

# CANDICE SCALES

YOUTH PROGRAMS ENTREPRENEUR & COMMUNITY LEADER

## CONTACT



## PROFILE

Dedicated community leader with deep experience running youth-focused programs, strengthening partnerships, and supporting positive outcomes for school-aged youth. Skilled at program development, operations, and stakeholder relations—especially in fast-moving, resource-limited environments. Proven ability to collaborate with schools, families, nonprofit partners, and government entities to deliver safe, structured after-school and summer enrichment that supports academic, social, and emotional growth.

Actively seeking board service to help guide local juvenile crime prevention and youth development efforts, leveraging entrepreneurial, nonprofit, and public-sector experience to expand opportunities and improve outcomes for Greensboro youth.

## SKILLS

Critical thinking  
Resilience  
Leadership  
Problem solving  
Microsoft Office Suite  
90 wpm typing speed  
Adaptability

## EXPERIENCE

**Owner / Founder, Guilford County Youth Academy L.L.C.** —  
Greensboro, NC  
*Afterschool and summer camp program for school-aged youth*  
**2020 – Present**

- Launched and operate a licensed afterschool and summer program serving school-age children, managing daily operations, staff supervision, fundraising, budgeting, transportation logistics, and community partnerships.
- Provide structured homework support, life-skills education, mentorship, and enrichment activities, creating safe spaces that promote resilience, positive self-image, and academic progress.
- Coordinate with local schools, recreation centers, parents, and donors to ensure consistent attendance, positive behavior management, and access to needed resources.
- Oversee all administrative functions—scheduling, billing, communications, and compliance—while adapting program offerings to meet changing needs and limited budgets.
- Built organizational reputation for reliability, family engagement, and student support during both regular school year and summer months.

## EDUCATION

University of Strayer  
**June - 2023**  
Bachelor of Science in  
Criminal Justice, Crime and  
Criminal Behavior

University of Strayer  
**March - 2013**  
Associate of Science in  
Criminal Justice, Business  
Administration

**Co-Founder, Station Family Foundation Inc.** — Greensboro, NC

*Human services nonprofit organization*  
**2013 – Present**

- Co-founded and help guide a human-services nonprofit focused on supporting families and youth through community service, resource distribution, and partnership initiatives.
- Assist in strategic planning, outreach, volunteer coordination, and program execution to address direct needs such as clothing, food, school supplies, and enrichment opportunities.
- Collaborate with local shelters, churches, schools, and service providers to optimize resource allocation and ensure underserved families receive timely support.
- Help maintain compliance with nonprofit governance, community reporting, and donor stewardship practices.

**Client Relations Director, Eyesalons, Inc.** — Greensboro, NC  
**January 2024 – April 2024**

- Managed customer relationships, retained clients, and supported business growth via staff training, service quality improvement, and handling of financial aspects and administrative tasks.

**Deputy, Register of Deeds** — Guilford County Register of Deeds  
**March 2017 – January 2024**

- Oversaw the registration, recording, and maintenance of legal documents related to real estate transactions, deeds, mortgages, and liens.
- Interacted with the public, attorneys, title companies, and other stakeholders to provide information, assistance, and guidance on property records and related inquiries.
- Coordinated records retrieval, public service functions, and office operations to ensure timely and accurate support for county residents and professionals.

**Library Associate** — City of Greensboro Public Library  
**March 2018 – March 2021**

- Assisted patrons with finding materials, managing circulation services, and organizing library resources.
- Provided basic reference assistance, supported programming, helped with technology use, and performed administrative tasks to ensure smooth library operations.