

DATE: March 28, 2024

TO: Guilford County Purchasing Director

FROM: Michael "Heath" Guy

RE: Award Recommendation for Bid No. 20197- Detention Ministry Services

There were two written proposals received on March 7, 2024, in response to the above referenced bid event. In order to assess each company fairly, members of the evaluation committee reviewed and scored each proposal independently based on the RFP criteria. The committee met on March 21, 2024 to further review these evaluations and develop a recommendation.

Proposals were received from the following companies:

Unite Greensboro Jail Ministry- submitted a proposal in the amount of \$421,494.29. Selection was based on:

- Current detention ministry provider for Greensboro and High Point Detention Centers.
- Well organized staff that have demonstrated fiscal responsibility to resources.
- Sheriff Rogers and Detention Command Staff have high level of confidence in Unite Greensboro ministry staff.
- Most realistic bid based on scope of work which is to cover full time salaries for two Chaplains plus cost of religious supplies.

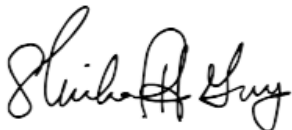
People's Access of NC- submitted a proposal in the amount of \$240,000. They could provide the required services, however:

- Bidder failed to provide references.
- Bidder failed to submit W9 and Non-Collusion form.
- Bid amount does not align with the scope of work for four years. Bidder would likely not be able to support two full time salaries plus cost of religious supplies at \$60,000 per year.

Recommendations:

After reviewing the proposals, the evaluation committee recommend that we award a contract to Unite Greensboro Jail Ministry, in the amount of \$421,494.29.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Heath Guy". The signature is stylized with a large, looped "M" and a cursive "Guy".

Michael "Heath" Guy
Agency Business Manager, Guilford County Sheriff's Office