

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
July 19, 2018

The Board of County Commissioners met in a duly noticed regular meeting on July 19, 2018 at 5:30 p.m., in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue, Mark Payne, County Attorney, Marty Lawing, County Manager

ABSENT: Carolyn Coleman, Hank Henning

ALSO PRESENT: None.

**I. INVOCATION**

Board Chaplain Ben Chavis provided the Invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Branson led those present in the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Branson called the meeting to order at 5:45 p.m.

(Commissioner Alan Perdue attending via simultaneous communication.)

**IV. SPEAKERS FROM THE FLOOR**

None.

**V. CONSENT AGENDA**

Commissioner Phillips pulled Consent Agenda Item C. 4. For separate consideration.

**Motion was made by Justin Conrad, and seconded J. Carlvena Foster to approve the V. CONSENT AGENDA**

**VOTE:** **Motion carried 7 - 0**  
**AYES:** **Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue**  
**NOES:** **None**

**A. BUDGET AMENDMENTS**

**1. 2018-280 RECEIPT OF 2018/2019 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT**

Approve the receipt of the 2018/2019 HIDTA grant funds in the amount of \$179,534.00; and approve an increase of \$179,534 in Federal/State Revenue and increase the FY 2018-19 Law Enforcement budget by the same amount to reflect appropriation of the grant funds. These grant funds will be used for overtime, training, travel, and technology/communications cost for the Task Force.

[Legislation Text](#)

**2. 2018-282 RECEIPT OF INCREASE TO THE 2017/2018 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT**

Approve the receipt of the 2018/2019 HIDTA grant funds in the amount of \$40,000.00; and approve an increase of \$40,000 in Federal/State Revenue and increase the FY 2018-19 Law Enforcement budget by the same amount to reflect appropriation of the grant funds. These grant funds will be used for overtime, training, travel, and technology/communications cost for the Task Force and are in addition to anticipated carry-over funds already included in the adopted FY 2018-19 budget.

[Legislation Text](#)

**B. CONTRACTS**

**1. 2018-286 PRICE ONLY CONTRACT WITH BOUND TREE MEDICAL FOR EMS MEDICAL SUPPLIES**

Approve a price only contract in substantial form with Bound Tree Medical (located at 5000 Tuttle Crossing Blvd. Dublin, OH 43016) for Medical Supplies for EMS. The cost for the initial three (3) year contract term is \$1,007,438.88. The first renewal option will not exceed \$345,887.35; the second renewal option will not exceed

\$356,263.97. The total cost for the potential five (5) year contract term will not exceed \$1,709,590.20.

[Legislation Text](#)

[Bound Tree Medical Contract 1053](#)

[Attachments A & B](#)

2. 2018-292 APPROVE INTERLOCAL AGREEMENT IN SUBSTANTIAL FORM BETWEEN DHHS-PUBLIC HEALTH DIVISION AND GUILFORD COUNTY BOARD OF EDUCATION

Approve Interlocal Agreement between DHHS-Public Health Division and Guilford County Board of Education in substantial form, to be effective July 1, 2018 for a term of 1 year.

[Legislation Text](#)

[Final Draft CM762 Guilford County Board of Education](#)

3. 2018-295 APPROVE PURCHASE OF FOUR (4) MODULAR AMBULANCE BOXES FOR EMERGENCY SERVICES

Approve the purchase of four (4) 157" modular ambulance boxes for use by Emergency Services from Northwestern Emergency Vehicles (located at 1056 NC-194, West Jefferson, NC 28694). The contract amount for the total award is \$585,900 (\$146,475 per unit).

[Legislation Text](#)

[Event #511 - LineResponseListing.pdf](#)

[Ambulance Specs.pdf](#)

4. 2018-294 APPROVE PURCHASE OF FOUR (4) F550 CHASSIS FOR EMERGENCY SERVICES

Approve purchase of four (4) Ford F550 Cab/Chassis from North Carolina State Contract 070A from vendor: Piedmont Ford, 412 S. Regional Rd., Greensboro, NC 27409. The four (4) Ford F550 Cab/chassis will be for use by Emergency Services as ambulance chassis. Contract amount for total award is \$228,392.00 (\$57,098.00 per chassis).

[Legislation Text](#)

[GuilfordCoEMS2019Item5-X5Hdiesel84CAXLT-Nunn.xls](#)

**C. MISCELLANEOUS**

1. 2018-288 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING JUNE 30, 2018

Accept and approve property tax rebates and releases for the month ending June 30, 2018.

[Legislation Text](#)

[June 2018 NCVTS Pending Refund Report](#)

[June 2018 Rebates & Releases](#)

2. 2018-289 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING JUNE 30, 2018

[Legislation Text](#)

[Bev 06-30-18 Detail](#)

[401C All Guilford 6-30-18](#)

3. 2018-279 BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2017-18 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2017-18 Budget Ordinance.

[Legislation Text](#)

[Budget Amends Report - 2018-07-19.pdf](#)

***REMOVED FROM CONSENT FOR SEPARATE CONSIDERATION***

4. 2018-297 APPROVAL OF THE MINUTES

*Approve Minutes for the 04.25.18 Work Session, 05.03.18 and 05.29.18 Regular meetings.*

[Legislation Text](#)

[WS 042518](#)

[dm050318.docx](#)

[dm051718.pdf](#)

[ws52918](#)

5. LOW INCOME HOME ENERGY ASSISTANCE PROGRAM-ENERGY PROGRAM OUTREACH PLAN (EPOP)

Approve Social Services Energy Program Outreach Plan.

**ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION**

4. 2018-297 APPROVAL OF THE MINUTES

Approve Minutes for the 04.25.18 Work Session, 05.03.18 and 05.29.18 Regular meetings.

Commissioner Phillips noted an error in the minutes of 05/29/2018 Regular Meeting Minutes located in Section 4. He noted that what had been recorded: "...are distributed haphazardly." He noted that it should have read "not" should be placed between the words "are" and "distributed."

**Motion was made by Jeff Phillips, and seconded Melvin "Skip" Alston to approve Minutes for the 04.25.18 Work Session, 05.03.18 and 05.29.18 Regular meetings as amended.**

**VOTE:** Motion carried 7 - 0

**AYES:** Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue

**NOES:** None

**VI. NEW BUSINESS**

A. 2018-290 FISCAL YEAR 2017-2018 TAX COLLECTOR'S ANNUAL SETTLEMENT REPORT

Accept and approve the fiscal year 2017-2018 Tax Collector's Annual Settlement Report.

Legislation Text

FY 2017-2018 Tax Collector's Settlement Statement and Addendum

Annual Settlement - Unpaid REI 2017-2018 - TR-452 Delinquent Bills Report

Annual Settlement - Unpaid IPP 2017-2018 - TR-452 Delinquent Bills Report

Annual Settlement - Unpaid BUS PP 2017-2018 - TR-452 Delinquent Bills Report

Annual Settlement - Unpaid Public PP 2017-2018 - TR-452 Delinquent Bills Report

Tax Director Ben Chavis provided an overview of the 2017-2018 tax collection. He shared that the County exceeded 99% of collectable tax revenue over thirteen years ago and as of this year were at 99.21%; staff have set a record and have done a phenomenal job in the collection of taxes; Chavis thanked the work of this staff and the improving economy and the ability for a robust citizenry where County residents made an effort to meet the tax obligations.

Chairman Branson commended the staff on their efforts.

Commissioner Alston questioned the total budget set for tax collection; and how Guilford County faired in comparison to other counties in the state.

Chavis noted that Guilford County was in the top ten as far as collection was concerned. He stated that he had not polled data and was unable to provide any accurate additional information to Commissioner Alston's request.

**Motion was made by Melvin "Skip" Alston, and seconded by J. Carlvena Foster to approve the fiscal year 2017-2018 Tax Collector's Annual Settlement Report.**

**VOTE:** **Motion carried 7 - 0**

**AYES:** **Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue**

**NOES:** **None**

B. 2018-291 ORDER THE COLLECTION OF FISCAL YEAR 2018-2019 TAXES

Adopt an order directing the Guilford County Tax Collector to collect fiscal year 2018-2019 taxes as charged in the tax records and receipts.

[Legislation Text](#)

[Commissioners 2018-2019 Tax Collection Order](#)

Chairman Branson introduced the item.

**Motion was made by Melvin "Skip" Alston, and seconded by Kay Cashion to approve an order directing the Guilford County Tax Collector to collect fiscal year 2018-2019 taxes as charged in the tax records and receipts.**

**VOTE: Motion carried 7 - 0**

**AYES: Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue**

**NOES: None**

**VII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

**A. 2018-298 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Commission on Aging**

Appoint Heather Magill

**Jury Commission**

Appoint Reverend Bradley Hunt

**Board of Adjustment**

Appoint Sebastian King

**The Board of Equalization and Review**

Appoint Shehzad Quamar

[Legislation Text](#)

[HMagill 070618 Redacted](#)

Chairman Branson introduced the appointment to the Commission on Aging, Heather Magill for Board consideration. He asked the Clerk to the Board, Robin Keller to discuss the status of several appointments in holding patterns at the moment.

Keller clarified that there were several applications in review and noted that the interest was with the Board of Equalization and Review, Board of Adjustment, and the Jury Commission.

Commissioner Alston spoke to the process concerning the appointment to the Jury Commission. He asked the Board to consider Reverend Bradley Hunt of the New Light Missionary Baptist Church to fill the vacancy.

Vice Chairman Conrad expressed concern over the details of the procedures regarding the Jury Commission since it has gone previously vacant for several years.

Keller provided additional background including the selection of members, the responsibilities of the Clerk to the Court, and the overall term lengths of all appointments. She shared that the commission was obligated to convene once every year to discuss the process of how data is polled in jury selection, yet concurred that the commission had not been active in more than five years.

Vice Chairman Conrad asked why the immediacy to fill the appointment if it has been vacant for more than five years. He, however, agreed to appoint a citizen to the commission.

Chairman Branson reiterated the list of additional appointments placed on the agenda for consideration:

**Jury Commission**

Appoint Reverend Bradley Hunt

**Board of Adjustment**

Appoint Sebastian King

**The Board of Equalization and Review**

Appoint Shehzad Quamar

**Motion was made by Justin Conrad, and seconded by Kay Cashion to approve the appointments amended as listed.**

**VOTE:**                   **Motion carried 7 - 0**

**AYES:**                   **Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue**

**NOES:**                   **None**

**VIII.    HEALTH AND HUMAN SERVICES UPDATE**

**A.        2018-270 DHHS- PUBLIC HEALTH DIVISION UPDATES**

Receive DHHS - Public Health Division updates.

[Legislation Text](#)

[Guilford County Community Child Protection Team and Child Fatality Protection Annual Update June 2018.pdf](#)

[State Resident Infant and Child Deaths Most recent.pdf](#)

Public Health Director Merle Green provided an update regarding (1) the Guilford County Community Child Protection Team and (2) the Child Fatality Protection Annual Update to the Board.

Green explicated among the separate duties of the child protection team and the child fatality prevention team. She noted that the groups work together to seek causes for child fatality, and identify which types can be prevented. She delineated that while both groups assess child mortality and child abuse as paramount concerns, each committee oversees data collection for how to reduce child mortality. She outlined the make-up of the committee and spoke to key positions that facilitate assisting children.

Green provide statistics to reflect the number of child fatalities the County accrued and emphasized that many of the fatalities were caused by congenital anomalies, and noted additional updates as to some of the work of the committees. She shared the number of cases reviewed in the last year, and noted that 52 of the overall 80 child fatalities were among children under the age of one years old. She reviewed previous' years assessment where drowning fatalities were the large contributor of child fatality among waterways had acted together and curtailed the number of child fatalities. Green emphasized the necessary nature of the work for committee safety.

Green spoke to communicable and infectious disease updates in Guilford County. She discussed data regarding the recent outbreak of the Norovirus—a very contagious virus that causes vomiting and diarrhea. She extrapolated that the facility selected by Public Health, which housed over 200 children, managed to isolate and quarantine the virus where within the first five days there were 90 incidents of the virus; however, day seven, due to their vigilant efforts to contain the virus, reduced that number down to five. She shared the efforts of the department and community to keep the community safe.

Green concluded the update sharing that the more the community knows about Public Health the safer the community is overall.

**IX. COMMENTS FROM COUNTY MANAGER**

No Comments from the County Manager.

## **X. COMMENTS FROM COMMISSIONERS**

Commissioner Phillips shared his honor and pleasure in joining Vice Chairman Conrad in the Kirkwood Neighborhood parade this past fourth of July.

Commissioner Foster commended Merle Green and her efforts to provide presentations in the community. She shared her attendance of the National Association of County Commissioners Association Conference (NACO) Arts and Culture committee and the utilization of the arts in low-income communities to assist in revitalization projects across the County, neighborhoods, and communities. Programs in the arts that help the younger generations to work on their social and community skills. She shared that she was reappointed to be the First Vice-President of the Women of NACO.

Commissioner Cashion also provided an update as to her attendance to the NACO and reviewed the junior participation meeting. She spoke to the 2010 Cumberland Flood in Tennessee and the revitalization project that transformed the region. She shared a tour of a river-front park that was once a waste dump site. She emphasized the artwork placed in parks and common spaces and utilizing the arts as an impetus to bring the community together; to revitalize and increase participation for multicultural perspectives in shared living spaces. She spoke to the peer-to-peer efforts to bring communities together. She shared her attendance of a NACO reception where there were more than 80 participants, all there for the arts. She discussed the burgeoning local efforts to increase participation in the arts that have had myriad positive impacts on the community. In closing, she noted several of her reappointments to national boards. She discussed the national election of Boone County Judge-executive Gary Moore as the next National Association of County Commissioners Association Conference President. She shared her disappointment to learn that the North Carolina Candidate came in third place in the election, and was quite pleased to attend NACO.

Vice Chairman Conrad offered condolences to the family and friends of Phil Segal in his passing—the long-time owner and founder of Havana Phil’s Cigar Shop in Greensboro, NC. He also thanked Ashley Royal and Kelly Parsons with Northwest PTA as they invited him to look at the high school and look at the school security challenges. He thanked the members of the Guilford County School Board who also attended those meetings. He recognized Greensboro Resident Marty Sheets, who was an internationally-known Special Olympian, whose efforts will be shown at the Smithsonian Museum.

Commissioner Alston recognized John Isner for his world recognition and Tennis accomplishments. He has currently achieved his career-high singles ranking of world No. 8 in July 2018.

Commissioner Perdue extended condolences to the family of Anne Hice who passed away Saturday June 30, 2018—Ms. Hice devoted her life to teaching, family, and civic services.

Chairman Branson thanked the staff for their work for the annual fourth of July display at Northeast Park. He thanked all the park staff and vendors that put on the show. He noted the

traffic coming and going from the park, but expressed thanks to the staff for their hard effort to create a fun evening. He reviewed his attendance at the NACO meeting and his role on the transportation board. He spoke to the innovative efforts to create Smart Cities and reducing the overall footprint by encouraging new methods of transportation. He shared his participation in debates and discussion on the Opioid crisis across the nation. He also shared that he was able to tour the Grand Ole' Opry. He wished everyone a good summer vacation.

**XI.      HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (1)(9) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**Motion was made by Melvin "Skip" Alston, and seconded by Kay Cashion to approve XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (1)(9) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.**

**VOTE:**                   **Motion carried 7 - 0**  
**AYES:**                   **Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion, Alan Perdue**  
**NOES:**                   **None**

The Board adjourned into closed session at 6:29 p.m.

The Board returned from closed session at 7:55 p.m.

**Motion was made by Melvin "Skip" Alston, and seconded by Justin Conrad to approve the addition of one armed security officer within the Security Department as outlined in proposal two as discussed in closed session to be effective immediately.**

**VOTE:**                   **Motion carried 6 - 0**  
**AYES:**                   **Alan Branson, J. Carlvena Foster, Melvin "Skip" Alston, Jeff Phillips, Justin Conrad, Kay Cashion**  
**NOES:**                   **None**

**XII.     ADJOURN**

There being no further business the Board adjourned by unanimous consent at 7:57 p.m.

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Chairman

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Clerk