



Date: Wednesday, July 24, 2024

Prepared By: Maria Miles

SOLICITATION DEVELOPMENT STAGE

Bid Description

Bid 20181-Gasoline & Diesel Fuel for Guilford County Emergency Services

Scope Review Compliance

The MWBE Department met with the project team on July 23, 2024, to conduct a scope review in addition to a review of specific project requirements for the subject solicitation. MWBE recommended that the scope of work be broken down to allow for the award to potentially more than one service provider in an effort to increase MWBE participation.

MWBE Department Established Contracting Goals Review Compliance

There is one (1) goal for this solicitation:

- 1) The Established MWBE Goal is **10%**; and
- 2) 15% Aspirational Goal

Per the Board of Commissioners adopted MWBE Procedure Manual, Section C. Race and Gender Conscious Program Elements, 1.2.1 Approval - *All MWBE goals must be approved by the MWBE Program Director before advertising the Solicitation Documents.*

MWBE Approval to Advertise Solicitation

The MWBE Director, Shaunne Thomas, has approved the subject solicitation for advertisement. The remainder of this document will be completed for final compliance before contract award once the Department submits its Recommendation of Award.

The MWBE Director, Shaunne Thomas, has approved the subject solicitation for advertisement. The remainder of this document will be completed for final compliance before contract award once the Department submits its Recommendation of Award. The MWBE Department shall be included on the Evaluation Team for this Bid.





Date: Wednesday, November 13, 2024

Prepared By: Maria Miles

Department ROA: October 11, 2024

Prepared By: Daren Nunn

MWBE Vendor Notification Compliance

MWBE outreach was conducted 21 days prior to the Bid Due date. Per the Board of Commissioners adopted MWBE Procedure Manual, Section C. Race and Gender Conscious Program Elements, 1.10 Project Notification- *At least ten (10) Days before the Opening of Bids/Proposals, a Project Notification shall be provided to MWBEs to inform them of: (i) the applicable Goal; (ii) the description of work being solicited, (iii) date, time, and location where a Bid/Proposal must be submitted; (iv) contact information for any County personnel who could answer questions about the Contract; (v) how to access the Solicitation Documents; and (vi) any special requirements that may exist.*

MWBE Department Pre-Bid Inclusion Compliance

The MWBE Department was notified of the pre-bid time and place for this solicitation.

BID/PROPOSAL EVALUATION STAGE

MWBE Department Evaluation Inclusion Compliance

The MWBE Department was not initially included in the review of Bids, inclusion took place after the Department submitted a Recommendation of Award letter.

SOLICITATION AWARD STAGE

MWBE Program Office Goals Review

Per NC GS 143-128.2. Minority Participation goals., Guilford County has adopted the state minority business participation goal of 10%. Guilford County shall establish a 10% minority goal on all projects greater than \$30,000.

On February 2017, Guilford County Board of Commissioners established an aspirational MWBE participation goal of fifteen percent (15%), as recorded in the approved meeting minutes. Guilford County encourages each contractor to meet or exceed the aspirational goals in recruiting MWBE providers.

The following goals were established for the Gasoline and Diesel Fuel Bid 20181 and awarded to two (2) Service Providers, Gas Town, and Quality Oil Company:

Established Goal	Aspirational Goal	Vendor Committed Goal
10%	15%	0%-Self Performance

The following goal(s) were committed to by Gas Town for on-road diesel and gasoline at \$.09 per gallon above OPIC pricing with a total annual contract amount of \$530,000.

Subcontractor Name	Work Scope	NC-HUB Certification	NC-HUB Ethnicity	% Committed	Amount Committed
N/A	N/A	N/A	N/A	0%	%0



The following goal(s) were committed to by **Quality Oil Company**, Inc for off-road diesel for generator sites at \$.55 per gallon above OPIC pricing with at total annual contract amount of \$4,000.

Subcontractor Name	Work Scope	NC-HUB Certification	NC-HUB Ethnicity	% Committed	Amount Committed
N/A	N/A	N/A	N/A	0%	%0

Good Faith Efforts Review

In accordance with NC GS 143-128.2(f), Minority business participation goals, and NC GS 143-131(b), a review of good faith efforts where the established goal has been met or exceeded is not required. The selected service providers are self-performing and, therefore, have met the established goal

MWBE Department Award Recommendation

Please accept this as verification and certification that:

1. The bid opportunity, scope review, established goals, solicitation documents, and bid process identified above complied with all requirements set forth in the Board adopted MWBE Policy and Procedure Manual.
2. The MWBE Department supports and recommends these contracts for award as presented.



Maria Miles
MWBE Deputy Director