



# Guilford County

301 West Market Street  
Greensboro, NC 27402

## Meeting Agenda - Final Board of Commissioners

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Thursday, September 1, 2022

5:30 PM

Second Floor, Old County Courthouse

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### I. INVOCATION

### II. PLEDGE OF ALLEGIANCE

### III. WELCOME AND CALL TO ORDER

*Chairman Melvin "Skip" Alston*

### IV. SPEAKERS FROM THE FLOOR

*Each speaker will be allowed three (3) minutes to address the Board. Speakers from the Floor will last for a maximum of thirty (30) minutes.*

### V. PRESENTATIONS

**A.**     [2022-457](#)     PROCLAIM SEPTEMBER 2022 AS EMERGENCY PREPAREDNESS MONTH IN GUILFORD COUNTY

**Requested Action:** Proclaim September 2022 as "Emergency Preparedness Month" (Preparedness Month) in Guilford County.

**Sponsors:**           Commissioner Alan Perdue

### VI. CONSENT AGENDA

#### A. BUDGET AMENDMENTS

1. [2022-444](#) DHHS-SOCIAL SERVICES DIVISION BUDGET AMENDMENT: SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AMERICAN RESCUE PLAN ACT (ARPA) FUNDING TO COUNTIES FOR FEDERAL FY 2022

**Background:**

The State of North Carolina received a total of \$15.4 million in federal American Rescue Plan Act (ARPA) funds to assist with administering the Supplemental Nutrition Assistance Program (SNAP) and the NC Department of Health of Health and Human Services (NC DHHS) is allocating a total of \$10 million of this funding to counties on a reimbursement basis. NC DHHS is calculating the amount allocated per county based on Food & Nutrition Services (FNS) caseloads; Guilford County's share of the funding based on this calculation is \$638,000.39. The funds available for reimbursement for expenses through September 30, 2022. Guidance from the US Department of Agriculture and NC DHHS is for the funds to be used to support administration of the FNS program and to improve technology in a way that will increase access to the FNS and SNAP programs. Example uses include investing in technology tools for online applications, benefits management, and outcome and activities reporting; ensuring client access is mobile friendly; expanding call center capacity; investing in technology and training to modernize service delivery; and reducing barriers to vulnerable populations including those without easy access to technological or remote tools and operations. NC DHHS has given the County until June 2023 to spend the funds. Social Services staff have identified an initial list of items to purchase including additional computers, scanners, and other tools needed for processing applications; potential expansion of the call center; adding additional remote or online application submission tools to allow fully remote application completion; improving access to the interpreter services at all parts of the FNS application process via on-demand video calls; and adding additional training solutions for FNS to improve overall service.

Guilford County serves per month approximately 53,000 households with an issuance of FNS benefits of \$27 million. The County also receives an average of 3,500 new FNS applications every month.

**Requested Action:** Approve an increase of \$638,001 in Federal/State Revenue and increase the FY 2022-23 Department of Health & Human Services -

Social Services Division budget by the same amount to reflect Guilford County's allocation of SNAP funding from the State for improving access to and function of the Food & Nutrition Program by purchasing additional and updating existing technology used in FNS for application submissions, processing, and other work.

**Sponsors:** Sharon Barlow

**Attachments:** [EFS-FNSEP-27-2022 - SNAP ARPA Funding.pdf](#)  
[EFS-FNSEP-27-2022a1 - SNAP ARPA Allocations.pdf](#)

## B. CONTRACTS

### 1. [2022-434](#) APPROVE PURCHASE OF FIVE VEHICLES FOR EMERGENCY SERVICES

**Background:** The County Vehicle Replacement Plan, approved as part of the Fiscal Year 2023 budget, included the purchase of five (5) replacement vehicles for use as Quick Response Vehicles. Vehicles are under unusually high demand in the upcoming fiscal year, and have to be purchased through an allocation method with vendors. We need to get the vehicle approved and in the hands of the vendor for the allocation process. A thorough review of the current fleet and condition of vehicles resulted in the department requesting the below allocation, all within budgeted funds.

All pricing and requirements of the NC Sheriff's Association vehicle procurement program have been vetted by Guilford County Purchasing.

**Requested Action:** Approve purchase of five (5) vehicles from Parks Automotive Group, located at 601 Duncan Hill Rd., Hendersonville, NC 28792, for use by Emergency Services. Vehicles are being purchased from the NC Sheriff's Association vehicle procurement program. Contract amount for total award is \$242,057.

**Sponsors:** Jim Albright

**Attachments:** [Signed-EMS-Bid Justification Waiver-Parks Ford Vehicles 7.28.22](#)  
[Bid-22-08-0913-Contract-Award-Agreement-Parks-Ford](#)  
[REVISED-Parks Quote-2023 Ford Expedition 4X4 SSV - Emergency Services](#)  
[REVISED-Parks Quote-2023 Ford Expedition MAX 4X4 SSV - Emergency Serv](#)  
[REVISED-Parks Quote2023 Ford F150 Police Responder - Emergency Service](#)

**C. MISCELLANEOUS**

1. [2022-404](#) REVISIONS TO GUILFORD COUNTY INTERNAL AUDIT CHARTER  
**Background:** During its July 13, 2022 meeting, the Board of Commissioners' Audit Subcommittee approved revisions to the Internal Audit Charter, Vision and Mission statements. The revisions are outlined in the attached memo and further defines the responsibility, authority, purpose and scope of Internal Audit activities. These revisions are presented to the Board for review and consideration.  
**Requested Action:** Review and approve the revisions to the Guilford County Internal Audit Charter.  
**Sponsors:** Chad Muhlestein  
**Attachments:** [Charter Vision Mission](#)  
[Internal Audit Charter Vision and Mission Statements \(002\).pdf](#)
  
2. [2022-445](#) RESOLUTION OF INTENT TO CLOSE A ROADWAY (CASE #22-01-GCPL-00150)  
**Requested Action:** Pursuant to N.C.G.S 153A-241, adopt the attached Resolution of Intent to close a roadway and schedule a public hearing to be held on September 15, 2022 to receive input on the matter.  
**Sponsors:** J. Leslie Bell  
**Attachments:** [RC ROI Groundhog Trace](#)
  
3. [2022-381](#) APPROVAL OF MINUTES  
**Requested Action:** Consider and approve the following sets of meeting minutes:  
  
07/14/2022 Work Session  
07/14/2022 Regular Meeting  
07/29/2022 Work Session  
  
**Sponsors:** Robin Keller  
**Attachments:** [dmwsx07.14.22.pdf](#)  
[dm071422.pdf](#)  
[dmwsx07.29.22.pdf](#)

**VII. PUBLIC HEARINGS**

*Proponents shall be heard first and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Opponents shall be heard after the proponents and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Each side will be allowed three (3) minutes in rebuttal.*

A. [2022-436](#) PUBLIC HEARING ON 5310 - ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES GRANT APPLICATION FOR FY2024

**Background:** The Guilford County Transportation Department has prepared the 5310 - Enhanced Mobility for Seniors and Individuals with Disabilities application for the FY2024 funding cycle to be submitted to the North Carolina Department of Transportation (DOT/IMD) no later than October 7, 2022.

The total amount of the 5310 Grant request for FY2024 is \$200,000, 50% grant of \$100,000 with a 50% County match of \$100,000.

The 5310 program grant provides funding for salaries and vehicle maintenance expenses for the Guilford County Transportation Department. The funding received in FY 2022 from this grant provided over 3,077 trips for seniors and individuals with disabilities in Guilford County.

A public hearing is required to assess the value and need for a community transportation system and assistance to seniors and individuals with disabilities in Guilford County. Attached is a summary of the grant request and authorizing resolution.

**Requested Action:** Conduct required public hearing to assess the value and need for a community transportation system, and upon conclusion, approve submission of the 5310 program grant application and adopt the accompanying resolutions.

**Sponsors:** Sharon Barlow

**Attachments:** [FY 2024 Program Resolution](#)  
[FY 2024 5310 Application - Operating](#)  
[5310 Budget Summary](#)  
[Delegation of Authority Guilford County Transportation and Mobility Services \(T Anticipated DBE Guilford County Transportation and Mobility Services \(TAMS\)](#)  
[FY 2024 DBE Certification Form](#)  
[FY 2024 Public Hearing Notice](#)  
[FY 2024 Public Hearing Record](#)  
[FY2024 Title VI Program Report](#)  
[FY 2024 LocalShareCertification](#)

B. [2022-447](#) PUBLIC HEARING ON 5311 - COMMUNITY TRANSPORTATION ASSISTANCE GRANT APPLICATION FOR FY2024

**Background:** The Guilford County Transportation Department has prepared the 5311 - Community Transportation Program (CTP) application for FY2024 to be submitted to the North Carolina Department of Transportation (DOT/IMD) no later than October 7, 2022.

The total amount of the 5311 Grant request for FY2024 is \$211,255 with a 15% County match of \$31,689.

The 5311-CTP grant is used for administrative assistance.

A public hearing is required for each grant to assess the value and need for a community transportation system and assistance to seniors and individuals with disabilities in Guilford County. Attached is a summary of the grant request and authorizing resolution.

**Requested Action:** Conduct required public hearing to assess the value and need for a community transportation system, and upon conclusion, approve submission of the 5311 program grant application and adopt the accompanying resolutions.

**Sponsors:** Sharon Barlow

**Attachments:** [FY 2024 Program Resolution](#)  
[5311 Budget Summary](#)  
[Delegation of Authority Guilford County Transportation and Mobility Services \(T Anticipated DBE Guilford County Transportation and Mobility Services \(TAMS\)](#)  
[FY 2024 DBE Certification Form](#)  
[FY 2024 Public Hearing Notice](#)  
[FY 2024 Public Hearing Record](#)  
[FY2024 Title VI Program Report](#)  
[FY 2024 LocalShareCertification](#)

## VIII. NEW BUSINESS

A. [2022-440](#) CONVERSION TO COUNTY FUNDING SOURCE TO SUPPORT EXISTING NAVIGATOR POSITIONS FOR FAMILY JUSTICE CENTER

**Background:**

In 2020, the Guilford County Family Justice Center (GCFJC) received a two-year grant award from the North Carolina Governor's Crime Commission (GCC) to fund two (2) Navigator positions, one for each GCFJC location. Before grant funding was received, the GCFJC had four (4) County-funded Navigators between Greensboro and High Point. Due to capacity and the high demand for services for children, adults, and seniors impacted by domestic and sexual violence, grant funding was sought in order to keep the GCFJC fully operational. Unfortunately, in 2022 state allocations for victims of crime decreased 66%, going from \$103 million to \$64 million, making the grant application process very competitive. The GCFJC was not awarded continued funding for the 2022 grant award cycle for these two (2) essential Navigator staff positions and grant funds for the 2020 project will end on September 30, 2022.

Navigators are core to GCFJC operations, providing life-saving resources, coordination, and support for victims seeking assistance from the GCFJC. Annually, the GCFJC helps over 13,000 residents. As the portal of entry for all services, Navigators are responsible for triaging client needs, providing information about GCFJC partner services, and completing safety and lethality assessments. In addition, Navigators provide case coordination and follow-up with GCFJC partner agencies including law enforcement, social workers, mental health providers, court professionals, attorneys, advocates, and medical professionals. In our community's most dangerous domestic and sexual violence cases, Navigators are key in the identification, coordination, and support of victim safety and offender accountability goals and outcomes. And as the hub of the wheel, Navigators are essential to the GCFJC operational framework.

The GCFJC is requesting to convert the two grant-funded Navigator positions to two 100% County-funded positions, one in Greensboro and one in High Point. The cost for both positions during a full fiscal year is \$148,040. This budget request is for total costs over the nine-month period remaining in FY23, \$111,030.

**Requested Action:** Approve the conversion of two (2) Governor's Crime Commission (GCC) grant funded Navigator positions into two (2) County-funded



Navigator positions, one for Greensboro and one for High Point, effective October 1, 2022. Approve an increase of \$111,030 in County funds and increase the Family Justice Center budget by the same amount, to provide for all full expenses related to both positions for the remainder of FY23.

**Sponsors:**

Catherine Johnson

- B. [2022-368](#) AGREEMENT FOR THE SALE OF REAL PROPERTY LOCATED AT 5009 NC HIGHWAY 150 E IN BROWN SUMMIT TO GREENSBORO BATTING CENTER AND AUTHORIZATION FOR UPSET BID PROCESS

**Background:**

Guilford County has received an offer to purchase the Monticello Community Center (Parcel #114067, at 5009 NC Highway 150 E) from the Greensboro Batting Center, Inc. The site was formerly an elementary school that was demolished and removed several years ago. Currently the property consists of approximately 6.65 acres, one gymnasium, a baseball field, gravel parking area and a water tower. The purchase offer is for \$100,000. The Tax Department completed a reassessment of the property in 2022 (attached). The offer is consistent with the value of the land. The value of the gym is difficult to determine based on needed repairs and upgrades to make it functional and code compliant. The gymnasium floor and bathrooms would need significant repair to adequately use the property and it would require an installation of proper ventilation for the gym. The parking lot would require grading and paving to meet ADA requirements and accessibility requirements for the building.

County staff have done a "best use" analysis of the property. The Parks department does not have a usage that would justify the spending needed to bring the gym into compliance with current codes. Staff contacted others in the community and no one expressed interest in using the property. Recent rentals of the facility ceased over a year ago and no one has expressed interest in re-releasing the site. Currently the site has to be mowed and maintained by the County at an estimated annual cost of \$12,000. Our recommendation is that selling the property is the best use for the property and the community.

The purchase offer is for \$100,000, with a 5% deposit to be made to the Clerk's office upon the Board of Commissioners' proposal to accept the offer. Under N.C.G.S. 160A-269, upon the Board's proposal to accept this offer and the deposit being made, the County would publish notice of the offer and a ten (10) day upset bid process would begin. That process requires any upset bid to exceed the current bid by ten percent (10%) of the first one thousand dollars (\$1,000.00) and five percent (5%) of the remainder. This upset bid process continues until no upset bid is received. At that point, the Board of Commissioners may accept the highest offer. The Board of

Commissioners may reject any and all offers at any time during the process.

**Requested Action:** Pursuant to N.C.G.S. 160A-269, propose to accept the offer reflected by the Purchase and Sale Agreement, in substantial form, between Greensboro Batting Center, Inc. and Guilford County for approximately 6.65 acres of property located at 5009 NC Highway 150 E in Brown Summit, North Carolina, for \$100,000, require the offeror to deposit 5% of its offer with the Clerk to the Board of Commissioners within five (5) business days of this action, and, if met, publish notice of the offer and follow the statutory upset bid process.

**Sponsors:** Eric Hilton (Rick Mosher)

**Attachments:** [2022 tax value Monticello property](#)  
[Monticello GIS-06222022162649](#)  
[Monticello PSA EXHIBIT A \(JTH v1\)](#)  
[Monticello PSA Exhibit B County Redline \(JTH rev1\)](#)  
[Monticello GIS](#)  
[RM Monticello GBC Offer To Purchase 8-21-22](#)  
[Signed RM Monticello GBC Offer to Purchase Appendix AB 8-22-22](#)

## **IX. HEALTH AND HUMAN SERVICES UPDATE**

A. [2022-441](#) UPDATE ON FOSTER CARE COST RATES AND PARTICIPATING PROVIDERS FOR FY 2022-23

**Background:** The NC Department of Health and Human Services (NC DHHS) released updated guidance on standard and cost-modeled foster care and adoption service rates and a list of private agencies that are eligible for the Cost Modeled Rates for FY 2022-23. The standard rates were set in January 2022 and will unchanged for FY 2022-23. They apply to licensed placements with, but not limited to, family foster homes, therapeutic family foster care services, and residential treatment (level 2) as well as with any providers NOT participating in the cost-modeled rates for services. The Cost Modeled Rates are determined through an annual cost finding and rate setting process that is above the standard board rate. These standardized rates for agencies providing services under Cost Modeled Rate Status were set for FY 2022-23.

The County has 468 children in care as of July 31, 2022 with about 60% in foster homes or with relatives and the other 40% in group or therapeutic homes and other placements based on the individual circumstances and needs.

A full list of rates by type and the agencies participating in Cost Modeled Rates are attached to this item.

**Requested Action:** Receive the update on FY 2022-23 foster care rates and providers participating in cost modeled-rates.

**Sponsors:** Sharon Barlow

**Attachments:** [CWS\\_41\\_22 - FOSTER CARE-COST RATES AND PROVIDERS PARTICIPAT 2022-2023 FC-CMR Agency List.pdf](#)

B. [2022-442](#) UPDATE ON ENHANCED MEDICAID REIMBURSEMENTS FOR SOCIAL SERVICES

**Background:**

The NC Department of Health and Human Services informed county Social Services directors in July 2022 about mandated changes to the Enhanced Medicaid 75/25 cost reimbursement process required of the State by the Federal Centers for Medicare & Medicaid Services (CMS). NC DHHS first implemented enhanced Medicaid 75/25 revenue in 2014, it did so in accordance with its approved Cost Allocation Plan (CAP) and has always believed that it was in substantial conformity with SMD 16-004 guidance. During SFY 2022, CMS requested additional DSS-1571 data in order to justify the enhanced Medicaid revenue that NC DHHS was requesting in its APDu. When NC DHHS was unable to provide the level of data granularity being requested, CMS provided conditional approval for its APDu. To address the condition, NC DHHS began to have ongoing discussions with CMS, NC DHHS' financial systems, and our DSS-1571 processes and the final requirements have made both system and process changes necessary in order to provide the data CMS is requesting. These changes will affect both personnel and non-personnel expenses - county staff are now required to cross-referencing or mapping local Social Services positions with a set of standardized "local government class specs" provided by the State and add additional information to all expenditures to indicate which are allowable by CMS.

Staff estimate the reduction in Medicaid reimbursement for Guilford County will be approximately \$1.3 million or 3.1% based on FY 2022 annual expenses reported to the State.

The changes are effective for September 2022 expenses, to be reported and reimbursed in October 2022, and they apply to ALL counties.

**Requested Action:** Receive update on changes to Enhanced Medicaid 75/25 funding claiming and reimbursements.

**Sponsors:** Sharon Barlow

**Attachments:** [BG-06-2022 - Updated Guidance on Enhanced Medicaid Claiming.pdf](#)

C. [2022-443](#) UPDATE ON EMERGENCY RENTAL AND UTILITIES ASSISTANCE (ERUA) PROGRAM

**Background:** Receive an update on ERUA program status including applicants processed and assisted, funding spent and remaining balances.

**Requested Action:** Receive update on ERUA Program status.

**Sponsors:** Sharon Barlow

**X. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

A. [2022-406](#) APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

**Requested Action:** The following appointments and reappointments are presented for Board consideration and approval:

**Guilford County Planning Board**

Appoint Dr. Nho Thi Bui to 1st term in District 1 Designee position (September 1, 2022 - August 31, 2025)

**Nursing Home Community Advisory Committee**

Reappoint Lorraine Neill to 2nd term (October 18, 2022 - October 17, 2025)

**Sponsors:** Robin Keller

**Attachments:** [NBui\\_App\\_08.02.22.pdf](#)  
[NBui\\_Resume\\_08.02.22.pdf](#)  
[LNeill\\_Reapp\\_07.23.22.pdf](#)

**XI. COMMISSIONER LIAISON UPDATES**

**XII. COMMENTS FROM COUNTY MANAGER**

**XIII. COMMENTS FROM COMMISSIONERS**

**XIV. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**XV. ADJOURN**

*THE NEXT REGULAR MEETING OF  
THE GUILFORD COUNTY BOARD OF COMMISSIONERS  
WILL BE HELD SEPTEMBER 15, 2022 AT 5:30PM IN THE  
COMMISSIONERS MEETING ROOM,  
OLD COUNTY COURTHOUSE  
301 W. MARKET STREET, GREENSBORO NC 27401.*