



# Guilford County

301 West Market Street  
Greensboro, NC 27402

## Meeting Agenda - Final Board of Commissioners

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Monday, January 29, 2018

5:30 PM

Second Floor, Old County Courthouse

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### RESCHEDULED MEETING FROM JANUARY 18, 2018

#### I. INVOCATION

#### II. PLEDGE OF ALLEGIANCE

#### III. WELCOME AND CALL TO ORDER

*(Chairman Alan Branson)*

#### IV. SPEAKERS FROM THE FLOOR

*(Each speaker will be allowed three minutes to address the Board. Speakers from the Floor will last for a maximum of 30 minutes.)*

#### V. PRESENTATIONS

- A.     [2018-125](#)     PROCLAIM JANUARY 21-27, 2018 GUILFORD COUNTY SCHOOL CHOICE WEEK
- Requested Action:**   Adopt Proclamation declaring the week of January 21-27 as Guilford County School Choice Week.
- Sponsors:**       Commissioner Hank Henning

#### VI. CONSENT AGENDA

##### A. BUDGET AMENDMENTS

1. [2018-105](#) CHANDLER DENTAL CLINIC DONATION - \$2,500

**Requested Action:** Approve an increase of \$2,500 in Other Revenues and increase the FY 2017-18 DHHS-Public Health Division budget by the same amount to reflect funds received from Chandler Foods Inc., to support services at the Chandler Dental Clinic.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$2,500 Increase in Other Revenues

\$2,500 Increase in Appropriation to Health and Human Services  
(Public Health)

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** Merle Green

2. [2017-399](#) APPROPRIATION TO LAW ENFORCEMENT OF RECEIPT OF  
INSURANCE FUNDS

**Requested Action:** Approve an increase in Other Revenues of \$38,810 and increase the FY 2017-18 Law Enforcement budget by \$38,810 to reflect receipt of funds from an insurance claim for a vehicle accident/loss.

**Budget Impact:**

**Budget Ordinance Amendment**

General Fund

\$38,810 Increase in Other Revenues

\$38,810 Increase in Appropriation to Law Enforcement

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** Sheriff BJ Barnes

3. [2017-403](#) 2015 HOMELAND SECURITY GRANT PROGRAM (HSGP) BUDGET ADJUSTMENT
- Requested Action:** Approve a \$3,000 increase in Federal/State Revenue and increase the FY 2017-18 Emergency Services budget by the same amount, to reflect receipt of additional funding through the 2015 Homeland Security Grant Program from North Carolina Emergency Management. Funds will be used to support a full scale disaster exercise in 2018.
- Budget Impact:** **Budget Ordinance Amendment**  
General Fund  
\$3,000 Increase in Federal/State Revenue  
\$3,000 Increase in Appropriation to Emergency Services  
NO ADDITIONAL COUNTY FUNDS REQUIRED
- Sponsors:** Jim Albright
- Attachments:** [FY15 HSGP Award Letter.pdf](#)
4. [2018-120](#) DHHS - DIVISION OF SOCIAL SERVICES ADOPTION PROMOTION PROGRAM FUND
- Requested Action:** Appropriate \$96,000 in state and federal funds and increase the Health & Human Services - Social Services Division FY 2018 budget by \$96,000.
- Budget Impact:** **Budget Ordinance Amendment**  
General Fund  
\$ 96,000 Increase State and Federal Funds  
\$96,000 Increase Health & Human Services - Social Services  
NO ADDITIONAL COUNTY FUNDS REQUIRED
- Sponsors:** Heather Skeens (Myra Thompson)

## B. CONTRACTS

1.     [2018-118](#)     CASEY FAMILY PROGRAM COLLABORATIVE CONTRACT AGREEMENT

**Requested Action:** Authorize staff to enter into collaborative contract with the Casey Family Program, in substantial form as attached, effective January 1, 2018 and approve a \$60,000 increase in Other Revenues and increase FY 2017-18 Health and Human Services - Social Services budget by \$60,000 to reflect receipt of funding from the Case Family Program.

**Budget Impact:**     **Budget Ordinance Amendment**

General Fund

\$60,000 Other Revenues

\$60,000 Increase in Appropriation to Health & Human Services (Social Services)

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:**       Heather Skeens (Myra Thompson)

**Attachments:**     [Casey Family Programs 2017-2018 grant final version](#)

## C. MISCELLANEOUS

1.     [2017-401](#)     SALE OF SURPLUS PROPERTY

**Requested Action:** Approve the sale of surplus properties located at 5204 Bridgestone Court, Greensboro, 2223 Chambers Street and 1411 Furlough Avenue, High Point to the current highest bidder, and authorize staff to take all reasonable and necessary steps to execute the sale of the property.

**Budget Impact:**     **NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:**       Robert McNiece

**Attachments:**     [5204 Bridgestone Bid-12212017103604](#)

[5204 Bridgestone Court GIS](#)

[2223 Chambers Bid-12212017103419](#)

[2223 Chambers St HP GIS](#)

[1411 Furlough Bid-12212017103513](#)

[1411 Furlough GIS](#)

2.     [2017-396](#)     PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING NOVEMBER 30, 2017
- Requested Action:**   Accept and approve property tax rebates and releases for the month ending November 30, 2017.
- Budget Impact:**    **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:**       Ben Chavis
- Attachments:**     [November 2017 NCVTS Pending Refund report](#)  
                                  [November 2017 Rebates & Releases](#)
3.     [2018-109](#)     PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING DECEMBER 31, 2017
- Requested Action:**   Accept and approve property tax rebates and releases for the month ending December 31, 2017.
- Budget Impact:**    **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:**       Ben Chavis
- Attachments:**     [December 2017 NCVTS Pending Refund Report](#)  
                                  [December 2017 Rebates & Releases](#)
4.     [2017-397](#)     TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING NOVEMBER 30, 2017
- Requested Action:**   Accept and approve the tax collection and beverage licensing reports for month ending November 30, 2017. Full report on file with the Clerk's Office.
- Budget Impact:**    **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:**       Ben Chavis
- Attachments:**     [401C All Guilford 11-30-17](#)  
                                  [Bev 11-30-17 Detail](#)

5. [2018-110](#) TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING DECEMBER 31, 2017

**Requested Action:**

Accept and approve the tax collection and beverage licensing reports for month ending December 31, 2017. Full report on file with the Clerk's Office.

**Budget Impact:**

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:**

Ben Chavis

**Attachments:**

[Bev 12-31-17 Detail](#)

[401C All Guilford 12-31-17](#)

6. [2018-126](#) RESOLUTION CONCURRING THE ABANDONMENT OF A PORTION OF JOSEPH M. BRYAN BLVD, FROM THE NORTH CAROLINA STATE MAINTAINED SECONDARY ROAD SYSTEM

**Requested Action:**

Adopt Resolution concerning the abandonment of a portion of Joseph M. Bryan Blvd, From the North Carolina State Maintained Secondary Road System.

**Sponsors:**

Leslie Bell

**Attachments:**

[Maps.pdf](#)

[Request Letter](#)

7. [2017-398](#) BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2017-18 BUDGET ORDINANCE

**Requested Action:**

Receive budget amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2017-18 Budget Ordinance.

**Sponsors:**

Michael Halford

**Attachments:**

[Budget Amends Report - 2018-01-18](#)

8. [2017-339](#) PURCHASE OF PROPERTY: 246 WILLOW CREEK RD,  
KERNERSVILLE, NC
- Requested Action:** Authorize staff to proceed with the contracting of the property, to proceed with and pay for 50% of Due Diligence, and report back to the Board any matters of concern for the property located at 246 Willow Creek Rd, Kenersville, NC. Authorize staff to take all reasonable and necessary steps to place property under contract and conduct Due Diligence.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED. \$40,000 of funding is available in the current Open Space Acquisition Capital Project Ordinance.**
- Sponsors:** Robert McNiece
- Attachments:** [Triad Park - Snow GIS](#)
9. [2018-124](#) APPROVAL OF THE MINUTES
- Requested Action:** Approve the following sets of meeting minutes:  
Regular Meeting - 12/07/17  
Work Session - 11/29/17  
Joint Capital And Facilities Planning Committee - 01/03/18
- Sponsors:** Robin Keller, Clerk to Board
- Attachments:** [dm120717.pdf](#)  
[WS11.29.17.pdf](#)  
[01.03.18 Joint Facilities.pdf](#)

## VII. NEW BUSINESS

1. [2018-102](#) PROJECT ORDINANCE REVISIONS - SMITH HIGH SCHOOL PHYSICAL EDUCATION IMPROVEMENTS AND OTHER PROJECT ORDINANCES

**Requested Action:** Approve attached amended Allen Middle School (decrease existing), Archer Elementary School (decrease existing), Southeast Area Elementary School (George C Simpkins, Jr Elementary School; decrease existing), Herbin-Metz Education Center (Falkener / Hairston Autism Wing; decrease existing), Northwood Elementary School Kitchen Renovation / Expansion (decrease existing), and Smith High School - Athletic Renovation (increase existing) capital project ordinances as outlined in the attachments. These transfers will provide the funding for the demolition and replacement of the visitors' stadium bleachers and the installation of track and practice field lighting at Smith High School.

**Budget Impact:** **Capital Project Ordinances**

*Allen Middle School*

School Capital Outlay Fund

\$215,838 Decrease in Bond Proceeds

\$215,838 Decrease in Appropriation to Allen Middle School

*Archer Elementary School*

School Capital Outlay Fund

\$14,026 Decrease in Bond Proceeds

\$14,026 Decrease in Appropriation to Archer Elementary School

*Southeast Area Elementary School (George C. Simpkins, Jr. Elementary School)*

School Capital Outlay Fund

\$680 Decrease in Bond Proceeds

\$680 Decrease in Appropriation to Southeast Area Elementary School

*Herbin-Metz Education Center (Falkener / Hairston Autism Wing)*

School Capital Outlay Fund

\$1,584 Decrease in Bond Proceeds

\$1,584 Decrease in Appropriation to Hergin-Metz Education Center (Falkener / Hairston Autism Wing)

*Northwood Elementary School Kitchen Renovation / Expansion*



School Capital Outlay Fund  
\$58,373 Decrease in Bond Proceeds  
\$58,373 Decrease in Appropriation to Northwood Elementary  
School Kitchen Renovation / Expansion

*Smith High School - Athletic Renovation*

School Capital Outlay Fund  
\$290,501 Increase in Bond Proceeds  
\$290,501 Increase in Appropriation to Smith High School - Athletic  
Renovation

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:**

Angie Henry, Chief Financial Officer, Guilford County Schools

**Attachments:**

[BOE Memo - Transfer to Smith Physical Education Improvements project ordinance](#)  
[Capital Project Amend Summary - BoE 1-18-18.pdf](#)  
[Allen Middle School - Amended 01-18-18 PENDING.pdf](#)  
[Archer Elementary - Amended 01-18-18 PENDING.pdf](#)  
[Southeast Area \(Simkins\) Elementary School - Amended 1-18-18 PENDING.pdf](#)  
[Faulkner-Hairston \(Herbin-Metz Education Center\) - Amended 1-18-18 PENDING.pdf](#)  
[Northwood ES - Kitchen Renov. - Amended 1-18-18 PENDING.pdf](#)  
[Smith High School - Athletic Renovation - Amended 1-18-18 PENDING.pdf](#)

2.     [2018-103](#)     APPROVAL TO PROCEED WITH DESIGN OF ANIMAL SHELTER & AMEND CAPITAL PROJECT ORDINANCE
- Requested Action:**     Authorize staff to proceed in the design and implementation within the recommended design parameters; and amend the County Animal Shelter Replacement capital project ordinance to increase project funding by \$9,695,108 for design and programming services and to reflect the total bond proceeds and premiums allocated to the project per the bond authorization.
- Budget Impact:**     **Capital Project Ordinance**  
                                  *County Animal Shelter Replacement*  
                                  County Building Construction Fund  
                                  \$8,245,000 Increase in Bond Proceeds  
                                  \$1,450,108 Increase in Premiums on GO Bonds Issued  
                                  \$9,695,108 Increase in Appropriation to County Animal Shelter Replacement
- Sponsors:**         Robert McNiece and Jorge Ortega
- Attachments:**     [Animal Shelter Replacement - Amend 1-18-18 PENDING.pdf](#)
3.     [2018-119](#)     PLANNING & DEVELOPMENT - PLANNING DIVISION: ADDITIONAL UNIFIED DEVELOPMENT ORDINANCE PROJECT FUNDING - \$44,500
- Requested Action:**     Approve an increase of \$44,500 in Appropriated Fund Balance and increase the FY 2017-18 Planning & Development budget by the same amount for completion of the Guilford County Unified Development Ordinance Project.
- Budget Impact:**     **Budget Ordinance Amendment**  
                                  General Fund  
                                  \$44,500 Increase in Appropriated Fund Balance  
                                  \$44,500 Increase in Appropriation to Planning & Development
- Sponsors:**         J. Leslie Bell
- Attachments:**     [UDORFP\\_Planning Services](#)  
                                  [EvalTeam Scoring](#)  
                                  [Draft Scope Cost Basis of Funding Request](#)

4.     [2018-100](#)     GOVERNOR'S CRIME COMMISSION CIVIL / LEGAL SUPPORT  
GRANTS (2 GRANTS) AND APPROVAL OF THREE NEW DEPUTY  
SHERIFF POSITIONS

**Requested Action:** Approve receipt of the Governor's Crime Commission Grant Award in the amount of \$99,999.93 in grant funds and the use of \$33,333.24 for in-kind County match for Greensboro Guilford/Civil Legal Support-Family Justice and receipt of \$99,999.99 in grant funds and the use of \$33,333.32 in-kind County match for High Point/Civil Legal Support-Family Justice for a total of \$199,999.92 in grant funds and \$66,666.64 in required County matching funds; approve an increase of \$200,000 in Federal/State Revenue and increase the FY 2017-18 Law Enforcement budget by the same amount to reflect the receipt of the Crime Commission grant funds; and approve the addition of (3) full-time (time-limited) Deputy Sheriff Positions for 1 year to be funded by the non-County grant funds.

**Budget Impact:**     **Budget Ordinance Amendment**

General Fund

\$200,000 Increase in Federal/State Revenue

\$200,000 Increase in Appropriation to Law Enforcement

All required County matching funds are already available in the 2017-18 Law Enforcement budget and **NO ADDITIONAL COUNTY FUNDS ARE REQUIRED.**

**Sponsors:**     BJ Barnes (Sharon Harrison-Pope)

5. [2018-104](#) AWARD OF 2017 NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY INTERMEDIARY AGENCY RE-ENTRY COUNCIL CONTRACT

**Requested Action:** Approve contract with North Carolina Department of Public Safety to develop Guilford County Reentry Council, approve receipt of the awarded funding of \$150,000 and increase Federal/State revenue and the FY 2017-18 Law Enforcement budget by the same amount to reflect this additional funding; and approve the addition of one non-sworn Re-Entry Coordinator position to be contingent on continued grant funding.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$150,000 Increase in Federal/State Revenue

\$150,000 Increase in Appropriation to Law Enforcement

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** BJ Barnes

6. [2018-106](#) DHHS - PUBLIC HEALTH DUKE ENDOWMENT GRANT - \$88,261 FOR FY 2018 AND APPROVAL OF TWO NEW NURSE I POSITIONS

**Requested Action:** Approve an increase of \$88,261 in Other Revenues and increase the FY 2017-18 DHHS - Public Health budget by the same amount to reflect funds awarded from The Duke Endowment to fund two (2) new Nurse I positions for the Nurse Home Visitation Program, and approve two (2) new time-limited Nurse I positions to be contingent on grant funding.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$88,261 Increase in Other Revenues

\$88,261 Increase in Appropriation to Health and Human Services (Public Health)

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** Merle Green

**Attachments:** [Duke Endowment.pdf](#)

7. [2018-115](#) DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT - CARE COORDINATION FOR CHILDREN - \$98,755 AND APPROVAL OF TWO NEW SOCIAL WORKER II POSITIONS

**Requested Action:** Approve an increase of \$57,645 in User Charges to reflect expected additional Per Member Per Month Payments and an increase of \$43,483 in Appropriated Fund Balance to reflect carry-over of unspent funds awarded in prior fiscal years; increase the FY 2017-18 Department of Health and Human Services - Public Health Division budget by \$98,755 to reflect the additional funding awarded and carried over from Partnership for Community Care for Care Coordination for Children Program; and approve two new Social Worker II positions to be contingent on continued revenues.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$51,988 Increase in User Charges

\$46,767 Increase in Appropriated Fund Balance

\$98,755 Increase in Appropriation to Health and Human Services (Public Health)

**Sponsors:** Merle Green

8. [2018-117](#) DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT - PREGNANCY CARE MANAGEMENT - \$77,570 AND APPROVAL OF ONE NEW SOCIAL WORKER II POSITION

**Requested Action:** Approve an increase of \$57,645 in User Charges to reflect expected increase in Per Member Per Month Payments and an increase of \$19,925 in Appropriated Fund Balance to reflect unspent grant funds carried over from FY 2016-17; increase the FY 2017-18 Department of Health and Human Services - Public Health budget by \$77,570 to reflect additional awarded and carried over funds received previously from Partnership for Community Care for Pregnancy Care Management; and approve a new Social Worker II position to be contingent on continued grant revenues.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$57,645 Increase in User Charges

\$19,925 Increase in Appropriated Fund Balance

\$77,570 Increase in Appropriation to Health & Human Services (Public Health)

**Sponsors:** Merle Greene

9.     [2018-101](#)     APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MGT CONSULTING GROUP TO CONDUCT A SCHOOL ASSIGNMENT OPTIMIZATION AND FACILITY CONDITION ASSESSMENT STUDY
- Requested Action:** Authorize staff to enter into a professional services agreement with MGT Consulting Group jointly with Guilford County Schools to perform a School Assignment Optimization and Facility Condition Assessment and approve an amendment the FY 2017-2018 Budget in the amount of \$149,823.
- Budget Impact:**     The total lump sum contract is \$899,645. The County will be responsible for 50% of the contract or \$449,823. The County's FY 2017-18 Budget includes \$300,000 for the School Condition Assessment. A budget amendment \$149,823 is needed for the county's share of the project costs. The recommended source of the additional funds is the general fund Manager's contingency in the County Administration department.

**Budget Ordinance Amendment**

General Fund

\$149,823 Increase in Appropriations to Facilities

\$149,823 Decrease in Appropriations to County Administration  
(Manager's Contingency)

NO ADDITIONAL COUNTY FUNDS REQUIRED -- funds are available for transfer from County Administration - Manager's Contingency

**Sponsors:**     Marty K. Lawing

**Sponsors:**     Budget and Smith

**Attachments:**   [Scope of Work](#)

**VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

A.     [2017-400](#)     APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS  
AND COMMISSIONS

**Requested Action:** Approve the listed appointments and reappointments to various  
Guilford County Boards & Commissions

**Sponsors:** Robin Keller

**Attachments:**     [CDaniel Redacted 121217](#)  
                          [JHusted 121217](#)  
                          [KKetchum 121217](#)  
                          [GAustin Redacted 121417](#)  
                          [MRidenour 121917](#)  
                          [JCaviness REDACTED](#)  
                          [MValataro REDACTED](#)

**IX. COMMENTS FROM COUNTY MANAGER**

**IX. COMMENTS FROM COMMISSIONERS**

**X. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR  
THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**XI. ADJOURN**

*THE NEXT REGULAR MEETING OF THE GUILFORD COUNTY BOARD OF  
COMMISSIONERS WILL BE HELD FEBRUARY 15, 2018 AT 5:30PM IN THE  
COMMISSIONERS MEETING ROOM OLD COUNTY COURTHOUSE 301 W. MARKET  
STREET, GREENSBORO NC 27401*