

CAROLINE H. MCKINLEY

4447 Ashton Oaks Court, High Point, NC 27265

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Work: (336) 307-4111 Mobile: (336) 803-1970

PROFESSIONAL PROFILE

Real Estate professional with an extensive background in assessing customer needs, developing financial plans for potential homeowners and delivering win-win situations for area residents. Results-oriented, team and customer focused, energetic and creative individual with excellent customer care skills. Areas of effectiveness include: negotiating contracts, and communications skills.

EXPERIENCE

Real Estate Broker/Owner, December 2001 to present

Triad Lifestyle Realty

- Facilitate home ownership classes for first time buyers.
- Listing and selling residential & commercial property.
- Marketing self and agency to the general public.
- Specializing in REO properties (foreclosures), disposition, preservation, management and sales.
- Consult with HUD and governmental agencies for clients challenged in home buying process.
- Coordinate successful close of contracts by acting as conduit between client and various agencies.

In-flight Services/Flight Attendant, March 1984 to June 2005

US Airways, Charlotte, North Carolina

- Safety and service expert for in-flight customer service.
- Federal Air Regulations Specialist in an in-flight services capacity.
- Responsible for reconciling in-flight services finances.
- Managed in-flight services professionals with excellence in a continuously changing passenger environment.

MEMBERSHIPS / PROFESSIONAL ORGANIZATIONS

- Delta Sigma Theta Sorority
- Board of Directors First Bank
- High Point/Archdale Habitat Board Member
- YWCA Board
- NC Gators AAU Board
- First Aid I CPR Certified
- National PTSA
- Director -High Point Board of Realtors (HPRAR)

EDUCATION

Certificate in Real Estate

J.Y. Monk School of Real Estate

Bachelor of Arts: English and Business

Bennett College of Greensboro, NC

References available upon request