws, regulations and the policies of regulatory agencies in effect as of the date of the Agreement. Design changes made necessary by newly enacted codes, laws, regulations and the policies of regulatory agencies after the date of this Agreement shall be treated as an additional service subject to an executed Change Order and TIMMONS GROUP shall be entitled to appropriate additional compensation. The Client understands that different officials charged with the enforcement of such codes, laws, regulations and policies of regulatory agencies may have different or inconsistent interpretations of the requirements of such codes, laws, regulations and policies of regulatory agencies, and that TIMMONS GROUP shall not be liable for any damages arising from conflicting interpretations by different officials. In the event of a conflict between the codes, laws, regulations or policies of regulatory agencies which apply to the Project, TIMMONS GROUP shall notify the Client of the nature and impact of such conflict, and the Client agrees to cooperate and work with TIMMONS GROUP in an effort to resolve the conflict.
5. **ELECTRONIC FILES:** Because of the possibility that information and data delivered in an electronic file format may be altered, whether inadvertently or otherwise, TIMMONS GROUP reserves the right to retain the drawings, reports or other forms of electronic data generated and furnished by TIMMONS GROUP as instruments of service. TIMMONS GROUP also reserves the right to retain hard copy originals of all Project documentation which is delivered to the Client in electronic file format, which originals shall govern in the event of any inconsistency between the two. It is also understood that the automated conversion of information and data from the system and format used by TIMMONS GROUP to an alternate system or format may not be able to be accomplished without the introduction of inaccuracies, errors and anomalies. In the event any Project documentation provided to the Client in electronic file format is so converted by the Client,



## EXHIBIT B

### TERMS AND CONDITIONS

or someone acting on the Client's behalf, Client agrees to assume all risks associated therewith, to remove from copies provided to the Client all identification reflecting the involvement of TIMMONS GROUP in their preparation and to the fullest extent permitted by law, to hold TIMMONS GROUP harmless and indemnify it from and against any claims, liabilities, damages, losses and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

6. **GOVERNING LAW:** This Agreement shall be governed according to the laws of the Commonwealth of Virginia.
7. **THIRD PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than the Client and TIMMONS GROUP.
8. **ASSIGNMENT:** This Agreement may not be assigned without the prior written consent of the Client and TIMMONS GROUP, such consent not to be unreasonably withheld.
9. **PROJECT SITE SAFETY:** TIMMONS GROUP's Project site responsibilities are limited solely to the activities of TIMMONS GROUP and TIMMONS GROUP's employees on the Project site. These responsibilities shall not be inferred by any party to mean that TIMMONS GROUP has responsibility for Project site safety. The Client and TIMMONS GROUP agree that Project site safety is the sole and exclusive responsibility of the Project's owners or contractor(s). The parties likewise agree that the Project contractor(s) is solely responsible for Project means, methods, techniques, sequences of operation and procedures, and that TIMMONS GROUP shall have no obligations relating to these contractor(s) duties.
10. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, except as expressly stated in this Agreement, Timmons Group makes no representations or warranties, express or implied. Notwithstanding any other provision of this Agreement, the maximum liability, in the aggregate, to the Client and anyone claiming by or through the Client, of TIMMONS GROUP and its officers, directors, shareholders, partners, employees, agents and subconsultants, and any of them, for any and all claims, losses, or damages, including attorney's fees, in any way related to or arising from the Project or this Agreement, shall not exceed the total compensation received over the past six calendar months by TIMMONS GROUP under this Agreement, or \$50,000, whichever is greater.
11. **INDEMNIFICATION:** ~~TIMMONS GROUP agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees, against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused solely and directly by the negligent performance of professional services by TIMMONS GROUP or its agents under this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless TIMMONS GROUP, its officers, directors, employees and agents, against all damages, costs and liabilities, including reasonable attorney's fees, caused solely by the Client's negligent acts in connection with the Project or that of its Contractor(s), subcontractors or consultants or anyone for whom the Client is legally liable. Neither TIMMONS GROUP nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.~~ DGM 5/23/17

## **EXHIBIT C**

### **FEE DEVELOPMENT SUMMARY**

The following spreadsheet (Exhibit C) is a summary of the fee development for the Study. Fees shown are on a fixed fee basis.

**EXHIBIT C - FEE DEVELOPMENT SUMMARY**

Engineering Services Proposal for:

Northwest Guilford County  
Water System Feasibility Study  
Guilford County, Towns of Oak Ridge, Summerfield, Stokesdale  
May 23, 2017

Locality:

Date:

TASK		Local Liaison	Principal	Project Manager	Project Engineer	EI/CAD Designer	Task Total	Assumptions/Exclusions
	Rate (\$/hr.)	\$ 175	\$ 200	\$ 140	\$ 125	\$ 90		
TASK 1 - Kickoff Meeting with All Parties								
1	Schedule and Prepare Agenda for Meeting			2	4		\$ 780	
2	Develop and Outline Anticipated Project Schedule			2	4		\$ 780	
3	Prepare Meeting Minutes to Distribute to All Parties			1	2		\$ 390	
TASK 1 DELIVERABLES								
1	Meeting Minutes				2		\$ 250	
		\$ -	\$ -	\$ 700	\$ 1,500	\$ -		
Task 1 Total							\$ 2,200	
TASK 2 - Establish Needs of Each Community/Project Goals								
1	Meet with Each Municipality to Identify Needs	4	4	20	24		\$ 7,300	
2	Identify and Confirm Corridors and Locations with Specific Water Needs (Schematic Mapping)		2	8	12		\$ 3,020	
3	Provide Documentation of All Findings to Each Community (Brief Letter Report/Summary)		2	8	16		\$ 3,520	
4	Obtain Available Records and Documents from Each Community		2	4	16		\$ 2,960	
TASK 2 DELIVERABLES								
1	Letter Report/Summary of Findings		2	4	10		\$ 2,210	Includes Letter Report/Summary Writing and Deliverable
		\$ 700	\$ 2,400	\$ 6,160	\$ 9,750	\$ -		
Task 2 Total							\$ 19,010	
TASK 3 - Planning Documents for Water Supply Sources and Water System Coverage Area								
1	Identify Potential Surface Water Supply Sources		8	12	24	12	\$ 7,360	
2	Preliminary Groundwater Supply Identification and Research (Golder Associates)		\$			13,800.00	\$ 13,800	Lump Sum Fee from Golder Associates
3	Develop Preliminary Service Area Districts and Boundaries		4	12	24	4	\$ 5,840	Time for GIS group to input info
4	Identify Large Water Users/Customers		2	4	8	2	\$ 2,140	
TASK 3 DELIVERABLES								
1	Letter Report/Summary of Findings		2	4	12	4	\$ 2,820	Includes Letter Report/Summary Writing and Deliverable
		\$ -	\$ 3,200	\$ 4,480	\$ 8,500	\$ 1,980		
Task 3 Total							\$ 31,960	
TASK 4 - Review Existing Privately-Owned Water Systems and Determine Implementation								
1	Research Available Records for Privately Owned Water Systems			2	4	8	\$ 1,500	Includes GIS records research, LWSP research, record drawings for larger systems
2	Incorporate Available Information on Mapping to Determine Existing Coverage			1	4	8	\$ 1,360	Detailed mapping will not be provided (service area shown)
3	Estimate Quantity of Available Supply		1	2	8		\$ 1,480	Based on available data; detailed research not to be provided
		\$ -	\$ 200	\$ 700	\$ 2,000	\$ 1,440		
Task 4 Total							\$ 4,340	
TASK 5 - Develop Exhibit Mapping and Conceptual Plans								
1	Incorporate All Records of Supply Sources Into Exhibit Mapping		2	4	8	24	\$ 4,120	
2	Develop Conceptual Plans for Phased Water System Improvements		8	12	32	40	\$ 10,880	
3	Identify Service Areas on Exhibit Mapping		2	4	12	4	\$ 2,820	
TASK 5 DELIVERABLES								
1	Exhibit Mapping		1	2	4	8	\$ 1,700	Exhibit Mapping Deliverables
		\$ -	\$ 2,600	\$ 3,080	\$ 7,000	\$ 6,840		
Task 5 Total							\$ 19,520	
TASK 6 - Provide Supporting Design Calculations, Including Water Demand Projections								
1	Develop Water Demand Projections Based Upon Growth Trends, Local Input		4	12	24		\$ 5,480	
2	Perform Hydraulic Calculations (Skeletonized Model Development)		4	16	32		\$ 7,040	
3	Identify Major Water System Appurtenances (Elevated Storage Tanks, Pumps, etc.)		4	24	40		\$ 9,160	
4	Summarize Findings on Mapping and Confirm with Municipalities		4	8	16	24	\$ 6,080	
5	Water Chemistry Cmmpatibility Analysis (High-Level)		2	2	4		\$ 1,180	
TASK 6 DELIVERABLES								
1	Mapping			1	2	2	\$ 570	Mapping Deliverables
		\$ -	\$ 3,600	\$ 8,820	\$ 14,750	\$ 2,340		
Task 6 Total							\$ 29,510	

TASK 7 - Develop Opinion of Probable Construction Costs (OPCC) and Opinion of Operational Costs (OPOC)											
1	Quantity Take-off for Cost Development		2	2	4	16	\$	2,620			
2	Unit Price Development (Construction Costs)		2	2	2	8	\$	1,650			
3	Pricing Alternatives (Phased Approach for Construction)		4	6	12	12	\$	4,220			
4	Operational Cost Analysis and Development		4	8	12		\$	3,420			
		\$	-	\$	2,400	\$	2,520	\$	3,750	\$	3,240
Task 7 Total								\$	11,910		

TASK 8 - Preliminary Rate/Fee Structure Development											
1	Rate/Fee Analysis (Raftelis Financial Consultants)		\$			19,000.00	\$	19,000	Lump Sum Fee from Raftelis Financial Consultants		
2	Feasibility Analysis (Comparison of Required Rates with Typical Rates for Municipalities)			1	1	4		\$	840		
		\$	-	\$	200	\$	140	\$	500	\$	-
Task 8 Total								\$	19,840		

TASK 9 - Investigation of Funding Alternatives									
1	High-Level Funding Analysis (Skip Green and Associates)		\$	2,500.00	\$	2,500	Lump Sum Fee from Skip Green and Associates		
				Task 9 Total		\$	2,500		

TASK 10 - High Level Governance Summary									
1	High-Level Governance Summary (Tuggle Duggins)		\$	2,500.00	\$	2,500	Lump Sum Fee from Tuggle Duggins		
				Task 10 Total		\$	2,500		

TASK 11 - Feasibility Study Preparation and Submittal											
1	Ten (10) Draft Copies of Feasibility Study		8	10	32	40	\$	10,600			
1a	Revise/Resubmit with Feedback from Municipalities		2	8	16	24	\$	5,680			
2	Ten (10) Final Copies for Distribution		2	4	4	12	\$	2,540			
		\$	-	\$	2,400	\$	3,080	\$	6,500	\$	6,840
Task 11 Total								\$	18,820		

TASK 12 - PROGRESS MEETINGS/REPORTS											
1	Monthly Progress Meetings (3)			3	9	9		\$	2,985		
2	3-month Presentation		1	1	4	6	8	\$	2,405	EI/CAD Position Time for Presentation Documents	
3	6-month Presentation		1	1	4	6	8	\$	2,405	EI/CAD Position Time for Presentation Documents	
4	Final Presentation/Public Meeting if Needed		1	1	4	6	8	\$	2,405	EI/CAD Position Time for Presentation Documents	
5	Project Close-out			1	8	12		\$	2,820		
		\$	525	\$	1,400	\$	4,060	\$	4,875	\$	2,160
								Meetings/Reports Total		\$	13,020

Total Per Employee Category	\$	1,225	\$	18,400	\$	33,740	\$	59,125	\$	24,840	\$	137,330
Subconsultants											\$	37,800
Total Billable Effort (Check)											\$	175,130

										USE IN FEE PROPOSAL	
TASK 1 Fee								\$	2,200	\$	2,200
TASK 2 Fee								\$	19,010	\$	19,000
TASK 3 Fee								\$	31,960	\$	32,000
TASK 4 Fee								\$	4,340	\$	4,300
TASK 5 Fee								\$	19,520	\$	19,500
TASK 6 Fee								\$	29,510	\$	29,500
TASK 7 Fee								\$	11,910	\$	11,900
TASK 8 Fee								\$	19,840	\$	19,800
TASK 9 Fee								\$	2,500	\$	2,500
TASK 10 Fee								\$	2,500	\$	2,500
TASK 11 Fee								\$	18,820	\$	18,800
TASK 12 Fee								\$	13,020	\$	13,000
TOTAL PROJECT FEE								\$	175,130.00	\$	175,000