## BUDGET, MANAGEMENT & EVALUATION

MEMORANDUM

Date: August 16, 2018

To: Board of County Commissioners
Marty Lawing, County Manager

From: Michael Halford, Budget Director

Subject: **Budget Amendment Report** (for budget amendments and transfers completed under the authority of the County Manager as granted in the Budget Ordinance)

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|---|---|---|
| Transfer from: | Purchasing – Salaries & Benefits | $100 |
| | Purchasing – Other Operating | $2,975 |
| Transfer to: | County Administration – Salaries & Benefits | $100 |
| | County Administration – Other Operating | $2,975 |

*Transfer of personnel and operating funds from Purchasing to County Administration. These funds will be used to support the MWBE Program Director position and related activities.*

| | | |
|---|---|---|
| Transfer from: | Information Services – Small Computer Equipment | $6,600 |
| Transfer to: | Clerk to Board – Small Computer Equipment | $6,600 |

*Transfer of small computer equipment funds from Information Services to Clerk to the Board. These funds will be used to purchase video and necessary accessory equipment for Communications Manager .*

All transfers listed herein were approved by the County Manager under authority granted in the FY 2018-19 Budget Ordinance, Section VIII.