



Guilford County

301 West Market Street
Greensboro, NC 27402

Meeting Agenda - Final Board of Commissioners

Thursday, December 16, 2021

5:30 PM

Old County Courthouse 2nd Floor
301 W. Market Street, Greensboro NC 27401

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

Kathleen Talley, US Navy Veteran

III. WELCOME AND CALL TO ORDER

Chairman Melvin "Skip" Alston

IV. SPEAKERS FROM THE FLOOR

Each speaker will be allowed three (3) minutes to address the Board. Speakers from the Floor will last for a maximum of thirty (30) minutes.

V. CONSENT AGENDA

A. CONTRACTS

1. [2021-466](#) DHHS - CONTINUUM OF CARE (COC) PROGRAM UPDATE AND CONTRACT WITH PARTNERS ENDING HOMELESSNESS
Background: During the November 2, 2020 Guilford County Board of Commissioners Work Session, Commissioners approved Guilford County assuming the role of Collaborative Applicant for the Guilford County Continuum of Care (CoC); authorize staff to take all necessary measures to enter into a Memorandum of Understanding (MOU) with the CoC and Partners Ending Homelessness to facilitate the transition; to take all reasonable and necessary actions to file a new Collaborative Applicant profile and complete the CoC program registration in esnaps; and establish a position to help coordinate program activities. During this meeting it was also discussed that Partners Ending Homelessness would continue to be the Administrative Agent effective January 1, 2021 through June 30, 2022 and the MOU was approved to be signed.

A grant application was submitted to Housing and Urban Development (HUD) from Partners Ending Homelessness for Continuum of Care planning activities. Now that Guilford County has been legally identified as the collaborative applicant, PEH can no longer draw down direct funding from HUD. Guilford County, as the Collaborative Applicant will be responsible for drawing down funding from HUD for required COC activities.

Notification was received effective January 1, 2022, PEH will no longer be able to receive funding directly from HUD for COC planning activities. It will become the responsibility of Guilford County to receive funding and distribute to PEH for reimbursements of activities related to the COC.

A new contract is required to allow PEH to become a sub-recipient of HUD funding through Guilford County as the Collaborative Applicant, associated with grants designated for COC planning activities.

The total amount of the 2020 HUD planning grant is \$69,197. PEH will be drawing down funding directly from HUD through December 2021. Guilford County will be responsible for submitting for funding against the grant based on reimbursement documentation received

from PEH on a monthly basis. The contract will be for six months for up to half of the grant total, which is \$34,598.50.

Requested Action: Approve a contract with Partners Ending Homelessness, in substantial form, in the amount up to \$34,589.50 to be effective January 1, 2022 through June 30, 2022. Approve an increase in Federal/State Revenue in the amount of \$34,599 and increase the FY 2021-22 appropriation to Health & Human Services (Social Services) budget by the same amount to reflect anticipated revenues received through Housing and Urban Development for Continuum of Care planning activities.

Budget Impact: **Budget Ordinance Amendment**

General Fund

\$34,599 Increase in Federal/State Revenue

\$34,599 Increase in Appropriation to Health & Human Services (Social Services)

No additional county dollars.

Sponsors: Sharon Barlow (Cheri Neal)

Attachments: [Partners Ending Homelessness HUD agreement FY22](#)

2. [2021-475](#) DHHS-PUBLIC HEALTH DIVISION: COVID-19 EMERGENCY HOUSING CONTRACT AMENDMENT WITH GLOBAL MANAGEMENT

Background: Guilford County contracts with Global Management Corporation to provide emergency housing for citizens who are ordered to quarantine and/or isolate as result of the COVID-19 pandemic. In order to continue to provide emergency housing, the DHHS-Public Health division must maintain access to a block of rooms to house patients. DHHS-Public Health requests to amend its contract with Global Management, which will reduce the number of blocked rooms reserved from 35 to 20 at the current room rate of \$65.00 plus tax per night. This amendment would extend the terms of the contract through March 31, 2022 at a cost of \$143,648.48, which would be covered through previously awarded and adopted COVID-19 funding; brining the total estimated cost to \$594,349 for FY 21/22.

Requested Action: Approve an amendment, in substantial form, to the price only contract with Global Management Corporation in the amount of \$143,649 with an effective date of January 1, 2022 through March 31, 2022 for emergency housing services. Funding for contract approved from previously awarded and adopted COVID-19 funds, for an estimated total of \$594,349 during the current Fiscal Year.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Dr. Iulia Vann

Attachments: [Public Health Global Management Corporation 90002066](#)

3. [2021-479](#) UNITED HEALTHCARE (UHC) STOP LOSS COVERAGE FOR 2022 PLAN YEAR

Background: Guilford County sponsors a self-funded health insurance plan for eligible employees and retirees. This plan covers claims up to \$425,000. A separate "stop loss plan" reimburses the County for claims that exceed \$425,000 per individual claimant. The County's consultant, USI, requested bids from eight (8) stop loss carriers and received bids from two (2) for plan year 2022 coverage. United Healthcare (the current carrier with a rate of \$46.13 per member per month) and one other company, Sun Life, were the only bidders who responded. While Sun Life offers a better fixed monthly renewal rate (\$42.14 for Sun Life vs. UHC's \$69.20), their bid requires the exclusion of one (1) high cost-claimant from coverage. The claimant Sun Life proposes to exclude has projected 2021 gross claims costs of \$2,150,000, of which \$1,755,000 would ordinarily be paid by stop loss coverage.

The UHC 2021 contract contained a rate cap of 50% for the 2022 plan year, and the proposed UHC contract for 2022 includes a max rate cap of 50% for 2023 as well. In contrast, Sun Life's bid also gives it the option of expanding the one (1) claimant exclusion to three (3) at renewal. As information, the County currently has three (3) claimants who have met the stop loss deductible for 2021.

Requested Action: Authorize staff to enter into a price only contract with United Healthcare (UHC) for stop loss coverage for the 2022 plan year in the amount of \$69.20 per member per month to be effective January 1, 2022 for a term of one (1) year at an annual cost not expected to exceed \$2,288,582, with an optional one year renewal with same or better rate cap.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Joanette Freeman (Carol Campbell), Human Resources

Attachments: [Guilford County Stop Loss Renewal 2022 12-02-2021 \(003\) cc](#)

4. [2021-482](#) APPROVE CONTRACT WITH UNITED HEALTHCARE - HEALTH INSURANCE ADMINISTRATIVE SERVICES
- Background:** United Healthcare provides administrative services related to the County's self-funded medical plan at a cost of \$31.19 per member per month. For 2022, UHC will continue to provide these services at a cost of \$31.19 per member per month.
- Requested Action:** Approve contract, in substantial form, with United Healthcare to provide health insurance administrative services for the self-funded medical plan at the current rate of \$31.19 per covered member per month with no plan changes.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Joannette Freeman (Carol Campbell)
- Attachments:** [Guilford County ASA Amend FRAT Other 1.1.2022 to SAE 12.8.2021](#)
5. [2021-342](#) MEDICARE ADVANTAGE PLAN FOR 2022
- Background:** Medicare-eligible retirees who meet the required criteria are currently covered by a Medicare Advantage plan that costs a total of \$231.80 monthly. The County contributes \$203.12 on behalf of 30-year retirees. For 2022, the total monthly premium will remain the same. The County contribution should remain constant at \$203.12, with the retiree paying the balance, as has been the County's practice since the 2014 plan year. See attached plan summary.
- Requested Action:** Authorize staff to renew contract with United Healthcare to provide Medicare-eligible qualified retirees with the current Medicare Advantage plan, with no plan changes. Approve a rate of \$231.80 with the County contribution remaining the same at a maximum of \$203.12 per retiree.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Joannette Freeman (Carol Campbell)
- Attachments:** [2022 Guilford Medicare Advantage Renewal Summary_rvsd.pdf](#)

B. MISCELLANEOUS

1. [2021-472](#) BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2021-22 BUDGET ORDINANCE

Requested Action: Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2021-22 Budget Ordinance.

Sponsors: Jason Jones, Assistant County Manager

Attachments: [Budget Amends Report 2021-12-16](#)

2. [2021-473](#) TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING NOVEMBER 30, 2021

Background: Attached is a tax collection report for the month ending November 30, 2021 required by NCGS 105-350(7) to be submitted by the tax collector to the governing body. The purpose of the report is to apprise the governing body of the progress of the tax collector in collecting taxes levied for the current fiscal year.

A list of beverage licenses issued for the month ending November 30, 2021 is attached for the purpose of providing the governing body the opportunity to exercise their authority to refuse to issue a license, as described in NCGS 105-113.71.

Requested Action: Accept and approve the tax collection report and beverage licenses issued for month ending November 30, 2021.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Ben Chavis

Attachments: [401C All Guilford 11-30-2021.pdf](#)
[Bev 11-30-2021 Detail.pdf](#)

3. [2021-474](#) PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING NOVEMBER 30, 2021
- Background:** A valid defense has been provided by the taxpayer that the tax imposed was invalid and met the criteria of North Carolina General Statute 105-381, to be rebated or released for the amounts contained in the attached reports. Complete reports are maintained on file with the Clerk to the Board.
- Requested Action:** Accept and approve property tax rebates and releases for the month ending November 30, 2021.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Ben Chavis
- Attachments:** [November 2021 Rebates and Releases.pdf](#)
 [November 2021 NCVTS Pending Refund Report.pdf](#)
4. [2021-480](#) APPROVAL OF MINUTES
- Requested Action:** Review and approve the following sets of draft meeting minutes:
- 11/18/2021 Work Session
 11/18/2021 Regular Meeting
 12/02/2021 Work Session
- Sponsors:** Robin Keller
- Attachments:** [dmxws11.18.21.pdf](#)
 [dm111821.pdf](#)
 [dmxws12.02.21.pdf](#)

VI. PUBLIC HEARINGS

Proponents shall be heard first and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Opponents shall be heard after the proponents and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Each side will be allowed three (3) minutes in rebuttal.

- A. [2021-478](#) PUBLIC HEARING ON ECONOMIC DEVELOPMENT INCENTIVE GRANT TO PIEDMONT TRIAD AIRPORT AUTHORITY (PTAA)
- Background:** Pursuant to N.C.G.S 158-7.1, the Guilford County Board of Commissioners is requested to hold a public hearing to receive public input on a proposed economic incentive grant in the amount of \$2 million to Piedmont Triad Airport Authority (PTAA) for infrastructure costs related to economic development.
- Requested Action:** Pursuant to N.C.G.S 158-7.1, conduct a public hearing and approve an economic development incentive grant to Piedmont Triad Airport Authority (PTAA) in the amount of \$2 million to support infrastructure costs related to economic development. Upon approval, direct staff to take all necessary actions to execute the incentive grant agreement and appropriate General Fund, fund balance, in the amount of \$2 million to the Economic Development & Assistance budget.
- Sponsors:** Brent Christensen, Greensboro Chamber of Commerce

VII. NEW BUSINESS

A. [2022-100](#) LAW ENFORCEMENT ADMINISTRATION BUILDING PROJECT
ORDINANCE AMENDMENT

Background: On September 17th 2020 the Board authorized staff to move forward with construction of a 40,000 square foot 2-story building with a total project budget not to exceed \$15,000,000. At the time, the project ordinance was not adjusted to reflect the \$15 million approved project budget. The current balance in the project is \$1,883,500.

This agenda item increases the Law Enforcement Administration Building Renovation capital project ordinance by \$13,116,500 to reflect the currently approved \$15,000,000 project budget. The additional funds will come from 2017 and 2019 two-thirds bonds proceeds in accordance with the County's capital investment plan. This will allow the design work to continue and final cost estimates to be completed. Pending approval and issuance of two-thirds bonds in early 2022, the project ordinance will be adjusted by an estimated \$8,900,000 to reflect the most up to date estimate of \$23.9 million.

Requested Action: Approve an amendment to Law Enforcement Administration Building Project Ordinance increasing project expenditures by \$13,116,500 to a total of \$15,000,000 to be funded with \$2,764,037 in 2017 Bond Proceeds and \$10,352,463 in 2019 Bond Proceeds.

Budget Impact: **Capital Project Ordinance Amendment**
Law Enforcement Administration Building Renovation
County Building Construction Fund
\$2,764,037 Increase in Bond Proceeds (2017 Issuance)
\$10,352,463 Increase in Bond Proceeds (2019 Issuance)
\$13,116,500 Increase in Appropriation to Law Enforcement
Administration Building Renovation

Sponsors: Eric Hilton, Facilities & Property Management Director

Attachments: [LE Admin Building Renovation - Amend 20-12-17](#)
[LE Admin Building Renovation - Amend 21-12-16](#)

VIII. HEALTH AND HUMAN SERVICES

- A. [2021-455](#) DHHS-PUBLIC HEALTH DIVISION: APPROVE PUBLIC HEALTH AGENCY GUIDELINES
- Background:** North Carolina Local Health Department Accreditation Benchmark 37 reads: **“The local board of health shall assure the development, implementation and evaluation of the local health services and programs to protect and promote the public’s health.”**
- Within Benchmark 37 is activity 37.2 which reads; “The local board of health shall approve policies for the administration of local public health programs.”
- Program Directors are required to review the assigned agency guidelines on an annual basis and make the necessary changes and modifications as needed. The review of all agency guidelines was completed in July 2021. The agency’s guidelines and any changes or modifications were given to the Health and Human Services Advisory Committee for review at the September 22, 2021 meeting. The division is seeking an approval by the Board of Commissioners, acting as the Guilford County Board of Health, of the agency’s guidelines upon the recommendation of the Health and Human Services Advisory Committee.
- Requested Action:** Approve DHHS-Public Health Division Agency Guidelines.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUESTED**
- Sponsors:** Dr. Iulia Vann
- B. [2021-437](#) HEALTH AND HUMAN SERVICES UPDATES
- Requested Action:** Receive Updates on Health and Human Services Matters.
- Sponsors:** Dr. Iulia Vann/ Sharon Barlow

IX. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. [2021-469](#) APPOINTMENTS AND REAPPOINTMENT TO VARIOUS BOARDS & COMMISSIONS

Requested Action: Consider and approve the following appointments and reappointment to the following boards & commissions:

Fire District Commission - Oak Ridge

Reappoint E. Trent Allen to 3rd term (January 1, 2022 - December 31, 2023)

Fire District Commission - Rankin

Appoint Steve Zimmerman to 1st term (January 1, 2022 - December 31, 2023)

Reappoint Joe Smith to 2nd term (March 5, 2022 - March 4, 2024)

High Point Convention & Visitors Bureau / Visit HP

Appoint Mark Connell to 1st term as Large Hotel representative (December 16, 2021 - December 15, 2023)

Sponsors: Robin Keller

Attachments: [EAllen_Reapp_12.08.21](#)
[SZimmerman_App_11.28.21.pdf](#)
[JSmith_Reapp_12.04.21.pdf](#)
[MConnell_App_12.07.21](#)
[MConnell_Resume_12.07.21](#)

B. [2021-481](#) EXCEPTION REAPPOINTMENT TO THE GUILFORD COUNTY AGRICULTURAL COMMISSION

Requested Action: Approve the following exception reappointment to the Guilford County Agricultural Commission:

Guilford County Agricultural Commission

Reappoint Edwin G. Apple to 4th term in Non-Farm Member/District 4 position (November 2, 2021 - November 1, 2024)

Sponsors: Robin Keller

Attachments: [EApple_Reapp_11.30.21.pdf](#)
[EApple_Term_Exempt_08.10.21.pdf](#)

X. COMMISSIONER LIAISON UPDATES

XI. COMMENTS FROM COUNTY MANAGER / COUNTY ATTORNEY

XII. COMMENTS FROM COMMISSIONERS

**XIII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (a) (3)
and (6) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY
ATTORNEY AND TO DISCUSS A PERSONNEL MATTER**

XIV. ADJOURN

*THE NEXT REGULAR MEETING OF
THE GUILFORD COUNTY BOARD OF COMMISSIONERS
WILL BE HELD JANUARY 6, 2022 AT 5:30PM IN THE
COMMISSIONERS MEETING ROOM,
OLD COUNTY COURTHOUSE
301 W. MARKET STREET, GREENSBORO NC 27401.*