



Guilford County

301 West Market Street
Greensboro, NC 27402

Meeting Agenda - Final Board of Commissioners

Thursday, January 9, 2025

5:30 PM

Second Floor, Old County Courthouse

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

Chairman Melvin "Skip" Alston

IV. SPEAKERS FROM THE FLOOR

Each speaker will be allowed three (3) minutes to address the Board. Speakers from the Floor will last for a maximum of thirty (30) minutes.

V. PRESENTATIONS

- A. [2025-119](#) RESOLUTION HONORING THE MEMORY OF WILLIAM MCKINLEY SPENCER JR.

Requested Action: Receive resolution honoring the memory of William McKinley Spencer, Jr.

Sponsors: Chairman Melvin "Skip" Alston

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. [2025-113](#) ANIMAL SERVICES DONATIONS - \$180,336

Background:

Guilford County Animal Services protects public health and safety, enforces animal neglect laws, and aims to address the root causes of animal problems. The department provides support, information, access to care and resources to Guilford County residents and animals. In FY 2024 Animal Services assisted and provided care for over 7,046 dogs and cats, responded to over 12,796 calls for service, and helped find new homes for over 5,000 pets. In addition, Animal Services was also able to reunite over 750 lost pets with their owners and transferred approximately 600 pets to animal rescue partners.

The Adopted Fiscal Year 2024-25 Budget Ordinance authorizes the County Manager to accept gifts, in-kind services, personal property, and monetary donations up to \$75,000 per donation. A single donation exceeded this amount for \$100,000, requiring Board approval to accept. The remaining donations were approved within authority granted to the County Manager in the FY2024-25 budget ordinance. The FY24-25 budget included \$50,000 in pre-budgeted donations and associated expenses, and to date, the County has exceeded the \$50,000, resulting in this action to appropriate additional revenues and expenses, per state statute North Carolina §159 - Fiscal Control Act.

Animal Services is pleased to share the County received donations from generous donors totaling \$180,336.

- **\$177,936 in unrestricted donations:**
 - o \$20,000 - will be used to expand the community spay and neuter voucher program. The County's FY25 budget included \$60,000 to provide community spay and neuter vouchers, of which the County has spent or committed \$51,216 thus far. Last Fiscal Year, donations allowed the county to expand this program to \$131,000 which was invested in the spaying or neutering of over 300 animals. It afforded the County an opportunity to help citizens across the county gain access to resources to spay or neuter their pets therefore helping to reduce the number of unwanted pets and making a difference in pet overpopulation in

- our community.
- o \$100,000 - will be utilized for additional spay and neuter of animals in care of Guilford County Animal Services. The amount is higher than prior years due to the vacancy of the Chief Veterinarian position. We currently have a backlog of over 393 spay and neuters to be done to complete pending adoptions totaling \$42,064.
 - o \$57,936 - will support future unanticipated medical services, animal wellness, along with spay neuters throughout the FY25 fiscal year.
 - **\$1,900** in a restricted donation from funds raised by volunteers for the purchasing of winter shirts for the volunteers to wear at the shelter and shelter related events. The County's budget includes \$10,000 to purchase protective gear, scrubs, and shoes. This budget includes a summer shirt for each volunteer.
 - **\$500** is a restricted donation to purchase blankets and beds for the animals at the shelter.

Requested Action: Authorize the acceptance of a \$100,000 donation to Animal Services and amend the General Fund budget to increase the appropriation to Animal Services by \$180,336 and increase Other Revenue by \$180,336, in line with state statutes.

Budget Impact: **General Fund**
\$180,336 increase in Other Revenue
\$180,336 increase in appropriation to Animal Services

Sponsors: Jorge Ortega

B. CONTRACTS

1. [2025-102](#) CONTRACT AMENDMENT: HHS-SOCIAL SERVICES NEUROAGILE LEADERSHIP & WORKFORCE ALLIES 4 OUTCOMES

Background:

In February 2024, Guilford County entered into contract with NeuroAgile Leadership & Workforce Consulting, LLC (dba Allies 4 Outcomes) to further enhance child welfare practice and leadership skills within the division. This initiative was endeavored in direct response to the Corrective Action Plan imposed by the North Carolina Department of Health & Human Services. The goal of the partnership has been to improve overall child welfare service delivery within the organization with two specific outcomes: 1) strengthen safety planning practices and continuous quality improvement processes, and 2) enhancing supervisor and manager skills to better promote the transfer of learning to practice for social workers.

To date, Allies 4 Outcomes has managed to successfully accomplish the goals set before them by Guilford County through the use of targeted group and one-on-one learning sessions, coaching, practice application of policy to decision-making and case trajectory, field/in-office observation, evaluation, and feedback loops. During the next phase, Guilford County HHS-DSS plans to work with Allies 4 Outcomes to develop a Sustainability Plan to ensure performance outcomes continue to trend favorably.

Guilford County HHS-DSS is requesting a 6 month extension on the current term set to expire January 31, 2025, as well as a contract amendment for an additional \$194,821, in addition to the current \$199,278. The new proposal would allow the contract to run through July 31, 2025 and bring the total contract amount to \$394,099. The department's budget will cover the contract increase of \$194,821 based on cost savings in software expenses made available through State funding. These expenses were budgeted with 50% county funding; and, the County expects a 50% reimbursement rate by way of Federal/State Revenue for the contract amendment increase as they relate to aide to foster care, therefore the net County cost will be \$97,411 and the expenses and expected revenue reimbursement are already budgeted.

Requested Action: Approve contract amendment, in substantial form (Option 1), with an extension to July 31, 2025 and an increase of \$194,821, for a total contract amount of \$394,099 with NeuroAgile Leadership &

Workforce Consulting, LLC (dba Allies 4 Outcomes) and authorize staff to take all necessary actions to execute this amendment.

Budget Impact:

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors:

Sharon Barlow

Attachments:

[AFO Guilford County Budget Update 2024](#)

[Neuroagile Leadership Workforce Consulting LLC 90006149 preaudit amendm](#)

2. [2025-104](#) TYLER MUNIS ENTERPRISE RESOURCE SYSTEM CONTRACT EXTENSION RENEWAL

Background:

Guilford County currently utilizes Tyler Munis for Financial Enterprise Resource Planning (ERP). A Financial ERP system is an integrated software platform designed to streamline and enhance the management of the county's finances and related business processes. It serves as a centralized hub for managing procurement, accounts payable, and financial reporting.

The Munis contract was initially executed by Guilford County on March 2019 with a 5-year Term that began on April 1st. The executed contract also included language stating it would "renew automatically for additional one (1) year renewal terms at our then current SaaS fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term." The Board approved the April 2024 renewal at their January 18, 2024 meeting. The County has received a vendor quote for quarterly rates starting April 2025 which translates to a total annual cost at \$625,258 for the period April 2025 through March 2026.

This agenda item requests the Board to approve a one-year automatic renewal in the amount of \$625,258 between Guilford County and Tyler Technologies Inc. upon expiration of the initial term ending on March 31, 2025, to provide certain products and services as outlined in the contract documents and authorize staff to take all reasonable actions to finalize and execute said renewal.

Requested Action:

Approve a one-year automatic contract renewal in the amount of \$625,258 between Guilford County and Tyler Technologies Inc. upon expiration of the initial term ending on March 31, 2025, to provide certain products and services, as outlined in the contract documents. Authorize staff to take all reasonable actions to finalize and execute said renewal.

Budget Impact:

NO ADDITIONAL COUNTY FUNDS

Sponsors:

Peter Purcell, Chief Information Officer

Attachments:

[1301_14_FULLY_EXECUTED_CONTRACT - CM 1301 Tyler Tech \(2\)](#)

3. [2025-108](#) INFORMATION TECHNOLOGY TAX SYSTEM RENEWAL**Background:**

The North Carolina Property Tax Solution (NCPTS) is a resource available to counties to streamline and optimize all aspects of the property tax process. It is built on software developed by a North Carolina-based company, Farragut, and includes many beneficial features:

- (1) Consistent application of property tax law by NCPTS counties through best business practices
- (2) Intuitive system based on established best practices and standards
- (3) Automated appraisals, billing and collections allow county staff to effectively administer the property tax process
- (4) Thorough training and maintenance support
- (5) Collaborative nine-member Oversight Committee that serves to continuously improve NCPTS and promote best practice sharing among member counties
- (6) Proactive consultation and legislative monitoring of tax-related developments by David Baker, NCACC Director of Tax and Revenue Outreach and former Director of the Local Government Division of NC Division of Revenue.

On April 7, 2022, the Board authorized staff to enter into a three-year sole source maintenance contract with Farragut System Inc., (NCPTS tax application vendor) in the amount of \$201,400 annually, totaling \$604,200 over a three-year term, beginning May 1, 2022 for the purpose of maintaining the current Tax Applications. The one-year renewal amount is estimated at \$219,526, an increase of \$18,126, with Tax B&C support at \$109,763 and LRC support at \$109,763.

On January 19, 2023, the Board authorized staff to amend the prior contract to incorporate Cloud Service and related fees in the amount of \$418,375 over the remaining term of the prior contract. After the initial term, the Cloud Service annual fee may be adjusted by Farragut each year by not more than 5%. The Cloud Service will automatically renew coincident with County executed Tax Application renewals unless either party provides written notice to the other party of its intent to terminate this Cloud Agreement at least ninety (90) days prior to the end of the then-current term. Cloud Support renewal is

estimated at \$225,225, an increase of \$10,725 (5%).

This agenda item requests Board approval to approve a one-year renewal, in substantial form, for Tax B&C support, LRC support, and Cloud support for a total amount of \$444,751 upon expiration of the initial term ending on April 30, 2025, to provide certain products and services as outlined in the contract documents and authorize staff to take all reasonable actions to finalize and execute said renewal.

Requested Action: Approve a one-year renewal, in substantial form, for Tax B&C support for \$109,763, LRC support for \$109,763, and Cloud support for \$225,225, for a total amount of \$444,751 upon expiration of the initial term ending on April 30, 2025, to provide certain products and services, as outlined in the contract documents and authorize staff to take all reasonable actions to finalize and execute said renewal.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Peter Purcell

Attachments: [Guilford NCPTS Support Quote 2025-26.pdf](#)
[Bid Justification Waiver Form Farragut-90003935-FY25-26 fc 450k.pdf](#)
[Farragut Inc 90003935 preaudit renewal.pdf](#)

4. [2025-111](#) APPROVE CONTRACT WITH MARK D. BARDILL PC DBA ZACCHAEUS LEGAL SERVICES FOR PROPERTY TAX COLLECTION SERVICES

Background: The County operates a tax foreclosure program, which started in FY 2016 and over the last eight (8) years, this program has generated \$11 million dollars in revenue and reduced the average delinquency of parcels in foreclosure from 8 1/2 years to two (2) years.

The expense for legal services incurred by the County under its contract with Mark D. Bardill, P.C., dba Zacchaeus Legal Services, is normally collected in one of two ways: 1) the legal fees, along with delinquent taxes, are collected by the attorney from sale proceeds when a foreclosed property is sold, or 2) when a taxpayer makes full payment directly to the County, it includes the legal fees as well as the taxes, and the County then pays the legal fees from County funds with the expense being offset by collection from the taxpayer. The County's out of pocket cost is therefore a small fraction of the contract amount.

The Tax Department, in partnership with the County Attorney's Office, determined the market rate and price under the new contract for legal services. The price will normally be \$1,830 per parcel, plus costs (such as, for example, filing fees and copy charges). The previous contract amount was historically \$1,350 per parcel, plus costs. Other jurisdictions who have recently contracted with ZLS are paying relatively the same rate of \$1,830.

The Fiscal Year 2024-25 budget included \$450,000. The Tax Department will re-prioritize the additional \$50,000, as necessary, from existing budgeted funds.

Requested Action: Approve the contract with Mark D. Bardill P.C., dba Zacchaeus Legal Services, in substantial form, for the provision of property tax collection services, in an amount not expected to exceed \$500,000 per year, for a term of two (2) years and thirty (30) days beginning December 1, 2024 through December 31, 2026, for a total amount not expected to exceed \$1,000,000, with two-year renewals thereafter, subject to either party's right to non-renew.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Ben Chavis

Attachments:

[Mark D Bardill P.C. dba Zacchaeus Legal Services 90007021 preaudit](#)

5. [2025-105](#) THIRD PARTY ADMINISTRATOR CONTRACT AMENDMENT**Background:**

Guilford County utilizes a third-party administrator (TPA) to manage liability and workers' compensation claims on the County's behalf, until the claim is closed or transferred to another firm at the direction of the County. The County is self-insured but does carry some coverage for workers' compensation, property, crime, employment practices, cyber, and environmental in addition to required supplemental general liability and builder's risk coverage.

PMA Management Corporation has provided TPA and risk consulting services to Guilford County for approximately eighteen years (18). PMA Management Corporation was the successful bidder on the most recent two (2) public bids for these services in 2016 and 2021. Our current contract with PMA Management Corporation has a term beginning July 1, 2022 and ending June 30, 2025 with flat-rate annual pricing set at \$63,500 for a three-year total of \$190,500.

Following a review of total claims experience and optional services available, staff are recommending for Board consideration an amendment to our existing contract with PMA Management Corporation to include an additional \$9,800 for PMACare24 coverage.

PMACare24 is covered under our existing contract with PMA, however the service has never been utilized and funds were not included in the current contract to cover the per-call charges. PMACare24 is a twenty-four (24) hour telephonic nurse triage hotline to provide direct access to a licensed medical professional trained in workers' compensation. This service will be utilized to identify and direct appropriate care while also immediately handling claim intake and reporting. Each call is priced at \$98.

Staff are recommending a \$9,800 amendment to our existing contract with PMA Management Corporation bringing the contract total amount up to \$200,300. This amendment requires Board approval as it exceeds the \$200,000 threshold for County Manager approval.

Requested Action: Approve a contract amendment in the amount of \$9,800 with PMA Management Corporation bringing their contract total to \$200,300, to

include PMACare24 services.

Budget Impact: NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: Jason Jones

C. MISCELLANEOUS

1. [2025-109](#) NC DEPARTMENT OF TRANSPORTATION REQUEST FOR THE ABANDONMENT OF MAINTENANCE FOR SR 3176 (AT&T DRIVE)

Background: The NC Department of Transportation (NCDOT) has requested a resolution indicating concurrence of abandonment of maintenance for SR 3176 (AT&T Drive being 0.59 miles) following a petition of a group of property owners requesting NCDOT to abandon the aforementioned road from the State Maintained System. Properties on either side of this section of AT&T Drive are located regionally in Board of Commissioner District 4. NCDOT resolution is included below. If approved, the resolution will be forwarded to the State Board of Transportation for approval.

Requested Action: Adopt a resolution requesting abandonment of maintenance for SR 3176 (AT&T Drive being 0.59 miles).

Sponsors: J. Leslie Bell

Attachments: [Resolution_AT&T](#)
[Resolution Package](#)

2. [2025-110](#) ADOPT FEMA LETTER OF MAP REVISION (LOMR) CASE NO.: 23-04-3460P FOR YOUNG'S MILL SANITARY SEWER OUTFALL

Background:

On July 29, 2024 the Federal Emergency Management Agency (FEMA) and NC Floodplain Mapping Program (NCFMP) issued a Letter of Map Revision (LOMR) Case No. 23-04-3460P to Guilford County (FEMA Community ID #370111) and City of Greensboro (FEMA Community ID #375351) that revises the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for Guilford County along the North Little Alamance Creek (Stream No. 72) as associated with the completed Young's Mill Sanitary Sewer Outfall (NC-23-832) project by the City of Greensboro. The approximately 4.5-mile sewer project included 25 concrete manholes placed above grade and lying within the 100-year Floodplain (see Affected Area Exhibit attached).

The revisions to the FIRM & FIS described in the LOMR are based on the surveyed as-built conditions of the completed project and associated hydraulic analysis of the floodplain. The County must adopt the LOMR as required by FEMA and the Code of Federal Regulations CFR 60.3(d). The attached July 29, 2024 FEMA/NCFMP Cover Letter and LOMR Determination Document includes the Public Notification of Revision and the Revised to Reflect LOMR Effective December 9, 2024 FIRM Panels (maps) #7893, #8803, #8813, and #8814. Adoption is required within 90 days of the December 9, 2024 Effective Date of the LOMR per Guilford County UDO Section 9.3.D.2.

A LOMR is FEMA's update to a FIRM (a.k.a. flood map) and FIS (a.k.a. flood study). LOMRs are generally based on physical alterations that affect the characteristics of the floodplain, in this case the sewer manhole encroachments into the floodplain. The LOMR officially revises the effective National Flood Insurance Program (NFIP) map and is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

Requested Action: Adopt by reference the Letter of Map Revision (LOMR) FEMA Case No. 23-04-3460P as issued by FEMA on July 29, 2024 with an effective date of December 9, 2024.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: J. Leslie Bell (K. Brent Gatlin)

Attachments: [Attachment-Affected Area Exhibit per LOMR 23-04-3460P - Screenshot of FEM](#)
[Attachment-LOMR Cover Letter & Determination Document 23-04-3460P-3701](#)

3. [2025-115](#) APPROVAL OF MINUTES

Requested Action: Review and approve the following draft meeting minutes

12/02/2024 Organizational Meeting

12/19/2024 Work Session

12/19/2024 Regular Meeting

Sponsors: Robin Keller

Attachments: [dmx120224_OrgMtg](#)
[dmwsx121924](#)
[dmx121924](#)

VII. NEW BUSINESS

A. [2025-114](#) RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$570,000,000 IN GENERAL OBLIGATION SCHOOL BONDS, SERIES 2025

Background:

Guilford County voters approved \$2 billion in bond referendums to address school capital needs identified through a comprehensive facilities master plan. \$300 million was approved by voters in 2020 and \$1.7 billion was approved by voters in 2022.

- The Board of Commissioners, on June 19, 2020, adopted the bond order in the amount of \$300,000,000. The first portion of school bonds were issued in September 2021 in the amount of \$120,000,000 and designated “General Obligation School Bonds, Series 2022B”. The final portion of school bonds associated with the June 2020 bond order were issued in February 2024 in the amount of \$180,000,000 and designated “General Obligation School Bonds, Series 2024”.
- The Board of Commissioners, on December 2, 2021, adopted the bond order in the amount of \$1,700,000,000. The first portion of the school bonds, in an amount up to \$570,000,000, will be issued on February 19, 2025 and designated “General Obligation School Bonds, Series 2025”.

The Local Government Finance Act and Local Government Commission regulations require the Board of Commissioners adopt a Resolution Authorizing Issuance of the General Obligation Bonds.

Requested Action: Adopt resolution authorizing the issuance of bonds to be designated as “General Obligation School Bonds, Series 2025” in an amount up to \$570,000,000.

Sponsors: Donald Warn

Attachments: [Guilford GO School Bonds Series 2025 - Bond Resolution \(00489026-6xBAC86\)](#)

VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. [2025-116](#) EXCEPTION REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Requested Action: Consider and approve the following exception reappointment:

Health & Human Services Advisory Committee

Reappoint Turkesshia Moore to 3rd term in Education position (January 16, 2025 - January 15, 2028)

Sponsors: Robin Keller

Attachments: [11.04.24 Reapp TMoore Redacted](#)
[12.19.24 Term Exempt Ltr TMoore](#)

IX. COMMISSIONER LIAISON REPORTS

X. COMMENTS FROM COUNTY MANAGER / COUNTY ATTORNEY

A. [2025-106](#) RECEIVE FY2025 BUDGET PERFORMANCE REPORT THROUGH NOVEMBER 2024

Background: Budget and Management Services prepares a Budget Performance Report as part of our monthly budget monitoring. These reports are intended to show the current status of the county's actual expenditures and revenues compared to budgeted amounts and identify areas of concern that may require additional staff and/or board action.

At this time, staff is providing the report to the Board for reference only. No additional action is needed.

Requested Action: Receive FY2024-25 Budget Performance Report through November 2024.

Sponsors: Toy Beeninga

Attachments: [November 2024 Budget Performance Report](#)

XI. COMMENTS FROM COMMISSIONERS

XII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.

XIII. ADJOURN

*THE NEXT REGULAR MEETING OF
THE GUILFORD COUNTY BOARD OF COMMISSIONERS
WILL BE HELD FEBRUARY 6, 2025 AT 5:30PM IN THE
COMMISSIONERS MEETING ROOM,
OLD COUNTY COURTHOUSE
301 W. MARKET STREET, GREENSBORO NC 27401.*