

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
December 18, 2025

The Board of County Commissioners met in a duly noticed regular meeting on December 18, 2025 at 5:30 p.m., in the Commissioners' Meeting Room, 301 W. Market St., Greensboro, North Carolina.

PRESENT: Chairman Melvin "Skip" Alston, presiding; Vice Chairwoman J. Carlvena Foster, Commissioners Brandon Gray-Hill, Mary Beth Murphy, Carly Cooke, Kay Cashion, Pat Tillman, and Alan Perdue.

ABSENT: Commissioner Frankie T. Jones, Jr.

ALSO PRESENT: County Manager Victor Isler; Interim County Attorney Matt Mason; Clerk to Board Robin Keller; Chief Deputy Clerk to Board Ariane Webb; Deputy Clerk to Board T'ebony Rosa; Assistant County Manager Natalie Craver; Assistant County Manager Erris Dunston; Budget and Management Director Toy Beeninga; Guilford County Schools Chief Financial Officer Tyler Beck; members of staff, media, and the public. Virtual participation was made available to members of the public and media partners.

Chairman Alston introduced Commissioner Pat Tillman, United States Marine Corps Combat Veteran, who would lead the Pledge of Allegiance following the invocation.

I. INVOCATION

Board Chaplain Ben Chavis offered the invocation.

II. PLEDGE OF ALLEGIANCE

Commissioner Tillman led those present in the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Alston welcomed those present and called the meeting to order at 5:36 p.m.

IV. SPEAKERS FROM THE FLOOR

1. Bill McNeil, Clean Power Now Coalition, thanked the Board for considering their proposed resolution for clean energy.

2. Scott Jones, Tiny House Executive Director, spoke to the needs of our homeless population and to the work that The Hope Center is doing to help provide shelter and jobs training.
3. Gail Dunham, Summerfield Resident, spoke in support of saving existing wells. She spoke in support of the environment and saving our wells.

V. PRESENTATIONS

A. 2025-517 RESOLUTION RECOGNIZING DECEMBER 21, 2025 AS NATIONAL HOMELESS PERSONS' MEMORIAL DAY

Adopt resolution recognizing December 21, 2025 as National Homeless Persons' Memorial Day in Guilford County.

Legislation Text

Vice Chairwoman Foster welcomed members of the Continuum of Care (CoC) and County team members to come forward to receive the resolution.

Vice Chairwoman Foster read the resolution and the goal to provide solutions to end homelessness in Guilford County. She thanked each of the community members present for all of the work that they do to support our residents experiencing homelessness.

Dr. Pamela Palmer thanked the Board on behalf of the Guilford County CoC. She echoed her support of the HMIS contract on the agenda later this evening to carry forward this work.

VI. CONSENT AGENDA

Chairman Alston introduced the consent agenda and noted the addendum agenda. He opened the floor for any items to be pulled for separate consideration. Hearing none, he entertained a motion.

Motion was made by Commissioner Mary Beth Murphy, and seconded by Commissioner Kay Cashion, to adopt the consent and addendum agendas.

VOTE: Motion carried 8 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

Note: Approval of the Addendum Agenda adjusted the following:

- *Public Hearing Amended to Include Company Name: Item 2025-291 PUBLIC HEARING FOR CONSIDERATION OF AN ECONOMIC DEVELOPMENT INCENTIVE GRANT: HOFFMAN & HOFFMAN, LLC*
- *Add New Business: Item 2025-409 APPROVE MOU WITH GUILFORD COUNTY CONTINUUM OF CARE FOR GUILFORD COUNTY GOVERNMENT TO SERVE AS NC-504 HMIS LEAD AGENCY*

- *Remove Health and Human Services Update: Item 2025-512 PUBLIC HEALTH 2024 SOTCH REPORT*

A. CONTRACTS

1. 2025-492 REMOUNT OF AN EXISTING AMBULANCE BOXES ONTO A NEW OWNER PROVIDED CHASSIS

Approve the remount of one (1) existing ambulance box on an owner provided chassis with up-fit as authorized by the cooperative purchasing exemption of G.S. 143-129(e)(3) from with Northwestern Emergency Vehicles, in the amount of \$133,327 plus \$4,000 for the required DMV fees.

[Legislation Text](#)

[HCAG Buy remount 11-20-25](#)

[Northwestern Bid Waiver 2025_492](#)

2. 2025-493 PURCHASE OF EIGHT AMBULANCE BOXES FROM AMERICAN EMERGENCY VEHICLES - NORTHWESTERN EMERGENCY VEHICLES

Approve the purchase of eight (8) ambulance boxes as authorized by the cooperative purchasing exemption of G.S. 143-129(e)(3) from American Emergency Vehicles, Inc. through their authorized dealer, Northwestern Emergency Vehicles, in the total amount of \$2,255,000 which includes tax.

[Legislation Text](#)

[NWEV box HGAC](#)

[Northeastern Bid Waiver Summary](#)

3. 2025-372 AUTHORIZE ELEVATOR SERVICE CONTRACT WITH OTIS ELEVATORS

Approve a contract in substantial form, between Guilford County, on behalf of its Facilities Department, and Otis Elevators to provide annual elevator service at county facilities not to exceed \$214,458.73 and authorize staff to take all necessary actions to execute the agreement.

[Legislation Text](#)

[FINAL PE 90007368 OTIS ELEVATOR COMPANY ABltr v2 12-1-25](#)

4. 2025-504 AGREEMENT WITH PICTOMETRY INTERNATIONAL CORPORATION

Approve in substantial form, a sole source agreement with Pictometry International Corporation, for a three (3) year total of \$837,300 as authorized by G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when a needed product is available from only one source or supply.

[Legislation Text](#)

[Pictometry Corp](#)

[Pictometry Bid Waiver](#)

5. 2025-500 NETWORK SWITCH REPLACEMENT PRIOR TO END-OF-SUPPORT

Approve the purchase of network switches without competitive bidding, as authorized by the state bidding exemption of G.S. 143-129(e) (9) from NWN Corp off NC IT State Contract No. 204X at a total cost of \$571,044.31.

[Legislation Text](#)

[nwn corp bid waiver FC 11.25.25](#)

6. 2025-516 INTERLOCAL AGREEMENT WITH THE TOWN OF JAMESTOWN:
ADDRESS RESPONSIBILITIES

Adopt the resolution, and associated interlocal agreement in substantial form, authorizing Guilford County to provide addressing responsibilities to properties located within the Town of Jamestown that also fall within Guilford County.

[Legislation Text](#)

[Guilford County Resolution for Addressing Services - Town of Jamestown](#)

[Resolution Guilford Co. Addressing Signed](#)

[Guilford Co. Addressing Agreement Signed 2025 without LGR](#)

B. MISCELLANEOUS

1. 2025-495 REALIGNMENT OF FY26 JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING

Approve the attached budget revisions to the Juvenile Crime Prevention (JCPC) for FY 2025-2026.

[Legislation Text](#)

[Guilford County Funding Plan FY 25-26 11.18.25 \(002\)](#)

[JCPC Administration 11.3.25](#)

[Outpatient Counseling 10.31.25](#)

2. 2025-502 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING NOVEMBER 30, 2025

Accept and approve the tax collection report and beverage licenses issued for month ending November 30, 2025.

[Legislation Text](#)

[401C All Guilford 11-30-2025.pdf](#)

[Bev 11-30-2025 Detail.pdf](#)

3. 2025-503 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING NOVEMBER 30, 2025

Accept and approve property tax rebates and releases for the month ending November 30, 2025.

[Legislation Text](#)

[November 2025 NCVTS Refund Report.pdf](#)

[November 2025 Rebates and Releases.pdf](#)

4. 2025-520 APPROVAL OF MINUTES

Approve the following sets of minutes:

December 4, 2025 Work Session Meeting Minutes
December 4, 2025 Regular Meeting Minutes

[Legislation Text](#)

[dmwsx120425](#)

[dmx120425](#)

VII. PUBLIC HEARINGS

- A. 2025-291 PUBLIC HEARING FOR CONSIDERATION OF AN ECONOMIC DEVELOPMENT INCENTIVE GRANT: HOFFMAN & HOFFMAN, LLC

Pursuant to NCGS 158-7.1, hold a public hearing and consider approval of an economic development incentive grant to Hoffman & Hoffman, LLC in an amount not to exceed \$196,500, to be paid over a period of 5 years; finds that the project would stimulate the local economy, promote business, and result in the creation of a substantial number of jobs in the County that pay at or above the average wage in the county; and upon approval, authorize staff to execute grant agreements, in accordance with terms and conditions of the proposal, consistent with the County's economic development incentive policy and subject to all legal requirements.

Legislation Text

Marvin Price with the Greensboro Chamber of Commerce introduced the agenda item. He reviewed the incentive program based on contract and performance requirements. He noted that our competition for this project is South Carolina. He explained that the incentive is \$1500 per job up to \$196,500. He recognized the Director of Marketing Kelly Patterson and the President/CEO of Hoffman & Hoffman, LLC in the audience.

CEO Jim Bingham thanked the Board for considering their request. He noted that they employ nearly 1300 employees throughout the southeast. He noted recent expansions in Charlotte and South Carolina and hopes to select Greensboro for their next expansion.

Chairman Alston opened the floor for the public hearing, welcoming proponents. There being none, he opened the floor for opponents. There being none, he closed the public hearing and entertained a motion.

Motion was made by Commissioner Kay Cashion, and seconded by Commissioner Mary Beth Murphy, to adopt pursuant to NCGS 158-7.1, hold a public hearing and consider approval of an economic development incentive grant to Hoffman & Hoffman, LLC in an amount not to exceed \$196,500, to be paid over a period of 5 years; finds that the project would stimulate the local economy, promote business, and result in the creation of a substantial number of jobs in the County that pay at or above the average wage in the county; and upon approval, authorize staff to execute grant agreements, in accordance with terms and conditions of the proposal, consistent with the County's economic development incentive policy and subject to all legal requirements.

VOTE:	Motion carried 8 - 0
AYES:	Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES:	None

VIII. NEW BUSINESS

- A. 2025-519 GUILFORD COUNTY SCHOOLS NORTHWEST MIDDLE SCHOOL LAND ACQUISITION APPROVAL

Pursuant to N.C.G.S. 115C-426(f), approve the amount of \$6,684,632 to be spent for the Guilford County Board of Education's acquisition of the site for the Northwest Middle School, as requested by the Board of Education; and authorize staff to take any and all necessary actions to amend project ordinances associated with the \$6,684,632 readjustment or adopt necessary project ordinances.

[Legislation Text](#)

[Hayes Letter RE Acquisition of Real Estate for Replacement Northwest Guilford Middle School](#)

[Exhibit A-1 - GCS-NWMS-7729NCHighway68-Plat-f_Preliminary_2025-11-26 \(TRACT 5\)](#)

[Exhibit A-1 NWMS-SiteSurvey-AllProperties-v1 \(HWY 69 Draft Boundary\)](#)

[Purchase Agreement - GCS - Betty Lou Hand - 7729 NC Hwy 68 N - fully executed \(TRACT 5\)](#)

[Purchase Agreement - GCS - Flynt Estate - 7743 NC Hwy 68 N - fully executed \(TRACT 3\)](#)

[Purchase Agreement - GCS - Jenoise Barrow - 7745 NC Hwy 68 N - fully executed \(TRACT 2\)](#)

[Purchase Agreement - GCS - Yates & Weston - 7729 ZZ NC Hwy 68 N - fully executed \(TRACT 4\)](#)

[Purchase Agreement - GCS - Jenoise Barrow - 7747 ZZ NC Hwy 68 N - fully executed \(TRACT 1\)](#)

[GCS Land Acquisition - 2025.12.18 - Amend](#)

[Northwest Middle School - 25.12.18 - AMEND](#)

GCS Chief Financial Officer Tyler Beck introduced the agenda item. He noted that this land purchase came under what was expected.

Commissioner Murphy questioned if the property would be on a well and septic system.

CFO Beck noted that it will be on a well and septic plan.

Commissioner Murphy noted that she was slightly surprised at how far away the school will be from the High School.

CFO Beck noted that the primary factor was that the land acquisition was not near the current site. He explained that since Northwest is such a high-capacity school this will allow the High School to expand resources.

Commissioner Tillman noted that Northwest HS has been historically overcrowded, and he is delighted to leverage the former middle school with the pressures for capacity on the High School. He noted that Northwest Guilford has more trailers than any other school in the district.

Motion was made by Commissioner Carly Cooke, and seconded by Commissioner Mary Beth Murphy, to adopt Pursuant to N.C.G.S. 115C-426(f), approve the amount of \$6,684,632 to be spent for the Guilford County Board of Education's acquisition of the site for the Northwest Middle School, as requested by the Board of Education; and authorize staff to take any and all necessary actions to amend project ordinances associated with the \$6,684,632 readjustment or adopt necessary project ordinances.

VOTE: Motion carried 8 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill

NOES: None

- B. 2025-409 APPROVE MOU WITH GUILFORD COUNTY CONTINUUM OF CARE FOR GUILFORD COUNTY GOVERNMENT TO SERVE AS NC-504 HMIS LEAD AGENCY

Approve the proposed Memorandum of Understanding with Guilford County NC 504 Continuum of Care (CoC) for the County to serve as the NC-504 HMIS Lead Agency for a term of five (5) years starting January 1, 2026 and ending December 31, 2031; authorize staff to sign ESG and NOFO grant agreements for HMIS grants; and amend the FY 2025-26 budget ordinance to increase Federal/State Funds by \$129,491 and increase the appropriation to County Administration by the same amount to reflect the ESG and NOFO grant awards.

[Legislation Text](#)

[HMIS MOU with Guilford County_Final_ivUpdate_12.11.25](#)

Assistant County Manager (ACM) Natalie Craver introduced the agenda item. She noted that the County currently serves as the collaborative applicant, and the CoC approached the County to serve as the HMIS Lead Agency for a period of five (5) years.

Commissioner Cashion noted that as the liaison to the CoC, this item has been vetted well by both agencies and supported.

Commissioner Tillman questioned the Point-in-Time (PIT) method that is coming up this time of year and how we prepare for that.

ACM Craver noted that the HMIS system is the technology product for the CoC. She recognized CoC PIT Coordinator Emily Lewis.

Lewis spoke to overseeing the Point-in-Time Count for the CoC this year. She noted that it is a federal report required by HUD. She explained that it is a snapshot survey of unsheltered people each year, which is conducted in the last seven days of January. She shared that this data informs

the CoC of what is happening in Guilford County and areas of need. She noted that this count is also done with our housing assessment.

Motion was made by Commissioner Kay Cashion, and seconded by Commissioner Mary Beth Murphy, to adopt the proposed Memorandum of Understanding with Guilford County NC 504 Continuum of Care (CoC) for the County to serve as the NC-504 HMIS Lead Agency for a term of five (5) years starting January 1, 2026 and ending December 31, 2031; authorize staff to sign ESG and NOFO grant agreements for HMIS grants; and amend the FY 2025-26 budget ordinance to increase Federal/State Funds by \$129,491 and increase the appropriation to County Administration by the same amount to reflect the ESG and NOFO grant awards.

VOTE: Motion carried 8 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill

NOES: None

X. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. 2025-510 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Consider and approve the following appointments and reappointments to various boards & commissions:

Commission on Aging

Appoint Jill Starcevich to 1st term (December 18, 2025 - December 17, 2028)

Fire District Commission - Northeast

Reappoint Lenora Graves to 5th term (January 1, 2026 - December 31, 2027)

Reappoint Thomas R. Chrismon to 14th term (January 1, 2026 - December 31, 2027)

[Legislation Text](#)

[12.04.25 App JStarcevich](#)

[12.04.25 Resume JStarcevich](#)

[10.02.25 Reapp LGraves](#)

[10.07.25 Reapp TChrismon](#)

Motion was made by Vice Chairwoman J. Carlvena Foster, and seconded by Commissioner Carly Cooke, to adopt and approve the following appointments and reappointments to various boards & commissions:

Commission on Aging

Appoint Jill Starcevich to 1st term (December 18, 2025 - December 17, 2028)

Fire District Commission - Northeast

Reappoint Lenora Graves to 5th term (January 1, 2026 - December 31, 2027)

Reappoint Thomas R. Chrismon to 14th term (January 1, 2026 - December 31, 2027)

VOTE: Motion carried 8 - 0

**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman,
Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill**

NOES: None

ACM Craver thanked Dr. Palmer and the CoC Board for going through this transition with us.

XI. COMMISSIONER LIAISON REPORTS

Commissioner Cooke shared her attendance at the Piedmont Triad Regional Council (PTRC) Board meeting. She shared that she was elected to serve as secretary for 2026.

Commissioner Cashion provided an update on the CoC Board's recent meeting on the HMIS contract approval and thanked the Board for their support. She shared her recent attendance at the National Association of Counties (NACo) Justice and Public Safety (JPS) Steering Committee meeting and Southern Regional meeting.

Commissioner Tillman shared an update on the NACo Veterans Committee and spoke to upcoming legislation to address some of the predatory programs targeting veterans' benefits.

XII. COMMENTS FROM COUNTY MANAGER / INTERIM COUNTY ATTORNEY

**A. 2025-506 BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS
PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY
MANAGER IN THE FY2025-26 BUDGET ORDINANCE**

Receive Budget Amendment report for budget amendments processed under the
authority granted to the County Manager in the FY2025-26 Budget Ordinance.

Legislation Text

Budget Amendment Report 12.18.25

County Manager Victor Isler introduced Budget Director Toy Beeninga.

Beeninga noted that staff recommend lowering dog and cat adoption fees to help reduce animal shelter populations.

County Manager Isler thanked the Board for their support. He wished the County Board and staff a happy holiday. He shared that as a county, we ended the Greensboro-High Point United Way Campaign on December 4th. He noted that he was victorious in the County-City Manager competition. He thanked the staff for all their work.

There were no comments from Interim County Attorney Matt Mason.

XIII. COMMENTS FROM COMMISSIONERS

Commissioner Gray-Hill extended holiday well wishes.

Commissioner Murphy congratulated the Grimsley Whirley's for winning the State Championship again this year.

Commissioner Cooke echoed congratulations to the Whirleys. She noted that she is in the NC Leadership Cohort this fall. She spoke to the great program supported by the Duke Endowment program and several great initiatives to help develop strong leadership across the state.

Commissioner Cashion reported on the Dolley Madison Women's Club and their annual donation of gifts for residents of the Juvenile Detention Center.

Commissioner Perdue echoed prior comments regarding happy holidays and a safe new year. He reminded everyone of the public safety workers who will be protecting and serving this holiday season.

Commissioner Tillman shared his participation in the Stokesdale Parade, with over 2500 in attendance.

Vice Chairwoman Foster thanked George Holbrook, owner of Holbrook & Associates, Inc., for sponsoring meals to feed first responders across the county. She shared her attendance at the High Point City Council meeting and the receipt of the Community Icon Award for Ed Price, who has been a champion for youth and families for many years. She thanked the Manager and his team for a great year in Guilford County because a lot of great things have been accomplished this year, and we are looking forward to the great work ahead.

Chairman Alston thanked staff for another great year. He expressed appreciation for the work session presentations. He echoed holiday well wishes and a prosperous new year.

XIV. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND DISCUSSING A POTENTIAL BUSINESS EXPANSION OR RELOCATION

Motion was made by Commissioner Alan Perdue, and seconded by Commissioner Carly Cooke, to hold a closed session pursuant to N.C.G.S. §143-318.11 for the purpose of consulting with the County Attorney and discussing a potential business expansion or relocation.

VOTE: Motion carried 8 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman,
Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

The Board recessed the regular meeting at 6:37 p.m.

The Board reconvened from closed into open session at 7:24 p.m.

XV. ADJOURN

There being no further business, the regular meeting adjourned at 7:25 p.m. by unanimous consent.

Melvin "Skip" Alston
Chairman

Robin Keller
Clerk