

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
October 6, 2016

The Board of County Commissioners met in a duly noticed regular meeting on October 6, 2016 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Hank Henning, Kay Cashion, Carolyn Q. Coleman, Justin Conrad, Alan Perdue, Ray Trapp and J. Carlvena Foster (in at 5:50PM).

ABSENT: None.

ALSO PRESENT: County Manager Marty Lawing; County Attorney Mark Payne; Deputy County Manager Clarence Grier; Robin Keller, Clerk to Board; Ariane Webb, Deputy Clerk to Board; Ben Chavis, Tax Director; Catherine Johnson, Family Justice Center Director; J. Leslie Bell, Planning & Development Director; Ken Carter, DHHS-Public Health Division Assistant Director; Heather Skeens, DHHS-Social Services Division Director; Hemant Desai, Information Services Director; Jeff Thigpen, Register of Deeds; Michael Halford, Budget Director; Robert McNiece, Facilities/Property Management/Parks Director; John Dean, Human Resources Director; Jeff Fowler, Security Director; members of the community and media.

**I. INVOCATION**

Board Chaplain Ben Chavis offered the invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Phillips led those present in the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Phillips welcomed those present and called the meeting to order at 5:37PM.

Chairman Phillips referenced the addendum to the meeting to remove agenda item VI.B.2, regarding approval of a contract with Everbridge for a shared community notification system, from the consent agenda, to remove the public hearing to consider zoning appeal case 16-05-GCOL-0233 due to withdrawal of the appeal, and to amend closed session to include discussion of certain personnel matters and to consult with the County Attorney.

Through general consensus, the Board accepted the addendum to the agenda.

#### **IV. SPEAKERS FROM THE FLOOR**

Chairman Phillips opened the floor for speakers.

Portia Shipman, Greensboro resident, thanked the Board for recognizing Domestic Violence Awareness Month and requested they accept the "Paint the City Purple" campaign for Domestic Violence Awareness pledge. Shipman read the pledge into the minutes and encouraged the Board to participate in the upcoming Purple Tie gala. She presented Commissioner Trapp with information regarding the event and expressed her appreciation for the Family Justice Center.

Julian Pertano, "Paint the City Purple" and Purple Tie gala spokesman, shared his recent experience with a friend who lost her life as a result of domestic violence, and spoke to the benefits of the "Paint the City Purple" campaign for the community. He announced the Purple Tie gala would be held during the first week of November 2016.

#### **V. PRESENTATIONS**

##### **A. 2016-307 PROCLAIM OCTOBER 2016 AS DOMESTIC VIOLENCE PREVENTION AWARENESS MONTH**

##### **Legislation Text**

Commissioner Cashion requested Catherine Johnson, Family Justice Center (FJC) Director, and all partner organizations present to receive the proclamation. She read the proclamation into the minutes, thanked the partners for their efforts, and spoke to the value of their work.

Commissioner Foster arrived to the meeting at 5:50PM.

Johnson thanked the Board for their commitment and leadership to the FJC, and its collaborative efforts. She noted in 2014 and 2015, Guilford experienced double-digit domestic violence-related homicides, and spoke to the efforts involved in decreasing this statistic. Johnson shared the recent passing of Amanda "Mandy" Ward, who partnered with the FJC through The Kellin Foundation Child Response Initiative, and spoke of her contributions to the community.

Chairman Phillips expressed his appreciation and spoke to the significance of the work of the FJC, and its partners, within the community.

Commissioner Cashion noted the FJC's dependence upon community partners for its operational success.

**B. 2016-308 RESOLUTION HONORING THE LIFE OF WALTA MAE HIGGINS JOHNSON**

**Legislation Text**

Commissioner Coleman requested the Johnson Family come forward to receive the resolution. She read the resolution into minutes and spoke of her friendship with the Johnson Family since 1979. Coleman noted Mrs. Johnson's involvement in church activities and shared her role in the construction of a new church facility. She presented the resolution to the family.

A family member thanked the Board for their recognition, and noted its significance to the Johnson family.

**C. 2016-358 PRESENTATION OF \$1,000 DONATION BY REPUBLIC SERVICES TO GUILFORD COUNTY'S KIDS, CANS & CA\$H RECYCLING PROGRAM**

Receive presentation by Republic Services to Guilford County's Kids, Cans & Ca\$h Recycling Program.

**Legislation Text**

J. Leslie Bell, Planning & Development Director, discussed the partnership developed between Guilford County, City of High Point and Guilford County Schools through the Kids, Cans & CA\$H elementary school recycling program. He noted the eleventh cycle of the program will begin October 24, 2016 and end November 11, 2010, and spoke to the opportunity for students to learn about recycling while earning money.

Troy Raco, Division Manager of Republic Services, presented staff with a \$1000 donation for the program.

**VI. CONSENT AGENDA**

Chairman Phillips asked if any Commissioners wished to pull an item from the consent agenda.

Commissioner Trapp request item C.1. pulled from the consent agenda for further consideration.

**A. BUDGET AMENDMENTS**

**1. 2016-357 2016 HOMELAND SECURITY GRANT PROGRAM BUDGET ADJUSTMENT**

Approve a \$58,000 increase in Federal/State Revenue and increase Emergency Services FY 2016-17 budget in the amount of \$58,000, to reflect receipt of the 2016 Homeland Security Grant Program from North Carolina Emergency Management.

[Legislation Text](#)

[MOA 1604-32](#)

[MOA 1604-22](#)

**2. 2016-365 DHHS - PUBLIC HEALTH DIVISION - CPR FEE INCREASE - \$900**

Approve an increase of \$900 in User Charges and increase the FY 2016-17 Health & Human Services - Public Health Division budget by the same amount to reflect increase in Basic Life Support new instructor training fee from \$125 to \$225.

[Legislation Text](#)

**3. 2016-356 INTERLOCAL AGREEMENT WITH THE CITY OF GREENSBORO AND CITY OF HIGH POINT FOR A COMMUNITY NOTIFICATION SYSTEM**

Approve an interlocal agreement, in substantial form, with the City of Greensboro and the City of High Point to share in the use and maintenance costs of a Community Notification System. Approve an increase in User Charges revenue by \$88,666 and an increase in the Emergency Services FY2017 budget by \$88,666 to support the implementation.

[Legislation Text](#)

[CITY OF HP GSO - Notification System Partnership](#)

**4. 2016-359 ESTABLISH BUDGET TO REIMBURSE GREENSBORO HOUSING AUTHORITY FOR PAYMENTS IN LIEU OF TAXES**

Increase Other Revenues and the Economic Development budget by \$150,000 to establish a budget for the estimated reimbursement payment to the Greensboro Housing Authority for payments in lieu of taxes.

[Legislation Text](#)

## **B. CONTRACTS**

### **1. 2016-379 DISASTER RECOVERY AS A SERVICE (DRaaS)**

Approve agreement with NWN, in substantial form, in the initial amount of \$458,820 for a term of three (3) years, with an option for two (2) one-year renewals, to be effective no earlier than November 1, 2016.

[Legislation Text](#)

[NWN - DRaaS Agreement](#)

### **2. 2016-367 APPROVE CONTRACT WITH EVERBRIDGE FOR A SHARED COMMUNITY NOTIFICATION SYSTEM**

Approve the contract with Everbridge, in substantial form, for the provision of a community notification system, in the amount of \$133,000 for an initial term of one (1) year, with four (4) one-year renewal options.

[Legislation Text](#)

[EVERBRIDGE INC - SecureBridge Contract](#)

[EVERBRIDGE - EXHIBIT II - SecureBridge Subscription and Related Services Agreement](#)

This item was removed from the agenda via addendum.

## **C. MISCELLANEOUS**

*Removed from the Consent Agenda*

### **1. 2016-372 APPROVE ONE (1) VOLUNTARY AGRICULTURAL DISTRICT (VAD) APPLICATION**

*Approve one (1) Voluntary Agricultural District (VAD) application.*

[Legislation Text](#)

[2016-07](#)

[Brochure](#)

2. 2016-354 REQUEST REFUND OF TAX STAMPS FOR HUTCHENS LAW FIRM

Approve the refund of \$124.00 to Hutchens Law Firm for payment of tax stamps per GS 105-228.37

[Legislation Text](#)

[Tax Refund request letter Hutchens Law Firm](#)

[Bk 7825 PG 93-94](#)

[GS 105 228 37 Refund Tax Stamps](#)

3. 2016-316 GUILFORD COUNTY SCHOOLS CAPITAL PROJECT BUDGET ADJUSTMENT AND APPROVAL OF PUBLIC SCHOOL BUILDING CAPITAL FUND APPLICATION

1) Approve the following amendments to the Guilford County Schools ROOFING - SYSTEM-WIDE capital project ordinance: decrease State Public Building Capital Fund Proceeds by \$63,624 and increase Transfer from General Fund by the same amount.

2) Approve the following amendments to the Guilford County Schools HIGH POINT SCALE SITE capital project ordinance: decrease Transfer from General Fund by \$63,624 and increase State Public Building Capital Fund Proceeds by the same amount.

3) Approve the attached application to release state Public School Building Funds for re-roofing the auditorium and main office area at Grimsley High School. Both the Board of Education and the Board of Commissioners are required to approve the application request. The Chair of the Board of Education signed the application on September 14, 2016.

[Legislation Text](#)

[Summary of Corrections - GCS Projects.pdf](#)

[Roofing System-wide - Amended 10-06-16 PENDING.pdf](#)

[High Point SCALE Site - Amended 10-06-16 PENDING.pdf](#)

[PSBCF Application - Roofing 10-6-16.pdf](#)

**CAPITAL PROJECT ORDINANCE FOR GUILFORD COUNTY BOARD OF  
EDUCATION – ROOFING – SYSTEM-WIDE**

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that for the following capital project ordinance for Roofing System-wide adopted November 15, 2012; amended June 18, 2015; amended December 3, 2015; and amended May 5, 2016 is hereby amended in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

PROJECT NAME	EXPENDITURE	REVENUE
Guilford County Schools – Roofing System-wide	Roofing System-wide \$4,439,748	Bond Proceeds - \$4,184,595  State Public School Building Capital Fund Proceeds - \$190,870  Transfer from General Fund - \$64,283

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this **October 6, 2016** in accordance with G.S. 159-17.

## CAPITAL PROJECT ORDINANCE FOR HIGH POINT SCALE SITE

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that for the following capital project ordinance for High Point SCALE Site in Guilford County adopted on November 15, 2007 and amended on May 5, 2016 is hereby amended in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

PROJECT NAME	EXPENDITURE	REVENUE
High Point SCALE Site	High Point SCALE Site \$2,945,506	State Public School Building Capital Fund Proceeds - \$2,209,130  Transfer from General Fund – \$736,376

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this October 6, 2016, in accordance with G.S. 159-17.



4. 2016-380 SALE OF SURPLUS PROPERTY: 612 CABLE STREET, HIGH POINT, NC

Approve the sale of surplus property located at 612 Cable Street, High Point, NC 27260 (Tax Parcel No. 171717) for \$10,000 to the current highest bidder, and authorize staff to take all reasonable and necessary steps to execute the sale of the property.

[Legislation Text](#)

[612 Cable St GIS](#)

[612 Cable Taxes and Fees Owed](#)

[612 Cable Upset Bid Adv 9 21 16](#)

[IMG 0145](#)

[612 Cable Gen Location](#)

[612 Cable Offer to Purchase](#)

5. 2016-381 SALE OF SURPLUS PROPERTY: 1512 R1 FALCON RD, GREENSBORO; 135-137 FLEMINGFIELD RD, GREENSBORO; 1510-1512 HIDDEN CREEK TERRACE, HIGH POINT; 1401-1405 JORDAN PLACE, HIGH POINT; 2930 ZZ LEES CHAPEL RD, GREENSBORO; 1900 R1 SHARPE RD, GREENSBORO; 8700 SHERFIELD RD, COLFAX

Approve the sale of surplus properties located at 1512 R1 Falcon Rd, Greensboro for \$4000.00; 135-137 Flemingfield Rd, Greensboro for \$10,000.00; 1510-1512 Hidden Creek Terrace, High Point for \$24,505.99; 1401-1405 Jordan Place, High Point for \$7601.00; 2930 ZZ Lees Chapel Rd, Greensboro for \$3500.00; 1900 R1 Sharpe Rd, Greensboro for \$4000.00; and 8700 Sherfield Rd, Colfax for \$3500.00 to the current highest bidder, and authorize staff to take all reasonable and necessary steps to execute the sale of the property.

#### [Legislation Text](#)

#### [INVITATION FOR SEALED BIDS 8-16-16](#)

#### [1512 R1 Falcon GIS](#)

#### [R1 Falcon-09222016143023](#)

#### [135 137 Flemingfield](#)

#### [Flemingfield-09222016142906](#)

#### [1510-1512 Hidden Creek GIS](#)

#### [Hidden Creek-09222016143139](#)

#### [1401-1405 Jordan GIS](#)

#### [Jordan Pl Contract](#)

#### [2930 ZZ Less Chapel GIS](#)

#### [ZZ Lees Chapel-09222016143105](#)

#### [1900 R1 Sharpe GIS](#)

#### [1900R1 Sharpe Rd Contract](#)

#### [8700 Sherfield GIS](#)

#### [Sherfield-09222016142823](#)

#### [9 22 16 Bids vs Owed](#)

6. 2016-312 MINUTES APPROVAL

Review and approve the following sets of draft meeting minutes:

09/15/2016 Regular Meeting

09/21/2016 Work Session

[Legislation Text](#)

[dm091516](#)

[dmws092116](#)

**Motion was made by Commissioner Justin Conrad, seconded by Commissioner Alan Perdue, to adopt the consent agenda.**

**VOTE: Motion carried 9 - 0**

**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman,  
J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp,  
Hank Henning**

**NOES: None**

**ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION**

1. 2016-372 APPROVE ONE (1) VOLUNTARY AGRICULTURAL DISTRICT (VAD) APPLICATION

Approve one (1) Voluntary Agricultural District (VAD) application.

[Legislation Text](#)

[2016-07](#)

[Brochure](#)

Commissioner Trapp questioned the status of legislative changes regarding this program.

Bell indicated he was unaware of legislative changes regarding the VAD program, but spoke to potential concerns with bona fide farm issues. He noted the zoning concerns related to bona fide farming, and stated VAD was primarily a farming program.

**Motion was made by Commissioner Ray Trapp, seconded by Commissioner Kay Cashion, to approve one (1) Voluntary Agricultural District (VAD) application.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

## **VII. PUBLIC HEARINGS**

### **A. 2016-306 HOLD PUBLIC HEARING TO CONSIDER ZONING APPEAL CASE # 16-05-GCPL-02336**

Conduct required public hearing for rezoning case # 16-05-GCPL-02336. Resident James Kramer, MD has filed appeal of Planning Board decision to approve rezoning request on +/-31.39 acres. The request is located 1,475 ft southeast from the intersection of Ariel Farm Road and Church Street. Tax Parcels 0129358 (part of) and 0129346 owned by Ariel Farm LLC and Joseph and Melissa Pezik.

[Legislation Text](#)

[Planning Board Decision Appeal Packet # 16-05-GCPL-02336](#)

[GCPL July 2016 Final Minutes](#)

This item was removed from the agenda via addendum, as the parties withdrew their appeal request.

## **VIII. NEW BUSINESS**

### **A. 2016-355 2017 SCHEDULE OF VALUES, STANDARDS AND RULES FOR GUILFORD COUNTY'S 2017 REAL PROPERTY TAX REVALUATION**

Accept the Schedule of Values, Standards and Rules for Guilford County's 2017 real property tax revaluation and schedule an October 20, 2016 public hearing to receive public comment regarding the schedule.

[Legislation Text](#)

[2017 SOV Adoption - Description of Process](#)

Ben Chavis, Tax Director, stated accepting the recommended schedule of values, standards and rules is the first in a three-step process to approve the schedule in preparation for the 2017 Guilford County property tax revaluation. He noted the Board is being requested to accept the SOV, which is on file with the Clerk and available on the Guilford County Tax website.

Chavis stated the schedule of values is required to appraise real property equitably, and should the Board approve tonight's motion, a public hearing will be held during the October 20, 2016 regular meeting to receive public comment regarding the schedule. He noted the final step is approval of the schedule of values by the Board during the November 17, 2016 regular meeting.

**Motion was made by Vice Chairman Alan Branson, seconded by Commissioner Justin Conrad to accept the Schedule of Values, Standards and Rules for Guilford County's 2017 real property tax revaluation and schedule an October 20, 2016 public hearing to receive public comment regarding the schedule.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

**B. 2016-369 2017 MEDICARE ADVANTAGE PLAN FOR MEDICARE-ELIGIBLE RETIREES**

Adopt staff's recommendation to maintain the existing plan benefits for the 2017 Medicare Plan (Renewal Plan Design), which will result in an increase to the monthly amount paid by 30-year Medicare-eligible retirees from \$22.34 to \$33.61 (increase of \$11.27 monthly); Note: Staff's recommendation assumes the County maintains its current monthly contribution level for 30-year Medicare-eligible retirees at \$203.12.

[Legislation Text](#)

[Guilford Cty 2017 Current v. 2 Alternate Options.xlsx.pdf](#)

John Dean, Human Resources (HR) Director, requested the Board consider adoption of the 2017 Medicare Plan. He noted approval would result in no changes to the plan design, and no additional cost to the County, but would result in increased premium costs to retirees.

Commissioner Coleman questioned the reason for the increase.

Dean spoke to the trend of rising healthcare costs and attributed the increase to prescription expenses. He noted the premium increase being considered by the Board is only 5%, while the nationwide average this year is approximately 9%.

Commissioner Coleman questioned the total cost of retiree insurance when the County adopted this plan three years ago. She noted the tremendous savings realized when the County transitioned the retiree plan from United Healthcare to Medicare.

Carol Campbell, HR Benefits Manager, stated claims costs for retirees totaled over \$3.7 million in 2013. She stated the current premium under Medicare is \$225.46 and serves 806 post-65 retirees. Campbell shared the County contributed approximately \$230/month/employee in premiums under the United Healthcare plan. She stated they did not anticipate the impact prescription drug costs, which are not covered under Medicare, and spoke to the increased claim costs over the past five (5) years. Campbell noted, prior to moving to the Medicare plan, claims expenses were being subsidized by active employees and pre-65 retirees.

Commissioner Coleman reiterated the savings realized when the County transitioned from United Healthcare to Medicare, and questioned why these cost savings had not been transferred to the post-65 retirees. She expressed concerns regarding a trend towards increasing retiree premium expenses, and questioned why staff recommendations did not include the County absorbing at least half of the premium increase.

Dean stated, if it was the will of the Board, the recommendation could be changed to indicate the County would absorb any amount of the premium increase.

Commissioner Coleman questioned if a final decision regarding the plan had to be made tonight.

Campbell confirmed a decision would have to be made tonight if the goal is to maintain the current plan design. She noted reducing the premium would require changes to the existing plan.

Commissioner Coleman expressed her concerns regarding the motion and urged staff consider those retirees on fixed incomes. She shared she could not support the recommendation.

Chairman Phillips stated the recommendation was based upon the previous year's decision to allow retirees to absorb a premium increase in order to maintain the existing health plan.

Commissioner Coleman reiterated the cost savings achieved upon transitioning post-65 retirees to Medicare, and noted raises are not offered to retirees. She stated has the ability to absorb the premium increase.

Commissioner Perdue questioned the rationale behind the premium increase.

Campbell noted the County does not set the rates, as with a fully-funded plan, United Healthcare approaches the County with rate increases. She stated they were originally given an 8% increase and worked with the company to reduce the rate increase to 5%.

Commissioner Trapp shared he would be unable to support the recommendation, and questioned if retirees are eligible for benefits and incentives offered to active employees.

Campbell noted some vendors will not extend these discounts to retirees. She noted the Silver Sneakers plan available through Medicare for free memberships with participating gyms as an option extended solely to retirees.

Commissioner Trapp requested staff research these discounts and determine if vendors were willing to extend them to retirees, in appreciation for their years of service.

Chairman Phillips requested staff share with the Board those companies unwilling to extend incentives to retirees, as the Board would approach these vendors and request they reconsider these options. He clarified the item under consideration references the Medicare Advantage plan, which is a supplement to Medicare. Phillips spoke to increases in claims and noted the premiums when the County plan was self-funded under United Healthcare were significantly higher than those paid under the fully-funded plan. He spoke to improvements in the benefit structure, despite increases to prescription drug costs.

Commissioner Coleman expressed concerns with the current plan, and provided an example of the plan's shortcomings related to physical therapy. She confirmed she has received comparable feedback from retirees, and noted while the Medicare plan is better than most, it remains less attractive than the previous plan.

Campbell discussed the differences between the self-funded and fully-funded healthcare plans for post-65 retirees, and noted the retiree will not pay co-payments once they meet the \$200 annual deductible. She spoke to limited prescription co-pays once the retiree meets a catastrophic threshold, and stated emergency rooms visits are covered 100%, while the plan for active employees requires a \$150 co-pay for this service.

Commissioner Coleman requested staff's opinion regarding the Medicare plan versus the United Healthcare plan.

Campbell opined on the benefits of the Medicare Advantage plan.

Commissioner Coleman requested a comparison chart of the two (2) plans.

Campbell spoke to the enhancements included in the Medicare Advantage plan.

Commissioner Perdue requested staff communicate with retirees the changes to the plan.

**Motion was made by Commissioner Justin Conrad, seconded by Commissioner Kay Cashion, to adopt staff's recommendation to maintain the existing plan benefits for the 2017 Medicare Plan (Renewal Plan Design), which will result in an increase to the monthly amount paid by 30-year Medicare-eligible retirees from \$22.34 to \$33.61 (increase of \$11.27 monthly). Note: Staff's recommendation assumes the County maintains its current monthly contribution level for 30-year Medicare-eligible retirees at \$203.12.**

**VOTE: Motion carried 6 - 3**  
**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Justin Conrad, Alan Perdue**  
**NOES: Carolyn Q. Coleman, J. Carlvena Foster, Ray Trapp**

**C. 2016-366 DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT - PREGNANCY CARE MANAGEMENT - \$176,458**

1) Approve an increase of \$176,458 in User Charges, increase the FY 2016-17 Health & Human Services - Public Health Division budget by the same amount to reflect funds awarded from Partnership for Community Care for Pregnancy Care Management Contract, and 2) Approve a new Social Worker II position, to be contingent on continued contract revenues.

[Legislation Text](#)

Ken Carter, DHHS-Public Health Division Assistant Director, introduced the item.

Chairman Phillips noted the dramatic increase in patients served over the past few years, and questioned if Medicaid fully funds the program.

Carter confirmed the funding source, and noted there were no County funds required to administer the program.

Chairman Phillips questioned the reason behind the increase in patients.

Carter spoke to the increase in patients, ages 14-44, at risk for high-risk pregnancies.

Chairman Phillips requested staff provide additional information regarding the steady increase in demand for this program.



**Motion was made by Commissioner Ray Trapp, seconded by Commissioner J. Carlvena Foster, to 1) Approve an increase of \$176,458 in User Charges, increase the FY 2016-17 Health & Human Services - Public Health Division budget by the same amount to reflect funds awarded from Partnership for Community Care for Pregnancy Care Management Contract, and 2) Approve a new Social Worker II position, to be contingent on continued contract revenues.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

## **IX. HEALTH AND HUMAN SERVICES UPDATE**

### **A. 2016-377 DHHS - DIVISION OF SOCIAL SERVICES UPDATE ON NORTH CAROLINA FAMILIES ACCESSING SERVICES THROUGH TECHNOLOGY (NCFAST)**

Receive DHHS - Division of Social Services update on NCFAST.

#### **Legislation Text**

Heather Skeens, DHHS-Social Services Division (DSS) Director, introduced the NCFAST update and noted 2017 will include a number of programs releases within the system.

Myra Thompson, DHHS-DSS Administrative Services Division Director, introduced the Child Daycare (CDC) subsidy program into the system. She noted over 300 providers in Guilford County receive childcare subsidies and confirmed they began working with these providers in July to enroll them into the NCFAST system for payment. Thompson shared the County currently pays the providers, and receives reimbursement from the state, and noted the state will now begin paying providers directly through NCFAST beginning January 2017.

Elizabeth White, DHHS-DSS Economic Services Division Director, discussed the delays in the implementation CDC eligibility determination within NCFAST, and noted staff training will begin in December 2016, with case conversion in January and February 2017. She stated the department is current working to educate providers, shared agency concerns regarding the staff training and conversion options offered by the state. White spoke to potential issues with conversion, and noted the need for overtime to manually enter approximately 3,100 cases into the system.

Commissioner Trapp questioned why January 2017 was chosen for conversion.

White spoke to implementation delays at the state level, and noted their desire to finalize case conversions. She discussed the consecutive phases of program conversion.

Skeens reviewed the original CDC conversion plans, and noted the program was not developed sufficiently for implementation, resulting in a different timeframe outside of the fiscal year. She noted the need to implement the program this year to utilize the dollars allocated for the project. Skeens discussed other concerns regarding mandatory overtime required to achieve manual conversion, in addition to maintaining their daily responsibilities, and ensure payments are issued to vendors. She noted if the system is not implemented correctly, there is no back-up for ensuring provider payments.

Commissioner Trapp expressed concerns with smaller daycares and their inability to absorb missed payments. He also expressed concerns with potential issues regarding the conversion of energy assistance programs into NCFAST, potentially resulting in service disconnection for families in need.

White noted the agency's ability to make commitments to the service providers to avoid disconnection for 15-21 days, but noted there is no back-up if payment is not received after the commitment window is exceeded.

Commissioner Trapp expressed his concerns that the state is aggressively moving forward with implementation, despite limited testing, and noted the potential for catastrophic outcomes.

Chairman Phillips questioned the training offered to providers.

Thompson discussed the trainings offered to providers in August and September 2016 to enroll providers in the NCFAST system, to ensure payment.

White confirmed eligibility staff have not been trained, and staff training has not been made available by the state.

Chairman Phillips questioned the enrollment process.

Thompson spoke to the ease of the web-based enrollment process and shared the difficulty in training staff in a system that has not been fully developed.

White shared this is a two-part web-based system to determine eligibility and issue payments.

Chairman Phillips questioned if staff must wait on state trainings.

White confirmed staff must wait until system access is granted by the state.

Chairman Phillips questioned the extended release date.

Skeens shared only pilot counties have access to test the new CDC system, and it remains inaccessible to all other counties within the state. She noted Guilford County is included in Phase 1 of the project, and will begin conversion effective January 2017.

Chairman Phillips requested staff keep the Board updated regarding the implementation progress and expressed his concerns regarding the potential impact upon small business owners and those in need of energy assistance.

Commissioner Foster questioned if there was third-party vendor working to enroll providers.

Thompson explained this vendor's role in the process.

Commissioner Foster shared her experiences with state programs as a child-care provider, and noted her concerns regarding lapsed payments for smaller business owners. She stated accessing the system will require a lot of effort from providers.

White shared the energy assistance programs will be converted into NCFAST effective Spring 2017.

Chairman Phillips questioned if staff are communicating their needs and concerns regarding timeframes with the state.

White noted they have notified the state of their concerns regarding training and access to the system.

Commissioner Trapp expressed his concerns regarding State response to NCFAST issues.

Thompson shared federal government requirements to have all Medicaid providers submit billing through NCTRACKS. She noted Non-Emergency Medicaid Transportation (NEMT) will begin submitting payments through NCTRACKS effective January 2017. Thompson confirmed the County's four (4) vendors have been enrolled in NCTRACKS, and training will begin shortly for vendors and staff.

Skeens shared staff concerns with NEMT's conversion into NCTRACKS, and spoke to the number of clients transported by the providers, who will suffer if they cannot receive payment through NCTRACKS.

Sharon Barlow, DHHS-DSS Children's Services Division Director, shared this program will be implemented into NCFAST effective Fall 2017, and noted Guilford County is part of the pilot implementation group. She stated NCFAST will have a mobile application to accommodate social work in the field, and confirmed this one (1) system replaces seven (7) legacy systems. Barlow stated Guilford supervisors and managers are participating on committees and offering a feedback to the state. She anticipated 1,000 hours will be dedicated to case conversion, but noted social workers can utilize paper in instances when the system is unavailable.

Skeens shared the short session legislative requirement to have all Children's Services implemented in NCFAST by 2017. She stated Aging & Adult Services will be converted into NCFAST by 2018.

Chairman Phillips thanked staff for their efforts and announced the first adoption celebration was held in the Commissioners' chambers on September 27, 2016 in honor of nine (9) adoptions, with Judge Michelle Fletcher presiding over the event. He complemented Skeens and the department on their work, and referenced the hand-out regarding church/faith-based organizations separated by district distributed to the Board. Phillips spoke to the demand to highlight the County's need for foster and adoptive parents.

Barlow announced the next adoption celebration will occur March 2017, and shared that an invitation to the inaugural Foster and Adoptive Parent Banquet in November 2017 will be distributed to the Board.

**X. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

**A. 2016-335 APPOINTMENTS TO GUILFORD COUNTY BOARDS & COMMISSIONS**

Review and approve the recommended appointments to the listed Guilford County Boards & Commissions.

[Legislation Text](#)

[GC Planning Board Roster](#)

[CBurnett Application](#)

[CBurnett Resume](#)

[HP BOA Roster](#)

[SDunn Application](#)

[NCGS 160A-362](#)

[NH CAC Roster](#)

[EParker Application](#)

[EParker Resume](#)

Commissioner Coleman questioned appointment designations.

Robin Keller, Clerk to Board, referenced the agenda cover sheet indicating the appointment, designee and term length, and offered to change the format.

Commissioner Coleman requested the designation indicated on a separate line.

Chairman Phillips read the list of appointments to various advisory boards and commissions.

**Guilford County Planning Board**

Appoint Caroline H. Burnett – District 1 Designee (term expiring October 6, 2018)

**High Point Board of Adjustment**

Appoint Sandra H. Dunn – BOCC ETJ Designee (term expiring October 6, 2019)

**Nursing Home Community Advisory Committee**

Appoint Erica G. Parker (term expiring October 6, 2019)

**Motion was made by Commissioner Alan Perdue, seconded by Vice Chairman Alan Branson, to review and approve the recommended appointments to the listed Guilford County Boards & Commissions.**

**VOTE: Motion carried 9 - 0**

**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman,  
J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp,  
Hank Henning**

**NOES: None**

**XI. COMMENTS FROM COUNTY MANAGER**

County Manager Marty Lawing shared the need to present a plan regarding the updated overtime regulations to the Board before the December 1, 2016 implementation. He requested a work session with the Board prior to the October 20, 2016 regular meeting to discuss the plan. The Board discussed potential dates and times for the work session.

Lawing shared the federal requirements, potential for significant financial impact and the need to review the plan with the Board.

Commissioner Coleman referenced prior discussions regarding the new overtime requirements and the recommendation to cover the associated expense with lapsed salaries.

Lawing stated they would be unable to determine if there is sufficient lapsed salary until May or June 2017. He noted the purpose of the work session is to provide information regarding changes in employee status from exempt to non-exempt in a number of departments.

Commissioner Henning questioned the number of affected positions.

Lawing estimated approximately 200 positions would be impacted.

Commissioner Trapp requested information regarding the regulations and their impact distributed to the Board prior to the work session.

Commissioner Conrad spoke to the requirement to comply with the federal mandates and questioned the need for a work session to review the changes.

Lawing noted these changes could be implemented administratively.

The Board discussed the federal policies behind the changes and, by unanimous consent, scheduled the work session for October 20, 2016 at 4:00PM.

Deputy County Manager Clarence Grier updated the Board regarding updates to the charter school pathway to inclusion in the SAY YES initiative, and noted the plan was approved by the SAY YES Operating Committee on October 5, 2016.

Grier shared the application process for individual charter school, and spoke to the requirement to fundraise 40% of the scholarship amount. He spoke to Commissioner Conrad's dedication to ensure the pathway, and noted the approval process will be overseen by national SAY YES Board, along with SAY YES Guilford.

Commissioner Trapp questioned if the process was presented and approved during a public meeting.

Grier noted the Operations Committee does not hold public meetings.

Chairman Phillips thanked Grier and Commissioner Conrad for their work with the program.

Commissioner Coleman questioned if charter schools will be required to submit financial information.

Grier confirmed this is a requirement in the approval process, including information on enrollment.

Chairman Phillips questioned the timeline for notifying charter schools of the pathway for inclusion.

Grier noted the press release was published today, and letters announcing the pathway with instructions on the application process were mailed to charter schools.

Commissioner Coleman requested an update regarding SAY YES wrap-around services.

Grier confirmed Guilford County Schools is working with SAY YES to implement the services at twelve demonstration sites, including three sites in High Point, and noted these will be available within the next few months.

Commissioner Trapp expressed concerns regarding the fundraising requirement, and questioned if charter schools serving disadvantaged students would be able to achieve the scholarship commitment.

Commissioner Conrad noted criteria, such as demographics and socioeconomic factors, will be considered when evaluating eligibility for the program.

Commissioner Trapp reiterated his concerns regarding inequalities in the application process, and the potential for charter schools serving under-served students to not achieve the fundraising requirements.

Chairman Phillips spoke to the criteria involved in funding levels and spoke to the ability of under-served students to utilize Pell grants, and other scholarships, to cover college expenses. He noted the fundraising requirement would not rest solely with the parents of charter school students, and confirmed these concerns would be considered during the application process.

Commissioner Conrad shared the processes in place to assist charter schools serving under-served students, and noted these issues were thoroughly addressed by the scholarship committee.

The Board discussed the benefits and challenges associated with the SAY YES program.

Grier shared his attendance at the recent Paramedic Academy graduation ceremony with Commissioner Perdue, and shared all seven (7) graduates passed the state exam.

Commissioner Trapp expressed concerns with the racial composition of the graduating class.

Commissioner Coleman shared her concerns regarding recruitment efforts to encourage minority applicants to join the paramedic program.

## **XII. COMMENTS FROM COMMISSIONERS**

Commissioner Conrad thanked the Phoenix Academy for holding the First Responder Appreciation Day in High Point. He shared the Guilford County Animal Services Board meeting scheduled for October 13, 2016 was canceled due to scheduling conflicts with the chair and board members. Conrad shared several board members will participate in the Bark and Wine event on October 10, 2016 at Revolution Mill to raise funds for the Hailey Graves Foundation. He expressed well wishes to emergency responders providing service in light of the impending hurricane.

Commissioner Foster congratulated Bill Horney on his 100th birthday, and shared her attendance at a recent celebration in his honor at High Point University. She commended High Point Mayor Pro-tem Jeff Golden on successful breast cancer awareness events, and thanked her two (2) appointments for serving on their respective boards. Foster thanked her constituents and encouraged them to contact her regarding questions or concerns on any votes or legislation passed by the Board.

Commissioner Cashion shared her attendance at the dedication service for the unveiling of the Dr. George Simkins, Jr., statue, and spoke to the importance of this recognition. She thanked Jim Melvin, the Joseph M. Bryan Foundation and the Board for its placement in the Bicentennial Gardens and, spoke to the significance of the location.

Cashion offered to condolences to the family of Amanda Ward, and shared her involvement in the community. She announced the graduation ceremony for Citizens' Academy participants will occur during the October 20, 2016 regular meeting and shared information regarding Academy sessions. She thanked the Academy presenters and organized, and thanked those staff involved in coordinating the Simkins memorial event.

Commissioner Perdue shared his attendance at the Guilford County Senior Services Legislative Roundtable and discussed the impact of recent legislation upon County services.

Commissioner Coleman shared her attendance at the Simkins dedication service and statue unveiling. She thanked the staff for organizing the event, and expressed appreciation to the Bryan Foundation, Jim Melvin and Shirley Frye for this statue. Coleman noted this is the first statue of a Civil Rights leader that faces a federal courthouse, and spoke to the significance of its placement. She shared the erection of a marker honoring her as one of the first three (3) civil rights activists jailed in Savannah, Georgia, sponsored by the Georgia and Savannah Historical Society's, along with the Savannah College of Art and Design. Coleman spoke to her commitment to civil rights, and expressed her appreciation for the recognition.

Vice Chairman Branson recognized members of the Grimsley High School ninth grade Honors Civics class in attendance, and presented them with Guilford County pins.

Commissioner Trapp recognized Commissioner Coleman's service to the civil rights movement and thanked her for her sacrifice and dedication to this cause.

Chairman Phillips echoed Commissioner Trapp's comments, and shared the news article documenting her achievements. He expressed his gratitude for her service and congratulated her on the honor.

**XIII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (3) AND (4) TO DISCUSS THE POTENTIAL LOCATION OR EXPANSION OF INDUSTRIES, OR OTHER BUSINESSES.**

**Motion was made by Commissioner Alan Perdue, seconded by Commissioner Hank Henning, to hold closed session pursuant to N.C.G.S. §143-318.11 (3), (4) and (6) to discuss the potential location or expansion of industries, or other businesses, to discuss certain personnel matters and to consult with the County Attorney.**

<b>VOTE:</b>	<b>Motion carried 9 - 0</b>
<b>AYES:</b>	<b>Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning</b>
<b>NOES:</b>	<b>None</b>

The meeting was recessed at 7:57PM.



The meeting reconvened from closed session to open session at 9:09PM.

**PRESENT:** Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Hank Henning, Kay Cashion, Justin Conrad and Alan Perdue.

**ABSENT:** Commissioners Ray Trapp, Carolyn Q. Coleman and J. Carlvena Foster.

**ALSO PRESENT:** County Manager Marty Lawing; County Attorney Mark Payne; Deputy County Manager Clarence Grier; Robin Keller, Clerk to Board; Ariane Webb, Deputy Clerk to Board; Jeff Fowler, Security Director; members of the media.

#### **XIV. ADJOURN**

**Motion was made by Commissioner Justin Conrad, seconded by Commissioner Alan Perdue, to adjourn the meeting.**

**VOTE: Motion carried 6 - 0**

**AYES: Jeff Phillips, Alan Branson, Hank Henning, Kay Cashion, Justin Conrad, Alan Perdue**

**NOES: None**

There being no further business, the meeting was adjourned by unanimous consent at 9:10PM.

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Jeffrey M. Phillips  
Chairman

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Ariane Webb  
Deputy Clerk to Board