

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
March 16, 2017

The Board of County Commissioners met in a duly noticed regular meeting on March 16, 2017 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue and Ray Trapp.

ABSENT: None.

ALSO PRESENT: County Manager Marty Lawing; County Attorney Mark Payne; Deputy County Manager Clarence Grier; Robin Keller, Clerk to Board; Donna Riner, Legal; Michael Halford, Budget Director; Reid Baker, Finance Director; Ben Chavis, Tax Director; Merle Green, DHHS-Public Health Division Director; Captain Ken Whitesell, Sheriff; Robert McNiece, Property Management/Facilities/Parks Director; J. Leslie Bell, Planning & Development Director; Drew Brinkley, Animal Services Director; Jeff Fowler, Security Director; members of the community and media.

**I. INVOCATION**

Board Chaplin, Ben Chavis, provided the invocation.

**II. PLEDGE OF ALLEGIANCE**

Andrew Walker, Page High School senior and Jr. ROTC Petty Officer, 1<sup>st</sup> Class, lead those present in the pledge of allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Phillips welcomed those present and called the meeting to order.

**IV. SPEAKERS FROM THE FLOOR**

Teresa Shrader spoke in opposition to recent staff terminations at the Guilford County Animal Shelter.

Sarah Blevins, Greensboro resident, shared concerns regarding her children, who were taken into custody by the Guilford County Department of Social Services.

Tammy Graves, shelter volunteer, discussed animal over-population in Guilford County and noted there are over 300 animals currently housed in the Guilford County Animal Shelter.

Beverly Levine, member of the Guilford County Animal Services Board, spoke in support of spay and neuter programs for animals, and a new shelter fee schedule.

Chairman Phillips thanked the Guilford County Animal Services Board members for their advocacy and shelter volunteers for their willingness to foster and adopt animals from the shelter.

## **V. PRESENTATIONS**

### **A. 2017-066 PRESENTATION OF NATIONAL ASSOCIATION OF COUNTIES - CERTIFICATE OF APPRECIATION**

Present NACo Certificate of Appreciation to Tom Phillion, CEO of Arts Greensboro

#### **Legislation Text**

Commissioner Cashion shared she participated as chair of the Arts and Cultural Commission during the 2017 NACo Legislative Conference held in Washington, DC. She noted the committee addressed the economic value of the arts and culture industry, and the behavioral impact of art therapy in long-term care, detention and mental health facilities.

Commissioner Cashion presented Tom Phillion, CEO of Arts Greensboro, with a certificate of appreciation for his presentation to the Arts and Culture Commission during the 2017 NACo Legislative Conference.

Mr. Phillion thanked the Board for the opportunity to represent Greensboro and North Carolina at the conference.

## **VI. CONSENT AGENDA**

### **A. BUDGET AMENDMENTS**

1. 2017-065 CLOSE COMPLETED CAPITAL PROJECTS & TRANSFER UNEXPENDED FUNDS TO CAPITAL BUILDING CONSTRUCTION FUND BALANCE

Approve closure of the Upgrade to Financial Reporting System, New Financial Reporting System, Triad Park, and Haystack Site Development capital projects for financial reporting purposes as of June 30, 2017; and approve the transfer of \$710,779.04 in total remaining unexpended funds currently in the Upgrade to Financial Reporting System, New Financial Reporting System, and Triad Park projects to the Capital Building Construction Fund level for use on future capital projects.

#### **Legislation Text**

2. 2017-070 DHHS - PUBLIC HEALTH DIVISION: ADDITIONAL WIC FUNDING \$25,846

Approve an increase of \$25,846 in Federal/State Revenues and increase the Department of Health and Human Services-Public Health Division FY 2016-17 budget by the same amount to reflect revenues received from the Women's and Children's Health Section/Nutrition Services Branch.

#### **Legislation Text**

3. 2017-072 DHHS - PUBLIC HEALTH DIVISION: ALIGN MATERNAL HEALTH BUDGET \$15,521

Approve an increase of \$15,521 in Federal/State Revenues and increase the Department of Health and Human Services - Public Health Division FY 2016-17 budget by the same amount to align Maternal Health budget with the amount awarded from Women's and Children's Health Section/ Women's Health Branch.

#### **Legislation Text**

4. 2017-083 REALLOCATION OF JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDS

Approve the JCPC Council recommendation to reallocate \$7,500 in JCPC funds

#### **Legislation Text**

#### **Guilford JCPC Funding Plan 2016 2017**

5. 2017-067 APPROPRIATION OF LAW ENFORCEMENT GRANT FUNDS  
(CONTINUING GRANTS)

Increase Federal/State Revenues by \$20,328 and increase the FY 17 Law Enforcement Budget by \$20,328 due to continuation of HIDTA and JAG grant funding from FY16.

[Legislation Text](#)

6. 2017-068 APPROPRIATION OF LAW ENFORCEMENT GRANT FUNDS (NEW GRANTS)

Increase the Law Enforcement FY 2017 Budget by \$108,042 and increase Federal/State revenues by the same amount to reflect the receipt of three Governor's Crime Commission grants.

[Legislation Text](#)

[Grant awards](#)

[GCC Human trafficking grant.pdf](#)

[GCC LLEBG 24500 grant doc.pdf](#)

**B. CONTRACTS**

1. 2017-078 PURCHASE OF LAW ENFORCEMENT VEHICLES

Approve the purchase of (29) Law Enforcement vehicles to include: sixteen (12) Police Pursuit Dodge Chargers, three (3) Ford PI Utility AWD vehicles, three (5) Ford Transit T-350 Vans, and two (2) undercover vehicles, (6) Ford Interceptor Sedans, (1) Toyota Sienna. All vehicles, with exception of the undercover vehicles, will be purchased from North Carolina Sheriff Association Contracts 17-03-0912, undercover vehicles will be purchased from a local automobile dealership, per County and State guidelines.

[Legislation Text](#)

[Copy of Law Enforcement Vehicle Purchases FY 2016-2017](#)

2. 2017-056 LEASE OF ANTENNA SPACE AT 5501 CENTERFIELD STREET, SUMMERFIELD, NC

Accept the Antennae Lease of 5501 Centerfield Road, Summerfield, NC to T-MOBILE SOUTH LLC for five (5) years with two (2) five (5) year options and authorize staff to take all reasonable and necessary steps to execute the lease of the property.

[Legislation Text](#)

[T-Mobile Centerfield Lease 10-7-16](#)

3. 2017-076 INFOR SOFTWARE AS A SERVICE (SaaS) SUBSCRIPTION RENEWAL

Approve renewal of Software as a Service (SaaS) subscription agreement with Infor in the amount of \$1,538,630.14, to be incurred over a period of forty-one (41) months starting from April 1, 2017 through August 31, 2020.

[Legislation Text](#)

[Infor Renewal - Cover Sheet](#)

## **C. MISCELLANEOUS**

1. 2017-071 RESOLUTION APPOINTING DAVID J. FENCL AS REVIEW OFFICER TO THE CITY OF HIGH POINT

Approve a resolution appointing David J. Fencl as a review officer for maps and plats within the corporate limits and extraterritorial jurisdiction (ETJ) of High Point, NC pursuant to NCGS 47-30.2.

[Legislation Text](#)

[Review Officer Resolution - High Point](#)

2. 2017-074 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING FEBRUARY 28, 2017

[Legislation Text](#)

[401-C All Guilford 02-28-17](#)

[Bev 02-28-17 Detail](#)

3. 2017-073 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING FEBRUARY 28, 2017

Accept and approve property tax rebates and releases for the month ending February 28, 2017.

[Legislation Text](#)

[February 2017 NCVTS Pending Refund report](#)

[February 2017 Rebates & Releases](#)

4. 2017-077 SALE OF SURPLUS PROPERTY: 912 & 914 HOWARD PLACE, HIGH POINT, NC

Accept an Offer to Purchase from the City of High Point, for County owned surplus property located at 912 & 914 Howard Place, High Point, NC in the amount of \$4,232.56. Authorize the County Manager to enter into and execute a sales contract with the City of High Point, and authorize staff to take all reasonable and necessary steps to execute the sale of the property.

[Legislation Text](#)

[912 & 914 Howard - City of HP Contract](#)

[912 Howard Place GIS](#)

[914 Howard Place GIS](#)

5. 2017-082 APPROVE \$1,500 COUNTY MATCH DONATION TO SUPPORT 2019 NORTH AMERICAN ENVIROTHON

Approve \$1,500 County match donation to support the NC Association of Soil & Water Conservation Districts hosting of the 2019 North American Envirothon.

[Legislation Text](#)

[SWCD\\_2017\\_02\\_Guilford\\_Minutes](#)

[Request for NA Enviro Donations](#)

6. 2017-081 RECEIVE BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2016-17 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2016-17 Budget Ordinance.

[Legislation Text](#)

[Budget Amends Report 2017-03-16.pdf](#)

7. 2017-069 APPROVAL OF MINUTES

Approve the following sets of minutes:  
Work Session 01.19.2017

[Legislation Text](#)

[wsdm01.19.17.pdf](#)

**Motion was made by Commissioner Alan Perdue, seconded by Commissioner Justin Conrad, to adopt the consent agenda.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp**  
**NOES: None**

**VII. PUBLIC HEARINGS**

A. 2017-061 ANIMAL SERVICES - MODEL RULE FOR POST-EXPOSURE MANAGEMENT OF DOGS AND CATS RECOMMENDED BY THE NC DIVISION OF PUBLIC HEALTH

Conduct public hearing of the Board of Health to receive and consider the adoption of the Model Rule for Post-Exposure Management of Dogs and Cats Recommended by the NC Division of Public Health; and Approve amendments to Guilford County Ordinance Chapter 5 section 5-34 to ensure compliance with Board of Health Model Rule for Post-Exposure Management.

[Legislation Text](#)

[MEMO - Post Exposure Managment.pdf](#)

[Animal Ordinance Sec 5-34f.docx](#)

[Board of Health Regulations Revisedf.docx](#)

Drew Brinkley, Animal Services Director, introduced the topic of the Model Rule for Post-Exposure management of dogs and cats, recommended by the NC Division of Public Health. He shared the rule will provide more flexibility in the handling of exposed dogs and cats, while maintaining the level of safety offered through existing guidelines.

Chairman Phillips opened the public hearing for proponents of the ordinance.

Ronald Komish, retired veterinarian and Greensboro resident, shared his support for the proposed rules. He noted in his forty-two (42) years of service, animals with lapsed rabies vaccinations were subject to a thirty-four (34) year-old provision and treatment posed a financial hardship for owners.

There being no additional proponents, the floor was opened to opponents of the request. There being no opponents, Chairman Phillips closed the public hearing.

**Motion was made by Vice Chairman Alan Branson, seconded by Commissioner Justin Conrad, to conduct a public hearing of the Board of Health to receive and consider the adoption of the Model Rule for Post-Exposure Management of Dogs and Cats recommended by the NC Division of Public Health; and approve amendments to Guilford County Ordinance Chapter 5 section 5-34 to ensure compliance with Board of Health Model Rule for Post-Exposure Management.**

<b>VOTE:</b>	<b>Motion carried 9 - 0</b>
<b>AYES:</b>	<b>Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp</b>
<b>NOES:</b>	<b>None</b>

## **VIII. NEW BUSINESS**

### **A. 2017-064 REPAIR OF NORTHEAST PARK AMUSEMENT TRAIN - TABLED**

Authorize staff to proceed with the repair of the Northeast Park train and enter into associated contracts for services.

[Legislation Text](#)

[Train Repair Scope of Work](#)



### [Railroad Scope of Work](#)

Chairman Phillips confirmed staff were not present to discuss the item. He requested consensus from the Board to table the item until the next meeting.

By general consensus, the Board tabled the item until its next regular meeting.

#### B. 2017-063 ANIMAL SHELTER OPERATIONS POLICY FEE SCHEDULE - CREATING DIFFERENTIAL RECOVERY FEES

Approve changes to Animal Shelter Operations Policy as it relates to the Fee Schedule; to create differential recovery fees for animals reclaimed by their owners. Approve a \$50.00 rebate to provide to owners who spay/neuter an intact pet within 30 days of recovery.

### [Legislation Text](#)

#### [Shelter Redemption Fees.pdf](#)

Brinkley reviewed the proposed fee scheduled for the Animal Shelter.

Commissioner Cashion clarified the item was recommended by the Guilford County Animal Services Board.

Commissioner Conrad thanked the volunteers and advisory board for their support of the Shelter and reiterated the proposed scheduled was unanimously approved by the board. He spoke to the over-population problem in our community and noted the intent of the schedule is not punitive, but rewards those who take proactive measures to spay and neuter their pets. Conrad shared this is one of many steps that will be presented to the County when considering ways to reduce animal over-population.

Conrad reviewed the progress the County has made since assuming responsibility of shelter operations. He confirmed the aggressive breed adoption ban has been removed and noted they have worked to rebuild relationships within the animal rescue community. Conrad discussed the open meetings held by the Guilford County Animal Services Board, and shared his enthusiasm in taking the initial steps to address animal over-population in our community.

Commissioner Trapp questioned the availability of spay and/or neuter waivers and vouchers.

Brinkley stated the recommendation of waivers and vouchers will be dependent upon available funding and vendors willing to participate in the program.

Commissioner Trapp questioned the status of the SPOT Mobile.

Brinkley confirmed the SPOT Mobile was returned to Animal Services and necessary repairs have been completed. He shared the State of North Carolina limits the County's ability to operate the vehicle and is working to contract with a local veterinary provider interested in operating the SPOT mobile.

Commissioner Trapp expressed his interest in offering incentives and financial support for low-income families needing assistance with spay/neuter options for their pets.

Conrad noted the advisory board has addressed the topic of affording access to low-cost spay/neuter services. He shared the board will begin promoting and educating the community on available options and providers offering these services.

**Motion was made by Commissioner Justin Conrad, seconded by Vice Chairman Alan Branson, to approve changes to Animal Shelter Operations Policy as it relates to the Fee Schedule; to create differential recovery fees for animals reclaimed by their owners. Approve a \$50.00 rebate to provide to owners who spay/neuter an intact pet within 30 days of recovery.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp**  
**NOES: None**

**C. 2017-075 ADOPTION OF BOND RESOLUTIONS/APPROVAL OF RELATED AMENDMENT TO REDEEM BANs**

Adopt the resolutions providing for the sale and issuance of, and details concerning (a) \$160,070,000 general obligation bonds for Guilford County Schools (\$130,170,000) and GTCC (\$29,900,000) and (b) \$27,195,000 general obligation bonds for public buildings.

Approve amendment to the Budget Ordinance in the amount of \$24.35 million to the General Fund Debt Service Department to provide and appropriate the necessary funds to redeem the outstanding principal amount of the County's General Obligation Community College and School Bond Anticipation Note, Series 2014.

[Legislation Text](#)

[Bond Resolution 2017A GO.docx](#)

[Bond Resolution 2017B GO.docx](#)

Reid Baker, Finance Director, introduced the item and shared the County is in the final stages of the sale of \$160 million in general obligation (GO) bonds. He noted the action includes a budget amendment to pay back the principal balance of the line of credit used to postpone issuance of the bonds, to ensure a better interest rate for the County.

**Motion was made by Commissioner Kay Cashion, seconded by Commissioner J. Carlvena Foster, to adopt the resolutions providing for the sale and issuance of, and details concerning (a) \$160,070,000 general obligation bonds for Guilford County Schools (\$130,170,000) and GTCC (\$29,900,000) and (b) \$27,195,000 general obligation bonds for public buildings.**

**Approve amendment to the Budget Ordinance in the amount of \$24.35 million to the General Fund Debt Service Department to provide and appropriate the necessary funds to redeem the outstanding principal amount of the County's General Obligation Community College and School Bond Anticipation Note, Series 2014.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp**  
**NOES: None**

## **IX. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

### **2016-364 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

#### **Planning Board**

**Appoint Cyndy Hayworth to fill recently vacated At-Large Appointment Position**

**Consider Creation of Veterans Advisory Commission**

[Legislation Text](#)

[Planning Board Roster.pdf](#)

[Cyndy Hayworth App.pdf](#)

Chairman Phillips read the recommended appointment to the Guilford County Planning Board.

#### **Guilford County Planning Board**

**Appoint Cyndy Hayworth – At-Large Designee (term expiring March 16, 2020)**

Commissioner Trapp shared his attendance at a recent stakeholders meeting and noted there was consensus to implement a Veterans Advisory Commission. He noted the stakeholders recommended a nine-member board.

Robin Keller, Clerk to Board, shared the Board could take action to establish the board and the number of members listed on the board. She noted the Clerk's office would then open the application process to receive interested candidates for the board.

Commissioner Henning shared his attendance at the stakeholder's meeting and expressed his support for the creation of this committee.

**Motion was made by Commissioner Ray Trapp, seconded by Commissioner J. Carlvena Foster to appoint Cyndy Hayworth to fill the recently vacated At-Large position on the Guilford County Planning Board and to approve the establishment of a nine-member Guilford County Veterans Advisory Committee.**

<b>VOTE:</b>	<b>Motion carried 9 - 0</b>
<b>AYES:</b>	<b>Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp</b>
<b>NOES:</b>	<b>None</b>

#### **X. COMMENTS FROM COUNTY MANAGER**

County Manager Lawing shared the Local Government Commission approved the issuance of approximately \$27 million in two-thirds GO bonds on March 7, 2017. He shared all three credit rating agencies have confirmed the County's AAA credit rating.

#### **XI. COMMENTS FROM COMMISSIONERS**

Commissioner Conrad shared his attendance at the Guilford County Fire & Rescue banquet with Commissioner Henning.

Commissioner Foster expressed her congratulations to Ms. Victoria Martin for being crowned Miss Jabberwock 2017.

Commissioner Cashion provided an update regarding the Sandhills Board, and noted there will be no change to request for contributions from the nine participating counties. She shared the NCDHHS Director questioned how counties are addressing the opioid epidemic and how they reinvest Medicaid savings. Cashion noted Sandhills will reinvest \$880,000 in Medicaid savings for Guilford County. She stated Guilford County holds four (4) seats on the Sandhills Board and noted the need to consider the current Greensboro representative on the board.

Commissioner Cashion reviewed the Juvenile Justice legislative agenda discussed during the recent NACo conference. She noted committee recommendations to improve pretrial services and fire & rescue grant opportunities.

Commissioner Phillips thanked Commissioner Cashion for her time and commitment as the Board's liaison to the Sandhills Board, as well as her passion for Mental Health. He noted the board is focusing on Mental Health services within Guilford County.

Vice Chairman Branson shared his participation on the NACo Transportation Advisory Board and shared the new technological advancements within this industry.

Commissioner Coleman noted that the PART Board will approach the Board of Commissioners with a request to consider options regarding lightweight rail. She noted the need to investigate this transportation opportunity.

Vice Chairman Branson spoke to options to collaborate with City of Greensboro and City of High Point when considering lightweight rail.

Commissioner Coleman noted the PART Board is comprised of these cities, as well as Winston-Salem and Burlington.

**XII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSES OF CONSIDERING REAL PROPERTY SALE AND/OR ACQUISITION AND CONSULTING WITH THE COUNTY ATTORNEY.**

**Motion was made by Commissioner Alan Perdue, seconded by Commissioner Ray Trapp, to hold closed session pursuant to NCGS §143-318.11 for the purposes of considering real property sale and/or acquisition, discussing a personnel matter, and consulting with the County Attorney.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp**  
**NOES: None**

The meeting recessed at 6:45PM.

The meeting reconvened from closed session at 8:17PM.

PRESENT: Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Hank Henning; Kay Cashion, Alan Perdue and Justin Conrad.

ABSENT: Commissioners Ray Trapp, Carolyn Q. Coleman and J. Carlvena Foster

ALSO PRESENT: County Manager Marty Lawing; Robin Keller, Clerk to Board; Donna Riner, Legal; Jeff Fowler, Security Director; members of the media.

Chairman Phillips requested the motion to hold closed session amended to include discussion of a personnel matter.

By unanimous consent of the Board, the motion to hold closed session was amended to include discussion of a personnel matter.

### XIII. ADJOURN

There being no further business, the meeting was adjourned by unanimous consent at 8:17PM.

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Jeffrey M. Phillips  
Chairman

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Robin Keller  
Clerk to Board