

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
July 14, 2016

The Board of County Commissioners met in a duly noticed regular meeting on July 14, 2016 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman Jeff Phillips, presiding; Vice Chairman Alan Branson; Commissioners Kay Cashion, Carolyn Q. Coleman (arrived at 5:51PM), J. Carlvena Foster (arrived at 5:52PM), Justin Conrad, Alan Perdue, Ray Trapp, and Hank Henning.

ABSENT: None.

ALSO PRESENT: County Manager Marty Lawing; County Attorney Mark Payne; Deputy County Manager Clarence Grier; Robin Keller, Clerk to Board; Ariane Webb, Deputy Clerk to Board; Ben Chavis, Tax Director; Michael Halford, Budget Director; Reid Baker, Finance Director; Robert McNiece, Property Management/Facilities/Parks Director; Catherine Johnson, Family Justice Center Director; Merle Green, DHHS-Public Health Division Director; Heather Skeens, DHHS-Social Services Division Director; Bonnie Stellfox, Purchasing Director; Doug Logan, Juvenile Detention/Court Alternatives Director; Karen Neill, Cooperative Extension Director; Jeff Fowler, Security Director; members of the community and media.

**I. INVOCATION**

Board Chaplin, Ben Chavis, provided the invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Phillips led those present in the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Phillips welcomed those present and called the meeting to order at 5:35PM. He referenced the addendum to the meeting to amend consent agenda item C.3, which removed the tax insolvency listing and three (3) related resolutions from consideration.

Through general consensus, the Board accepted the amendment to the agenda.

#### **IV. SPEAKERS FROM THE FLOOR**

1. Dick Feulner, Summerfield resident and recording secretary for the Parks and Recreation Commission, expressed concerns with the quality of the Rich Fork Master Plan submitted by staff, and reviewed recent actions of the Commission.
2. Janice Siebert, Greensboro resident and co-President of the Greensboro League of Women Voters, spoke to concerns regarding the status of the Rich Fork Master Plan, and voiced her opposition for mountain biking on the property.
3. Matt Schweitzer, Greensboro resident, spoke in favor of mountain biking on the Rich Fork Preserve. He stated the Parks & Recreation 2008 bond was intended to expand or enhance recreational opportunities in this area, which would encourage youth enthusiasm for, and exposure to, open spaces.
4. Herb Goins, High Point resident, expressed concerns regarding the development of the Rich Fork Preserve. He spoke to the need for adequate land buffers to ensure the privacy and safety of surrounding neighborhoods and urged the Board to consider the stewardship plan developed by the Rich Fork Preserve committee.
5. Billy Koontz, High Point resident, spoke in support of preserving the Rich Fork farmstead for educational purposes, and urged the Board to offer a public meeting where neighboring residents have the opportunity to express their concerns. He voiced his opposition to mountain biking on the property.

Commissioner Coleman arrived to the meeting at 5:51PM.

Commissioner Foster arrived to the meeting at 5:52PM.

6. Dot Kearns, High Point resident, spoke to the diligence shown by the Rich Fork Preserve committee during development of the stewardship plan. She noted these plans were shared with the Parks and Recreation Commission, and noted the majority of the members expressed concerns with the development plans submitted by Guilford County staff. Ms. Kearns stated she has attempted to communicate with the Commission, and offered to work with the Board of Commissioners on development of the Preserve.
7. Jack Gavigan, High Point resident, presented an opportunity for the Board to sign a resolution honoring the International Day for Natural Disaster Reduction on October 12, 2016. He shared his interest in preserving the natural forestry within the Rich Fork Preserve, which acts as a buffer and safeguard during natural disasters.
8. Penn Wood, former President of the High Point Historical Preservation Committee, stated the Parks and Recreation Commission will not make a recommendation on the Rich Fork Preserve until a public meeting is held and requested the Board place this item on a regular meeting or work session agenda, for public input.

9. Marty Spottl, Greensboro resident, urged the Board to visit the Rich Fork Preserve prior to making decisions regarding the property. He shared statistics regarding mountain biking and noted approximately 12% of the US population has tried mountain biking; however, 77% of respondents to a recent County survey requested mountain biking included in the Rich Fork Master Plan. He expressed concerns with the integrity of the survey and potential County liability if mountain biking is allowed on the property.

10. Erin Dillon, 2016 4H representative at the North Carolina Association of County Commissioners (NCACC) Annual Conference, shared the benefits of participating in the Guilford County 4H program.

11. Mark Gatehouse, trails advocate for the Greensboro Fat Tire Society Mountain Biking Club, spoke in support of allowing thoughtful and well-planned mountain biking trail placement within the Rich Fork Preserve, which would still allow preservation of the Old Hedgecock Farm property. He spoke to the benefits of professional trail design that would limit impact upon the natural surroundings.

12. Anne Hice, Parks and Recreation Commission member, reviewed the role of citizen advisory boards, and expressed concerns with access to accurate and factual information. She spoke to the importance of volunteers and their role in local government.

## **V. CONSENT AGENDA**

Chairman Phillips asked if any Commissioners wished to pull an item from the consent agenda.

Commissioner Coleman requested item B.4 pulled from the consent agenda for further consideration.

Commissioner Cashion requested item A.1 pulled from the consent agenda for further consideration.

**Motion was made by Commissioner Justin Conrad, seconded by Commissioner Kay Cashion, to adopt the consent agenda.**

**VOTE: Motion carried 9 - 0**

**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**

**NOES: None**

**A. BUDGET AMENDMENTS**

Removed from the Consent Agenda

1. 2016-277 CAMP HOPE AMERICA READINESS GRANT CARRY FORWARD  
APPROPRIATION - \$6,540

*Appropriate \$6,540 in Appropriated Fund Balance and increase the Family Justice Center FY 2016 - 2017 budget by \$6,540 to reflect the carry forward amount of the Camp HOPE America Readiness Grant.*

[Legislation Text](#)

2. 2016-280 DHHS - DIVISION OF SOCIAL SERVICES ADOPTION PROMOTION  
PROGRAM FUND

Appropriate \$320,000 in Federal/State funds and increase the Health & Human Services - Social Services Division FY 2017 budget by \$320,000 to reflect \$260,000 in deferred revenue from FY 2016 and the FY 2017 State allocation of \$60,000 in Adoption Promotion Program funds.

[Legislation Text](#)

3. 2016-295 THE FOUNDATION FOR A HEALTHY HIGH POINT GRANT - \$87,659

Approve an increase of \$87,659 in Other Revenues and increase the DHHS - Public Health Division FY 2016-17 budget by the same amount to reflect funds awarded from The Foundation for a Healthy High Point and approve the addition of one new full-time Nurse Specialist position contingent on continued grant funding. Grant funds will be used for salary and benefits for the new full-time Nurse Specialist position.

[Legislation Text](#)

4. 2016-296 RECEIVE TRANSFER OF SUSIE'S FUND AND ANIMAL SHELTER BUILDING FUND MONIES FROM UNITED ANIMAL COALITION

Accept \$233,637 in final disbursed donations designated for Susie's Fund and \$31,109 designated for the Animal Shelter Building Fund from United Animal Coalition; approve an increase of \$233,647 in Appropriated Fund Balance, increase the FY 2016-17 Animal Services Budget by \$233,637 to appropriate accepted Susie's Fund monies so the funds can be used for emergency medical treatment of abused, injured or neglected animals at the County Animal Shelter, and increase the Animal Shelter Replacement capital project ordinance by \$31,109 to reflect the appropriation of Animal Shelter Building Fund (Miscellaneous - Contributions) monies so the funds can be used for the County Animal Shelter Replacement capital project; and authorize staff to take all necessary action to monitor and account for all Susie's and Animal Shelter Building Funds donations in accordance with the County's commitment to use the funds for their designated purpose.

[Legislation Text](#)

[AG letter re UAC funds 6-20-16.pdf](#)

[Animal Shelter Replacement - Amend 7-14-16](#)

5. 2016-190 DOLLEY MADISON WOMAN'S CLUB DONATION FY 2016 CARRY-OVER APPROPRIATION TO COURT ALTERNATIVES - \$300

Approve an increase of \$300 in appropriated Fund Balance and increase the Court Alternatives FY 2016 - 2017 budget by the same amount to reflect carry-over funds donated from The Dolley Madison Woman's Club of Greensboro, NC prior to June 30, 2016.

[Legislation Text](#)

**B. CONTRACTS**

1. 2016-273 APPROVE PURCHASE OF FOUR (4) FORD F550 CHASSIS FOR EMERGENCY SERVICES

Approve purchase of four (4) Ford F550 Cab/Chassis from North Carolina State Contract 070A from vendor: Piedmont Ford, 412 S. Regional Rd., Greensboro, NC 27409. The cab/chassis will be for use by Emergency Services as ambulances. The contract amount for the total award is \$228,180.00 (\$57,045.00 per chassis).

[Legislation Text](#)

[GuilfordCoEMS2017Item5-X5Hdiesel192wbXLT.xls](#)

2. 2016-279 APPROVE PURCHASE OF FOUR (4) MODULAR AMBULANCE BOXES FOR EMERGENCY SERVICES

Approve the purchase of four (4) 157" modular ambulance boxes for use by Emergency Services from Northwestern Emergency Vehicles (located at 1056 NC-194, West Jefferson, NC 28694). The contract amount for the total award is \$585,900 (\$146,475 per unit).

[Legislation Text](#)

[Ambulance Specs.pdf](#)

[Event #511 - LineResponseListing.pdf](#)

3. 2016-274 APPROVE CONTRACT AMENDMENT BETWEEN GUILFORD COUNTY AND CENTRAL CAROLINA HOLDINGS, L.L.C. D/B/A CENTRAL CAROLINA TIRE DISPOSAL FOR THE DISPOSAL OF SCRAP TIRES

Approve contract amendment between Guilford County and Central Carolina Holdings LLC, D/B/A Central Carolina Tire Disposal, in substantial form, not anticipated to exceed \$750,000 for FY 2016-2017, to be effective July 1, 2016 for an initial term of three (3) years with a County option to renew and extend for two (2) additional one-year renewal terms.

[Legislation Text](#)

[Central Carolina Tire Disposal Contract FY2017 Amend 1](#)

[CPI Historical June 2016](#)

*[Removed from the Consent Agenda](#)*

4. 2016-275 CONTRACT RENEWAL WITH OMNICO, INC. FOR JANITORIAL SERVICES

Approve a contract renewal, in substantial form, with OMNICO, Inc. (located at 8359 Chapel Hill Rd., Cary, NC) in the amount of \$200,640 for janitorial services at the Greensboro Courthouse, effective July 1, 2016 for a term of one (1) year.

[Legislation Text](#)

[CONTRACT AMENDMENT 2- Janitorial Services at GBO Courthouse](#)

5. 2016-276 CONTRACT RENEWAL WITH TOSHIBA AMERICA BUSINESS SOLUTIONS INC. FOR MAINTENANCE SERVICES FOR MULTIFUNCTIONAL PHOTOCOPIERS

Approve contract renewal, in substantial form, with Toshiba America Business Solution (located at PO Box 1299, Mount Gilead, NC) in the amount of \$277,903.43, effective July 1, 2016 for a term of one (1) year.

[Legislation Text](#)

#### [CONTRACT AMENDMENT 3- Multifunctional Copiers](#)

### **C. MISCELLANEOUS**

1. 2016-285 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING JUNE 30, 2016

Accept and approve property tax rebates for the month ending June 30, 2016.

[Legislation Text](#)

[June 2016 Rebates & Releases](#)

[June 2016 NCVTS Rebates & Releases](#)

2. 2016-287 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING JUNE 30, 2016

Accept and approve the tax collection and beverage license reports for the month ending June 30, 2016.

[Legislation Text](#)

[401C All Guilford 06-30-16](#)

[Bev 06-30-16 Detail](#)

3. 2016-289 FISCAL YEAR 2015 - 2016 TAX COLLECTOR'S ANNUAL SETTLEMENT REPORT

Accept and approve the fiscal year 2015 - 2016 Tax Collector's Annual Settlement Report.

[Legislation Text](#)

[2015-2016 Tax Collector's Annual Settlement Sworn Statement](#)

[2015-2016 Tax Collectors Annual Settlement - List of Insolvents](#)

[2015-2016 Tax Collectors Annual Settlement - IPP 401C](#)

[2015-2016 Tax Collectors Annual Settlement - REI 401C](#)

[Annual Settlement - Unpaid Business PP 2015 - TR-452 Delinquent Bills Report](#)

[Annual Settlement - Unpaid Individual 2015 PP - TR-452 Delinquent Bills Report](#)

[Annual Settlement - Unpaid Public PP 2015 - TR-452 Delinquent Bills Report](#)

[Annual Settlement - Unpaid REI 2015 -TR-452 Delinquent Bills Report](#)

[2015-2016 Tax Collectors Annual Settlement - Resolution Establishing Insolvent List](#)

[2015-2016 Tax Collectors Annual Settlement - Resolution Establishing Relief From Responsibility for Insolvent Taxes Greater than Five Years](#)

[2015-2016 Tax Collectors Annual Settlement - Resolution Establishing Relief From Responsibility for RMV Taxes Greater than One Year Past Due](#)

4. 2016-291 ORDER THE COLLECTION OF FISCAL YEAR 2016 - 2017 TAXES

Adopt an order directing the Guilford County Tax Collector to collect fiscal year 2016 - 2017 taxes as charged in the tax records and receipts.

[Legislation Text](#)

[Commissioners 2016-2017 Tax Collection Order](#)

5. 2016-272 RECEIVE BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY2015-16 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY2015-16 Budget Ordinance.

[Legislation Text](#)

[Budget Amends Report July 14 2016.pdf](#)

6. 2016-278 APPROVE INTERLOCAL AGREEMENT WITH THE TOWN OF GIBSONVILLE FOR ANIMAL CONTROL SERVICES

Approve the execution of the Animal Control agreement, in substantial form as attached hereto, between the municipality of the Town of Gibsonville and Guilford County.

[Legislation Text](#)

[Animal Shelter - Gibsonville 2016.2021 \(002\)](#)

7. 2016-218 INTERLOCAL LIBRARY AGREEMENTS WITH CITY OF GREENSBORO AND CITY OF HIGH POINT

Approve the execution of the library services agreements, in substantial form as attached hereto, between Guilford County, and the City of Greensboro and City of High Point.

[Legislation Text](#)

[City of High Point - final 6.13.16.pdf](#)

[City of Greensboro - final 6.13.16.pdf](#)

8. 2016-283 APPROVE INTERLOCAL AGREEMENT WITH CITY OF GREENSBORO AND ROCKINGHAM COUNTY FOR SHARED USE OF BACK UP 911 CENTER

Approve an interlocal agreement, in substantial form, as attached hereto, with the City of Greensboro and Rockingham County for Rockingham County to co-locate in a backup 911 center within the existing County facility.

[Legislation Text](#)

[Rockingham County 911 Contract FINAL GC edits 6-28-16.docx](#)

9. 2016-282 LEASE OF ANTENNA SPACE AT 1002 MEADOWOOD STREET,  
GREENSBORO, NC

Approve, in substantial form, a five (5) year lease agreement, with the option for two (2) five-year renewals, for rental of antenna space on the existing tower located at 1002 Meadowood Street, Greensboro, NC, and authorize staff to take all reasonable actions to finalize and execute said lease.

[Legislation Text](#)

[SPRINTCOM - NEXTEL - Antenna Tower Space Lease - Final Version 6-17-16](#)

10. 2016-297 ASSIGNMENT OF COUNTY FORECLOSURE LIEN SALE BID TO A  
THIRD PARTY

Approve the assignment of the County's bid of \$19,757 on 3914 Johnson Street, High Point, NC to a third party in an amount equal to, or in excess of, that bid and authorize staff to take all reasonable measures to execute the assignment, and subsequent sale, of the property.

[Legislation Text](#)

[Andrews Heirs - Assignment Agreement 7-5-16](#)

[Guilford v Andrews Assignment 7-6-16](#)

[3914 Johnson Street - Assessment Pictures](#)

11. 2016-188 MINUTES APPROVAL

Review and approve the following sets of draft meeting minutes:

06/08/2016 Work Session

06/09/2016 Work Session

06/16/2016 Regular Meeting

[Legislation Text](#)

[dmws060816](#)

[dmws060916](#)

[dm061616](#)

## **ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION**

### **A. 1. 2016-277 CAMP HOPE AMERICA READINESS GRANT CARRY FORWARD APPROPRIATION - \$6,540**

Appropriate \$6,540 in Appropriated Fund Balance and increase the Family Justice Center FY 2016 - 2017 budget by \$6,540 to reflect the carry forward amount of the Camp HOPE America Readiness Grant.

#### **Legislation Text**

Commissioner Cashion requested a review of the grant.

Catherine Johnson, Family Justice Center (FJC) Director, stated the County was one of twelve sites in the nation selected by Verizon Wireless to implement a Camp Hope America site based upon the national model. She stated the grant will allow staff to visit an existing Camp Hope Program, attend of the National Family Justice Center Conference, and will fund additional training. Johnson noted this model requires staff partner with existing camp sites to create their Camp Hope program. She noted best practices recommend the initial camp should serve 36 children and should target youth who are victims of domestic violence.

Commissioner Cashion commended the FJC on being chosen to implement a national program.

Commissioner Foster questioned the camp format and location.

Johnson stated this will be a residential camp, but no camp site has been selected.

Commissioner Coleman questioned the FJC's plan to involve African-Americans in its decision-making processes.

Johnson stated the program continues to develop its partnerships, and noted the steering committee of partner organizations has placed on site that are more diverse than their leadership.

Commissioner Coleman questioned how the FJC will encourage participation by African-American children in these programs.

Johnson stated the national model recommends families served by the FJC establish safety and stability during their initial year of service. She noted first year Camp Hope participants will likely be referred by Emergency Services, Guilford County Schools (GCS) personnel, Student Resource Officers (SRO), and any community-based partners. Johnson noted the initial camp will begin in 2017, and confirmed they will utilize referrals from any partner agencies to recruit participants. She reviewed the eligibility requirements for the program, and noted recruitment will not be isolated to any one (1) partner agency or organization.

Commissioner Coleman requested a report identifying the number of families who sought FJC services during the past year, broken down by racial composition.

Commissioner Trapp requested clarification regarding the qualifications for Camp Hope participants.

Johnson stated in the future, campers will ideally be children from families served by the FJC, but noted during this first year of operation, most program participants have active protection orders or are involved in criminal proceedings, which would not be ideal for camp participation.

Commissioner Trapp questioned if Camp Hope would be better suited for Division of Social Services (DSS).

Johnson noted that DSS is only one of the many partners that provide referrals to the FJC, and noted some of the children may no longer have active cases with DSS; however, the program will receive referrals from a wider range of community organizations.

Commissioner Trapp expressed concerns with the FJC deviating from its original mission by adding other programs to its roster of services.

Johnson reiterated the Camp Hope program is housed within the national FJC model and addresses broader goals directly related domestic violence.

**Motion was made by Commissioner Kay Cashion, seconded by Vice Chairman Alan Branson, to appropriate \$6,540 in appropriated Fund Balance and increase the Family Justice Center FY 2016 - 2017 budget by \$6,540 to reflect the carry forward amount of the Camp HOPE America Readiness Grant.**

**VOTE: Motion carried 9 – 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

**B. 4. 2016-275 CONTRACT RENEWAL WITH OMNICO, INC. FOR JANITORIAL SERVICES**

Approve a contract renewal, in substantial form, with OMNICO, Inc. (located at 8359 Chapel Hill Rd., Cary, NC) in the amount of \$200,640 for janitorial services at the Greensboro Courthouse, effective July 1, 2016 for a term of one (1) year.

[Legislation Text](#)

[CONTRACT AMENDMENT 2- Janitorial Services at GBO Courthouse](#)

Commissioner Coleman questioned if this contract was for janitorial services in the Old County Courthouse or New County Courthouse.

Bonnie Stellfox clarified the contract was for services at the New County Courthouse.

**Motion was made by Commissioner Carolyn Q. Coleman, seconded by Commissioner J. Carlvena Foster, to approve a contract renewal, in substantial form, with OMNICO, Inc. (located at 8359 Chapel Hill Rd., Cary, NC) in the amount of \$200,640 for janitorial services at the Greensboro Courthouse, effective July 1, 2016 for a term of one (1) year.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

Commissioner Coleman questioned the addendum for consent agenda item C.3.

Ben Chavis, Tax Director, stated the three (3) resolutions were originally prepared by staff; however additional questions regarding the agenda item deemed it appropriate to pull the resolutions and insolvency list. He stated the resolutions are not a required part of the settlement process, and will bring complete resolutions to the Board next year. Chavis explained insolvent debts and noted these resolutions relieve the County Tax Collector and his bondsmen from collecting these accounts.

Commissioner Coleman questioned if all properties on the insolvency list were in bankruptcy.

Chavis stated the list provided to the Board was incomplete, and noted they would return to the Board with a complete list. He reiterated the insolvency listing and resolutions are not required, but staff will be prepared with the list and accompanying resolutions in 2017.

Commissioner Coleman questioned if the completed lists could be presented to the Board next month.

Chavis stated once the settlement is approved, it would be unnecessary to return to this issue; however, staff will be prepared to present and discuss this listing next year.

Chairman Phillips expressed concern with resolution language absolving those on the insolvent list of their delinquent taxes after five (5) years, and requested additional clarification provided with future lists.

Commissioner Coleman noted concerns in differentiating between the insolvency and foreclosure lists.

## VI. NEW BUSINESS

### A. 2016-293 PROJECT ORDINANCES FOR HIGH PRIORITY CAPITAL PROJECTS

Approve attached new and/or amended Old Courthouse Renovation (increase existing), High Point Parking Deck Repairs (increase existing), Independence Center Parking Deck Repairs (add new), and EMS Maintenance & Logistics Facility (reduce existing, to transfer funds to the parking deck projects) capital project ordinances as outlined in the attachments and Budget Impact and Background sections.

#### Legislation Text

#### High Priority Capital Projects - 7-14-16

#### Old Courthouse Renovation - Amend 7-14-16

#### High Point Parking Deck Repairs - Amend 7-14-16.pdf

#### Independence Center Parking Deck Repairs - Adopt 7-14-16.pdf

#### EMS Maintenance and Logistics Facility - Amended 7-14-16

## PROJECT ORDINANCE FOR OLD COURTHOUSE RENOVATION

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that for the following project ordinance for the Old Courthouse Renovation adopted on August 6, 2015 is hereby amended in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

| PROJECT NAME              | EXPENDITURE                              | REVENUE                                                                                                                                      |
|---------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Old Courthouse Renovation | Old Courthouse Renovation<br>\$8,000,000 | Appropriated Fund Balance<br>\$100,000<br>General Obligation Bonds (2/3rds)<br>or other future borrowed financing<br>proceeds<br>\$7,900,000 |

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this July 14, 2016 in accordance with G.S. 159-17.

## PROJECT ORDINANCE FOR HIGH POINT PARKING DECK REAPIRS

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that the following project ordinance for Guilford County for High Point Parking Deck Repairs adopted March 17, 2016 is hereby amended in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

| PROJECT NAME                    | EXPENDITURE                                   | REVENUE                                 |
|---------------------------------|-----------------------------------------------|-----------------------------------------|
| High Point Parking Deck Repairs | High Point Parking Deck Repairs - \$3,000,000 | Appropriated Fund Balance - \$3,000,000 |

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this July 14, 2016 in accordance with G.S. 159-17.

PROJECT ORDINANCE FOR INDEPENDENCE CENTER PARKING DECK  
REPAIRS

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that the following project ordinance for Guilford County for Independence Center Parking Deck Repairs is hereby adopted in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

| PROJECT NAME                             | EXPENDITURE                                          | REVENUE                               |
|------------------------------------------|------------------------------------------------------|---------------------------------------|
| Independence Center Parking Deck Repairs | Independence Center Parking Deck Repairs - \$600,000 | Appropriated Fund Balance - \$600,000 |

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this July 14, 2016 in accordance with G.S. 159-17.

**CAPITAL PROJECT ORDINANCE FOR EMS MAINTENANCE  
AND LOGISTICS FACILITY**

BE IT ORDAINED by the Board of County Commissioners for Guilford County, North Carolina that for the following capital project ordinance for Guilford County for an EMS Maintenance & Logistics Facility adopted on May 16, 2013 and amended February 6, 2014 is hereby amended in accordance with G.S. 159-13.2:

SECTION 1. The following planned expenditure and associated revenue are hereby authorized and appropriated in connection with this project:

| PROJECT NAME                           | EXPENDITURE                                          | REVENUE                                                                    |
|----------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------|
| EMS Maintenance and Logistics Facility | EMS Maintenance and Logistics Facility - \$3,053,000 | Bond Proceeds - \$1,500,000<br><br>Appropriated Fund Balance - \$1,553,000 |

SECTION 2. This project ordinance authorizes all appropriations necessary for the completion of this project and it need not be readopted in any subsequent fiscal year. The budget officer shall include in subsequent budgets information and appropriations for this project during the budget year.

SECTION 3. This ordinance shall be duly entered in the minutes of the Guilford County Board of Commissioners. Within five days after adoption, a copy hereof shall be filed with the Finance Director, Budget Director, and Clerk.

SECTION 4. This ordinance may be amended in any manner so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**ADOPTED** on first reading this July 14, 2016, in accordance with G.S. 159-17.

Michael Halford, Budget Director, reviewed the High Priority projects as a part of the Capital Investment Plan. He stated that in order to fund the parking deck repairs, the County must reduce funds in the Emergency Medical Services Logistics & Maintenance project. Additionally, staff propose the Board consider alternative bond financing for the Old Courthouse renovation project.

Commissioner Perdue clarified the motion develops the project ordinances and additional decisions regarding financing will require Board approval prior to completion of the projects.

Halford confirmed the department can begin the design and evaluation process with this ordinance, and noted future construction contracts will require Board approval.

Commissioner Henning questioned if the Board was obligated to utilize 2/3 bond financing as a funding mechanism.

Halford stated the Board is not obligated to this funding source, but confirmed the County will utilize some sort of financing for these projects.

Commissioner Coleman questioned if the Animal Shelter was still considered a priority project.

Halford confirmed the Animal Shelter remains on the Capital Improvement Plan, but in its current stage, staff could not bring a project proposal to the Board for funding consideration.

Commissioner Coleman questioned the County Manager regarding the status of the zoning request for the Animal Shelter.

Lawing stated the Facilities staff have met several times with City of Greensboro staff to determine the type of request based upon city ordinances. He noted staff are working with legal advice regarding this request.

Commissioner Coleman questioned which firm is providing counsel.

Lawing stated Mark Isaacson is providing counsel, and spoke to his experience in zoning, and noted staff should have a recommendation prior to the end of the month.

Commissioner Coleman stated citizens near the proposed site are concerned about the process. She questioned if there is a major difference between a rezoning and special use permit request.

Lawing noted the process and appeal abilities are very different.

Commissioner Coleman questioned differences in the appeal options for both requests.

Robert McNiece, Property Management/Facilities/Parks Director stated there are different ways to approach each of the requests, and discussed the options; however, if the County chooses to appeal a zoning decision, it will likely end up before the City Council.

County Attorney Mark Payne stated they are working with City staff to determine the best approach to make the request, while abiding by City ordinances.

Commissioner Coleman questioned if staff are waiting upon Mr. Isaacson's recommendation for the best approach.

Payne confirmed they are seeking advice and information from Mr. Isaacson, as well as, City staff and the City Council regarding their concerns, so County staff can prepare a comprehensive proposal.

The Board and staff discussed the process for developing a proposal.

Commissioner Coleman questioned the need for outside counsel.

Payne noted the need for counsel experienced in zoning matters to guide staff through the process.

Commissioner Coleman spoke to the need for the Board to be notified of representation by outside counsel.

Chairman Phillips confirmed the Board voted upon the use of outside counsel for this purpose.

Payne confirmed the matter was discussed during closed session.

Chairman Phillips clarified the decrease in appropriations to the EMS Maintenance and Logistics project has been allocated to the High Point and Greensboro parking deck projects.

**Motion was made by Vice Chairman Alan Branson, seconded by Commissioner Carolyn Q. Coleman, to approve attached new and/or amended Old Courthouse Renovation (increase existing), High Point Parking Deck Repairs (increase existing), Independence Center Parking Deck Repairs (add new), and EMS Maintenance & Logistics Facility (reduce existing, to transfer funds to the parking deck projects) capital project ordinances as outlined in the attachments and Budget Impact and Background sections.**

**VOTE: Motion carried 9 - 0**

**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**

**NOES: None**

**B. 2016-214 DESIGNATION OF VOTING DELEGATE TO NCACC ANNUAL CONFERENCE**

Designate a voting delegate to represent Guilford County at the 109th Annual Conference of the North Carolina Association of County Commissioners (NCACC), to be held in Forsyth County on August 11-14, 2016.

[Legislation Text](#)

[NCACC Annual Conference Voting Delegate Designation](#)

Chairman Phillips nominated Commissioner Kay Cashion as voting delegate for the NCACC Annual Conference.

Commissioner Cashion confirmed she will attend the conference, and suggested the Board nominate an alternate, as well.

The Board discussed options for an alternate delegate.

**Motion was made by Commissioner Alan Perdue, seconded by Vice Chairman Alan Branson, to designation Commissioner Kay Cashion as the voting delegate, and Commissioner J. Carlvena Foster as alternate, to represent Guilford County at the 109<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners (NCACC), to be held in Forsyth County on August 11-14, 2016.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman, J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp, Hank Henning**  
**NOES: None**

## **VII. HEALTH AND HUMAN SERVICES UPDATE**

### **A. 2016-288 DEPARTMENT OF HEALTH & HUMAN SERVICES UPDATE ON CONSOLIDATION PRIORITIES**

Receive an update on DHHS consolidation priorities.

#### **Legislation Text**

#### **DHHS Consolidation Priorities Update 071416**

#### **DHHS Consolidation Update 071416**

Heather Skeens, DHHS-Social Services Division (DSS) Director provided an updated on consolidation efforts. She reported the department now has consolidated signage for the Maple Street facility.

Merle Green, DHHS-Public Health Division Director shared their plan to add the County seal and DHHS logo to the signs within the next year.

Skeens reviewed the consolidated priorities and noted the 641-DHHS call center line was implemented in January 2016, and noted they hired additional staff and have achieved a 96% accessibility rate. She noted they have reduced the number of call drops and number of incoming calls to the agency.

Skeen reviewed customer care center priorities, and noted a section of eight (8) kiosks has been developed, where individuals will be able to receive training on how to complete applications through the ePASS system. She stated the Greensboro customer care center will open in August 2016, and will then work to implement the center in the High Point office.

Commissioner Trapp questioned the layout of the customer care center.

Skeens clarified the center will house computers separated by partitions with sufficient room for individuals to complete applications.

Commissioner Trapp spoke to the availability of NCFAST - compatible kiosks with scanning capabilities, to ensure information is received within the agency efficiently.

Skeens confirmed the customer care center will have an eligibility caseworker who can assist the customer with navigating the application process, and scan verifications and provide a receipt verifying information received.

Commissioner Trapp questioned if this process is only available for applications.

Skeens confirmed only applications can be completed online at this time, but noted the ability to directly submit verifications into NCFAST, and complete recertifications online, will be available in the future.

Commissioner Trapp expressed concern with duplication of services between the Northwoods Document Management system and NCFAST.

Skeens stated NCFAST does not have a document imaging system, as the state has not activated this functionality, but noted Mecklenburg County is working with Northwoods to develop an imaging “bridge” between their system and NCFAST, which could be utilized by other counties.

Commissioner Trapp noted the need to contact NCDHHS and request they activate the imaging functionality.

Green discussed the new employee orientation, which is now held monthly, and reviewed training topics.

Green reviewed the consolidation strides made in the Aging and Adult Services Division, and noted staff are ensuring there is minimal duplication of services through automation.

Skeens shared Veteran Services have been fully incorporated into Aging and Adult Services and staff are providing additional support and coverage, as the department is currently staffed with one (1) person.

Skeens noted DSS is working closely with Public Health to ensure a full-time nurse is available to provide services for children entering Foster Care.

Green stated they are pleased with the progress of consolidation and the department’s ability to deliver seamless services.

Green reviewed improvements in their contract and purchasing departments. She noted they have developed some efficiencies through their contract processes, and shared they have experienced savings through bulk purchasing.

Commissioner Coleman spoke to the County's low Minority and Women's Business Enterprise (MWBE) participation and questioned if the department has made an effort to increase the number of contracts awarded to MWBE contractors.

Green stated they have implemented efforts to increase MWBE participation by advertising the contract in a variety of places, utilizing word-of-mouth to notify businesses of pending contracts, and actively seeking diverse contractors.

Commissioner Coleman requested the department make MWBE participation a priority in contracts.

Chairman Phillips noted that while there is still room for improvement, staff should be commended for their efforts related to consolidation priorities and the successful teamwork between the divisions.

B. 2016-284 DHHS - DIVISION OF SOCIAL SERVICES UPDATE ON FOSTER CARE AND ADOPTION RECRUITMENT

Receive an update from DHHS - Division of Social Services on foster care and adoption recruitment.

[Legislation Text](#)

[GUILFORD CO DEPT OF HEALTH & HUMAN SVS - 160808 ONE CHURCH ONE CHILD-2](#)

[HERO July 9](#)

[HERO July 23](#)

Skeens introduced Christopher Hines, Foster Care Recruiter, and Sharon Barlow, DHHS-DSS Children's Services Division Director to provide an update to the Board on Foster Care and recruitment efforts.

Staff shared the new radio advertisement targeting support from faith-based organizations in foster home recruitment.

Sharon Barlow shared they are partnering with media outlets to broadcast this advertisement, and noted the department is now targeting church congregations and the faith community.

Chairman Phillips questioned the feedback received from the ad.

Chris Hines confirmed the ad has run for approximately one (1) month and noted they are receiving more phone calls.

Chairman Phillips questioned how the Board could convey foster care facts and information to local churches.

Barlow noted they are working to gain introduction into local churches to spread the message to congregants. She discussed upcoming events and noted staff will present during Mt. Zion Baptist Church's Family Matter's Conference in August 2016.

Hines shared the recruitment events held in July. He thanked Commissioner Trapp for assisting with advertising and sponsoring the July 9, 2016 event at New Jerusalem Cathedral, and thanked Commissioner Foster for assisting with the upcoming event to be held at the Carl Chavis Memorial Branch YMCA on July 23, 2016. Hines noted staff will appear on WFMY Channel 2 to advertise the event, as well.

Barlow shared they have been in discussions with members of the Faith Leaders Council and will host their fall meeting to share information about foster parenting and recruitment.

Commissioner Coleman questioned how the department has conducted outreach with local churches.

Hines shared outreach efforts and noted he has distributed flyers, made cold calls, spoken at meetings and other events, to share information about foster care and parenting.

Commissioner Coleman expressed her interest in becoming more involved and sharing information with local churches.

Hines offered the Board an electronic version of the flyer advertising upcoming foster care recruitment events.

Commissioner Coleman suggested staff contact the Pulpit Forum to contact leadership of local African-American churches.

Chairman Phillips commended staff on their efforts and requested they provide Commissioners a listing of churches in each district so the Board can assist in introducing the department to these congregations in their communities.

Skeens reminded the Board the recruiter position has been active for nine (9) months, and noted the division is transitioning to an agency-wide recruitment approach.

Commissioner Henning requested staff provide an update regarding the status of foster care in Guilford County.

Skeens shared there has been an increase in children entering foster care, and noted placement in group homes is traumatic, resulting in concerted efforts to increase the number of licensed foster homes within the County. She shared as of June 2016, there 443 children in foster care.

Commissioner Trapp questioned if the department offers diversity training for social workers.

Skeens confirmed all social workers are required to attend state-level diversity training.

Commissioner Cashion questioned the number of children in foster care who are on the wait list for adoption.

Barlow stated approximately 1/3 of the 443 children in foster care are legally eligible for adoption.

Commissioner Cashion requested a fact sheet or brochure the Board could distribute to assist in recruitment of foster and adoptive parents.

Barlow shared they have conducted internal trainings to ensure all staff are able to share these facts, and offered basic requirements for foster parenting.

Chairman Phillips requested this information shared consistently to remind the Board.

C. 2016-290 DHHS - DIVISION OF SOCIAL SERVICES UPDATE ON THE FOOD AND NUTRITION SERVICES PROGRAM

Receive DHHS - Division of Social Services update on the Food and Nutrition Services program.

[Legislation Text](#)

[FNS Timeliness Trends 071416](#)

[FNS Updates](#)

Skeens provided an update regarding the Food & Nutrition Services (FNS) program, and noted the department has consistently met the USDA requirements for application processing. She stated the department has consistently met the 95% application processing rate since January 2016, but noted there are issues with processing recertifications.

Elizabeth White, DHHS-DSS Economic Services Division Director explained the case management process for ongoing services, and noted the department is not meeting the federal processing requirements for recertifications. She stated they are working to meet the goal of fewer than 10% of total recertifications exceeding processing deadlines each month to ensure there are no delays in families receiving benefits. White confirmed the department had approximately 28% recertified cases overdue as they entered July, and stated staff are working mandatory overtime to achieve these goals.

Chairman Phillips questioned the total number of staff added to the department over the past six (6) months.

White stated approximately thirteen (13) staff were added in FNS, but noted these staff were divided between applications and recertifications.

Chairman Phillips questioned the status of their workload productivity.

White stated twenty-five (25) staff in FNS recertifications are working at 100% productivity, five (5) staff are currently in training, and five (5) staff completed training in June and are working at 30%-40% production rates. She confirmed the department currently has six (6) vacancies, some of which result from promotions.

Chairman Phillips noted the department still needs time to fully integrate new staff and accurately determine productivity at full capacity.

White stated the department is tracking productivity monthly and offered to provide this information to the Board monthly.

Commissioner Coleman questioned the staffing levels and turnover within the division.

White stated the department has implemented continuous recruitment and shared the interview process and schedule. She discussed reasons for recent resignations and terminations.

Skeens noted the six (6) vacancies are the only vacancies in the division at the eligibility level, and discussed the continuous posting and recruitment processes for this position. She shared the development of a future partnership with GTCC to implement NCFAST training for caseworkers.

Commissioner Coleman requested a written report documenting new hires and turnover for the past six (6) months.

Skeens stated the County does not provide turnover data for this specific department, but could provide information for the entire division.

Commissioner Conrad requested data on the analytical impact of 100% productivity, to include new hires, filled vacancies and existing employees, upon overtime.

Chairman Phillips thanked staff for their efforts.

#### D. 2016-292 DHHS - PUBLIC HEALTH DIVISION UPDATES

Receive DHHS - Public Health Division updates.

#### [Legislation Text](#)

Green shared staff will provide a primary care clinic update and announced Guilford County won a 2016 National County Association (NACo) Achievement award in the area of Health for improving food access through the Guilford County Food Desert Storm program. She noted Guilford County DHHS – Public Health piloted the twelve (12) week program, in partnership with Commissioner Ray Trapp and other community organizations, to offer fitness programs, educational materials and transportation to local grocery stores for residents within a community.

Green stated evaluation of the first year's program showed nineteen (19) of the forty-three (43) participants exhibited successful, long-term results. She noted the County plans to expand the program to other food desert communities throughout the County. Green named the community partners who collaborated with the program: City of Greensboro Parks & Recreation, Guilford County Cooperative Extension, The Healthy America Initiative, United Healthcare and City of Greensboro Transportation Authority and presented the award to Commissioner Ray Trapp.

Green introduced Judy Southern, Nurse Manager for the Clinical Services Department and partner, Ron Carter, with Evans Blount Center to present on healthcare access for adults in Guilford County.

Southern thanked the Board for their support and shared the two (2) locations for Public Health Clinical Services. She reported 223,245 services were conducted during FY 2015-2016 at these locations. Southern noted they have increased services in every area, and noted they assist over 10,000 unduplicated patients. She reviewed the primary care services offered by Guilford County Public Health, and noted they will sponsor multiple summer immunization clinics and will offer international travel services, in addition to Zika virus monitoring. Southern spoke to ongoing services such as, smoking cessation and maternity services. She discussed new initiatives related to literacy, breast-feeding and teen pregnancy.

Mr. Carter reviewed primary care services offered through Evans Blount and discussed new initiatives related to chronic care management. He stated staff will be assigned to monitor patients with more than two (2) chronic conditions, and noted there will be pharmacists dedicated to medication management and delivery.

Carter discussed an increase in veterans experiencing behavioral health issues who are visiting the clinic and noted staff are able to guide these clients to needed services. He stated Evans Blount is partnering with Partnership for Health (P4) to provide treatment for opiate abuse. Carter spoke to barriers in providing specialty care, such as dentistry and podiatry, and noted they will continue to link clients with these specialists.

Carter shared they will begin visiting churches in the 27406 zip code to encourage congregants to find a medical home for primary care services. He provided statistics on the average number of patients assisted, staffing levels and payment options. Carter shared success stories of Evans Blount patients managing chronic diseases.

Commissioner Trapp thanked Mr. Carter for his outreach efforts and questioned if there has been an increase in patient visits.

Carter discussed recent outreach efforts and confirmed the volume of patients has increased. He shared how the clinic has complied with Mental Health requirements related to Medicaid reform, and noted many partners are requesting feedback from their staff regarding management of behavioral health issues.

Commissioner Foster questioned if the clinic offers dental services.

Carter stated they do not provide dental services and confirmed this is a gap in services within the community.

Commissioner Foster questioned if there is an opportunity to offer similar services in High Point.

Green noted there is no comparable agency in High Point, however staff continue to work to identify partners within the community to provide these services. She shared Triad Adult and Pediatric Medicine in High Point provides primary care services for uninsured and under-insured citizens in High Point.

Commissioner Foster expressed appreciation of these services, but noted they do not reach all citizens and spoke to the need for a comparable clinic in High Point.

Green noted the model is to find a partner that can provide the services while the County provides the facility, and confirmed they should be able to develop this program in High Point.

Commissioner Conrad thanked Mr. Carter for his services and expressed his pride in the work that he does within the community.

#### **VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

##### **A. 2016-182 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS GUILFORD COUNTY BOARDS & COMMISSIONS**

Review and approve the recommended appointment and reappointments to the listed Guilford County Boards & Commissions.

[ACH-CAC Roster](#)

[Term Exemption Letter - William Nolan Jones](#)

[City County Insurance Advisory Roster](#)

[HP Planning & Zoning Roster 070116](#)

[JMcKenzie Application](#)

[JMcKenzie Resume](#)

[NCGS 160A-362 - ETJ representation](#)

[Transportation Advisory Board Roster](#)

[Term Exemption Letter - Robinson\\_Cromartie\\_Biggerstaff](#)

Chairman Phillips read the list of appointments and reappointments to various advisory boards & commissions.

**Adult Care Home Community Advisory Committee**

Reappoint William Nolan Jones (term expiring July 31, 2019)

**City/County Insurance Advisory Committee**

Reappoint Betty Stubbins (term expiring July 31, 2019)

**High Point Planning & Zoning Commission**

Appoint John W. McKenzie (term expiring July 14, 2019)

**Transportation Advisory Board**

Reappoint Edward Robinson (term expiring December 31, 2018)

Reappoint Alva Cromartie (term expiring March 1, 2018)

Reappoint Carolyn Biggerstaff (term expiring December 31, 2017)

**Motion was made by Commissioner Kay Cashion, seconded by Commissioner Hank Henning, to review and approve the recommended appointments and reappointments to the listed Guilford County Boards & Commissions.**

**VOTE: Motion carried 9 - 0**

**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman,  
J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp,  
Hank Henning**

**NOES: None**

**IX. COMMENTS FROM COMMISSIONERS**

Commissioner Conrad thanked Chairman Phillips for participating in the Kirkwood Fourth of July parade, and requested prayers for our local and national communities, in light of recent terror attacks in France.

Commissioner Foster welcomed Guilford County Schools new Superintendent, Dr. Sharon Contreras, and thanked Jim Albright, Emergency Services Director, and Major Johnathan Jacobs, Sheriff's Department, for attending Calvary Baptist Church's Honoring Those Who Protect and Serve event. She thanked the organizers and volunteers of Greensboro's Fun Fourth event, and thanked staff at Triad Stage for their assistance. Foster congratulated Martha Johnson of High Point in celebration of her 100<sup>th</sup> birthday and shared she attended the Downtown Arts Splash event in High Point with Commissioner Cashion.

Commissioner Cashion shared over 1,100 citizens attended the Downtown Arts Splash event, and noted she truly enjoyed the event. She reported the NCDHHS Director met with the Sandhills Board on June 30, 2016 to review organizational changes impacting Local Management Entities (LME) across the state, and noted the discussions will be continued during the August meeting. Cashion confirmed she extended an invitation the Director to visit Guilford County for additional input, and noted the invitation was accepted.

Commissioner Henning extended thoughts and prayers to victims of terror attacks in France.

Commissioner Coleman expressed condolences for the family of the late Mrs. Walter Johnson.

Vice Chairman Branson thanked the Guilford County Parks & Recreation staff for the July 3, 2016 Fireworks display at Northeast Park. He extended thoughts and prayers to service men and women throughout the country.

Chairman Phillips requested the Board schedule a work session on August 4, 2016 at 3:00PM to discuss the Rich Fork Preserve Master Plan.

Commissioner Coleman requested the work session held in the Commissioners' chambers to televise the work session and accommodate the number of citizens who would attend the meeting.

Commissioner Henning questioned the need to televise the work session.

Commissioner Cashion questioned if the Board would vote on the master plan during the work session, or if it would be utilized solely as an information-gathering session.

Chairman Phillips stated the outcome of the meeting would be dependent upon the will of the Board and the quality of the plan.

Commissioner Cashion questioned if additional subjects would be discussed during the work session.

Lawing noted staff would present an update on the progress of the 2017 revaluation during the work session.

Chairman Phillips extended prayers to Commissioner Conrad for his mother's health. He shared his opportunity to meet members of the Guilford County Jail Ministry, and noted 200 volunteers provide support and bible study for those incarcerated within Guilford County. Phillips shared his participation in the National Day of Prayer at the Governmental Plaza, and shared a prayer on behalf of the men and women who protect and serve our communities.

**X. COMMENTS FROM COUNTY MANAGER**

Lawing referenced the changes to the City of High Point and City of Greensboro library contracts that would review changes to compensation, and noted this information would be presented to the Board in December. He stated the City Council did approve the Animal Control agreement, but exercised the termination clause effective July 1, 2017. Lawing stated staff have requested re-negotiation of this agreement, and noted their interest in re-evaluating all City-County agreements to identify efficiencies, or improvements, in these contracts.

**XI. ADJOURN**

**Motion was made by Commissioner Kay Cashion, seconded by Commissioner Alan Perdue to adjourn the meeting.**

**VOTE: Motion carried 9 - 0**  
**AYES: Jeff Phillips, Alan Branson, Kay Cashion, Carolyn Q. Coleman,**  
**J. Carlvena Foster, Justin Conrad, Alan Perdue, Ray Trapp,**  
**Hank Henning**  
**NOES: None**

There being no further business, the Board adjourned the meeting by unanimous consent at 8:48PM.

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Jeffrey M. Phillips  
Chairman

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Robin Keller  
Clerk to Board