

PLANNING AND DEVELOPMENT DEPARTMENT
Development Services Division



October 31, 2025

To the Guilford County Board of Commissioners:

The City of High Point Board of Adjustment (hereafter 'the Board') is requesting exemption from the two (2) term limit for Ms. Sandra Hayes and recommending reappointment for another term as an extraterritorial jurisdiction (ETJ) member. Ms. Hayes has served on the Board since 2016 and continues to be a valuable and active member.

The Board of Adjustment is responsible for hearing and making decisions on alternate design, reasonable accommodations and variances throughout the city. They also hear and decide appeals of decisions made by directors of the Planning and Development, Engineering, Public Services and Transportation departments, the Technical Review Committee, the Historic Preservation Commission and the Urban Forestry Committee. We rely on seasoned members, such as Ms. Hayes, to provide knowledge and guidance to successfully administer the responsibilities as articulated within Chapter 2 *Administration* of the Development Ordinance.

Again, we respectfully request that the term limits be waived for Ms. Sandra Hayes and recommend reappointment for another 3-year term on the Commission.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Harvey", written over a horizontal line.

Michael Harvey AICP, CFM, CZO
Interim Planning & Development Director

