



Guilford County

301 West Market Street
Greensboro, NC 27402

Meeting Agenda - Final Board of Commissioners

Thursday, September 15, 2016

5:30 PM

Second Floor, Old County Courthouse

Regular Meeting

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

(Chairman Jeff Phillips)

IV. SPEAKERS FROM THE FLOOR

(Each speaker will be allowed three minutes to address the Board. Speakers from the Floor will last for a maximum of 30 minutes.)

V. PRESENTATIONS

- A. [2016-343](#) RESOLUTION SUPPORTING THE EXPANSION OF THE PIEDMONT TRIAD INTERNATIONAL AIRPORT
- Requested Action: Approve resolution supporting the expansion of the Piedmont Triad International Airport.
- Sponsors: Chairman Jeff Phillips
- B. [2016-346](#) PROCLAIM SEPTEMBER AS NATIONAL RECOVERY MONTH IN GUILFORD COUNTY
- Requested Action: Adopt proclamation declaring September 2016 as National Recovery Month in Guilford County.
- Sponsors: Commissioner Cashion

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. [2016-351](#) CAPITAL PROJECT AMENDMENT FOR BUR-MIL PARK IMPROVEMENTS (ELECTRICAL SERVICES)

Requested Action: Approve attached amendment to Bur-Mil Park Improvements capital project ordinance to increase appropriated fund balance and project funding for modification and renovation of the electrical power systems at Bur-Mil Park.

Budget Impact: Capital Project Ordinance Amendment
Bur-Mil Park Improvements
Capital Building Construction Fund
\$142,000 Increase in Appropriated Fund Balance
\$142,000 Increase to Bur-Mil Park Improvements

Sponsors: Robert McNiece

Attachments: [Burmil Park Improvements - Amended 9-15-16.pdf](#)
[Burmil Park Proposal Review Findings & Recommendations](#)
2. [2016-352](#) APPROPRIATE ADDITIONAL FUNDS TO SEPARATION ALLOWANCE FOR LAW ENFORCEMENT OFFICERS - \$325,791

Requested Action: Appropriate an additional \$325,791 of Fund Balance and increase the Law Enforcement budget by \$325,791 to reflect an increase in the County's FY 2016-17 charge for the Separation Allowance for Law Enforcement Officers.

Budget Impact: **Budget Ordinance Amendment**
General Fund
\$325,791 Increase Appropriated Fund Balance
\$325,791 Increase to Law Enforcement

Sponsors: Michael Halford

Attachments: [FY 2017 Separation Allowance LE Officers - Finance Letter](#)
[FY 2017 Separation Allowance LE Officers - Memo from Cavanaugh Macdonald](#)

3. [2016-330](#) RECEIPT OF 2016 GOVERNOR'S HIGHWAY SAFETY LAW
ENFORCEMENT LIAISON GRANT - \$20,000

Requested Action: Approve receipt of the 2016 North Carolina Governor's Highway Safety Law Enforcement Liaison Grant in the amount of \$20,000 and adopt the accompanying local government resolution. Increase Federal/State Revenues by \$20,000 and the FY 2017 Law Enforcement budget by the same amount to reflect receipt of the grant funds.

Budget Impact: **Budget Ordinance Amendment**

General Fund

\$20,000 Increase in Federal/State Funds

\$20,000 Increase in Appropriation to Law Enforcement

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: BJ Barnes

Attachments: [Resolution LAW ENFORCEMENT LIAISON](#)
[Law Enf. Liaison Award document](#)

4. [2016-331](#) RECEIPT OF 2016 GOVERNORS HIGHWAY SAFETY DWI
TASKFORCE ENFORCEMENT GRANT - \$104,939

Requested Action: Approve receipt of the 2016 North Carolina Governor's Highway Safety DWI Taskforce Enforcement Grant totaling \$419,754. Increase Federal/State Revenues by \$104,939 and decrease appropriated Fund Balance by the same amount. The required match of \$314,815 is already included in the FY 2017 Guilford County Law Enforcement and High Point Police Department budgets.

Budget Impact: **Budget Ordinance Amendment**

General Fund

\$104,939 Increase in Federal/State Funds

\$104,939 Decrease in Appropriated Fund Balance

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: BJ Barnes

Attachments: [Resolution DWI TASKFORCE](#)
[taskforce award document](#)

5. [2016-332](#) RECEIPT OF 2016 GOVERNOR'S HIGHWAY SAFETY DWI EDUCATOR GRANT - \$39,087

Requested Action: Approve receipt of the 2016 Governor's Highway Safety Grant for the DWI Taskforce Educator in the amount of \$74,450 and adopt the accompanying Local Government Resolution. Increase Federal/State revenue by \$39,087, increase the FY 2017 Law Enforcement budget by \$8,395 to reflect receipt of the funds and decrease appropriated Fund Balance by \$30,692 (amounts reflect expected revenues and expenses from October 2016 through July 2017 - grant runs a full year beginning in October).

Budget Impact: **Budget Ordinance Amendment**

General Fund

\$39,087 Increase in Federal/State Revenue

\$30,692 Decrease in Appropriated Fund Balance

\$8,395 Increase in Appropriation to Law Enforcement

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: BJ Barnes

Attachments: [Resolution DWI EDUCATOR](#)
[Educator Award Doc final](#)

6. [2016-333](#) RECEIPT OF 2016 GOVERNOR'S HIGHWAY SAFETY BIKESAFE GRANT - \$5,000

Requested Action: Approve receipt of the 2016 North Carolina Governor's Highway Safety Bikesafe Grant in the amount of \$5,000 and adopt the accompanying local government resolution. Increase Federal/State Revenue by \$5,000 and increase the Law Enforcement FY 2017 budget by \$5,000 to reflect receipt of the grant funds.

Budget Impact: **Budget Ordinance Amendment**

General Fund

\$5,000 Increase in Federal/State Revenue

\$5,000 Increase in Appropriation to Law Enforcement

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: BJ Barnes

Attachments: [Resolution Bike Safe](#)
[bikesafe award document](#)

B. CONTRACTS

1. [2016-348](#) LEASE EXTENSION OF OFFICE SPACE AT 3309 BURLINGTON RD, GREENSBORO, NC

Requested Action: Approve, in substantial form, a three (3) year lease agreement for rental of office space at 3309 Burlington Rd, Greensboro, NC, and authorize staff to take all reasonable actions to finalize and execute said lease.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Robert McNiece

Attachments: [USDA Lease Ext-08312016182609](#)
 [USDA Ag Ctr Floorplan-08312016183013](#)
 [Ag Center GIS 1](#)

2. [2016-349](#) LEASE OF OFFICE SPACE AT 505 E. GREEN STREET; 211 S. CENTENNIAL STREET, HIGH POINT, NC; 201 S. EUGENE STREET; AND 232 N. EDGEWORTH STREET, GREENSBORO, NC

Requested Action: Approve, in substantial form, a three (3) year lease agreement for rental of office space on the existing tower located at 505 E. Green Street and 211 S. Centennial Street, High Point, NC, AND 201 S. Eugene Street and 232 N. Edgeworth Street, Greensboro, NC; and authorize staff to take all reasonable actions to finalize and execute said lease.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Robert McNiece

Attachments: [NCDPS State Lease Change final.doc](#)
 [505 E Green -09012016165921](#)
 [211 S Centennial-09012016165957](#)
 [201 S Eugene-09012016170034](#)
 [232 N Edgeworth-09012016170108](#)

3. [2016-341](#) SOLE SOURCE EXCEPTION FOR TASER INTERNATIONAL

Requested Action: Approve sole source exception and authorize staff to enter into contract with Taser International, a company located at 17800 North 85th Street, Scottsdale AZ, in the amount of \$137,341.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: BJ Barnes

Attachments: [Sole Manufacturer and Sole Source Letter 2016](#)

4. [2016-324](#) TRANSPORTATION AND MOBILITY SERVICES OF GUILFORD FLEET VEHICLE AND MOBILE DATA DEVICE REPLACEMENT
- Requested Action:** Approve (revenue) Public Transportation Section 5339 Capital Program Grant Agreement, in substantial form, in the amount of \$410,150 with North Carolina Department of Transportation by and through the Department of Health and Human Services (Division of Social Services) for the grant agreement period from July 1, 2016 and end on June 30, 2017. Increase Federal/State funds and the Transportation-Human Services budget by \$369,134 to reflect the appropriation of related federal and state grant funds.
- Budget Impact:** General Fund
Increase Federal/State funds \$369,134
Increase Transportation - Human Services \$369,134
NO ADDITIONAL COUNTY FUNDS REQUIRED
- Sponsors:** Heather Skeens (Myra Thompson)
- Attachments:** [NC Dept of Transportation 2016-2017 Public Trans 5339 contract.docx](#)
[NC Dept of Transportation 2016-2017 Public Trans 5339 contract appendix A](#)
[Mobile Data Terminal Definition](#)

C. MISCELLANEOUS

1. [2016-350](#) GRANTING OF PERMANENT SANITARY SEWER EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT TO THE CITY OF HIGH POINT
- Requested Action:** Approve the Temporary Construction Easement and Permanent Sanitary Sewer Easement as requested by the City of High Point and authorize staff to take all reasonable actions to finalize and execute said easements.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Robert McNiece
- Attachments:** [HP Easement Location Map-08312016195459](#)
[HP Sewer Easement Agreement-08312016193318](#)
[HP Sewer Easement Plans-08312016193008](#)

2. [2016-342](#) TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING AUGUST 31, 2016
- Requested Action:** Accept and approve the tax collection and beverage license reports for the month ending August 31, 2016.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Ben Chavis
- Attachments:** [401Collections Report All Guilford 08-31-16](#)
 [Bev 08-31-16 Detail](#)
3. [2016-344](#) PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING AUGUST 31, 2016
- Requested Action:** Accept and approve property tax rebates and releases for the month ending August 31, 2016.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Ben Chavis
- Attachments:** [August 2016 Rebates & Releases](#)
 [August 2016 NCVTS Pending Refund report](#)
4. [2016-353](#) BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2016-17 BUDGET ORDINANCE
- Requested Action:** Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2016-17 Budget Ordinance.
- Sponsors:** Michael Halford
- Attachments:** [Budget Amends Report - 9-15-16.pdf](#)
5. **2016-337** MINUTES APPROVAL
- Requested Action:** Review and approve the following sets of draft meeting minutes:
 08/24/2016 BOCC Internal Audit Committee
 08/26/2016 BOCC Wellness Committee
 09/01/2016 Regular Meeting
- Sponsors:** Robin Keller
- Attachments:** comInternalAudit 082416
 comWellness 082616
 dm090116

VII. PUBLIC HEARINGS

Proponents shall be heard first and shall be provided a total of 20 minutes notwithstanding the number of persons desiring to be heard. Opponents shall be heard after the proponents and shall be provided a total of 20 minutes notwithstanding the number of persons desiring to be heard. Each side will be allowed three (3) minutes in rebuttal

- A. [2016-345](#) PUBLIC HEARING REGARDING TAX-EXEMPT BONDS TO BE ISSUED BY THE PUBLIC FINANCE AUTHORITY FOR THE BENEFIT OF WELL-SPRING RETIREMENT COMMUNITY, INC.

Requested Action: The Corporation is requesting that the Board of Commissioners, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, (1) hold a public hearing to consider the proposed Project and Bonds and (2) adopt the proposed approval resolution approving the Project and the issuance of the Bonds.

Budget Impact: **NO LOCAL JURISDICTION, COUNTY, STATE OF NORTH CAROLINA OR TAXPAYER FUNDS WILL BE INVOLVED, OBLIGATED, DUE OR PAID AS RESULT OF THE ISSUANCE OF THE BONDS.**

Sponsors: Brandon Lofton, Esq.
Robinson, Bradshaw & Hinson, P.A.

Attachments: [9012731_v2_TEFRA Resolution \(Guilford\)_Well-Spring 2016 Bonds \(002\).docx](#)

- B. **2016-306** HOLD PUBLIC HEARING TO CONSIDER ZONING APPEAL CASE # 16-05-GCPL-02336

Requested Action: Conduct required public hearing for rezoning case # 16-05-GCPL-02336. Resident James Kramer, MD has filed appeal of Planning Board decision to approve rezoning request on +/-31.39 acres. The request is located 1,475 ft southeast from the intersection of Ariel Farm Road and Church Street. Tax Parcels 0129358 (part of) and 0129346 owned by Ariel Farm LLC and Joseph and Melissa Pezik.

Sponsors: Leslie Bell

Attachments: Ariel Farm Road Maps.pdf
Planning Board Decision Appeal Packet # 16-05-GCPL-02336
GCPL July 2016 Final Minutes

VIII. NEW BUSINESS

- A. [2016-340](#) GUILFORD COUNTY INTERNAL AUDIT CHARTER
- Requested Action:** Review and approve internal audit charter for Guilford County.
- Sponsors:** Marty Lawing/Deborah Alston
- Attachments:** [Internal Audit - Revised Charter 2016.doc](#)
- B. [2016-334](#) DHHS- PUBLIC HEALTH DIVISION: APPROVE PUBLIC HEALTH AGENCY GUIDELINES
- Requested Action:** Approve DHHS-Public Health Division Agency Guidelines.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Merle Green
- Attachments:** [PHL Policy Guideline Changes.pdf](#)
[Example Guideline Changes PHL.pdf](#)

IX. HEALTH AND HUMAN SERVICES UPDATE

- A. [2016-336](#) DHHS - PUBLIC HEALTH DIVISION: COMMUNICABLE DISEASE UPDATES
- Requested Action:** Receive DHHS - Public Health Division Communicable Disease updates.
- Sponsors:** Merle Green
- B. [2016-347](#) DHHS - DIVISION OF SOCIAL SERVICES UPDATE: FOOD AND NUTRITION SERVICES PROGRAM
- Requested Action:** Receive DHHS - Division of Social Services update on the Food and Nutrition Services program.
- Budget Impact:** **NO ADDITIONAL COUNTY FUNDS REQUIRED**
- Sponsors:** Heather Skeens (Elizabeth White)
- Attachments:** [FNS Updates August](#)
[FNS Timeliness Trends August](#)

X. COMMENTS FROM COUNTY MANAGER

XI. COMMENTS FROM COMMISSIONERS

XII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (3) AND (4) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY, AND TO DISCUSS THE POTENTIAL LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES.

XIII. ADJOURN

*THE NEXT REGULAR MEETING OF
THE GUILFORD COUNTY BOARD OF COMMISSIONERS
WILL BE HELD OCTOBER 6, 2016 AT 5:30PM IN THE
COMMISSIONERS MEETING ROOM,
OLD COUNTY COURTHOUSE
301 W. MARKET STREET, GREENSBORO NC 27401.*