



# North Carolina Department of Public Safety

## Division of Juvenile Justice and Delinquency Prevention

Roy Cooper, Governor  
Eddie M. Buffaloe Jr., Secretary

William L. Lassiter, Chief Deputy Secretary  
Cindy Porterfield, Director

April 4, 2022

Dear Yvonne Johnson:

Congratulations! The Juvenile Community Programs Section is pleased to announce that Guilford County Junior-Senior Life Skills has been awarded discretionary funding for FY 2021-2022. This award is to fund (or partially fund) the following:

Agency Request(s)	Awarded Discretionary Funds
Extend classes/capacity of Botvin Life Skills (\$2,360)	\$2,360

As a reminder, discretionary awards for FY 2021-2022 are treated as additional JCPC dollars and equipment or capital outlay, valued at \$500 or more with a useful life in excess of one year, must have a cash match. In order to complete the award process, please access NCALLIES, complete a JCPC Program Agreement Revision, and prompt your Area Consultant via email once the revision is completed. If you have any questions or need technical assistance to complete the revision process, please contact your consultant.

We are providing this notification of discretionary fund award to your agency to ensure that all local approval by the JCPC and local county commission boards may be accomplished. However, there may be some modification to this process locally, given the effects of COVID-19 and direct impacts on public meetings. Please check with your local county government officials to ensure that all local actions taken to complete this process are in accordance with locally approved/adjusted protocols.

Please note the following timeline to ensure timely disbursement of discretionary fund awards:

- **No later than April 15, 2022:** Programs/JCPCs awarded discretionary funds must submit a JCPC Program Agreement Revision in NCALLIES for Area Consultant review (prompt your consultant via email once completed).
- **No later than May 16, 2022:** All JCPC approval actions must be finalized. County approval is required before the disbursement of discretionary funds. Consult with your county officials about any variations in the approval practice due to the coronavirus pandemic.

*Note: Administrative Code 14B NCAC 11B.0106 states that prior county approval is required for discretionary funds. It does not indicate the specific protocols of the approval. Our DPS JCPC Policy sets forth local JCPC approval processes. However, the Department is allowing local discretion as to how counties approve requests. We will accept county approvals as the county determines appropriate at this time.*

- **No later than May 31, 2022 (by close of business):** All JCPC Program Agreement Revisions must be locally approved and signed (not just submitted) in NCALLIES via DocuSign for a **June 2022** disbursement.

*Note: Failure to meet the May 31<sup>st</sup> signature deadline may result in termination of the award of discretionary fund.*

**MAILING ADDRESS:**  
4212 Mail Service Center  
Raleigh, NC 27699-4212

[www.ncdps.gov](http://www.ncdps.gov)



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3010 Hammond Business Place  
Raleigh, NC 27603  
Telephone: (919) 733-3388

Thank you for your continued investment in the youth and families of North Carolina through the valuable services that you offer, particularly during this continued time of significant challenges for our state and for the youth and families that we serve. It is our hope that this discretionary fund award will further enhance and offer the needed support for your agency to provide continuity of services for our youth and their families.

Kind regards,

A handwritten signature in black ink, reading "Cindy Porterfield". The script is fluid and cursive, with the first name "Cindy" written in a larger, more prominent style than the last name "Porterfield".

Cindy Porterfield, Director  
Juvenile Community Programs

cc: JCPC Chairperson  
County Finance Officer  
DPS Area Consultant