

UNIFIED GRANT APPLICATION

5310 OPERATING APPLICATION

PART 1: Applicant Information

Legal Name of Applicant: Guilford County

Applicant's Congressional District: 13
If Applicant's city is included in more than one district, enter primary district only

Applicant's County: Guilford
If Applicant has offices in more than one county, list county where main office is located

Address: 301 W. Market St.

City: Greensboro

State: NC

Zip Code: 27402

Federal Taxpayer ID Number: 56-600305

Doing Business As (DBA) Name:
If applicable (normally the transit system name, if different than applicant)

Applicant's Unique Entity ID(UEI): YBEQWGFJPMJ3
Register your Entity or get a Unique Entity ID at: <https://sam.gov/content/duns-uei>

Parent Agency UEI:
Required only if different than Applicant

Applicant's Service Area's Congressional District: 13
If Service Area is included in more than one district, enter primary district only

Project's Service Area: Guilford County
List the county or counties that will be served by the proposed project.

Project Manager and Title:	Irma Zimmerman	
Telephone:	Area Code: 336	Phone Number: 641 - 3515
Fax:	Area Code: 336	Phone Number: 641 - 3704
E-mail Address:	izimmer@guilfordcountync.gov	
Website Address:	www.guilfordcountync.gov/transit	

Current Vehicle Inventory: _____ Vans _____ Vans/Lifts _____ Sedans or Minivans
Enter Number in Fleet
_____ LTVs 21 LTVs/Lifts _____ Buses _____ N/A

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Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

☐ YES ☒ No

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

	<u>Full Name</u>	<u>Total Compensation</u>
1	<hr/>	\$ <hr/>
2	<hr/>	\$ <hr/>
3	<hr/>	\$ <hr/>
4	<hr/>	\$ <hr/>
5	<hr/>	\$ <hr/>

Section 5310 – Elderly Individuals and Individuals with Disabilities Program

The goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities throughout the country, by removing barriers to transportation services and expanding the transportation mobility options available. Toward this goal, FTA provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas. A senior is an individual who is 65 years of age or older and the term 'disability' is defined in section 3(1) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102). All 5310 projects (Operating, Capital Purchase of Service, and Mobility Manager) are competitive and will be scored based on a set of criteria aligning with IMD's mission and goals. Funding for any given project is not guaranteed.

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PART 2: Project Information

IMPORTANT: Applicants will be allowed to submit an unlimited number of applications for funding for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of 5310 funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding.

***** All Community Transportation (CT) capital projects must be applied for on the Combined Capital application.**

A. PROGRAM APPLICATION

Funding Source	Federal Section <u>5310</u>
Project Type	Other 5310 Project
Riders or Consumers will live in:	<input checked="" type="checkbox"/> Rural area <input checked="" type="checkbox"/> Small Urban area
Total Project Cost by Budget Type:	Operating \$ 250,000
Total Federal Request Match(es) not included	Total Federal Request \$ 125,000

A. SCOPE OF PROPOSED SERVICES

Instructions: Complete this table for the targeted population group/groups you plan on serving in the project. Put N/A if the population is not a target in this project. Definitions of each of these populations is included in Appendix A of the 5310 Overview.

	Elderly	Disabled
How many of the targeted population live in the area you propose to serve?	20,364 or 17%	12.5 or 9%
Of the number listed above, how many have the unmet transit need your project addresses?	17%	12.5%

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How many people with the unmet transit need will you serve through this project?	200	200
What is the source(s) of the information provided in the questions above?	Data from the 2017 ACS-1-year estimate table S1811	Data from the 2017 ACS-1-year estimate table S1811
Is another agency or provider arranging transportation services for the populations identified above?	No	No

- (1) Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.

Answer (unduplicated passengers): **Answer** (additional trips): 7,050

- (2) How do the numbers of passengers and trips relate to the amount of grant funding requested? How is the cost of the trip determined? What factors were used?

Answer: Guilford County Transportation and Mobility Services cost per trip is \$35.46.
Take the total amount requested in funding and divide by the number of trips.

PART 3: Project Description

IMPORTANT - *The FTA requires that projects receiving funds from the Section 5310 Program (Enhanced Mobility of Seniors and Individuals with Disabilities) be included in the locally developed, Coordinated Public Transit-Human Service Transportation Plan.*

INSTRUCTIONS – This application is for a “Section 5310 Other” project, line item **G-313, Transportation of Client/Others and G-621 Volunteer Reimbursement**. The project must fit into one of the three (3) criteria from the Section 5310 circular below to be a Section 5310 Other project:

Other Section 5310 Projects

Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities.

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- ▶ Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.);
 - ▶ Public transportation projects that improve access to fixed route service and decrease reliance on complementary paratransit; and
 - ▶ Alternatives to public transportation projects that assist seniors and individuals with disabilities with transportation.
- (1) Increases or enhancements related to geographic coverage, service quality, and/or service times that impact availability of transportation services for seniors and individuals with disabilities as a result of other Section 5310 projects implemented in the current reporting year.
 - (2) Additions or changes to physical infrastructure (e.g., transportation facilities, sidewalks, etc.), technology, and vehicles that impact availability of transportation services for seniors and individuals with disabilities as a result of other Section 5310 projects implemented in the current reporting year.
 - (3) Actual or estimated number of rides (as measured by one-way trips) provided for seniors and individuals with disabilities as a result of other Section 5310 projects implemented in the current reporting year.

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Instructions: Complete this table below regarding three eligibility criteria. The first column shows questions – do not change the first column. Type each answer in the second column. The table may wrap to the next page if necessary. Applicants should provide detailed answers. NCDOT will determine eligibility based on these answers.

Section 5310 Projects (Other than the Traditional 5310 Projects) - based on Three Eligibility Criteria

Project Name	
<p>Describe Operating project to be funded. How will this project align with the goals of IMD listed below?</p> <p>Increase Access – eliminate transportation barriers and ensure all North Carolinians have equal access to opportunities and services</p> <p>Enhance Quality of Life – offer a convenient network of multi-modal choices to enhance the quality of life for North Carolinians</p> <p>Ensure Safety – ensure all road users can travel safely by building complete streets and proactively correcting areas susceptible to crashes involving vulnerable road users</p> <p>How will mobility options for residents</p>	<p>Funding will provide eligible Guilford County citizens with needed transportation services and reduce the waiting list for access of services with GCTAMS. This funding will continue to provide transportation trips for the elderly, disabled, low income and welfare recipients for employment, education, senior services and medical needs. The service will also increase and enhance the quality of life for our seniors and people with disabilities.</p> <p>Citizens of Guilford County living in rural areas have no viable transportation. The additional funding will allow our rural area citizens more opportunities to get to various appointments of which some are life-sustaining, social and rec</p> <p>Guilford County has 21 LTV vehicles, 13 drivers, thus we have the capacity to provide addition trips.</p>

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be improved with the Operating program?	
What activities will the grant funds be used for?	
	FY 2027
Federal Amount Requested =	\$125,000
State Amount Requested =	\$
Local match amount =	\$125,000
Total project cost =	\$250,000

The application questions below must be answered based on one or more of the project scenarios listed above. Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary. NCDOT will use the answers the applicant provides to determine whether the project is worthy of funding. The details are important, and applicants should provide detailed answers to these questions.

1. Provide a detailed description of your proposed project or service.

Answer: Continue to provide services to those on the waiting list for senior centers, adult day cares disabled vets. Medical appointments and church by allowing us to provide additional trips to the citizens of Guilford County who are elderly and disabled persons, low income and welfare recipients. Citizens of GC living in rural areas have no other means of transportation. The additional funding will allow our rural elderly and disabled citizens more opportunities to get to various appointments of which may be life sustaining, social and recreation.

2. What is the applicant's organizational mission? Explain how this project fits in with the other services the applicant already provides.

Answer: To provide efficient, effective responsive government that meets the public's needs while maintaining a high-performance workforce that provides exceptional services that support a high quality of life and sustainable economic growth.

Continuing to provide safe, efficient and reliable public transportation service to the citizens of Guilford County.

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3. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description whether your project's targeted population lives in a small urban or rural area of North Carolina.

Answer: Continue to reduce the current waiting list for Guilford County citizens who live in the rural area of the county and have very limited access to transportation

4. Describe the mobility options the seniors and/or individuals with disabilities in this service area have now and discuss how these are insufficient and/or inappropriate. **It is not enough to simply say the current transportation available does not meet the need, provide examples of how the need is not met.** If public transportation is unavailable to the targeted populations, how are they getting to life-sustaining, social and recreational activities without it?

Answer: Continue to reduce the current waiting list for Guilford County citizens who live in the rural area of county and have very limited access to transportation

5. Provide information about the locally developed, Coordinated Public Transit - Human Services Transportation Plan (LCP) used to prepare this project application.

Answer:

1	Name of Plan/Title	Coordinated Human Services Transportation Plan
2	Applicable Need, Strategy or Activity Included on Page Number(s)	Page 17 Unmet Needs
3	Plan Date	06/26/2024

6. To be funded as an Other 5310 Project, the project must meet at least one of three qualifying criteria including:
 - a. Does your project exceed ADA minimum requirements? **Answer:** No
 - b. Does your project improve access to fixed route service and decrease reliance by individuals with disabilities on ADA complementary paratransit service?
Answer: Guilford does not operate a fixed route service.

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- c. Does your project provide alternatives to public transportation that assist seniors and/or individuals with disabilities with transportation? **Answer:** Yes

7. If you answered 'yes' to any of the questions in 6(a), 6(b) or 6(c) above, describe how your project meets this qualifying criteria.

Answer: By providing/offering transportation services to the elderly and disable citizens of Guilford County who live in the rural, unincorporated areas of the county where there are no public transportation services currently.

8. Other 5310 Projects must be planned, designed, and carried out to meet the transportation needs of seniors and/or individuals with disabilities, although the service may also be used by the general public. Describe fully how seniors and/or individuals with disabilities will be targeted and how the general public will be part of the project.

Answer: Seniors and persons with Disabilities are the targeted population that we are to serve. Work with nonprofit, human services agencies such as Senior Resources of Guilford, Adult Enrichment Center, Disabled Veteran, Dept. of Social Services.

9. Describe how the project will be coordinated with human service agencies, nearby jurisdictions and/or public and private transportation providers. Identify any partnerships that will be involved in the implementation of the project. (i.e., vehicle sharing, scheduling & dispatching center, training, shared rides, shared costs)

Answer: Work with Human Services Agencies whose population they serve are the elderly and disabled. Organizations such as Senior Resources, Adult enrichment Center, Disabled Veterans have waiting list for clients they could serve but due to transportation issue cannot.

10. Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to do and how you are going to do it if you receive the requested funding. Although they are not required documents in some cases, the applicant may want to attach with the application maps, pictures, marketing plans, draft brochures, charts, or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant's preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or

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organizations may be attached to the application. Your detailed answer should be one half to a whole page long.

Letter(s) of Support from applicant's RPO/MPO are required documents for the application.

Answer: Transportation is an especially important service for older adults and with disabilities. There are three services that are widely considered the most important in allowing older adults to remain in their homes rather than face with long-term care facility placement: home delivered meals, in home care and Transportation. Older adults rely on this transportation to get them to their doctor's appointments. Too many times, older adults have been discharged from hospitals with a two-week follow-up appointment with their doctor, but they never showed up because they did not have a ride to get them there. Many of these seniors have ended up right back in the ER because they did not have or weren't aware of available transportation. Transportation allows older adults to get to the grocery store, the pharmacy or social services agencies. It also allows seniors to get to other places like senior meal program sites where they receive nutritious meals and adult day care, where seniors can be cared for while their caregiver goes to work or takes care of other important businesses.

11. Describe the method that will be used to monitor and evaluate the success of this project and methods for collecting this information. List the measurable indicators of success.

Answer: Guilford County will promote public awareness by having meeting with agencies and groups and by marketing with flyers and advertisements. Number of trips, clients and the service area that we serve. Running reports from Trapeze data as well as having oversight of current vendor productivity and efficiency.

12. Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.

Answer: Elderly Individual - Includes all persons 60 years of age or older
Individual with a Disability - Means an individual who, because of illness, injury, age, congenital malfunction, or other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability) cannot use effectively, without special facilities, planning or design, public transportation service or a public transportation facility. 49 U.S.C. 5302(a)(5). Application is already in

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process already in place to identify specific individual eligibility requirements based on the definition on FTA.

13. How will the applicant sustain the proposed service after the grant period or if funds are not available in subsequent years?

Answer: Other grant opportunities both public and private

14. Describe the applicant's preparedness to manage the project and/or the applicant's technical capacity to provide the proposed transportation service.

Answer: N/A

15. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

Answer: Irma is the Transit Manager for Guilford County Transportation and Mobility Services servicing Guilford County. She has been working in public transportation for over 31 years. She began her career in 1995 with the Greensboro Transit Authority as a Paratransit Operator transporting passengers with special needs, older adults and the public focusing on safety and timeliness. She quickly developed a passion for helping others and wanted to learn more about other transit agency functions. She received training in finance, trip reservations, trip scheduling and dispatching.

16. Describe how the applicant will manage risk and provide for the safe delivery of services.

Answer: By providing continuous training to our operators on safety procedures for the operation of vehicle and client care.

17. Describe how the transit system intends to seek reimbursement for the services. If it is a trip-based reimbursement, service solely inside the urbanized area cannot be funded with 5310 funding through IMD. Monthly/quarterly document of trip origins and destination XY coordinates (truncated to 2 decimal points to protect privacy) will be required.

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If it is a route-based reimbursement, the majority of miles and hours of the route must be outside the urbanized area. The typical route and deviation area must be submitted before service begins. Any changes in the route and deviation area need to receive pre-approval.

Answer: Guilford County will ask for a per trip-based reimbursement request.