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# Jessica W. Sharpe

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## Objective

Currently employed by the state of North Carolina as a Community Programs Manager. Master of Public Administration degree conferred September 2009.

## Education

2008-September 2009      **Strayer University**      Fairfax, VA  
▪ Master in Public Administration

1999-December 2001      **East Carolina University**      Greenville, NC  
▪ B.S., Criminal Justice with a minor in Political Science  
▪ Internship experience at Hall Law Firm  
Program May 2001-August 2001

1995-May 1999      **Pender High School**      Burgaw, NC  
▪ High School Diploma

## Experience

### **North Carolina Department of Public Safety (Rehabilitative Services)**

Community Programs Manager      April 2019-Present  
Division 2, NC

Serve as supervisor for the four Community Development Specialist for the entire state of NC. Coordinate outreach to the general community with respect to specific the Recidivism Reduction Services (RRS) program, and fosters relationships with key stakeholders, including government agencies, the general public, probation/parole, and the business community.

### **North Carolina Department of Public Safety (Rehabilitative Services)**

Community Development Specialist      December 2016- April 2019  
Division 2, NC

Coordinates outreach to the general community with respect to specific the Recidivism Reduction Services (RRS) program, and fosters relationships with key stakeholders, including government agencies, the general public, probation/parole, and the business community.

**North Carolina Department of Public Safety (Community Corrections)**

Chief Probation/Parole Officer  
Greensboro, NC

August 2013 – December 2016

Chief Probation/Parole Officer is a sworn certified supervisor that supervises a staff of about 7 probation/parole officers. The CPPO plans, organizes, and directs the activities and operations of a major probation service unit. They also develop and supervise the development of systems and procedures to maintain effective levels of program services. They also prepare periodic work reports.

**North Carolina Department of Public Safety (Community Corrections)**

Probation/Parole Officer II  
Wilmington/Greensboro, NC

October 2006 – August 2013

Supervise high and low risk offenders placed in community by courts and parole/post release commission. Implement evidence-based practices and develop case plans. Multi-task while maintaining a professional relationship with all community partners, offenders, and the public.

**North Carolina Department of Public Safety (Community Corrections)**

Probation/Parole Officer I  
Kinston, NC

June 2004 – October 2006

Supervise a caseload of about 100 low risk offenders, testify often in open court and have frequent interaction with court personnel, victims, community agencies, and law enforcement.

**Volunteer Work**

- Community Back to School Drive- Greensboro, NC since 2014
- Joint Community Development Center Volunteer- Rocky Point, NC since 2003

**References**

Available Upon Request