

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
December 13, 2018

The Board of County Commissioners met in a duly noticed regular meeting on December 13, 2018 at 5:30 P.M., in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

PRESENT: Chairman J. Alan Branson, Vice Chairman Jeff Phillips, Hank Henning, J. Carlvena Foster, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman (via telephone), Alan Perdue,

ABSENT: None.

ALSO PRESENT: County Manager Marty Lawing, County Attorney Mark Payne, Deputy County Manager Clarence Grier, Clerk to the Board Robin Keller, Deputy Clerk to the Board Scott Baillargeon, members of staff and the media.

I. INVOCATION

Vice Chairman Jeff Phillips provided the invocation.

II. PLEDGE OF ALLEGIANCE

Chairman Branson led those present in the recitation of the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Branson welcomed everyone and called the meeting to order at 5:51 P.M.

IV. SPEAKERS FROM THE FLOOR

None.

V. PRESENTATIONS

A. 2018-411 2018 TOM & T. COOPER JAMES GOVERNMENT IMPROVEMENT AWARDS PRESENTATION

Legislation Text

Ariane Webb Budget Department introduced Tom & T. Cooper James Government Improvement Awards were made possible by a \$5,000 donation from T. Cooper James &

Associates. The awards recognize county employees who think creatively when solving problems and providing service to the community. She shared the Government Improvement award winners.

Webb introduced Jennifer Scheibly, a school health nurse, who developed the Diabetes Family Support Group to address the needs of Guilford County students diagnosed with Type 1 diabetes and their families after the school day ends. Ms. Scheibly collaborated with other school health nurses to identify students with Type 1 diabetes and connected them with the support group. During the 2017-18 school year, the support group partnered with the Juvenile Diabetes Research Foundation (JDRF) to host outreach events designed to educate the community, and raise research funding and awareness of this chronic illness. These events were attended by students and families from Guilford, Forsyth and Randolph counties.

Webb noted that as a result of the Diabetes Family Support Group activities, participating parents and students report improved health in their students and increased knowledge of the illness. School health nurses report improved school attendance and compliance with diabetes care plans for students, and school staff have observed these students participating in more sports and extra-curricular activities.

Webb introduced, Donna Smith, an accounting technician supervisor with DHHS Public Health Division's Centralized Billing Unit. Because of her efforts timely and predictable reimbursement from Medicaid for qualifying childhood lead poisoning cases. Webb noted that previously cases were billed through a third party and receipt of revenue was often either untimely, unpredictable, or never received. Webb shared that Smith was able to foster relationships at the state level, and coordinate with members of NC DHHS Division of Medical Assistance-Practitioners, Facilities and Policy Development and NC Children's Environmental Health Branch to recognize Guilford County as a provider of childhood lead poisoning testing; was able to utilize her wisdom of NC Tracks, our Medicaid billing system, to guide NC Tracks on how to set up Guilford County as an authorized entity. This authorization made it possible for the County to bill Medicaid eligible cases directly; thus ensuring timely and dependable revenues. Webb spoke to her efforts to make Guilford County the first county in the state that is able to directly bill Medicaid for eligible childhood lead poisoning cases, and has already been contacted by other counties to advise on how we are able to do so.

Tom James shared that this is the second year that they have sponsored these awards. He shared their community commitment to recognize those employees who think creatively and innovatively to benefit all the citizens of Guilford County.

Commissioner Conrad thanked the Cooper Family for their generosity to the employees and the citizens.

Commissioner Henning echoed his appreciation for community support for efficient government.

VI. CONSENT AGENDA

Motion was made by Justin Conrad, and seconded by Jeff Phillips to Approve VI. Consent agenda

VOTE: Motion carried 9 - 0

AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson

NOES: None

A. BUDGET AMENDMENTS

1. 2018-408 DHHS - PUBLIC HEALTH DIVISION - BUDGET AMENDMENT: TB CONTROL FY19 BUDGET \$3,321

Approve an increase of \$3,321 in Federal/State Revenues and increase the FY2018-19 Department of Health and Human Services - Public Health division by the same amount to align budget to reflect revenues awarded from the NC Division of Public Health, Epidemiology/Communicable Disease branch for TB Services.

[Legislation Text](#)

B. CONTRACTS

1. 2018-357 ADDENDUM TO CONTRACT WITH UNC-GREENSBORO FOR GCSTOP

Approve addendum with the University of North Carolina at Greensboro, in substantial form, for continuation of the Guilford County Solutions to the Opioid Problem (GCSTOP) program based on recent funding from the NC Department of Health and Human Services and the NC General Assembly.

[Legislation Text](#)

[Contract addendum with UNCG 11-27-18 DRAFT](#)

[final agreement with UNCG for opioid program](#)

2. 2018-415 2018 HOMELAND SECURITY GRANT PROGRAM CONTRACT APPROVAL AND BUDGET AMENDMENT

Approve the Grant MOA as written and a \$56,400 increase in Federal/State Revenue and increase the FY 2018-19 Emergency Services budget by the same amount, to reflect receipt of additional funding through the 2018 Homeland Security Grant Program from North Carolina Emergency Management. Funds will be used to purchase Multiple Event Response Trailers for the region.

[Legislation Text](#)

[FY2018 HSGP MOA 1838 Guilford County.docx.pdf](#)

3. 2018-418 CITY OF GREENSBORO (INTERLOCAL) GTA AGREEMENT

Approve five (5) year inter-local contract renewal agreement with the City of Greensboro/GTA to provide buses and drivers for use in moving inmates from Greensboro Jail Central in the need of an emergency evacuation. The renewal is effective January 1, 2019 and ends on December 31, 2023.

[Legislation Text](#)

[Contract - CM 1168 City of Greensboro](#)

4. 2018-412 CONTRACT WITH FMLASOURCE - OUTSOURCING OF FAMILY MEDICAL LEAVE MANAGEMENT

Approve FMLASource Contract, in substantial form, in the amount of \$77,832 to be effective February 14, 2019 for a term of 2 years.

[Legislation Text](#)

[Guilford County FMLA Agreement 11-30-18](#)

5. 2018-417 DHHS/COUNTY MEMORANDUM OF UNDERSTANDING PURSUANT TO NCGS 108A-74

Review and approve the modified Memorandum of Understanding between NC DHHS/Guilford County.

[Legislation Text](#)

[2018-19 MOU Modification Agreement Cover Letter](#)

[Guilford County MOU Modification FY 2018-2019](#)

6. 2018-419 APPROVE EXTERNAL AUDIT CONTRACT AND AGREED UPON PROCEDURES - CHERRY BEKAERT, LLP

Approve extending contract with Cherry Bekaert, LLP for external audit services for Guilford County for fiscal years 2019 through 2021 with the base amount of \$91,900 and an annual increase of 1%; Approve the annual external audit contract for FY2019, as required by the Local Government Commission, in the amount of \$91,900; Approve engagement letter for the FY 2019 annual audit; and Approve the FY 2018 NTD Reduce Reporter Agreed Upon Procedures \$4500.

[Legislation Text](#)

[2019 - 2021 CHERRY BEKAERT LLP PROPOSED AUDIT FEES](#)

[2018 NTD REDUCED REPORTER POLICY AND AGREED UPON PROCEDURES](#)

[Guildford County - 6.30.19 Audit Engagement Letter](#)

[Guildford County and TDA - 6.30.19 LGC Contract](#)

[Guildford County NTD AUP - 2018 Engagement Letter](#)

C. MISCELLANEOUS

1. 2018-409 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING NOVEMBER 30, 2018

[Legislation Text](#)

[Bev 11-30-18 Detail](#)

[401C All Guilford 11-30-18](#)

2. 2018-410 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING NOVEMBER 30, 2018

Accept and approve property tax rebates and releases for the month ending November 30, 2018.

[Legislation Text](#)

[November 2018 NCVTS Pending Refund Report](#)

[November 2018 Rebates and Releases](#)

3. 2018-413 DESIGNATION OF APPLICANT AGENT FOR HURRICANE FLORENCE PUBLIC ASSISTANCE

Designate the Emergency Management Division Director (Donald Campbell) as the Primary Applicant's Agent and Designate Emergency Management Coordinator (Rachel Faucette) as the Secondary Applicant's Agent with the Federal Emergency Management Agency (FEMA), in accordance with North Carolina Emergency Management requirements for the purpose of coordinating state and federal financial assistance from costs and damages incurred as a result of Hurricane Florence.

[Legislation Text](#)

4. 2018-383 REVIEW AND ADOPT COMMISSIONERS 2019 MEETING CALENDAR

Review and adopt Commissioners 2019 Meeting Calendar

[Legislation Text](#)

[Board Meeting Agenda Calendar 2019 Commissioner Copy 112618](#)

5. 2018-179 APPROVAL OF THE MINUTES

Approve the Minutes:
Regular Minutes 11.15.2018
Work Session 11.15.2018

[Legislation Text](#)

[WS 111518](#)

[dm111518](#)

VII. NEW BUSINESS

- A. 2018-406 FAMILY JUSTICE CENTER: NC GOVERNOR'S CRIME COMMISSION GRANT AWARD - APPROVE GRANT AWARD AND TWO (2) NEW POSITIONS

TO ENHANCE COORDINATION AND SUPPORT OF CHILD AND ELDER JUSTICE SERVICES

(1) Approve receipt of the NC Governor's Crime Commission Grant Award in the amount of \$188,694 and increase the Family Justice Center FY2018-19 budget by the same amount to reflect grant funds received and (2) approve the Child Trauma Specialist and Elder Justice Specialist positions for the Family Justice Center, contingent upon continued grant funding.

[Legislation Text](#)

[FJC Crime Comm Grant Award](#)

Catherine Johnson Family Justice Center Director provided a review of the grant. She shared the additional staff positions will help target out

Commissioner Coleman questioned the amounts of the grant.

Johnson shared 188K and 190k for the second year.

Motion Was Made by Kay Cashion, And Seconded by Alan Perdue to Approve (1) Receipt of the NC Governor's Crime Commission Grant Award in the Amount of \$188,694 And Increase the Family Justice Center Fy2018-19 Budget by the same amount to reflect grant funds received and (2) Approve The Child Trauma Specialist and Elder Justice Specialist positions for the Family Justice Center, contingent upon continued grant funding.

VOTE: Motion carried 9 - 0

AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson

NOES: None

B. 2018-401 SELECT NCACC VOTING DELEGATE

Select an NCACC Voting Delegate for the Legislative Goals Conference

[Legislation Text](#)

[Voting delegate form Legislative Goals conference](#)

Motion Was Made by Melvin "Skip" Alston, And Seconded by Hank Henning to Select an NCACC Voting Delegate for the Legislative Goals Conference

VOTE: Motion carried 9 - 0

AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson

NOES: None

Commissioner Cashion accepted the nomination.

C. 2018-421 DESIGN STUDY FOR SHERIFF'S OFFICE AND OTHER FACILITY NEEDS

Approval of \$35,400 from the LEC Renovation capital project ordinance to fund the study per the proposal from J. Hyatt Hammond Architects

[Legislation Text](#)

[JHHA Proposal 20181205](#)

Dan Durham, Facilities Director, reviewed the item and shared the scope of the study and shared that that project scope will be used to solicit RFPs for the new Detention Center project.

Motion Was Made by Melvin "Skip" Alston, And Seconded by J. Carlvena Foster to Approve \$35,400 From The LEC Renovation Capital Project Ordinance to Fund the Study per the Proposal from J. Hyatt Hammond Architects

VOTE: Motion carried 9 - 0

AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson

NOES: None

VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

- A. 2018-416 APPROVE APPOINTMENTS AND REAPPOINTMENTS FOR VARIOUS BOARDS AND COMMISSIONS

Approve appointments and reappointments as listed

[Legislation Text](#)

[JJarvis 101718](#)

[GRainwater 100818](#)

[SMatthews Application 102116](#)

Motion was made by Hank Henning, And Seconded by Justin Conrad to Approve Appointments and Reappointments as Listed

VOTE: Motion carried 9 - 0
AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson
NOES: None

- B. 2018-414 APPROVE EXCEPTION REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve listed exception reappointments

[Legislation Text](#)

XI. COMMENTS FROM COUNTY MANAGER

None.

X. COMMENTS FROM COMMISSIONERS

Commissioner Perdue congratulated southeast Guilford County on their success in making it to the Championship game. He wished everyone a Merry Christmas and a happy new year.

Commissioner Conrad echoed Perdue's comments.

Commissioner Foster thanked Chairman Branson for attending the High Point event. She shared the upcoming Martin Luther King Holiday Parade in High Point, and offered her well wishes for a safe and happy holiday season.

Commissioner Cashion echoed her well wishes as well.

Commissioner Alston recognized the county's new MWBE Director Cynthia Barnes Phipps. He also wished everyone safe holidays.

Deputy County Manager Grier introduced Ms. Barnes-Phipps. He shared some of her background.

Ms. Barnes-Phipps shared her excitement to be a part of the Guilford County team. She shared her goals of making Guilford County's MWBE program the premier program in the State.

Commissioner Coleman thanked the citizens of the County to make Guilford county a better place to live. She welcomed Ms. Barnes Phipps to the board. She shared that it has been a wonderful year for the Guilford County Board and hopes to continue the trend moving forward.

Vice Chairman Phillips thanked Catherine Johnson and her team in the pursuit of the Crime Commission grant. He shared his participation in Winter Wishes in Aggie Land and that over 200 of Guilford County's foster children were awarded 3 wishes each. He noted the incredible honor to thank A&T and their staff in helping to support those children in need within the foster care system.

Chairman Branson shared his appreciation to be able to serve on the board and as chairman in the last year. He echoed his support for Southeast High School in their attainment of reaching the football championships this year. He thanked all of those in emergency services as well as the DOT for their efforts in the recent snow storm and managing the impacts of the storm to keep everyone safe and back in working order as soon as possible.

XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.

Motion was made by Alan Perdue, and Seconded by Administrator to Xi. Hold Closed Session Pursuant to N.C.G.S. §143-318.11 for the purpose of consulting with the County Attorney.

VOTE: Motion carried 9 - 0
AYES: Hank Henning, J. Carlvena Foster, Jeff Phillips, Kay Cashion, Justin Conrad, Melvin "Skip" Alston, Carolyn Coleman, Alan Perdue, Alan Branson
NOES: None

The Board recessed into closed session at 6:27 P.M.

The Board reconvened from closed session at 8:26 P.M.

XII. ADJOURN

There being no further business the Board adjourned by unanimous consent at 8:27 P.M.

Chairman

Clerk