

Wilbert Jerome Davis



OBJECTIVE

To obtain a position as a chief court counselor using my abilities and the skills developed through my experience and education, with opportunity for professional growth and advancement.

EXPERIENCE

Department of Public Safety Division of Juvenile Justice

May 2012 – Present	Juvenile Court Counselor Supervisor	High Point, NC
June 1996 – March 2007		Asheboro, NC

Work involves the administrative and technical supervision of a staff of Juvenile Court Counselors who provide an array of supportive services. Responsibilities consist of assigning cases, coordinating workflow, and providing supervision to Juvenile Court Counselors through review and evaluation of counseling activities. Other responsibilities include staff orientation, training and development, resolving problems, and ensuring quality of service and adherence to Department standard and statutory requirements.

Guess Community Services, Inc.

April 2007 – April 2012	Case Manager	Greensboro, NC
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Responsibilities include providing supervision, linking, coordinating, and arranging/integrating multiple case management services to the adolescent and adult population with various psychological disabilities. Other duties consist of offering assistance with the implementation of programs to guide and educate new employees. Also, observing performance and conferring and consulting with therapist regarding execution and professional development.

Division of Youth Services

January 1992 – June 1996	Orientation Coordinator	Eagle Springs, NC
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Duties consisted of assessments, treatment plans, upkeep of permanent files, and communicating with others involved to set up conferences and community meetings. Also, providing advanced counseling and facilitating and monitoring structured groups to students and families to help identify and alleviate problems.

EDUCATION

Gardner-Webb University	B.S. Criminal Justice	Boiling Springs, NC
August 1992 – May 1995		

Montgomery Community College	A.S.S. Criminal Justice	Troy, NC
January 1989 – August 1991		

RECOGNITION AND SKILLS

Microsoft Office (Word, Excel, PP, Outlook, Internet Explorer, etc.)
CPR/First Aid Certified
Youth Mental Health First Aid Instructor