

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
October 17, 2019

The Board of County Commissioners met in a duly noticed regular meeting on October 17, 2019 at 5:30PM, in the Commissioners' Meeting Room; 301 W. Market St., Greensboro, North Carolina.

PRESENT: Chairman Alan Branson, presiding; Vice Chairman Jeff Phillips; Commissioners Alan Perdue (via simultaneous communication), Hank Henning, J. Carlvena Foster, Justin Conrad, Kay Cashion and Melvin "Skip" Alston.

ABSENT: Carolyn Q. Coleman.

ALSO PRESENT: County Manager Marty Lawing; Deputy County Manager Clarence Grier; County Attorney Mark Payne; Robin Keller, Clerk to Board; Ariane Webb, Deputy Clerk to Board; Jim Albright, Emergency Services Director; Michael Halford, Budget Director; Heather Skeens, DHHS-DSS Division Director; Jorge Ortega, Animal Services Director; Merle Green, DHHS-Public Health Division Director; Ben Chavis, Tax Director; Cynthia Barnes-Phipps, MWBE Director; members of staff, community and media.

I. INVOCATION

Commissioner Alston requested a moment of silence in honor of the recent passing of US Congressman Elijah Cummings.

Ben Chavis, Tax Director, offered the invocation.

II. PLEDGE OF ALLEGIANCE

Chairman Branson led those present in the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Branson welcomed those present and called the meeting to order at 5:40PM. He announced that Commissioner Perdue would join the meeting via telephone.

IV. SPEAKERS FROM THE FLOOR

There were no speakers from the floor.

V. PRESENTATIONS

A. 2019-387 DHHS- PUBLIC HEALTH DIVISION - DISTINGUISHED PUBLIC HEALTH NURSES IN NC AWARDS

Recognize ten (10) GCDHHS-Public Health Division nurses on receiving the NC Office of Public Health Nursing Distinguished Public Health Nurse awards.

Legislation Text

Merle Green, DHHS-Public Health Division Director invited the Guilford County recipients of the Distinguished Public Health Nurses award to receive their commendation. She noted 2019 is the centennial anniversary of the NC Division of Public Health Nursing and in honor of this event, 100 public health nurses from across the state were recognized. Green shared that ten (10) Guilford County Public Health nurses were chosen to receive this honor and introduced Felecia Reid, Director of Community Nursing and award recipient.

Reid shared the vital role public health nurses play in the community through preventing illness and the spread of communicable diseases.

B. 2019-350 PROCLAIM OCTOBER 2019 AS DOMESTIC VIOLENCE AWARENESS MONTH IN GUILFORD COUNTY

Approve proclamation declaring October 2019 as Domestic Violence Awareness Month in Guilford County.

Legislation Text

Commissioner Cashion noted approximately 25 individuals representing a number of partner agencies were present to receive the proclamation. She invited Family Justice Center staff and the community partners to the dais as she read the proclamation into the minutes.

Catherine Johnson, Director of the Family Justice Center, thanked the board for their recognition. She noted over 100 partners work in the domestic violence arena daily to help save lives and support families. Johnson announced the first anniversary celebration of the High Point Family Justice Center and shared that approximately 3,300 individuals were served during this first year. She invited all to attend the upcoming event.

Chairman Branson expressed his appreciation for the staff, volunteers and community partners serving the Family Justice Center.

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. 2019-383 RECEIVE BEST FRIENDS ANIMAL SOCIETY TRANSPORT GRANT

Approve receipt of the Transport Grant from the Best Friends Animal Society in the amount of \$7,000 to be used for the purchase of animal transport crates for animal relocation; and approve a \$7,000 increase in Other Revenue and increase the FY 2019-20 Animal Services budget by the same amount to receive the grant funds.

Legislation Text

2. 2019-386 DHHS-PUBLIC HEALTH DIVISION - BLUE CROSS BLUE SHIELD FOUNDATION (SCHOOL-BASED ORAL HEALTH INITIATIVE) - \$65,000

Approve an increase of \$65,000 in Other Revenues and increase the DHHS-Public Health Division FY 2019-20 budget by the same amount to reflect \$65,000 in funding awarded from Blue Cross Blue Shield Foundation for the period from September 1, 2019 to February 28, 2020 for the School-based Oral Health Initiative program. Funds will be used to conduct a feasibility study, develop a business plan for the proposed expansion program, and possibly obtain staffing, supplies, and equipment for the expansion, dependent on study outcome.

Legislation Text

B. CONTRACTS

1. 2019-379 CONTRACT RENEWAL WITH NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY FOR INTERMEDIARY AGENCY RE-ENTRY COUNCIL ADMINISTRATION - \$149,977

Approve a one (1) year contract renewal with North Carolina Department of Public Safety, Rehabilitative Programs and Services, in substantial form, for the period November 15, 2019 through November 14, 2020; increase Federal/State Revenue by \$149,977 and increase the FY 2019-20 Law Enforcement budget by the same amount to reflect additional funding received to support the ongoing administration of the Guilford County Reentry Council. This award will be used towards direct services such as housing, clothing and/or transportation assistance, childcare, and training and/or vocational expenses to support reentry program participants and their families.

Legislation Text

19-013970-LTA Amendment 3 Guilford County - Renewal

C. MISCELLANEOUS

1. 2019-341 ANNUAL REPORT ON USE OF ALCOHOL AND BEVERAGE COMMISSION (ABC) BOTTLE TAX PROCEEDS - ALCOHOL DRUG SERVICES (ADS) OF GUILFORD

Receive into the record the FY 2018-19 annual report from Alcohol and Drug Services (ADS) for county funds provided and expended in accordance with NCGS 18B-805.

[Legislation Text](#)

[ADS Outcomes Report for FY 2018-19.pdf](#)

[ADS Demographics & Activities Report for FY 18-19.pdf](#)

2. 2019-380 DHHS-DSS MANDATED PERFORMANCE MEASURES

Receive monthly data regarding the thirteen mandated performance measures as outlined in the Memorandum of Understanding between Guilford DHHS-Social Services and NC DHHS.

[Legislation Text](#)

[MANDATED PERFORMANCE REQUIREMENTS MOU 9.2019 RESULTS](#)

3. 2019-378 REQUEST REFUND OF TAX STAMPS FOR STEGALL & CLIFFORD PLLC

Approve the refund of \$894.00 to Stegall and Clifford PLLC due to overpayment of tax stamps, per GS 105-228.37.

[Legislation Text](#)

[Letter Requesting Refund of Excise Tax Stamps](#)

[Deed Recorded in Guilford County](#)

[Deed Recorded in Randolph County](#)

[GS 105 228 37 Refund Tax Stamps](#)

4. 2019-384 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING SEPTEMBER 30, 2019

Accept and approve the tax collection report and beverage licenses issued for month ending September 30, 2019.

[Legislation Text](#)

[401C All Guilford 9-30-19](#)

[Bev 9-30-19 Detail](#)

5. 2019-385 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING SEPTEMBER 30, 2019

Accept and approve property tax rebates and releases for the month ending September 30, 2019.

[Legislation Text](#)

[September 2019 NCVTS Pending Refund Report](#)

[September 2019 Rebate and Releases](#)

6. 2019-353 APPROVAL OF MINUTES

Approve the following sets of minutes:

09/19/2019 Work Session

09/19/2019 Regular Meeting

10/03/2019 Work Session

10/03/2019 Regular Meeting

[Legislation Text](#)

[Work Session 09.19.19.pdf](#)

[Regular Meeting 09.19.19](#)

[Work Session 10.03.19](#)

[Regular Meeting 10.03.19.pdf](#)

Motion was made by Commissioner Justin Conrad, and seconded by Commissioner Kay Cashion, to adopt the consent agenda.

VOTE: Motion carried 8 - 0
AYES: Alan Branson, Alan Perdue, Hank Henning, J. Carlvena Foster, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES: None
ABSENT: Carolyn Q. Coleman

Commissioner Alston requested New Business item B. MWBE Quarterly Update tabled to the next meeting. By general consensus, the item was tabled to the next regular meeting.

Commissioner Foster questioned if the report would be available for review prior to the next meeting.

Chairman Branson confirmed the report would be available prior to the next meeting.

VII. NEW BUSINESS

A. 2019-382 APPROVE ONE NEW POSITION AND FUNDING FOR THE GUILFORD COUNTY FOOD AND NUTRITION SERVICES EMPLOYMENT AND TRAINING PROGRAM - HIGH POINT OPPORTUNITY CENTER

Approved one new Lead Eligibility Caseworker in the Department of Health and Human Services (Social Services Division) to support the High Point Opportunity Center (HPOC) to be contingent on continued outside funding for the county's costs; and approve an increase Federal/State revenues by \$24,901 and Other Revenue by \$33,837 (of external funding from Guilford Child Development to pay the non-federal/state share), and increase the Department of Health and Human Services (Social Services) budget by \$58,738.

Legislation Text

FNS ET Budget

Sharon Barlow, DHHS – DSS Economic Services Division Director introduced the item and shared the revised Food & Nutrition Services Employment and Training (E&T) program would partner with Guilford Technical Community College (GTCC) and Guilford Child Development (GCD) to help program participants find jobs. She shared this is a pilot program that will start in High Point, where the High Point Opportunity Center has classroom and childcare space available and the High Point NCWorks program will have staff ready to assist participants with employment opportunities. She noted the goal is to expand the pilot program to Greensboro in 2021.

She shared they are requested one (1) new lead eligibility caseworker position to assist with the program and no county funding is required as grant funds would be used to support the program.

Commissioner Foster shared her support for this initiative and spoke to the benefits of the High Point Opportunity Center. She questioned who would apply for grant-funding to cover the position costs.

Barlow explained the funding sources and Heather Skeens, DHHS-DSS Division Director shared a portion of the funding will be federal reimbursement received for program participation. She stated the position will remain on-site with portions of time at the High Point DSS office and High Point Opportunity Center.

Motion was made by Commissioner J. Carlvena Foster, and seconded by Commissioner Melvin "Skip" Alston, to approve one new Lead Eligibility Caseworker in the Department of Health and Human Services (Social Services Division) to support the High Point Opportunity Center (HPOC) to be contingent on continued outside funding for the county's costs; and approve an increase Federal/State revenues by \$24,901 and Other Revenue by \$33,837 (of external funding from Guilford Child Development to pay the non-federal/state share), and increase the Department of Health and Human Services (Social Services) budget by \$58,738.

VOTE:	Motion carried 8 - 0
AYES:	Alan Branson, Alan Perdue, Hank Henning, J. Carlvena Foster, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES:	None
ABSENT:	Carolyn Q. Coleman

B. 2019-367 RECEIVE MWBE QUARTERLY UPDATE

Receive MWBE quarterly procurement data and program update.

[Legislation Text](#)

By general consensus of the Board, this item was tabled to the next regular meeting.

VIII. HEALTH AND HUMAN SERVICES UPDATE

A. 2019-381 DHHS-DIVISION OF SOCIAL SERVICES AGING AND ADULT SERVICES PROGRAMMATIC OVERVIEW

Receive DHHS-Division of Social Services programmatic overview of services to our community.

Legislation Text

102019 BOCC AASD

Jenise Horton, Aging & Adult Services Division Director introduced division program managers Diane Hayden and Cheryl Millmore. She reviewed the program's mission and vision.

Cheryl Millmore provided an update on the increase in adult protective services reports of abuse, neglect and exploitation, and noted there has been a 21% increase in reports from 2016.

Diane Hayden shared division outreach efforts and support services offered. She reviewed in-home aide and adult day service trends, and noted there are approximately 430 individuals on the waitlist for in-home aide services.

Millmore discussed the division's most recent state audit findings and shared there were no findings resulting in paybacks or corrective actions.

Staff offered an opportunity for the Board of Commissioners, acting in their capacity as the Board of Health to provide any feedback or ask any questions regarding the status of the Adult Protective Services Division.

The Board thanked staff for their efforts and the information provided.

IX. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. 2019-293 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve the following appointments and reappointments to various Boards and Commissions:

Fire District Commission - Stokesdale

Reappoint Laura J. Gibson to 2nd Term (October 2019 - October 2021)

Health & Human Services Advisory Board

Reappoint Commissioner Melvin "Skip" Alston to 2nd Term as Commissioner Representative (September 2019 - September 2021)

High Point Convention and Visitors Bureau

Appoint Kenneth Lile to 1st Term as Large Hotel Representative (*Will complete term of predecessor beginning October 2019 through December 2019 and begin first term January 1, 2020 through December 31, 2022)

Nursing Home Community Advisory Committee

Appoint Loraine Neill to 1st Term (September 2019 - September 2022)

[Legislation Text](#)

[L Gibson FDC Stokesdale App](#)

[L Gibson FDC Stokesdale Resume](#)

[K Lile HPCVB App](#)

[L Neill ACH CAC App](#)

[L Neill NHCAC Request 092419](#)

Motion was made by Commissioner Kay Cashion, and seconded by Commissioner J. Carlvena Foster, to approve the following appointments and reappointments to various Boards and Commissions:

Fire District Commission - Stokesdale

Reappoint Laura J. Gibson to 2nd Term (October 2019 - October 2021)

Health & Human Services Advisory Board

Reappoint Commissioner Melvin "Skip" Alston to 2nd Term as Commissioner Representative (September 2019 - September 2021)

High Point Convention and Visitors Bureau

Appoint Kenneth Lile to 1st Term as Large Hotel Representative (*Will complete term of predecessor beginning October 2019 through December 2019 and begin first term January 1, 2020 through December 31, 2022)

Nursing Home Community Advisory Committee

Appoint Loraine Neill to 1st Term (September 2019 - September 2022)

VOTE:	Motion carried 8 - 0
AYES:	Alan Branson, Alan Perdue, Hank Henning, J. Carlvena Foster, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES:	None
ABSENT:	Carolyn Q. Coleman

B. 2019-366 EXCEPTION REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve the following exception reappointments to various boards and commissions:

Guilford County Planning Board

Reappoint Edwin Apple to 4th term as BOCC District 4 Designee (October 2019 - October 2022)

Juvenile Crime Prevention Council

Appoint Marcus A. Jackson to 3rd term as Juvenile Defense Attorney Representative (October 2019 - October 2021)

[Legislation Text](#)

[E Apple GC Planning Term Exemption](#)

[M Jackson JCPC Term Exemption](#)

Motion was made by Commissioner Melvin "Skip" Alston, and seconded by Commissioner Hank Henning, to approve the following exception reappointments to various boards and commissions:

Guilford County Planning Board

Reappoint Edwin Apple to 4th term as BOCC District 4 Designee (October 2019 - October 2022)

Juvenile Crime Prevention Council

Appoint Marcus A. Jackson to 3rd term as Juvenile Defense Attorney Representative (October 2019 - October 2021)

VOTE:	Motion carried 8 - 0
AYES:	Alan Branson, Alan Perdue, Hank Henning, J. Carlvena Foster, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES:	None
ABSENT:	Carolyn Q. Coleman

X. COMMENTS FROM COUNTY MANAGER

County Manager Marty Lawing questioned if the Board would prefer to schedule a work session or include an agenda item on the next regular meeting to conclude discussions regarding the 2020 group health plan for Guilford County.

By general consensus of the Board, a work session was scheduled for November 7, 2019 at 4:30PM.

XI. COMMENTS FROM COMMISSIONERS

Commissioner Henning offered his thoughts and prayers for those in the sheriff's office who were injured in the line of duty during serious altercations over the last week.

Commissioner Alston congratulated Commissioner Foster on winning the primary race for the High Point mayoral position.

Vice Chairman Phillips spoke to the wonderful groundbreaking at the site of the Adult Behavioral Health Crisis Center. He shared the Board's vote during today's work session to move forward with site work for the facility.

Commissioner Perdue echoed the thoughts and prayers for those in law enforcement who were involved in serious incidents over the past week. He shared the upcoming one-year anniversary celebration for the High Point Family Justice Center and thanked Johnson and her staff for their work with those impacted by domestic violence. Perdue thanked those involved in the groundbreaking event at the Adult Behavioral Health Crisis Center.

Commissioner Conrad congratulated Commissioner Foster on her win in the High Point mayoral primary.

Commissioner Foster extended thoughts and prayers to law enforcement and families involved in serious incidents earlier in the week. She invited the Commissioners and the community to the Furniture Market Grid Iron Classic this weekend and thanked the Board for their support which will allow youth to attend the event.

Commissioner Cashion congratulated Commissioner Foster on her success in the High Point mayoral primary. She also spoke to the recent groundbreaking for the Adult Behavioral Health Crisis Center and spoke to the need to work together to accomplish significant projects for the community. She expressed optimism for the future groundbreaking of the children's behavioral health center and invited all to attend the one-year anniversary celebration for the High Point Family Justice Center. Cashion shared the ribbon-cutting scheduled for October 18 at 10:00am at Company Mill Preserve honoring that late Mrs. Anne Hice for her land preservation efforts within the community.

Chairman Branson congratulated Commissioner Foster on her primary win, and echoed his thoughts and prayers for the members of law enforcement and their families. He shared the success of the Adult Behavioral Health Crisis Center groundbreaking and spoke to the level of

need for this type of facility within the community. Branson discussed the Company Mill Preserve celebration and noted some trail and walkway highlights, including an old creek dam, historic buildings and scenic overlooks. He shared the upcoming ribbon-cutting ceremony for the Dollar General located at the corner of Alamance and Old Julian Road on October 19 at 8:00am.

XII. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (a) (3) & (4) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND TO DISCUSS MATTERS RELATING TO THE LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES.

Motion was made by Commissioner Melvin "Skip" Alston, and seconded by Vice Chairman Jeff Phillips, to hold closed session pursuant to N.C.G.S. §143-318.11 (a) (3) & (4) for the purpose of consulting with the County Attorney and to discuss matters relating to the location or expansion of industries or other businesses.

VOTE: Motion carried 8 - 0
AYES: Alan Branson, Alan Perdue, Hank Henning, J. Carlvena Foster, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES: None
ABSENT: Carolyn Q. Coleman

The meeting entered into closed session at 6:28PM.

The meeting reconvened from closed session at 7:16PM.

XIII. ADJOURN

Motion was made by Commissioner Melvin "Skip" Alston, and seconded by Commissioner Justin Conrad, to adjourn.

VOTE: Motion carried 6 - 0
AYES: Alan Branson, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion, Melvin "Skip" Alston
NOES: None
ABSENT: Carolyn Q. Coleman, J. Carlvena Foster and Alan Perdue

There being no further business, the meeting adjourned by unanimous consent at 7:17PM.

J. Alan Branson, Chairman

Clerk