



GUILFORD COUNTY SBE DEPARTMENT COMPLIANCE LETTER

Date: July 30, 2025

Prepared By: Maria Miles, Deputy Director

SOLICITATION DEVELOPMENT STAGE

Project Description

Bid 20279-Uniforms and Equipment for Guilford County Sheriff's Office

Scope Review Compliance

The SBE Department previously met with Purchasing and the Sheriff's Office regarding this Bid, the scope has not changed, a scope adjustment was ☐ recommended ☒ **not recommended**.

SBE Department Established Contracting Goals Review Compliance

There are ☐ Goal Waiver ☐ 1 Goal ☒ 2 Goals for this project: 10 % Established Goal and 15% Aspirational Goal.

Per the Board of Commissioners adopted Procedure Manual, Section C. Race and Gender Conscious Program Elements, 1.2.1 Approval – *All goals must be approved by the SBED Director before advertising the Solicitation Documents.*

SBED Approval to Advertise Solicitation

The SBED ☐ Director ☒ **Deputy Director**, Maria Miles has approved the subject solicitation for advertisement. The remainder of this document will be completed for final compliance before contract award once the Department submits its Recommendation of Award. The SBE Department shall be included on the Evaluation Team for this Bid.

Maria Miles

Maria Miles (Jul 30, 2025 08:02:34 EDT)

Maria Miles
Deputy Director



GUILFORD COUNTY SBED COMPLIANCE LETTER

Department Recommendation of Award Date: Friday, September 26, 2025

Prepared By: Ferreli McGilvary, Monday, September 29, 2025

Rebid Bid #: N/A

Rebid Date: N/A

SBED Vendor Notification Compliance

The SBE Department conducted outreach efforts 15 days prior to the Bid due date. Per the Board of Commissioners adopted Department Procedure Manual, Section C. Race and Gender Conscious Program Elements, 1.10 Project Notification- *At least ten (10) Days before the Opening of Bids/Proposals, a Project Notification shall be provided to SBEDs to inform them of: (i) the applicable Goal; (ii) the description of work being solicited, (iii) date, time, and location where a Bid/Proposal must be submitted; (iv) contact information for any County personnel who could answer questions about the Contract; (v) how to access the Solicitation Documents; and (vi) any special requirements that may exist.*

SBED Pre-Bid/Proposal Inclusion Compliance

Purchasing did not conduct a Pre-Bid meeting.

BID/PROPOSAL EVALUATION STAGE

SBED Evaluation Inclusion Compliance

The bid was issued as an Invitation to Bid (IFB) as such the standard of award is made to the lowest responsible and responsive bidder. The vendor met that requirement. Bids were received from the following firms:

Bidder Name	NC HUB Certification
Galls LLC	☐ Pending ☐ MBE ☐ WBE ☐ SBE
	☐ Pending ☐ MBE ☐ WBE ☐ SBE

SOLICITATION AWARD STAGE

SBED Goals Review

Per NC GS 143-128.2. Minority Participation goals, Guilford County has adopted the state minority business participation goal of 10%. Guilford County shall establish a 10% minority goal on all projects greater than \$30,000.

On February 2017, Guilford County Board of Commissioners established an aspirational MWBE participation goal of fifteen percent (15%), as recorded in the approved meeting minutes. Guilford County encourages each contractor to meet or exceed the aspirational goals in recruiting MWBE providers.



GUILFORD COUNTY SBED COMPLIANCE LETTER

The following goals were established for the Bid 20279 – Uniforms & Equipment Invitation for Bid

Established Goal	Aspirational Goal	Vendor Committed Goal
10%	15%	0 % - Self Performance

The following goal(s) were committed to by Galls LLC on a contract amount of \$500,000.00 annually with an initial contract term of three (3) years and the option to renew for two (2) additional one (1) year renewals

Subcontractor Name	N/A
Work Scope	N/A
NC HUB Certification	N/A
NC-HUB Ethnicity	N/A
Percent (%) Committed	N/A
Amount Committed	N/A

Good Faith Efforts Review

In accordance with NC GS 143-128.2(f), Minority business participation goals, and NC GS 143-131(b), a review of good faith efforts is not required when the established goal has been met or exceeded. The Bidder has submitted a Self-Performance Affidavit and therefore has satisfied the established goal for this bid. A review of Good Faith Efforts is not required.

Good Faith Efforts Review

In accordance with NC GS 143-128.2(f), Minority business participation goals, and NC GS 143-131(b), a review of good faith efforts where the established goal has not been met is required by statute. Failure to file a required affidavit or documentation that demonstrates that the contractor made the required good faith effort is grounds for rejection of the bid. Form # 3 Good Faith Efforts. Affidavit A should be attached to this form.

SBED Department Award Recommendation

Please accept this as verification and certification that:

1. The bid opportunity, scope review, established goals, solicitation documents, and bid process identified above complied with all requirements set forth in the Board adopted SBED Policy and Procedure Manual.
2. The SBED supports and recommends this contract for the award as presented.

Maria N. Miles

Maria Miles
Deputy Director, SBED

Bid 20279 Compliance Letter 2

Final Audit Report

2025-09-30

Created:	2025-09-29
By:	Ferrelli McGilvary (fmcgilvary@guilfordcountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYaSXD8b4HQIKhbggnUDqLnPKkKKWhsjh

"Bid 20279 Compliance Letter 2" History

-  Document created by Ferrelli McGilvary (fmcgilvary@guilfordcountync.gov)
2025-09-29 - 6:43:33 PM GMT
-  Document emailed to Maria Miles (mmiles2@guilfordcountync.gov) for signature
2025-09-29 - 6:43:38 PM GMT
-  Email viewed by Maria Miles (mmiles2@guilfordcountync.gov)
2025-09-30 - 12:15:55 PM GMT
-  Document e-signed by Maria Miles (mmiles2@guilfordcountync.gov)
Signature Date: 2025-09-30 - 12:16:54 PM GMT - Time Source: server
-  Agreement completed.
2025-09-30 - 12:16:54 PM GMT