



Guilford County

301 West Market Street
Greensboro, NC 27402

Meeting Agenda - Final Board of Commissioners

Thursday, November 21, 2024

5:30 PM

Second Floor, Old County Courthouse

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

Chairman Melvin "Skip" Alston

IV. SPEAKERS FROM THE FLOOR

Each speaker will be allowed three (3) minutes to address the Board. Speakers from the Floor will last for a maximum of thirty (30) minutes.

V. PRESENTATIONS

A. [2024-472](#) RESOLUTION RECOGNIZING DECEMBER 1, 2024 AS WORLD AIDS DAY

Requested Action: Adopt resolution recognizing December 1, 2024 as World AIDS day.

Sponsors: Anita Ramachandran (Dennis Jenkins, Sr.)

B. [2024-482](#) RESOLUTION RECOGNIZING NOVEMBER 2024 AS ADOPTION AWARENESS MONTH AND NOVEMBER 23, 2024 AS NATIONAL ADOPTION DAY

Requested Action: Adopt resolution recognizing November 2024 as Adoption Awareness Month and November 23, 2024 as National Adoption Day.

Sponsors: Vice Chairwoman J. Carlvena Foster

C. [2024-487](#) RESOLUTION RECOGNIZING NOVEMBER 2024 AS NATIVE AMERICAN HERITAGE MONTH

Requested Action: Adopt resolution recognizing November 2024 as Native American Heritage Month.

Sponsors: Commissioner Pat Tillman

- D. [2024-476](#) RECOGNIZE GUILFORD COUNTY BOARD OF COMMISSIONERS / BOARD OF HEALTH AS RECIPIENTS OF 2024 OUTSTANDING BOARD OF HEALTH AWARD

Background: The Association of North Carolina Boards of Health (ANCBH) is proud to honor the Guilford County Board of Commissioners / Board of Health with the prestigious 2024 Outstanding Board of Health Award. This annual award recognizes boards that exemplify exceptional leadership and unwavering support for public health priorities, backed by demonstrated accomplishments and measurable outcomes.

The Guilford County Board of Commissioners / Board of Health has earned this recognition for its outstanding commitment to improving community health, particularly its strategic focus on reducing infant mortality rates. Recognizing the critical need to address this issue, the Board elevated infant mortality reduction to a "strategic priority", a clear testament to their dedication to fostering a healthier future for the County's youngest and most vulnerable residents.

Requested Action: Recognize the Guilford County Board of Commissioners / Board of Health as recipients of the Association of North Carolina Boards of Health's (ANCBH) 2024 Outstanding Board of Health Award.

Sponsors: Jean Workman

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. [2024-469](#) CAMP HOPE AMERICA GRANT FOR FISCAL YEAR 2025

Background:

The Guilford County Family Justice Center (FJC) has been awarded a grant for \$20,000 from the Alliance for HOPE International for our local Camp HOPE program.

Camp HOPE America, a program of Alliance for HOPE International (Alliance), is the first and largest evidence-based camping and mentoring program in the United States focused solely on children impacted by domestic violence, sexual assault, and child abuse. Camp HOPE America began in California and has 52 established partners nationwide. Thanks to a generous grant to the national organization from WellCare of NC, Family Justice Centers and Camp HOPE programs in North Carolina were invited to apply for funding.

Guilford County's Camp HOPE program was the first in North Carolina. Since our inception in 2017, we provided pathways to hope and healing for 422 youth and 321 families impacted by domestic violence and child abuse. With over 40% of youth participating for at least 3 years, youth are experiencing an ongoing community of support as they heal from trauma and discover pathways to their future goals. Over 17,000 hours of mentoring and wrap-around support has been provided by 90 young adult volunteers, and 76 professional support staff. In addition to a transformational week of overnight summer camp where children experience intentional, supportive community and build confidence through challenge-by-choice activities, participants experience ongoing relationships with their peers and volunteer mentors through year-round group activities. Families consistently report that their child has grown significantly in confidence, self-esteem, social skills, empathy for others, goal-setting, and emotional regulation as a result of their participation in Camp HOPE. Children and families also frequently share that Camp HOPE is a reliable source of comfort, peace, and joy for them. Our dedicated team of volunteers and experienced professionals makes our Camp HOPE community a safe, loving environment for youth and their families. In 2024, Guilford County hosted the largest overnight camp with nearly 80 campers, and two (2) former campers serving in leadership for the first time as camp counselors. As our program continues to grow,

we are committed to supporting the unique needs of youth and families who are healing from family violence, providing a safe place for them to heal, connect, and grow. 100% of Guilford County's Funding for program fees is funded by community donations and grants.

The funding is not restricted to current year expenses, so these funds can be utilized to support Camp Hope in Fiscal Year 2026.

Requested Action: Approve receipt of the Camp Hope America Grant and adopt a grant project ordinance for Camp Hope America Grant in the amount of \$20,000, with \$20,000 in other revenue.

Budget Impact: **Grant Projects Fund**
FY25 Camp Hope America Grant
\$20,000 increase in appropriation to grant project
\$20,000 increase in Other Revenue

Sponsors: Catherine Johnson

Attachments: [FY25 Camp Hope America Grant- ADOPT - 24.11.21](#)

2. [2024-431](#) BUDGET AMENDMENT: PAY TEL COMMUNICATIONS SUPPORT FOR REENTRY

Background:

On July 1, 2023, the Guilford County Sheriff's Office (GCSO) renewed the contract with Pay Tel Communications, Inc. to provide Inmate Communication Services (ICS). As a component of this contract, Pay Tel agreed to an annual allocation in the amount of \$50,000 made payable to GCSO. The annual allocation is divided into two equal amounts. The first amount \$25,000 is to be used for the Sheriff's Office Reentry Program. The second amount \$25,000 is intended for educational programs for inmates and Sheriff's Office staff (Item #2, page 1 of Guilford County Contract No. 90005735).

Please note below:

2. PAYMENT OF FEES PROVIDER will pay a commission of 80% of gross revenue from phone calls and 25% of gross revenue from messages, video-visitation, photo sharing, and paid entertainment to COUNTY and a \$25,000.00/per year Re-entry Program grant to the Guilford County Sheriff's Office as well as a \$25,000.00/per year Education Grant to the Sheriff's Detention Facilities as set out in Option one (1) of Attachment B.

It should be noted that the term "grant" was used by Paytel, however there was no competitive process for receiving these funds. The funds were awarded as a component of the most recent contract.

- For the FY24 award, the Guilford County Sheriff's Office is requesting to allocate \$25,000 for re-entry supplies and \$25,000 for training and education.
- Due to recent price increases resulting from the upcoming peer support contract renewal with Mental Health Associates of the Triad, the Guilford County Sheriff's Office would like the first \$25,000 allocated to Re-entry to cover the budget gap of FY25 which is projected to be roughly \$24,800. Any remaining funds will go towards the purchase of hygiene items for program participants.
- The Guilford County Sheriff's Office Reentry Program has requested modifications to the second \$25,000 allocation to be used towards jail diversion activities. Pay Tel leadership has agreed to this change. This allocation will be used towards

items such as food, clothing, lodging, and bus passes.
Proposed budget attached.

There is no required Guilford County match.

Requested Action: Approve budget amendment increasing the appropriation to Law Enforcement by \$100,000 and increase Other Revenues by \$100,000.

Budget Impact: **General Fund**
\$100,000 increase in appropriation to Law Enforcement
\$100,000 increase in Other Revenue

Sponsors: Sheriff Danny H. Rogers (Captain Wes Mecham)

Attachments: [Pay Tel Contract](#)

B. CONTRACTS

1. [2024-479](#) PURCHASE OF UNIFORMS AND EQUIPMENT FOR LAW ENFORCEMENT

Background: The Guilford County Sheriff's Office requires a wide range of uniforms and protective equipment for all law enforcement staff.

In North Carolina, cooperative purchasing or group purchasing allows multiple public entities to come together to procure goods or services to achieve cost savings and efficiencies. The authority for group cooperative purchasing by public entities in North Carolina is outlined under N.C. General Statutes (G.S.) 143-129(e)(3), which allows local governments to utilize cooperative purchasing groups. This allows the County to leverage contracts already established by federal, state, or local government agencies where the initial contract was competitively bid according to law.

Uniforms and protective gear will be purchased from Galls, LLC through the Sourcewell Contract #011221-GAL for Ballistic Vests and Accessories and Sourcewell Contract #011124-GAL for Law Enforcement Uniforms and Equipment

Purchasing will issue an invitation for bid in 6 months to allow for MWBE outreach and certification efforts to be conducted for the future contract award.

Requested Action: Approve the purchase of law enforcement uniforms and ballistic protective equipment through a cooperative purchasing contract as authorized by G.S. 143-129(e)(3), from Galls LLC. in the not-to-exceed one year amount of \$500,000.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Sheriff Danny H. Rogers

Attachments: [Bid Waiver Justification Galls off Sourcewell 1 year 500k 11.4.24fc](#)
[Galls Contract 011124](#)
[Galls Contract 011221](#)

2. [2024-464](#) PURCHASE OF THREE AMBULANCE BOXES FROM AMERICAN EMERGENCY VEHICLES - NORTHWESTERN EMERGENCY VEHICLES

Background: Emergency Services is seeking to purchase three (3) ambulance boxes from American Emergency Vehicles for a total of \$771,522. Guilford County has been on a multi-year contract with American Emergency Vehicles through their dealer, Northwestern Emergency Vehicles, under bid #511 and subsequent renewals under contract #2193. That contract, and all extensions, have been executed. The vehicles being replaced will all have greater than 300,000 miles on them by the time these new units arrive. Emergency Services has worked with Purchasing to buy these ambulances through the HGAC Buy collaborative, which is resulting in a 21% savings over market rates. The approval is attached, as well as the original quote.

Northwestern Emergency Vehicles is the North Carolina dealer for American Emergency Vehicles, both located in Jefferson, NC, and the ambulance boxes initial fabrication is done in High Point, NC. By utilizing NC vendors, we are able to inspect units routinely during fabrication and upfit without undue burden or expense. This purchase has undergone MWBE approval.

Vehicle replacement funding was presented to the Board of Commissioners during their work session on July 18, 2024 and funding in the amount of \$1,665,000 was appropriated to Emergency Services during their regular meeting on September 5, 2024. The Board adopted a reimbursement resolution and the County will seek financing for these items at a future date. This action is consistent with the information presented in these items.

Requested Action: Approve the purchase of three (3) ambulance boxes from American Emergency Vehicles, Inc. through their dealer, Northwestern Emergency Vehicles, located at 268 NWEV Drive, West Jefferson, NC 28694, in the amount of \$257,174 each on owner-supplied chassis. The total commitment to be financed is \$771,522 and pricing is through the HGAC Buy collaborative.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Jim Albright (Fran Cameron)

Attachments:

[Bid Justification Waiver New Ambulance boxes AEV 9-26-24](#)

[HGAC Buy Ambulance box pricing for FY25](#)

[Ambulance Boxes MWBE approval 10-23-24](#)

3. [2024-468](#) REMOUNT OF EXISTING AMBULANCE BOXES ON NEW CHASSIS**Background:**

Emergency Services is seeking to purchase five (5) chassis as replacement chassis for current Emergency Services ambulance units with over 250,000 miles. With the dramatic increase in the costs of new ambulance boxes from \$146,500 to greater than \$255,000, this item is requesting to remount existing boxes on two (2) chassis that were purchase direct from Ford (purchase approved during the Board's September 5, 2024 regular meeting). This will remount one (1) transport ambulance on a Ford F550 chassis and one (1) quick response medic ambulance on a Ford F450 chassis.

Emergency Services worked with Purchasing staff to define the scope of the remount process and secured pricing the HGAC Buy purchasing collaborative with Northwestern Emergency Vehicles located at 268 NWEV Drive, West Jefferson, NC 28694 at a price of \$130,604 per unit, or a total commitment of \$261,208. The unit boxes will be moved to new chassis with new paint, lights, trim and upfit of the ambulance box with new suspension, floors and upholstery, as well as repair of any issues. This contract was reviewed by MWBE and their approval is attached. Northwestern Emergency Vehicles is the local North Carolina dealer and authorized repair facility for American Emergency Vehicles, which manufactured the original ambulance boxes.

Vehicle replacement funding was presented to the Board of Commissioners during their July 18, 2024 work session and funding in the amount \$1,665,000 was appropriated to Emergency Services during their September 5, 2024 regular meeting. The Board adopted a reimbursement resolution and the County will seek financing for these items at a future date. This action is consistent with the information presented in these items.

Requested Action: Approve the remount of two (2) existing ambulance boxes with upfit with Northwestern Emergency Vehicles, located at 268 NWEV Dr., West Jefferson, NC 28694 in the amount of \$130,604 each, or a total commitment of \$261,208, to be financed.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Jim Albright (Fran Cameron)

Attachments:

[HGAC Buy pricing for ambulance remount through NWEV FY25](#)

[Bid Justification Waiver Form-Ambulance remounts FY25 10.31.24FC BOCC](#)

[MWBE approval of ambulance boxes 10-30-24](#)

4. [2024-475](#) PURCHASE OF QUICK RESPONSE VEHICLES FOR EMERGENCY SERVICES

Background: Emergency Services is looking to purchase replacement quick response vehicles. After a thorough analysis of the existing fleet, taking into consideration the mileage and condition of each vehicle, it was determined that the highest priority was for three (3) Ford F150 trucks and four (4) Ford Police Interceptors. Pricing for the Ford F150 with 4 wheel drive and an extended cab was \$50,133.33 per vehicle, and the Ford Police Interceptor was \$44,164.15 per vehicle. The total commitment for the purchase is \$327,056.59. Emergency Services worked with Purchasing staff and secured pricing through the NC Sheriff's Association purchasing collaborative with Parks Ford, located at 601 Duncan Hill Rd., Hendersonville, NC 28792. This requested purchase has been reviewed and approved by the MWBE Department.

Vehicle replacement funding was presented during the Board of Commissioners' work session on July 18, 2024 and funding in the amount of \$1,665,000 was appropriated to Emergency Services during the Board's September 5, 2024 regular meeting. The Board adopted a reimbursement resolution and the County will seek financing for these items at a future date. This action is consistent with the information presented in these items. As part of the FY 2024-25 adopted budget and vehicle plan, \$45,000 was approved to add a Fire Plans Examiner related to school construction projects.

Requested Action: Approve the purchase of three (3) Ford F150 trucks at \$50,133 each and four (4) Ford Police Interceptors at \$44,164 each for a total commitment of \$327,055 for use as quick response vehicles for Emergency Services. Purchase will be through the NC Sheriff's Association buying collaborative's awarded vendor, Parks Ford, located at 601 Duncan Hill Rd., Hendersonville, NC 28792.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Jim Albright (Fran Cameron)

Attachments: [Bid Justification Waiver Form-ES QRV's for FY25 for 11-21-24 BOCC fc](#)
[2024 Ford F150 SuperCab 4X4 XLT - Emergency Services](#)
[2025 Ford PI Utility - Emergency Services](#)
[RE F150s - Jim Albright - MWBE Approval BOC 11-21-24](#)

C. MISCELLANEOUS

1. [2024-470](#) TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING OCTOBER 31, 2024

Background: Attached is a tax collection report for the month ending October 31, 2024 required by NCGS 105-350(7) to be submitted by the tax collector to the governing body. The purpose of the report is to apprise the governing body of the progress of the tax collector in collecting taxes levied for the current fiscal year.

A list of beverage licenses issued for the month ending October 31, 2024 is attached for the purpose of providing the governing body the opportunity to exercise their authority to refuse to issue a license, as described in NCGS 105-113.71.

Requested Action: Accept and approve the tax collection report and beverage licenses issued for month ending October 31, 2024.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Ben Chavis

Attachments: [401C All Guilford 10-31-2024.pdf](#)
[Bev 10-31-2024 Detail.pdf](#)

2. [2024-471](#) PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING OCTOBER 31, 2024

Background: A valid defense has been provided by the taxpayer that the tax imposed was invalid and met the criteria of North Carolina General Statute 105-325 and North Carolina General Statute 105-381, to be rebated or released for the amounts contained in the attached reports. Complete reports are maintained on file with the Clerk to the Board.

Requested Action: Accept and approve property tax rebates and releases for the month ending October 31, 2024.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Ben Chavis

Attachments: [October 2024 NCVTS Pending Refund Report.pdf](#)
[October 2024 Rebates and Releases.pdf](#)

3. [2024-461](#) DUKE ENERGY EASEMENT FOR 8020 WITTY RD., SUMMERFIELD

Background:

Duke Energy Carolinas, LLC has requested an easement for installation and maintenance of electric communication facilities (“Facilities”) on County owned property located at 8020 Witty Road, Summerfield, NC (Parcel #138494). This County property was acquired in 2009, to be used as open space and passive park activities. There are no active County operations or functions located at this property.

Duke Energy Carolinas, LLC currently has Facilities along Witty Road and is seeking to replace certain components of the existing Facilities, which will impact the County property. Therefore, Duke Energy Carolinas, LLC is requesting an easement from the County for installation and maintenance of the electric communication facilities on County property. Duke Energy Carolinas, LLC is requesting a strip of land thirty feet (30') in uniform width for the overhead portion of said Facilities and a strip of land twenty feet (20') in uniform width for the underground portion of said Facilities, lying equidistant on both sides of a centerline, which centerline shall be established by the center of the Facilities as installed, along with an area ten feet (10') wide on all sides of the foundation of any Grantee enclosure/transformer, vault and/or manhole. Duke Energy Carolinas, LLC will be responsible to repair any damages to County owned property resulting from this installation. The County will have no responsibility to maintain the Facilities.

Requested Action:

Authorize staff to enter into the requested easement, in substantial form, to Duke Energy Carolinas, LLC to allow the installation of overhead lines of electrical service located at 8020 Witty Rd., Summerfield NC, and authorize staff to take all reasonable actions to finalize and execute said easement.

Budget Impact:

NO ADDITIONAL COUNTY DOLLARS

Sponsors:

Eric Hilton (Facilities)

Attachments:

[GUILFORD COUNTY ESMT_8020 Witty Rd_v2_10172024](#)
[PROJECT WORK MAP](#)

4. [2024-465](#) REALIGNMENT OF FY 2024-25 JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING

Background: The attached revision to the Juvenile Crime Prevention Council (JCPC) funding plan for FY 2025 requires the following changes:

After adopting the FY2025 Juvenile Crime Prevention Council (JCPC) funding plan, one of the funded organizations notified the JCPC it would be ending a funded program on 09/30/24. The original budget was \$313,152 in all funding sources. The unspent balance in JCPC and County funds was \$42,750, of which \$39,750 was JCPC funds and \$3,000 of County funds. These funds could be reallocated to a new JCPC approved program after an RFP process is completed. To reallocate the funds, the JCPC and BOCC may temporarily amend the approved JCPC funding plan to transfer the county funds of \$3,000 to the administrative budget for tracking purposes. The JCPC will bring forward a recommended allocation to a JCPC approved organization at a future meeting. No additional County funds are required.

Staff and the JCPC recommend approval.

Children's Hope Alliance - Barium Springs - STOP Program changes:

Total Budget: \$313,152

- o State/Fed (Other) = reduced (\$234,969) due to funding adjustments
- o Local Cash = increased \$66,472 due to additional fundraising
- o JCPC = reduced (\$39,750) due to funding adjustments
- o County = reduced (\$3,000) due to funding adjustments
- o Total Spent by Org: \$101,905 before program ended on 9/30/2024
- o Total reduced = \$211,247 (decreases from State/Fed, JCPC, and County plus additional Local Cash from fundraising)

Requested Action: Approve the attached revision to the Juvenile Crime Prevention Council (JCPC) funding plan for FY 2025.

Budget Impact: NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: J.J. Greeson

Attachments: [Barium Springs-STOP Program 10.24.24](#)
[FY25 STOP budget revision 10.30.24](#)

5. [2024-466](#) REALIGNMENT OF FY24 JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING

Background: The attached late revision to the Juvenile Crime Prevention Council (JCPC) funding plan for FY 2024 requires the following changes. All of the changes are line-item adjustments and to align budgets for FY24. JCPC funds are not affected, only outside sources.

Nehemiah Community Empowerment Center - Tech & Robotic Academy Program (served 60 of 50 estimated)

Total increase = +\$27,000

Increase of +\$6,750 (GCC Grant)

Increase of +\$20,250 (Truliant Foundation/PPG/Truist Foundation funding)

Reasons for increases: increased rent charges and had additional grant/funds available to assist with coverages.

Requested Action: Approve the attached revision to the Juvenile Crime Prevention Council (JCPC) funding plan for FY 2024.

Budget Impact: NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: J.J. Greeson

Attachments: [FY23-24 Nehemiah's Tech & Robotic Academy 10-14-2024](#)
[FY 23-24 budget revision nehemiah tech robotic 10.30.24](#)

VII. NEW BUSINESS

A. [2024-209](#) INTERLOCAL AGREEMENT WITH THE CITY OF GREENSBORO FOR THE WINDSOR CHAVIS NOCHO COMMUNITY CENTER

Background:

Guilford County seeks to enter into an agreement with the City of Greensboro (GSO) to help with construction costs and enter into programmatic discussions regarding County services offered at the new Windsor Chavis Nocho Community Center (WCNCC) in Greensboro, NC.

In 2016, Greensboro residents approved a bond referendum for \$2 million to launch an innovative design approach led by the Greensboro Parks and Recreation Department (GPR) and Greensboro Public Library (GPL) to create a unique, "one-stop" facility and destination that merges and offers residents convenient and equitable access to recreation, health/wellness, library, and other government supportive services. In 2018, a design firm was hired, and community-based input was used to shape a vision for lifelong learning and access to wellness, government, and other supportive services in a sustainable, interactive, and flexible destination that celebrates a natural learning environment responsive to the changing needs of the community. In 2020, key community stakeholders and over 4,000 residents were involved in the selection of programming and design concepts for the project. The impact for the area where the complex will be located is not only innovative for the City and County, but for the United States. The community hub concept of service delivery provides Greensboro the opportunity to truly be resident driven bringing together community services into a one touch access point. Funding covered by this agreement will be used to support the next phase of the project which includes design and construction of the new WCNCC site located at 1601 East Gate City Blvd, including indoor and outdoor facility space, as agreed to per design, scope, and structure as presented to the County.

This project is scheduled to be completed and open to the public in the Spring of 2027. Guilford County and GSO will also enter into an MOA outlining the process for how services will be developed and provided at the new WCNCC site. Guilford County and the GSO will engage in collaboration around data sharing, navigation services development, and space usage within the facility to include usage by Guilford County DHHS and Guilford County Cooperative Extension.

Staff recommend entering into an 18-month agreement with GSO to provide funding for the construction of the new WCNCC site, and to engage with GSO on the delivery of shared services at the site. The contract will run from November 1, 2024, to April 30, 2027, with a total cost of \$15,000,000. This contract will be funded through ARPA enabled funds.

Staff also recommend entering into a Memorandum of Agreement (MOA) with GSO to ensure programmatic cooperation, with funding for the overall project tied to the adherence to the MOA by attached parties. The MOA will become effective with the execution of the aforementioned contract, and will run until June 30, 2123, in an effort to ensure the partnership and collaboration between GSO and the County continues past the contractual ending date.

The City of Greensboro will consider the interlocal agreement and memorandum of agreement for approval on November 19th, 2024.

Requested Action: Authorize the County Manager to enter into an interlocal agreement in substantial form, from November 1, 2024, to April 30, 2027, with the City of Greensboro for the Windsor Chavis Nocho Community Center project, in the amount of \$15,000,000.

Authorize the County Manager to enter into a memorandum of agreement, in substantial form, from May 1, 2024, to June 30, 2123, with the City of Greensboro for the Windsor Chavis Nocho Community Center project, in conjunction with the aforementioned contract.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Victor Isler (Abby Gostling)

Attachments: [MWBE Compliance Letter WCNCC](#)
[WCNCC Contract Final](#)

- B. [2024-395](#) RESOLUTION ADOPTING THE COUNTY BOUNDARY BETWEEN FORSYTH COUNTY AND GUILFORD COUNTY AS SURVEYED BY THE NORTH CAROLINA GEODETIC SURVEY

Requested Action: Ratify the Guilford County and Forsyth County Line as surveyed by the North Carolina Geodetic Survey team.

Sponsors: Ben Chavis

Attachments: [FORSYTH GUILFORD_prelim map.pdf](#)
[Forsyth-Guilford.pdf](#)
[RESOLUTION-FORSYTH GUILFORD COUNTY BOUNDARY](#)

C. [2024-467](#) HR ADMINISTRATION PERSONNEL REGULATION UPDATE -
CONSIDERATION OF REVISED PERSONNEL REGULATION 33:
INFORMATION TECHNOLOGY ACCEPTABLE USE POLICY

Background:

The proposed revised Personnel Regulation #33-*Information Technology Acceptable Use Policy* provides all users with guidance and education in the appropriate, safe, secure, legal, and acceptable way in which the County's Information and Technology Systems may be used. This policy incorporates any obligations to comply with County, State, and Federal laws, rules, and regulations regarding the management of information technology equipment and safeguarding of systems and data.

In addition, the revised regulation provides transparency in the definitions, conditions and use of IT networks and systems than previously found in the existing regulation named *Email and Internet Usage Policy*. The revised regulation will aid in protecting and securing all county data from unwanted or unauthorized access. This is a complete re-write of the current personnel regulation.

Further, the NC General Assembly enacted a new law (N.C.G.S. 143-805) that prohibits local governments, state agencies, the judicial branch and the legislative branch from allowing pornography to be viewed on IT networks and government owned/managed devices. The law requires that each public agency adopt a policy governing the use of all IT networks and devices it maintains and controls by January 1, 2025.

HR recommending for consideration **revised Personnel Regulation #33- Information Technology Acceptable Use Policy**. The revised regulation provides clear guidance and expectations to all users of County owned and operated IT networks and systems.

Requested Action: Review and consider adoption of HR staff's recommendation to revise Personnel Regulation 33, as proposed.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Jaime Joyner (Patrick McCoy)

Attachments: [PROPOSED -Personnel Regulation 33 - Information Technology Acceptable U:](#)
[CURRENT Personnel Regulation 33- Email and Internet Usage Policy](#)

D. [2024-254](#) HR ADMINISTRATION - PERSONNEL REGULATION ADDITIONS
(PERSONNEL RECORDS MANAGEMENT)

Background: The Human Resources Department is currently reviewing the Personnel Regulations and it will bring proposed updates to the Board of County Commissioners for its review and approval. The proposed Personnel Regulation #44 - Personnel Records Management Policy is to ensure Guilford County's compliance with North Carolina General Statute 153A-98 for maintaining the privacy of employee personnel records except for information deemed public by the General Statutes. Further, this new personnel regulation will provide transparency and guidance for supervisors and employees in the administration of personnel records.

Requested Action: Review and consider adoption of HR staff's recommendations to establish a new personnel regulation: **Personnel Regulation #44 - Personnel Records Management Policy.**

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Jaime Joyner (Patrick McCoy)

Attachments: [Personnel Reg #44 Personnel Records Policy Final 05152024](#)

E. [2024-455](#) RECEIVE ANNUAL AUDIT REPORT PRESENTATION FROM CHERRY BEKAERT, LLP

Background: Cherry Bekaert, LLP completed the County's annual audit for FY 2024 on October 31, 2024 and is required to present the results to the Board within forty-five (45) day of completion.

Requested Action: Receive report from April Adams of Cherry Bekaert, LLP regarding the results of Guilford County's FY 2024 annual audit.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Donald Warn, Chief Financial Officer / April Adams, Engagement Partner with Cherry Bekaert, LLP

VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. [2024-474](#) APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Requested Action: Consider and approve the following appointments and reappointments to various boards & commissions:

Fire District Commission - Pinecroft-Sedgefield

Reappoint J.C. McCuiston to 12th term (January 1, 2024 - December 31, 2025)

Guilford County Behavioral Health Oversight Board

Appoint Rebecca Schlosser to 1st term in Citizen position (November 21, 2024 - November 20, 2027)

Visit HP

Reappoint Amoy Lindo-Coleman to 2nd term in Large Hotels position (January 19, 2025 - January 18, 2027)

Appoint Connie Lineberry to 1st term in Small Hotels position (November 21, 2024 - November 20, 2026)

Sponsors: Robin Keller

Attachments: [11.08.24 App JCMcCuiston](#)
[11.12.24 App_RSchlosser](#)
[11.12.24 Resume_RSchlosser](#)
[11.04.24 Reapp_ALindo-Coleman](#)
[11.04.24 Resume_ALindo-Coleman](#)
[11.07.24 App_CLineberry](#)
[11.07.24 Resume_CLineberry](#)

IX. COMMISSIONER LIAISON REPORTS

X. COMMENTS FROM COUNTY MANAGER / COUNTY ATTORNEY

A. [2024-460](#) RECEIVE FY2025 BUDGET PERFORMANCE REPORT THROUGH SEPTEMBER 2024

Background: Budget and Management Services prepares a Budget Performance Report as part of our monthly budget monitoring. These reports are intended to show the current status of the county's actual expenditures and revenues compared to budgeted amounts and identify areas of concern that may require additional staff and/or board action.

At this time, staff is providing the report to the Board for reference only. No additional action is needed.

Requested Action: Receive FY2024-25 Budget Performance Report.

Sponsors: Toy Beeninga

Attachments: [September 2024 Budget Performance Report](#)

XI. COMMENTS FROM COMMISSIONERS

XII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.

XIII. ADJOURN

THE GUILFORD COUNTY BOARD OF COMMISSIONERS' ORGANIZATIONAL MEETING WILL BE HELD DECEMBER 2, 2024 AT 10:00AM IN THE COMMISSIONERS MEETING ROOM, OLD COUNTY COURTHOUSE, 301 W. MARKET STREET, GREENSBORO NC 27401.