

**GUILFORD COUNTY CONTRACT NO. 00208-07/16-119  
ARAMARK CORRECTIONAL SERVICES, LLC (PROVIDER)**

NORTH CAROLINA

GUILFORD COUNTY

THIS CONTRACT is hereby made, entered into, and effective as of this 1<sup>st</sup> day of August, 2016, by and between **GUILFORD COUNTY**, a body politic and corporate of the State of North Carolina, hereinafter referred to as the "**COUNTY**," and **ARAMARK CORRECTIONAL SERVICES, LLC**, a corporation with a place of business in Weddington, North Carolina, hereinafter referred to as the "**PROVIDER**," and also collectively referred to as the "Parties."

**WITNESSETH:**

WHEREAS, for the purpose and subject to the terms and conditions hereinafter set forth, the COUNTY hereby contracts for the items, goods, service or services of the PROVIDER and the PROVIDER agrees to provide the items, goods, service or services to the COUNTY in accordance with the terms of this Agreement.

WHEREAS, the COUNTY is in need of **Food Services for Guilford County Law Enforcement**; and,

WHEREAS, the PROVIDER has submitted a proposal to provide such goods and/or services.

NOW, THEREFORE, in consideration of promises mutually exchanged the Parties agree as follows:

- 1. Goods and/or Services.** PROVIDER will provide the goods and/or services as set forth in the **Specifications (Attachment A)** and **Proposal (Attachment B)**, attached hereto and incorporated herein by reference. All items and/or services shall be provided in a competent, workmanlike and professional manner acceptable to the COUNTY. Should there be any discrepancy between the PROVIDER'S Proposal (Attachment B) and the Specifications (Attachment A) and/or the first four (4) pages of this Contract, the first four (4) pages of this Contract and/or the Specifications (Attachment A) shall prevail and control.
- 2. Pricing.** As full compensation for the PROVIDER'S delivery of the goods and/or services, the COUNTY agrees to pay the amounts for the goods and/or services as set out herein and in Attachment B, which is attached hereto and incorporated herein by reference. Payment will be made by the COUNTY to PROVIDER within thirty (30) days of receipt of a correct invoice and proper documentation that the goods and/or services have been delivered or provided in accordance with this Contract.
- 3. Price Only Contract.** The COUNTY is not financially committed by this Contract to purchase any minimum amount of goods and/or services. The financial exposure to the COUNTY is **not expected to exceed \$1,419,886.83**, and in any event payment will be made only from budgeted funds in accordance with N.C.G.S. Chapter §159.
- 4. Appropriation.** This Contract is subject to annual appropriation of funds by the Guilford County Board of Commissioners or other funding source, pursuant to N.C.G.S. Chapter §153A-13.
- 5. Term.** This Contract shall be in effect for one (1) year, beginning **August 1, 2016, and ending July 31, 2017**, with the option to extend for four additional one (1) year renewals at the same pricing and terms and conditions upon mutual written agreement of both Parties.
- 6. Amendment.** The terms of this Agreement may only be modified or amended with a written Contract Amendment executed by both Parties.

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**7. Termination.** Either Party may terminate this Agreement for any reason and without penalty upon thirty (30) days written notice to the other Party. All goods and/or services provided and accepted as of the date of termination will be paid for; similarly, amounts paid in advance, if any, for which goods and/or services have not been provided and accepted by the COUNTY will be promptly refunded to the COUNTY by the PROVIDER within thirty (30) days of date of termination of this Contract.

**8. Notices.** All notices pursuant to this Agreement shall be in writing and delivered personally or mailed by certified mail, registered mail, postage prepaid, with return receipt requested, at the addresses appearing below, but each Party may change such address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated as of three (3) days after mailing.

Bonnie Stellfox, Purchasing Director  
GUILFORD COUNTY  
301 West Market Street  
Basement Room 32  
Greensboro, NC 27401

Mr. Kevin Plante  
ARAMARK CORRECTIONAL SERVICES, LLC  
2010 Garden View Lane  
Weddington, NC 28104

**9. Performance and Payment Bonds.** Performance and Payment Bonds are required hereunder in an amount equal to 25% of the total estimated costs for the twelve (12) month period of this Contract, which is \$354,971.71. The Performance and Payment Bonds are to be returned to the COUNTY along with execution and return of this Agreement by the PROVIDER.

**10. Independent Contractor/Indemnification.** PROVIDER shall operate as an independent contractor for all purposes. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the COUNTY and either the PROVIDER or any employee or agent of PROVIDER. PROVIDER is an independent contractor and not an employee, agent, joint venture or partner of the COUNTY.

The Parties agree to each be solely responsible for their own acts or omissions in the performance of each of their individual duties hereunder, and shall be financially and legally responsible for all liabilities, costs, damages, expenses and attorney fees resulting from, or attributable to any and all of their individual acts or omissions to the extent allowable by law.

**11. Insurance.** PROVIDER agrees to procure and maintain general liability insurance and workers' compensation insurance coverage from an A rated insurance company acceptable to the COUNTY and at the levels stated in the Specifications (Attachment A). GUILFORD COUNTY shall be named as an additional insured on the PROVIDER'S general liability insurance policy, which shall be primary and not contributory to any other insurance that may be available to the COUNTY.

Upon entering into this Agreement, PROVIDER will provide Certificates of Insurance for meeting the required insurance provisions. **The Certificate of Liability shall state, "Guilford County is added as an additional insured as evidenced by the endorsement attached to this Certificate."**

Original insurance policies or certified copies of policies may be required by the COUNTY at any time. Current, valid insurance policies meeting the requirements stated herein shall be maintained for the duration of the Agreement. Renewed policies and/or updated Certificates of Insurance shall be sent thirty (30) days prior to any expiration date.

**12. Assumption.** If PROVIDER should undergo merger, acquisition, bankruptcy or any change in their ownership or their name for any reason, PROVIDER must immediately notify GUILFORD COUNTY in writing of these changes and provide the COUNTY with legal documentation supporting these changes,

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such as an Assumption Agreement, Bill of Sale, Articles of Incorporation, Articles of Amendment, sales contract, merger documents, etc. Further, PROVIDER will submit the name and address of the assuming PROVIDER'S registered agent for service of process and/or all notices required under this Contract.

**13. Severability.** If any provision of this Contract is held unenforceable, then such provision will be modified to reflect the Parties' intention. All remaining provisions of this Contract shall remain in full force and effect.

**14. Force Majeure.** Neither Party shall be liable to the other Party for any failure or delay caused by events beyond such Party's control and not due to its own negligence, provided that such Party uses commercially reasonable efforts to resume performance as soon as reasonably practicable. The non-performing Party shall notify the other Party of the force majeure event within twenty-four (24) hours of the onset thereof. In the event that a force majeure event precludes PROVIDER from performing services and/or providing goods for a period of ten (10) consecutive business days, the COUNTY shall have the right to: (a) procure replacement goods and/or services from an alternative source and/or (b) terminate the Contract or portion(s) of Contract upon written notice to PROVIDER.

**15. Headings/Titles/Wording.** Inclusion of titles of paragraphs or section headings, capitalization of certain words or phrases and/or bold face typestyle of certain words or phrases in this Contract are for convenience purposes only and shall not be used to interpret or construe the provisions of this Agreement. The terms "Contract" and "Agreement" have the same meaning and may be used interchangeably throughout this document. The terms "Attachment", "Exhibit" and "Addendum" have the same meaning and may be used interchangeably throughout this document.

**16. Jurisdiction.** The Parties agree that this Contract is subject to the jurisdiction and laws of the State of North Carolina. The CONTRACTOR will comply with bid restrictions, if any, and applicable laws, including N.C.G.S. §143-129(j) regarding E-Verify. Any controversies arising out of this Contract shall be governed by and construed in accordance with the laws of the State of North Carolina. An Affidavit Regarding E-Verify is attached hereto and incorporated herein by reference as **Exhibit I**.

**17. Iran Divestment Act of 2015.** Whereas, N.C.G.S. §147-86.59 requires that a State agency or political subdivision of the State must require persons attempting to contract therewith, including contract renewals or assumptions, to certify that the persons or the assignees are not identified on the list created by State Treasurer pursuant to N.C.G.S. §147-86.58. Effective as of the date of this Contract, and in accordance with N.C.G.S. Chapter 147, Article 6E entitled "Iran Divestment Act," each Party hereby certifies that it is not identified on the Final Divestment List created by the State Treasurer, which list of persons the Treasurer has determined engage in investment activities in Iran, including any subcontractors of either Party.

**18. Entire Agreement.** This Contract, including Exhibits, Attachments, and/or any other documents which are explicitly incorporated by reference herein, sets forth the entire Agreement between the Parties. All prior conversations or writings between the Parties hereto or their representatives are merged within and extinguished. This Contract shall not be modified except by a writing subscribed to by both Parties.

(The remainder of this page is intentionally left blank.  
This Contract continues with signatures on the following page.)

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ARAMARK CORRECTIONAL SERVICES, LLC (PROVIDER)**

WITNESS the following signatures and seals all pursuant to authority duly granted, effective as of the day and year first above written.

**GUILFORD COUNTY**

ATTEST:

\_\_\_\_\_  
Marty K. Lawing, Guilford County Manager

\_\_\_\_\_  
Guilford County Clerk to Board

(COUNTY SEAL)

**ARAMARK CORRECTIONAL SERVICES, LLC**

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Corporate Secretary

Printed Name: \_\_\_\_\_

(CORPORATE SEAL)

This contract does not create an obligation to purchase and, therefore, has not been preaudited. Purchases under this contract shall only be made pursuant to purchase orders, each of which will contain a preaudit certificate.

\_\_\_\_\_  
Guilford County Finance Director

(The remainder of this page is intentionally left blank.  
This Contract continues with Attachments and Exhibits on the following pages.)

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ARAMARK CORRECTIONAL SERVICES, LLC (PROVIDER)

STATE OF NORTH CAROLINA  
COUNTY OF GUILFORD

EXHIBIT I  
AFFIDAVIT REGARDING E-VERIFY

I, \_\_\_\_\_ (the individual attesting below), being duly authorized by and on behalf of ARAMARK CORRECTIONAL SERVICES, LLC (the entity doing business with GUILFORD COUNTY, hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. Mark "Yes" or "No":
  - a. YES \_\_\_\_\_; or,
  - b. NO \_\_\_\_\_
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer. This \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Signature of Affiant  
Print or Type Name: \_\_\_\_\_

State of \_\_\_\_\_ - County of \_\_\_\_\_

Signed and sworn to (or affirmed) before me, this the

\_\_\_\_\_ day of \_\_\_\_\_, 2016.

My Commission Expires:

\_\_\_\_\_  
Notary Public

(Affix Official/Notarial Seal)



### Guilford County's General Terms and Conditions

1. This bid package serves as official notice that GUILFORD COUNTY is soliciting and will receive bids for the item(s) and/or service(s) stated on the event cover page and outlined in the Bid specifications. Bids shall be submitted electronically via the Purchasing Department's Strategic Sourcing website: [www.co.guilford.nc.us/sourcing](http://www.co.guilford.nc.us/sourcing) by the event close date and time specified.
2. All addenda to this bid package will be issued electronically. No oral changes by anyone shall affect this bid package.
3. The official bid price, quote, response for RFP, RFQ, or otherwise instructed; shall be signed by a duly authorized person acknowledging full understanding of the bid information and all addenda. The signature shall be witnessed and the Corporate Seal affixed if a corporation. The exact legal name of the corporation or other entity shall be provided
4. Price quotes shall be net, to include all discounts and delivery charges to GUILFORD COUNTY. In cases of difference between unit price and total price, unit price shall prevail unless otherwise noted.
5. Items and services bid are for delivery or completion as soon as possible unless otherwise stated. Delivery or completion dates could therefore be important in making the award.
6. State and local sales taxes are not to be included in quotes, but they are to be added later to all invoices shown as a separate line item for payment. Federal (sales-excise) taxes, where applicable, are to be included in quotes as they are a part of the purchase price.
7. All Formal Bids will be publicly opened and recorded at the date and time specified by and in the Purchasing Department. It is GUILFORD COUNTY's policy to announce the award electronically. All other information, except that specifically noted by the Supplier as being of a Confidential nature, becomes public record in accordance with GS 132 and other applicable North Carolina laws. All interested parties are invited to attend any Formal Bid opening.
8. GUILFORD COUNTY will have a period of thirty (30) days, unless otherwise stated, after opening to analyze and award to lowest responsive and responsible bidder based on service, quality, delivery date, performance data and price. The successful supplier shall promptly enter into a contract acceptable to Guilford County.
9. All Events/Bids in the Formal Range require the final approval of the GUILFORD COUNTY Board of Commissioners who normally meet in open session two times each month, the first and third Thursday at 5:30 PM. Everyone is invited to attend those meetings.
10. A Bid Deposit may be required. If this is the case, it will be clearly stated in the Event specifications for each package. If a bid deposit is required, it should be no less than 5% of the total bid in cash, cashier's check, certified check, or a Bid Bond. The checks shall be drawn on a bank or trust company insured by the Federal Deposit Insurance Corporation; and, the bond shall be a corporate surety licensed under the State of North Carolina. The obligee in either check or bond shall be Guilford County.
11. If Bid Deposit Checks are received, they will be returned to all suppliers when the successful supplier has been selected and the contract awarded by Guilford County. The successful deposit check will be returned when the required contract has been executed.
12. In addition to the bid deposit or bid bond, some supplier's may require a separate

Performance Bond and/or laborers-materials men's bond as provided by law in the amount of the contract by the awarded supplier(s). If this is required, it will be clearly stated in the bid specifications. In place of a bond; cash, cashiers check, certified check or government securities shall be acceptable.

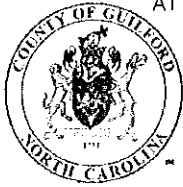
13. Guilford County reserves the right to reject any or all bids if in the best interest of the County.
14. In case of default by the Supplier, Guilford County shall retain the Bid Deposit or call upon the Bid Bond surety unless otherwise provided by Law.
15. Guilford County's policy is normally Net 30 days upon completion and acceptance. In the case of some longer term projects, Guilford County may choose to release partial payments to the supplier each month based on 90% of the estimated value of the work completed. The final payment will be released within thirty (30) days or less after the satisfactory completion of all work, its acceptance by Guilford County and the settlement of all other claims and accounts.
16. In the case of Continuing Service Type Contracts, payment will be made monthly or as otherwise agreed upon.
17. It is Guilford County's Purchasing Policy to conduct all purchasing within the North Carolina Laws and Guilford County Purchasing Policy, to provide each supplier/contractor an equal opportunity to participate, and to award on a best value basis. In order to accomplish our policy, we intend to make every supplier/contractor aware of each purchasing opportunity. Contracts shall be awarded to the lowest responsive and responsible bidder(s) based on quality, performance and the time specified in the proposal for the performance of the contract. Suppliers/contractors should register online at [www.co.guilford.nc.us/sourcing](http://www.co.guilford.nc.us/sourcing).
18. A Material Safety Data Sheet (MSDS) shall be furnished to Guilford County for all products purchased that contain hazardous material and/or components.
19. Any supplier/contractor performing work on GUILFORD COUNTY property is required to have adequate Liability and Workers Compensation Insurance that will fully protect GUILFORD COUNTY from any damages to property and/or persons caused by the supplier/contractor.
20. The successful supplier shall be required (and is responsible) to take Affirmative Action to employ Disabled Veterans and Veterans of the Viet Nam era, including listing vacancies with the North Carolina Employment Security Commission, under 42 US Code 4212 and applicable regulations thereafter.

The successful supplier shall be required to employ in the workforce only those laborers whose employment is consistent with all applicable State and Federal Laws. The successful supplier, and each subcontractor, shall prior to performance of the work receive clear written evidence from each laborer that said laborer may lawfully be employed. Said evidence shall immediately be submitted to the County. Failure of said Supplier or Subcontractor to receive, retain and/or provide to the County such evidence shall constitute a material breach of the Contract with the County.

21. The Supplier shall take Affirmative Action in complying with all Federal and State requirements concerning fair employment without regard to discrimination by reason of race, color, religion, sex, national origin or physical handicap.
22. The successful Supplier is responsible for compliance with all applicable Local, State and Federal Laws, including all state and local permits, licenses and fees.

23. If the Supplier/Contractor should undergo merger, acquisition or any change in their ownership or their name for any reason, the provider shall immediately notify Guilford County in writing of these changes and provide Guilford County with legal documentation supporting these changes, such as an Assumption Agreement, Bill of Sale, Articles of Incorporation, Articles of Amendment, sales contract, merger documents, etc. Further, the Supplier/Contractor shall submit the name and address of their registered agent for Service of Process and/or all notices required under the contract(s). This contract shall not be assumed or otherwise transferred to another party by the Supplier/Contractor without the express written consent of Guilford County, which said consent will be evidenced by acceptance memo, letter or e-mail from the Guilford County Manager, or designee, to the original Supplier/Contractor under the contract and the assuming Supplier/Contractor.
24. Provider shall operate as an independent contractor for all purposes. The Parties agree to each be solely responsible for their own acts or omissions in the performance of each of their individual duties hereunder, and shall be financially and legally responsible for all liabilities, costs, damages, expenses and attorney fees resulting from, or attributable to any and all of their individual acts or omissions to the extent allowable by law.
25. This contract is governed by the Laws of the State of North Carolina.





# Guilford County

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## **GUILFORD COUNTY**

### **Request for Proposals**

### **for**

### **Food Service for Sherriff's Department**

### **And**

### **Juvenile Detention**

### **EVENT 528**

#### **General Specifications**

Guilford County is seeking competitive bids to establish a Price Only Contract for a supplier to provide Food Service for Two Sheriff's Department facilities and One Juvenile Detention Center. The purpose of this proposal is, therefore, to obtain competitive bids in accordance with the North Carolina Purchasing Laws and the Guilford County Purchasing Policies.

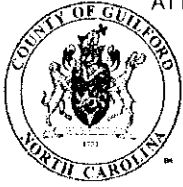
This RFP will establish a food service contract for all three facilities for a period of one year, beginning July 1, 2016 through June 30, 2017 with renewal options for four additional one-year periods upon mutual agreement by both parties and in writing. This is a Price Only Contract, which means there are no guarantees as to the minimum amount of services required and dollar amount expended.

This contract shall carry a set price per meal for all the different type meals as detailed on the event lines. This price shall hold firm for the initial, one-year contract period. Each additional year thereafter the contract is renewed the price may be increased up to the same percent as the US Department of Agriculture's (USDA) Consumer Price Index (CPI) if it has increased from the start of the renewal year to the end of the renewal year. The USDA-CPI shall be based on the May figure of such renewal year. This figure shall be the straight average of CPIU (Urban) and the CPIW (Wages). This information can be obtained from the USDA.

**CANCELLATION CLAUSE:** This contract shall carry a clause allowing for cancellation by either party for any reason with a ninety (90) days written notice.

The attached specific specifications define the specific information and materials required of the supplier.

There will be a Non-Mandatory Pre-Bid Meeting held on Wednesday, June 1, 2016 at 9:00 am EST at two locations. The first Guilford County Jail, located at 201 S Edgeworth Street, Greensboro, NC 27401 in



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connection with this bid package. The second location is the Juvenile Detention Center, located at 15 Lockheed Ct, Greensboro, NC 27409 at 11:00 am EST

**ALL QUESTIONS** must be submitted electronically by means of the Q & A Feature included within this bidding event. NO QUESTIONS will be answered by telephone, email, written correspondence or other means except as described herein. Answers to electronic questions properly submitted will be sent out electronically by means of the above described Q & A feature to all properly registered suppliers who received the Initial Notification of bidding event. Those suppliers who registered after the Event Preview date and time will not receive electronic correspondence relative to this Event. There shall be **no communication** with any Guilford County employees other than by means of the Q & A feature. Violation of this requirement may invalidate your proposal.

A committee comprised of personnel from the Sheriff's Office, Juvenile Detention Center and other various departments will review, evaluate and make the award recommendation for the award of this contract.

Although the final selection shall not be based on price alone as the North Carolina Purchasing Laws and the Guilford County Purchasing Policies shall consider price, quality and service, the price comparison shall be based on the first year's price per meal times the estimated number of meals for the first year. One contract shall be awarded for the Sheriff's Office Detention Centers and one contract shall be awarded for the Juvenile Detention Center.

Terms and Conditions and the Non-Collusion Affidavit are attached to the event and should be reviewed.

**ALL Bids are to be submitted online** via [www.myguilford.com](http://www.myguilford.com) by the event close date and time of Tuesday, June 14, 2016 at **2:00 PM EST**, per the timeclock located in the Guilford County Purchasing Department. Also, note that any hard copy information may be attached online or hand carried by the close date to:

- Guilford County Purchasing
- Attn: Shayla Parker, Buyer/Diversity Coordinator
- Old County Courthouse, Suite B-32, 301 West Market Street
- Greensboro, North Carolina 27401



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## Specific Specifications

1 - Guilford County operates three separate Detention Facilities in Guilford County,

- one in Greensboro,
- one in High Point, and
- one Juvenile Detention Center in Greensboro.

Food services have been provided by a private provider in the past. The purpose of this RFP is to contract food services for all three facilities for a period of one year, beginning July 1, 2016 through June 30, 2017 with a renewal options for four additional one-year periods upon mutual agreement by both parties and in writing. At the time of renewal Guilford County will consider a price increase which must be documented and supported by Consumer Price Index.

2 - This contract is considered to be of a service type and, therefore Guilford County is requesting a Bid Deposit of 5% for the first 15 months for this RFP.

**NOTE: Bid Deposit shall be mailed to the Guilford County Purchasing Department, 301 West Market Street, Room 32, Basement, Greensboro, North Carolina 27401 or PO Box 3427, Greensboro, NC 27402 to be received by the event "Closing date and time". This will need to be mailed under separate cover denoting the event number on the envelope.**

A Performance Bond is also required by the awarded supplier in an amount equal to 25% of the first 15 months' costs.

3 - Each supplier bidding this contract must have been in the food service business for at least five years and shall provide documentation upon request. Each vendor shall provide a list of all the current contracts they have in place and have held and with whom for food service over the past three years. The references should include business name, contact person, telephone and fax numbers.

4 - Each supplier bidding shall provide Guilford County the number of grievances that have reached the court system or formal sustained inmate grievance relating to food service issues by either their customers or the customer's inmates in the past two years along with a brief explanation of each grievance.

5 -This contract shall provide for all efforts and materials necessary to furnish all Food Services for the Guilford County inmates, staff and visitors at the three Detention Facilities outlined in the proposal. This contract shall call for the awarded supplier to furnish nutritious, wholesome, and palatable foods meeting all current nutritional standards for the National Sheriff's Association (N.S.A.) requirements, State of North Carolina Regulations, the American Correctional Association and all current nutritional standards (required daily allowances). Meal selections must be dietician approved.

In addition, for the Juvenile Detention Center the awarded supplier shall have a working knowledge of and must be able to meet the minimum requirements of the Child Nutrition Breakfast/Lunch/After-school Snack



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Reimbursement Programs. **A sample menu shall be dietitian approved for the Child Nutrition Breakfast/Lunch/Afterschool Snack reimbursement programs and shall be submitted with your proposal.**

6 - In addition to providing three meals per day to each inmate and two additional snacks at the Juvenile Detention Center and to pregnant inmates at the Greensboro and High Point Detention Centers, the awarded supplier shall provide two meals per day for certain Guilford County staff. Breakfast is served already trayed up and given to each individual officer between 04:30 and 05:00 hours, lunch is put on the serving line buffet style and served from 11:00 and 15:00 hours. The line is to be replenished and dining room wiped down as needed. There is no dinner meal provided for staff.

The average number of meals based on the average number of inmates and staff members (eaters) for the first contract year is shown below:

<u>Location</u>	<u>Type Meal</u>	<u>Inmates</u>	<u>Staff</u>	<u>Total</u>
Greensboro	B, L, D	1600/day	100	1700
High Point	B, L, D	800/day	50	850
Juvenile	B, L, AS, D, S	240/day	20/day	260/day

7 - In the future Guilford County could expand its jail facilities and/or add additional locations which may increase the population, however, **only one price for each meal type should be bid.** There shall not be a sliding scale per meal based on the number of meals served.

8 - All meals shall be prepared in the fully equipped kitchens. The meals for the Sheriff's Detention Centers shall be moved to the inmates who are housed on multi-level floors by insulated trays which keep the food at desired temperatures prior to consumption. Each inmate will be given one tray at each meal. All trustees will be given double portions of the entire tray at each meal.

9 - Sheriff's Detention Center meals are served on a regular daily basis on a time schedule as shown below:

<b>Monday-Friday</b>		<b>Saturday</b>	<b>Sunday</b>
Breakfast	5:00 AM	5:00 AM	5:00 AM
Lunch	11:00 AM	11:00 AM	11:00 AM
Dinner	4:00 PM	4:00 PM	4:00 PM



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For the Juvenile Detention Center, the time schedule is as follows:

<b>Monday-Friday</b>	<b>Saturday &amp; Sunday</b>
Breakfast 7:30 AM	8:45 AM
Lunch 12:30 PM	12:30 PM
AS Snack 3:15 PM	3:15 PM
Dinner 4:30 PM	4:30 PM
Snack 7:15 PM	7:15 PM

10 - The awarded supplier shall be responsible for maintaining a transitional and emergency operation plan, which must include an alternative kitchen facility capable of preparing the meals required without undue delay of normal meal times. Describe the location, equipment, facilities and plan of operation for such emergency meal preparation. This can normally be obtained by having either of the other kitchens take care of the needs.

11 - The awarded supplier shall be expected to provide some special diet meals and special religious diet meals that follow approved and established guidelines. Individuals to receive special diets shall be identified by a doctor's statement and/or program staff.

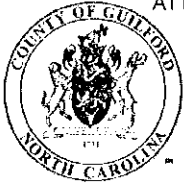
**Therapeutic diets** should be available upon medical or dental authorization. Specific diets should be prepared and served according to the orders of the treating physician or dentist, or as directed by the responsible health authority. Medical or dental diet prescriptions should be specific and complete, furnished in writing to the food service manager, and rewritten monthly. Special diets should be kept as simple as possible and should conform as closely as possible to the foods served to other inmates.

**Special menus** shall be required for Thanksgiving, Christmas, New Year's, Easter and 4th of July Holidays. Samples of these menus **shall** be included in your bid response for review and approval.

12 - The awarded supplier shall provide the following for Juvenile Detention Center:

- ✓ food products needed for special activities such as cookouts which would substitute for the normal meal. Staff would notify awarded supplier in advance of these special activities.
- ✓ shelf space in the refrigerator for the purpose of storing snacks.
- ✓ three holdover trays required between the breakfast, lunch, dinner meals and - three bagged (cold) meals are required to accommodate late arrivals.

13 - The awarded provider shall provide for all three facilities adult servings for staff to include a soup/salad bar. Staff meals shall be prepared using a higher grade product than what is used for inmate meals.



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14 -Guilford County shall provide the awarded supplier with daily meal counts prior to each meal. The meal count is still subject to change due to detainees coming in at all times of the day, evening and/or going home at various times.

15 -The awarded supplier shall describe their procedures of for their Quality Assurance Program. In addition, the awarded supplier shall institute a Quality Assurance/Improvement Program. When deficiencies are noted by Guilford County, a written corrective action (improvement) plan shall be submitted to appropriate personnel within 48 hours. The awarded supplier shall participate in a Quarterly Quality Assurance Meetings with Guilford County Detention Staff and Juvenile Detention Staff.

16 -Inspection of kitchen facilities by Guilford County and State Health Agencies must achieve and maintain satisfactory ratings at all times. The awarded supplier must maintain a North Carolina Sanitation Grade of "A" at all times at all kitchen facilities. If at any time this grade falls below "A" for any reason, the awarded supplier shall be charged \$250.00 per day per instance until the grade returns to an "A". This charge shall be deducted from the monthly payment to the contractor as Liquidated Damages. Additionally, at the adult detention centers, if any Health Inspection reports demerits of more than five associated with kitchen sanitation, food service equipment sanitation, proper food storage, or any other health regulations outlined for the operations of the kitchen, the awarded supplier will be charged \$250.00 per day per incident until each problem has been corrected and inspected to the satisfaction of the Detention Facility Commander.

17 -A three-week menu cycle shall be utilized. The menu bid must be used for the first six months without substantial deviation. Any changes after six months shall be approved in advance by the Bureau Commander and enhance the present menu. A registered dietitian must certify that the menu meets 3000 calories and that meat and vegetables are US Grade good or better. All meats are to be listed as "cooked weight". Beef, turkey, chicken and fish are the only meats allowed. Pork is not allowed. Sample menus shall be included in the bid proposal.

18 -The awarded supplier shall maintain standard recipe spreadsheets for each item to be prepared on the menu cycle. These spreadsheets shall be utilized by cooks in preparing each meal, and shall designate, for each item prepared, the cooking procedure, ingredients, and quantities required. Recipe Cards shall be made available at any time for use by any authorized audit or inspection staff. Additionally, pilot trays for meals including special diets or substitutions shall be maintained for five days.

19 - The awarded supplier shall be responsible for the complete food service operation including, but not limited to, recruitment, in-service training, purchasing, preparation, client relations, sanitation, transition plan, facility planning, meal service, contingency plans, relief labor, and any additional equipment required.

20 - The awarded supplier shall be permitted to use the existing kitchen facilities located in Greensboro and High Point. Guilford County shall maintain the facility(ies) and replace as needed the major appliances. Guilford County shall be responsible for obtaining and replacing all necessary cooking and serving items.



# Guilford County

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## 21 - The awarded supplier shall be responsible for:

- A. All raw food (there shall be a 14-day supply ON hand at each facility at all times).
- B. All salaried and hourly labor including ensuring required daily staffing levels.
- C. All supplies, including hygiene supplies to serve food.
- D. All other items as outlined below:

### A -Actual Service

#### Area of Responsibility

1. Accurate and timely meals
2. Delivery of meals to inmates
3. Return of trays to kitchen
4. Delivery of snacks to inmates
5. Kitchen security
6. Purchasing of all food and supplies
7. Preparation of food
8. Processing of Invoices
9. Payment of Invoices
10. Inventory Control
11. Invoicing to Guilford County

#### Responsibility for Area

Supplier  
Supplier  
Guilford County  
Guilford County  
Guilford County  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier

### B -Management of Employees

1. Salaries
2. Taxes and Fringe Benefits
3. Vacation Pay - Sick Pay
4. Management Costs
5. Management Relocation
6. Management Relief
7. Consulting Dietitian
8. Posting of State & Federal Employee Guidelines
9. Ensuring all full time employees are "Serve-Safe"  
Certified within 45 days of employment.
10. All office supplies (including computers, printers,  
Fax machines)

Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier  
Supplier



# Guilford County

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## C-Utilities, Equipment

1. Heat, Air Conditioning, Electricity, Water	Guilford County
2. Major appliance maintenance, repairs and replacement	Guilford County
3. Pots, pans, service-ware, general kitchen utensils and serving utensils	Guilford County
4. Serving Carts, if used	Guilford County
5. Food Trays (inmate Styrofoam trays, also)	Guilford County
6. Telephone and Long Distance Service	Supplier
7. Trash and Garbage Removal	Guilford County
8. Pest Control	Guilford County
9. Cleaning Supplies	Supplier
10. Paper Supplies	Supplier
11. Postage	Supplier
12. Taxes, Licenses	Supplier
13. Laundry	Supplier
14. Employee Uniforms	Supplier
15. Office Equipment	Supplier

## D-Cleaning - Janitorial

1. Equipment-Hoods	Supplier
2. Hoods from wall to outside	Guilford County
3. Floor	Supplier
4. Walls-Windows	Supplier
5. Ceiling-Fans	Guilford County
6. Light Fixtures	Guilford County
7. Removal of trash and garbage to outside	Guilford County

22 - Each staffing plan shall include a Food Service Manager for each detention facility. "Sharing" of staff is not permitted unless an emergency situation occurs and only with permission of the Bureau Commander's and Juvenile Detention Management's approval.

For the Sheriff's Department Detention Centers, the awarded supplier shall be required to have **10 full time employees in the Greensboro Detention Center kitchen with one of the 10 being designated as the overall Manager for Greensboro Kitchen Operations.** The overall Kitchen Manager shall be experienced in food service management and supervising of the food service operations. Such Manager also shall be the liaison with Guilford County, answering to the appropriate Guilford County employee(s). **At the High Point Detention Center, the awarded supplier shall provide seven full time employees with one of the seven being designate as the overall Kitchen Manager for all the High Point kitchen operations.** A "Full Time Employee" is defined as one who works 40 hours per week. It is required that these staffing levels remain CONSTANT throughout the term of the contract. Should a vacancy in any position result, each facility commander shall be notified in





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writing immediately with assurance that that full time equivalent will be maintained. Any deficits in the established staffing chart shall result in deductions of those hours from that month's billing at the average employee pay rate. In the event of a supervisory vacancy, the corporate office shall provide appropriate staff with similar experience and the supervisory capacity so that the void in personnel will be seamless.

**At the Juvenile Detention Center, the awarded supplier shall be required to have four full time employees with one of the 4 being designated as the overall Kitchen Manager for all the kitchen operations,** and shall be experienced in food service management and shall supervise the food service operations. The Kitchen Manager shall be the liaison with Guilford County, answering to the Juvenile Detention Center Program Manager/Director.

The awarded supplier's employees shall have the resources, authority, and responsibility to provide that specific facilities food services that shall include meals and snacks that are nutritionally adequate, palatable, and attractive, and that are produced under sanitary conditions at reasonable cost. All staff shall be able to speak fluent English and have proficient reading/math skills required to prepare meals, document and provide for the accurate, timely, and correct delivery of meals

Guilford County shall have the right to request removal of any awarded supplier's employee from any Guilford County facility for any reason at any time.

23 -The awarded supplier's employees shall be expected to report to work on time unless given prior approval which shall be reviewed and approved by Guilford County. If the awarded supplier's employees fail to report to work on time and Guilford County's staff is involved in any aspect of meal preparation, Guilford County will document and deduct the number of staff hours which staffing levels are in violation of the contract.

24 - The awarded supplier shall submit a staffing chart with a list of all employees by position title for the overall kitchen operations indicating the actual number of positions required. The staffing chart shall include the following:

- The number of individuals working each shift.
- The hours of each shift.
- Job description for each position.
- The appropriate Guilford County employee at each detention center shall be provided with the same schedule. This chart shall be maintained and provided to detention staff and shall be kept up to date on a weekly basis.

The phone numbers of the contractor's staff shall be provided to Guilford County. The contractor shall have an on-call schedule, with phone numbers, to be provided to Guilford County for holidays, nights, weekends and emergency situations.



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25 - Guilford County requires the awarded supplier maintain and uphold equal employment opportunity and affirmative action policies to ensure non-discrimination based on race, color, sex, religion or handicap in employment and in business practices.

26 -All employees of the awarded supplier shall be cleared by the Guilford County Sheriff's Office. Guilford County retains the right to conduct investigates on any current or prospective employee(s). Such employees must pass a security clearance and submit to activity control. No awarded supplier's employee shall be authorized or permitted to work in any detention facility without a complete and thorough background clearance by the Guilford County Sheriff's Office.

27 -The awarded supplier shall submit and maintain a list of employees to Guilford County for a background and record check. The list must include full name, legal address, birth date and social security number. Such employees shall go through Security Training and Orientation prior to beginning work. Employees will be required to pass a reading, comprehension and basic math skills tests coordinated by the awarded supplier.

28 -The awarded supplier shall provide uniforms and all necessary wearing apparel for its personnel. The required uniforms and wearing apparel shall be subject to the approval of Guilford County. All employees shall be required to wear the uniforms provided and department issued picture identification badge while working in the facility.

29 - The awarded supplier shall agree the employees assigned to duty shall submit to periodic health examinations (including the standard Guilford County drug test now in place for all employees) at least as frequent and as stringent as required by law and shall agrees to submit satisfactory evidence of compliance with all health regulations upon request. Each employee shall have an initial drug test coordinated by the awarded supplier.

All health and sanitation codes shall be strictly followed in order to ensure the health and welfare of detainees and staff. At a minimum, all food service personnel must be in good health and free from any communicable disease and open, infected wounds; and shall have clean hands and fingernails; wear hairnets or caps and gloves; wear clean, washable garments; and shall be required to employ hygienic food handling techniques.

30 -The awarded supplier shall be responsible for cleaning and housekeeping in the food preparation, service and storage areas and shall, on a continuing basis maintain high standards of the Sanitation Department. The awarded supplier shall meet all sanitary standards and codes for food service in the County, City and State of North Carolina, Public Health Sanitation Guidelines as well as with all City and County Fire Regulations.

31 -Guilford County Sheriff's Office shall provide to the awarded supplier a minimum of 10 inmates (trustees) each day, five in Greensboro and five in High Point. Trustees may be involved in the food preparation for the inmate population; however, they must be closely monitored by contracted kitchen staff at all times. Trustees are not allowed to be involved in any staff food preparation. The awarded supplier shall



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provide for all necessary training and management of the inmates.

It is expressly agreed that the inmate labor provided by Guilford County are not to be considered agents or employees of the awarded supplier; and shall be subject to the overall control of Guilford County. Inmates shall not be permitted to supervise other inmates or handle facility keys.

32 - Each food service supplier furnishing proposals for this particular contract shall be expected to be established and experienced in this type industry. Guilford County expects that each awarded supplier bidding considers food service as their primary business, to have been in business for at least five years and have experience in facilities housing 500+ inmates for three years and to be knowledgeable of the requirements of correctional food service. Guilford County is also requesting the awarded supplier's lists of established contracts for the three years.

33 -The awarded supplier's food service operation shall be expected to meet the prevailing Operational Standards established for the food service industry as specified in Title 10, Chapter 3J, Section 1700 of the North Carolina Administrative Code: The Operation and Construction of Local Confinement Facilities. Copies of these standards are available from Guilford County. Also, the awarded supplier's food service operation shall assist and abide by both the American Correctional Association and the National Commission on Correctional Health Care for the Sheriff's Office to maintain its credibility.

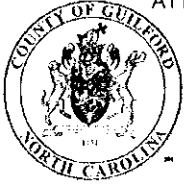
34 -The awarded supplier shall keep full, complete and accurate records of all critical elements of the food service operation. At a minimum, the supplier shall keep all inventory records, sales records, and meal count records. All such records shall be available for inspection and auditing at any time during regular normal working hours.

35 - Facility inspections shall be made by the appropriate Guilford County Staff when deemed necessary, with or without advance notice to the awarded supplier. The facilities and equipment used in this contract shall not be used to prepare food for agencies or any persons other than those delineated under this contract without the advanced written approval of Guilford County.

36 -The awarded supplier shall be responsible from the beginning of the Contract for all injury or damage of any kind resulting from this work to persons or property, including employees and property of Guilford County.

37 -The awarded supplier shall be required to work with the existing kitchen staff for the first 30 days of the new contract during a phase-in, phase-out conversion period.

38 - The awarded supplier shall return at the expiration of this contract the food service premises and all equipment furnished by Guilford County in the condition in which received and except for ordinary wear and



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tear and except to the extent that said premises and equipment may have been lost or damaged by fire, flood or unavoidable occurrence and except to the extent that said equipment may have been stolen by persons other than employees of the awarded supplier without negligence on the part of the awarded supplier or its employees; and providing that all damages and losses are reported to Guilford County upon discovery. A semi-annual inventory shall be submitted for all items covered by this paragraph. Guilford County shall pay for needed repairs caused by normal wear and tear. Equipment provided by Guilford County which, in the opinion of Guilford County, and has exceeded its useful life shall be replaced at no charge to the awarded supplier. The decision as to the suitability of the replacement shall be as determined by Guilford County after consultation with the awarded supplier.

39 - Guilford County shall provide adequate ingress and egress to all production areas.

40 - After the beginning of the new contract, regular monthly review meetings shall be held with the awarded supplier, Contract Manager and appropriate Guilford County Staff until all start-up problems have been successfully resolved.

41 -The awarded supplier shall submit to Guilford County on the first day of every week, for the preceding week, a receiving invoice for meals ordered or served, whichever is greater. The price per meal charged shall be in accordance with the pricing schedule in the contract.

42 - The awarded supplier shall invoice on a monthly cycle and Guilford County shall pay on a monthly basis. The meals served per day shall be summarized weekly in a statement for the purposes of a weekly reconciliation.

43 -State and local taxes (6.75% of total) are not to be included in the price per meal quote. State and local taxes are, however, to be added to each invoice shown as a separate line item.

44 -The awarded supplier shall obtain and be required to pay for all Federal, State and local licenses, permits and fees required for the operation of the food services, provided for hereunder.

45 -The awarded supplier shall be required to exonerate, indemnify, and hold harmless Guilford County from any and all claims or actions, and all expenses incidental to the defense of any such claims, litigation, and actions, based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with the performance of the contract or in any way connected with work performed under this contract and shall assume and pay for, without cost to Guilford County, the defense of any and all claims, litigation, and actions suffered through any act or omission of the Contractor, or any subcontractor, or anyone directly or indirectly employed by or under the supervision of any of them. The awarded supplier expressly agrees to defend against any claims brought or actions filed against Guilford County where such claims or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.



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46 -The awarded supplier shall be required to provide and maintain at its own expense Worker's Compensation Insurance as required by North Carolina Laws and Employer's Liability Insurance of not less than One Hundred Thousand Dollars (\$100,000.00) on all of its employees working for the Contractor in Guilford County continuously during the period of the agreement.

47 -The awarded supplier shall be required to provide Guilford County with a Certificate of Insurance certifying that the awarded supplier carries comprehensive liability coverage including, but not limited to, personal injury, contractual (defined as indemnification of the County as relates to the hold harmless agreement), completed operations, products and other operations of the food service within minimum limits of liability of not less than One Million Dollars (\$1,000,000.00) each occurrence combined single limit Comprehensive Automobile Liability Insurance. The awarded supplier shall be expected to provide Guilford County with a Certificate of Insurance certifying that the awarded supplier carries comprehensive automobile liability insurance covering all owned, non-owned, or hired motor vehicles with minimum limits of liability of not less than One Million Dollars (\$1,000,000.00) each occurrence, combined single limit.

48 - Any insurance required to be carried under this specification may be included as part of any blanket or other policy or policies of insurance, are subject to the provisions of these specification.

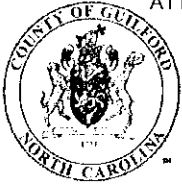
49 - All insurance policies required by these specifications shall be placed with companies qualified to do business in North Carolina. Said policies shall provide for at least 30 days' notice to Guilford County before cancellation or before any material changes are made in policy provisions. Copies of the policies of insurance or a certificate from the insurance carrier evidencing the existence of such insurance shall be provided to Guilford County upon request.

50 -Food (stock) deliveries and facility inventories shall be maintained separately for all three facilities.

51 -Any food substitution deviating from the established menu must be approved by the Facility Commander or Management and logged in a separate substitution log. Regardless of 'approval,' on the third food substitution at any facility in any one calendar month shall result in a \$250.00 per substitution deduction in that month's invoice total. It is imperative for contractor to plan, order, maintain sufficient inventory to adhere to established, approved menu.

52 - In addition, the Juvenile Detention Center also requires the following:

- (a) Contract provisions. A grantee's and sub grantee's contracts must contain provisions in paragraph (a) of this section. Federal agencies are permitted to require changes, remedies, changed conditions, access and records retention, suspension of work, and other clauses approved by the Office of Federal Procurement Policy.
- (b) Administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be



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- appropriate. (Contracts more than the simplified acquisition threshold)
- (c) Termination for cause and for convenience by the grantee or sub grantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)
  - (d) Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub grantees)
  - (e) Compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). (All contracts and sub grants for construction or repair)
  - (f) Compliance with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5). (Construction contracts in excess of \$2000 awarded by grantees and sub grantees when required by Federal grant program legislation)
  - (g) Compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5). (Construction contracts awarded by grantees and sub grantees in excess of \$2000, and in excess of \$2500 for other contracts which involve the employment of mechanics or laborers).
  - (h) Notice of awarding agency requirements and regulations pertaining to reporting.
  - (i) Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.
  - (j) Awarding agency requirements and regulations pertaining to copyrights and rights in data.
  - (k) Access by the grantee, the sub grantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
  - (l) Retention of all required records for three years after grantees or sub grantees make final payments and all other pending matters are closed.
  - (m) Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and sub grants of amounts in excess of \$100,000)
  - (n) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the VerDate 11<MAY>2000 11:51 Feb 27, 2001 Jkt 194024 PO 00000 Frm 00127 Fmt 8010 Sfmt 8010 Y:\SGML\194024T.XXX pfrm04 PsN: 194024T 128 § 3016.37 7 CFR Ch. XXX (1- 1-01 Edition) Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).



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[53 FR 8044, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19641, Apr. 19, 1995]



# Guilford County

STATE of NORTH CAROLINA

ATTACHMENT A - GUILFORD COUNTY CONTRACT NO. 00208-07/16-119  
ARAMARK CORRECTIONAL SERVICES, LLC (PROVIDER)

**GUILFORD COUNTY**  
**Request for Proposals**  
**For**  
**Food Service for Sheriff's Department**  
**And**  
**Juvenile Detention**  
**Event 528**  
**Addendum 1**

**Addendum 1**

Please be advised that the **Non-Mandatory Pre-Bid Meeting for the Juvenile Detention Center has been moved to June 8, 2016 at 10:00 am EST.** The Non-Mandatory Pre-Bid Meeting for the Guilford County Jail will **remain unchanged** and will be held on June 1, 2016 at 9:00 am EST.





**SUNDAY**

1500 (5000)

[illegible]

Roast Turkey	2 ozw	Macaroni, Tomato & Cheese Casserole (1 ozy/1 oz cheese)	10 ozw	Crispy Chicken Patey (3 ozw each)	1 patty	T. Hen	2 ozw	T. Salmon	2 ozw	Mustard	2 packet	Chesse	1 ozw	Enriched Bread	4 slices	Fruit (1 @ or 1/2 cup)	1 portion	Fresh Baked Cookies	2 ozw	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each
Gravy	3 fl oz	Garden Salad	1/2 cup	Mashed Potatoes	1 cup	Scalloped Potatoes	1 cup	Mixed	2 packet	Chesse	1 ozw	Enriched Bread	4 slices	Fruit (1 @ or 1/2 cup)	1 portion	Fresh Baked Cookies	2 ozw	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each		
Cottage Fries	1 cup	French Dressing LF	1/2 fl oz	Gravy	3 fl oz	Carrots	1/2 cup	Southern Cornbread (1/54 2 @)	1/27 cut	Whipped Margarine	1/2 ozw	Iced Cake	1/54 cut	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each						
Canine	1 cup	Bakery Biscuit (1/54 2 @)	1/27 cut	Bakery Biscuit (1/54 2 @)	1/27 cut	Whipped Margarine	1/2 ozw	Iced Cake	1/54 cut	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each										
Enriched Bread or Rolls	2 each	Whipped Margarine	1/2 ozw	Whipped Margarine	1/2 ozw	Iced Cake	1/54 cut	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each												
Whipped Margarine	1/2 ozw	Kool Cake	1/54 cut	Whipped Margarine	1/2 ozw	Sweetened Tea	1 cup	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each												
Fudge Brownie	1/54 cut	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each																
Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each																				
Salt & Pepper Packets	1 each																						

Date: 6/1/11

Date: 5/11/17

# Addendum 2

Proposed 8/1/14  
Revised 8/1/15

Guilford County, NC  
Greensboro & High Point  
Adult Menu



Weekly Average 3000 Calories Per Day

Week: **MONDAY 2**

Meal Name: **Breakfast**

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Orange Juice (60%)	Apple Juice (60%)	Orange Juice (60%)	Apple Juice (60%)	Orange Juice (60%)	Apple Juice (60%)	Orange Juice (60%)	Apple Juice (60%)
Creamy Oatmeal	Creamy Whole Grain Oatmeal	Corn Grits	Creamy Whole Grain Oatmeal	Corn Grits	Scrambled Eggs (for diet)	Creamy Oatmeal	Creamy Oatmeal
1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Scrambled Eggs (for diet)	Scrambled Eggs (for diet)	Creamy Country Gravy (1 oz)	Scrambled Eggs (for diet)	Creamy Country Gravy (1 oz)	Scrambled Eggs (for diet)	Creamy Country Gravy (1 oz)	Creamy Country Gravy (1 oz)
2 oz	2 oz	8 oz	2 oz	2 oz	2 oz	2 oz	2 oz
Bakery Biscuit (1/54 20)	Whipped Margarine	Bakery Biscuit (1/54 20)	Whipped Margarine	Bakery Biscuit (1/54 20)	Whipped Margarine	Bakery Biscuit (1/54 20)	Whipped Margarine
1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut
Whipped Margarine	Sugar	Whipped Margarine	Whipped Margarine	Whipped Margarine	Whipped Margarine	Whipped Margarine	Whipped Margarine
1/27 cut	2 packet	1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut	1/27 cut
Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets	Salt & Pepper Packets
1 each	1 each	1 each	2 packet	1 each	1 each	1 each	1 each

Meal Name: Lunch	1. Hot Dogs (1/6 oz each)	1. Ham & Pineapple (1 oz sliced)	Cherry Tomato (1 oz)	1. Ham	Cherry Tomato (1 oz)	1. Ham	Cherry Tomato (1 oz)
Sloppy Joes (2 oz)	4 oz	2 each	10 oz	1 each	1/27 cut	2 oz	1/27 cut
Hamburger Bun	1 each	Mustard	1 packet	Mustard	1 packet	Mustard	1 packet
Mustard	1 packet	Mustard	1 packet	Mustard	1 packet	Mustard	1 packet
Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut
Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut	Cherry Tomato	1/27 cut
Corn Grits	1 1/2 cup	Corn Grits	1 1/2 cup	Corn Grits	1 1/2 cup	Corn Grits	1 1/2 cup
Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut
Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut
Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each

Meal Name: Dinner	Spaghetti & Italian Tomato Sauce (1 oz)	Cherry Tomato (1 oz)	1. Ham	Cherry Tomato (1 oz)	1. Ham	Cherry Tomato (1 oz)	1. Ham
Spaghetti & Italian Tomato Sauce (1 oz)	10 oz	10 oz	10 oz	10 oz	10 oz	10 oz	10 oz
Green Beans	1/27 cut	Green Beans	1/27 cut	Green Beans	1/27 cut	Green Beans	1/27 cut
Green Beans	1/27 cut	Green Beans	1/27 cut	Green Beans	1/27 cut	Green Beans	1/27 cut
French Dressing (1/54 20)	1/27 cut	French Dressing (1/54 20)	1/27 cut	French Dressing (1/54 20)	1/27 cut	French Dressing (1/54 20)	1/27 cut
Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut
Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut	Whipped Margarine	1/27 cut
Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each

All entire portions purchased fully cooked, within manufacturer's specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on packages, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Packages made from mix or scratch are based upon volume measurement prior to cooking. Side dishes are volume measurements. All starches, vegetables, and cooked cereal are prepared with margarine labels indicated as LF (Low Fat). No pork is used unless item is named pork. Initials on packages with calcium is used.

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (Initials) Q1 Q2 Q3 Q4

In accordance with ACA Standard (vol. 4, ALCF-4A-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed 8/1/15 ARAMARK Dietitian's Signature:

*[Signature]*  
Dietitian RD LBN MS1513

Client's Signature:

Date:

FLM Signature:

*[Signature]*

Date:

7/1/15



Addendum 2

Proposed 0/1/4  
Revised 8/15

Guilford County, NC  
Greensboro & High Point  
Adult Menu

Weekly Average 3000 Calories Per Day



Week: **MONDAY 3** **TUESDAY** **WEDNESDAY** **THURSDAY** **FRIDAY** **SATURDAY** **SUNDAY**

Meal Name: Breakfast

Orange Juice (50%)	1 cup	Apple Juice (50%)	1 cup	Orange Juice (50%)	1 cup	Orange Juice (50%)	1 cup	Orange Juice (50%)	1 cup
Corn Grits	1 1/2 cup	Creamy Whole Grain Oatmeal *	1 1/2 cup	Creamy Whole Grain Oatmeal *	1 1/2 cup	Creamy Whole Grain Oatmeal *	1 1/2 cup	Creamy Whole Grain Oatmeal *	1 1/2 cup
Creamy Country Gravy (1 oz)	8 oz	Shredded Cheddar	1/2 cup	Creamy Country Gravy (1 oz)	8 oz	Shredded Cheddar	1/2 cup	Creamy Country Gravy (1 oz)	8 oz
Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup
Whipped Margarine	1/2 cup	Sugar	2 packet	Whipped Margarine	1/2 cup	Sugar	2 packet	Whipped Margarine	1/2 cup
Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each

Meal Name: Lunch

Turkey	2 oz	Roast Turkey	2 oz	Chili con Carne w/ Beans (1 oz)	10 oz	Charcolated Pork (1 oz)	1 packet	Spaghetti & Italian Tomato Sauce *	10 oz	Sloppy Joe (2 oz)	4 oz	Mashed Potatoes (1/2 oz each)	4 each
Macaroni	2 packet	Creamed Macaroni	1 cup	Rice	1 cup	Cheddar	1/2 cup	Green Beans	1/2 cup	French Beans	1/2 cup	French Beans	1/2 cup
Cheddar	1/2 cup	Cheddar	1/2 cup	Cheddar	1/2 cup	Cheddar	1/2 cup	Cheddar	1/2 cup	Cheddar	1/2 cup	Cheddar	1/2 cup
Enriched Bread	1 slice	Enriched Bread or Rolls	2 each	Enriched Bread or Rolls	2 each	Enriched Bread or Rolls	2 each	Enriched Bread or Rolls	2 each	Enriched Bread or Rolls	2 each	Enriched Bread or Rolls	2 each
Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup
Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each

Meal Name: Dinner

Beated Meatloaf (3 ozw each)	1 patty	Macaroni & Tomato Casserole (1 oz)	10 ozw	Chili Con Carne (1 oz)	1 patty	Chili Con Carne (1 oz)	10 ozw	Chili Con Carne (1 oz)	10 ozw	Chili Con Carne (1 oz)	10 ozw
Noodles	1 cup	Garbanzo Salad	1/2 cup	Lentil Salad (1 oz)	1 cup	Lentil Salad (1 oz)	1 cup	Lentil Salad (1 oz)	1 cup	Lentil Salad (1 oz)	1 cup
Green Beans	3 oz	French Dressing U.F.	1/2 n oz	Peas & Carrots	3 oz	Peas & Carrots	3 oz	Peas & Carrots	3 oz	Peas & Carrots	3 oz
Bacony Biscuit (1/4 oz)	1/2 cup	Whipped Margarine	1/2 cup	Enriched Bread or Rolls	12 cup	Enriched Bread or Rolls	12 cup	Enriched Bread or Rolls	12 cup	Enriched Bread or Rolls	12 cup
Whipped Margarine	1/2 cup	Fresh Baked Cookies	2 each	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup	Whipped Margarine	1/2 cup
Food Dink w/ Vitamins B12, C, D, E & Calcium	1 cup	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each	Salt & Pepper Packets	1 each

All entree portions purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cooked, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Portions made from mix or scratch are based upon volume measurements prior to cooking. Side dishes are volume measurements. All entrees, vegetables, and cooked cereal are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. In addition, cheddar cheese with calcium is used.

NOTATION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 18 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (Initials) Q1 Q2 Q3 Q4  
In accordance with ACA Standard (ref. 4AUDP-DA-07) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Reviewed 8/15 ARAMARK Dietitian's Signature: *[Signature]* Client's Signature: *[Signature]* Date: 7/1/15



# Guilford County

STATE of NORTH CAROLINA

ATTACHMENT A - GUILFORD COUNTY CONTRACT NO. 00208-07/16-119  
ARAMARK CORRECTIONAL SERVICES, LLC (PROVIDER)

**GUILFORD COUNTY**  
**Request for Proposals**  
**For**  
**Food Service for Sheriff's Department**  
**And**  
**Juvenile Detention**  
**Event 528**  
**Addendum 3**

**Addendum 3**

Please be advised of the below partial response for supplier question number four submitted on 06/02/16:

*Q4. Please provide a copy of the current contract to include the current cost per meal information, and the evolution of the price per meal during the current contract based on CPI or scope of work price adjustments.*

*A4. Per the Jail:* Inmate tray - \$1.34  
Trusty tray - \$2.97  
Staff tray - \$2.33

The contract copy is a public record request and shall be handled as such according to county policy.



# Guilford County

STATE of NORTH CAROLINA

ATTACHMENT A - GUILFORD COUNTY CONTRACT NO. 00208-07/16-119  
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**GUILFORD COUNTY**  
**Request for Proposals**  
**For**  
**Food Service for Sheriff's Department**  
**And**  
**Juvenile Detention**  
**Event 528**  
**Addendum 4**

**Addendum 4**

Please be advised of the below partial response for supplier question number four submitted on 06/02/16:

*Q4. Please provide a copy of the current contract to include the current cost per meal information, and the evolution of the price per meal during the current contract based on CPI or scope of work price adjustments.*

*A4. Per the Juvenile Detention Center:*

**All juvenile's meals are the same price:**

Juvenile Breakfast	\$4.031
Juvenile Lunch	\$4.031
Juvenile Dinner	\$4.031

**All snacks are the same price:**

Juvenile & Staff Afterschool Snack	\$0.42
Juvenile & Staff Evening Snack	\$0.42

**All staff meals are the same price:**

Staff Breakfast	\$3.523
Staff Lunch	\$3.523
Staff Dinner	\$3.523

The contract copy is a public record request and shall be handled as such according to county policy.