



March 7, 2016

County Manager Marty Lawing  
Guilford County Sheriff's Office  
400 W Washington ST  
Greensboro, NC 27402

Dear Mr. Lawing:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G16GA0005A) has been awarded in the amount of \$139,534.00. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Atlanta-Carolinas HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit  
National HIDTA Assistance Center  
11200 NW 20th Street, Suite 100  
Miami, FL 33172  
(305) 715-7600  
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact me at (202) 395-4868.

Sincerely,

*Michael K. Gottlieb*

Michael K. Gottlieb  
National HIDTA Director

| Executive Office of the President<br>Office of National Drug Control Policy                                                                |                                                                       | Grant Agreement                                                                                                        |  |
|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--|
| 1. Recipient Name and Address<br><br>Guilford County Sheriff's Office<br>400 W Washington ST<br>Greensboro, NC 27402                       |                                                                       | 4. Award Number (FAIN): G16GA0005A                                                                                     |  |
|                                                                                                                                            |                                                                       | 5. Period of Performance:<br>From 01/01/2016 to 12/31/2017                                                             |  |
| 2. Total Amount of the Federal Funds Obligated:<br>\$139,534.00                                                                            | 6. Federal Award Date:<br>March 7, 2016                               | 7. Action:<br>Initial                                                                                                  |  |
| 2A. Budget Approved by the Federal Awarding Agency \$139,534.00                                                                            | 8. Supplement Number                                                  |                                                                                                                        |  |
| 3. CFDA Name and Number:<br><i>High Intensity Drug Trafficking Areas Program - 95.001</i>                                                  | 9. Previous Award Amount:                                             |                                                                                                                        |  |
| 3A. Project Title<br><br><i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>                                                      | 10. Amount of Federal Funds Obligated by this Action:<br>\$139,534.00 |                                                                                                                        |  |
|                                                                                                                                            | 11. Total Amount of Federal Award:<br>\$139,534.00                    |                                                                                                                        |  |
| 12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached seven pages.             |                                                                       |                                                                                                                        |  |
| 13. Statutory Authority for Grant: <i>Public Law 114-113</i>                                                                               |                                                                       |                                                                                                                        |  |
| AGENCY APPROVAL                                                                                                                            |                                                                       | RECIPIENT ACCEPTANCE                                                                                                   |  |
| 14. Typed Name and Title of Approving Official<br>Michael K. Gottlieb<br>National HIDTA Director<br>Office of National Drug Control Policy |                                                                       | 15. Typed Name and Title of Authorized Official<br>County Manager Marty Lawing<br><br>Guilford County Sheriff's Office |  |
| 16. Signature of Approving ONDCP Official<br><br><i>Michael K. Gottlieb</i>                                                                |                                                                       | 17. Signature of Authorized Recipient/Date<br><br><i>[Signature]</i> 7-19-16                                           |  |
| AGENCY USE ONLY                                                                                                                            |                                                                       |                                                                                                                        |  |
| 18. Accounting Classification Code<br>DUNS: 071563613<br>EIN: 1566000305A6                                                                 |                                                                       | 19. HIDTA AWARD<br><br><i>OND1070DB1617XX OND6113</i><br><i>OND2000000000 OC 410001</i>                                |  |

## GRANT CONDITIONS

### A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
  - 28 CFR Part 69 – "New Restrictions on Lobbying"
  - 2 CFR Part 25 – "Universal Identifier and System of Award Management"
  - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
  - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. Recipients are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
7. These general terms and conditions as well as archives of previous versions of the general terms and conditions are available online at [www.whitehouse.gov/ondcp/grants](http://www.whitehouse.gov/ondcp/grants).
8. Conflict of Interest and Mandatory Disclosures

#### A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

#### B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

9. FFATA / DATA Act Compliance. Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
10. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

11. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
12. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
  - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
  - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
  - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

## B. Recipient Integrity and Performance Matters

### Reporting of Matters Related to Recipient Integrity and Performance

#### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
  - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
  - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
  - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

- (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

## C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document:

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Atlanta-Carolinas HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

## D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

## E. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system ([www.dpm.psc.gov](http://www.dpm.psc.gov)).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

*Remittance Instructions* - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns\*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY

(\* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check\*\* payable to: "The Department of Health and Human Services."

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(\*\* Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <http://www.dpm.psc.gov/>.

4. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

**RECIPIENT ACCEPTANCE OF GRANT CONDITIONS**

Organization: Guilford County Sheriff's Office

Signature:   
Name: Marty Lawing

Date: 7-19-16

# Initiative Cash by HIDTA

FY 2016

Awarded Budget (as approved by ONDCP)

| HIDTA                                           | Agency Name                      | Initiative | Cash       | Type          | Grant      |
|-------------------------------------------------|----------------------------------|------------|------------|---------------|------------|
| Atlanta-Carolinas                               | Guilford County Sheriff's Office | Triad      | 139,534.00 | Investigation | G16GA0005A |
| Agency Total : Guilford County Sheriff's Office |                                  |            | 139,534.00 |               |            |

Total

139,534.00

# Budget Detail

2016 - Atlanta-Carolinas

Initiative - Triad

Award Recipient - Guilford County Sheriff's Office (G16GA0005A)

Resource Recipient - DEA - Greensboro, NC

Indirect Cost: 0.0%

|                                              |                 |                     |
|----------------------------------------------|-----------------|---------------------|
| <b>Awarded Budget (as approved by ONDCP)</b> |                 | <b>\$139,534.00</b> |
| <b>Overtime</b>                              | <b>Quantity</b> | <b>Amount</b>       |
| Investigative - Law Enforcement Officer      | 16              | \$73,054.00         |
| <b>Total Overtime</b>                        |                 | <b>\$73,054.00</b>  |
| <b>Travel</b>                                | <b>Quantity</b> | <b>Amount</b>       |
| Investigative/Operational                    | 16              | \$10,000.00         |
| <b>Total Travel</b>                          |                 | <b>\$10,000.00</b>  |
| <b>Services</b>                              | <b>Quantity</b> | <b>Amount</b>       |
| Communications - data lines                  |                 | \$3,000.00          |
| Communications - mobile phones & pagers      |                 | \$13,080.00         |
| Investigative services                       |                 | \$2,000.00          |
| Software - maintenance                       |                 | \$1,800.00          |
| <b>Total Services</b>                        |                 | <b>\$19,880.00</b>  |
| <b>Supplies</b>                              | <b>Quantity</b> | <b>Amount</b>       |
| Computers - desktop, laptop & notebook       |                 | \$6,000.00          |
| Computers - peripherals & printers           |                 | \$600.00            |
| <b>Total Supplies</b>                        |                 | <b>\$6,600.00</b>   |
| <b>Other</b>                                 | <b>Quantity</b> | <b>Amount</b>       |
| PE/PI/PS                                     |                 | \$30,000.00         |
| <b>Total Other</b>                           |                 | <b>\$30,000.00</b>  |
| <b>Total Budget</b>                          |                 | <b>\$139,534.00</b> |

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Guilford County Sheriff's Office

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

566000305

**\* c. Organizational DUNS:**

0715636130000

**d. Address:**

**\* Street1:** 400 W. Washington Street

**Street2:**

**\* City:** Greensboro

**County/Parish:**

**\* State:** NC: North Carolina

**Province:**

**\* Country:** USA: UNITED STATES

**\* Zip / Postal Code:** 27402-0000

**e. Organizational Unit:**

**Department Name:**

Guilford County SO

**Division Name:**

Fiscal Unit

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Mr.

**\* First Name:** John

**Middle Name:** C.

**\* Last Name:** Killorin

**Suffix:**

**Title:** Director

**Organizational Affiliation:**

**\* Telephone Number:** 404-815-4401

**Fax Number:** 404-815-5541

**\* Email:** jkillorin@achidta.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

ONDCP

**11. Catalog of Federal Domestic Assistance Number:**

95.001

CFDA Title:

High Intensity Drug Trafficking Areas Program

**\* 12. Funding Opportunity Number:**

HIDTA

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Atlanta-Carolinas HIDTA (areas affected by

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

High Intensity Drug Trafficking Areas Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

NC-006

\* b. Program/Project

00-000

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

01/01/2016

\* b. End Date:

12/31/2017

**18. Estimated Funding (\$):**

\* a. Federal

139,534.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

\* g. TOTAL

139,534.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐

a. This application was made available to the State under the Executive Order 12372 Process for review on

☐

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☐

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Mr.

\* First Name:

Marty

Middle Name:

\* Last Name:

Lawing

Suffix:

\* Title:

County Manager

\* Telephone Number:

Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

7-19-16

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|                                                                                                                                           |                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b><br> | <b>TITLE</b><br>County Manager   |
| <b>APPLICANT ORGANIZATION</b><br>Guilford County Sheriff's Office                                                                         | <b>DATE SUBMITTED</b><br>7-19-16 |

# BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006  
Expiration Date: 06/30/2014

## SECTION A - BUDGET SUMMARY

| Grant Program<br>Function or<br>Activity<br>(a) | Catalog of Federal<br>Domestic Assistance<br>Number<br>(b) | Estimated Unobligated Funds |                    | New or Revised Budget |                    |               |
|-------------------------------------------------|------------------------------------------------------------|-----------------------------|--------------------|-----------------------|--------------------|---------------|
|                                                 |                                                            | Federal<br>(c)              | Non-Federal<br>(d) | Federal<br>(e)        | Non-Federal<br>(f) | Total<br>(g)  |
| 1. 95.001                                       | 95.001                                                     | \$                          | \$                 | \$ 139,534.00         | \$                 | \$ 139,534.00 |
| 2.                                              |                                                            |                             |                    |                       |                    |               |
| 3.                                              |                                                            |                             |                    |                       |                    |               |
| 4.                                              |                                                            |                             |                    |                       |                    |               |
| 5. Totals                                       |                                                            | \$                          | \$                 | \$ 139,534.00         | \$                 | \$ 139,534.00 |

# SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories             | GRANT PROGRAM, FUNCTION OR ACTIVITY |     |     |     | Total<br>(5) |
|----------------------------------------|-------------------------------------|-----|-----|-----|--------------|
|                                        | (1)                                 | (2) | (3) | (4) |              |
| a. Personnel                           | \$ 95,001                           |     |     |     | \$           |
| b. Fringe Benefits                     |                                     |     |     |     | \$           |
| c. Travel                              | 10,000.00                           |     |     |     | 10,000.00    |
| d. Equipment                           |                                     |     |     |     |              |
| e. Supplies                            | 6,600.00                            |     |     |     | 6,600.00     |
| f. Contractual                         |                                     |     |     |     |              |
| g. Construction                        |                                     |     |     |     |              |
| h. Other                               | 122,934.00                          |     |     |     | 122,934.00   |
| i. Total Direct Charges (sum of 6a-6h) | 139,534.00                          |     |     |     | 139,534.00   |
| j. Indirect Charges                    |                                     |     |     |     | \$           |
| k. TOTALS (sum of 6i and 6j)           | 139,534.00                          |     |     |     | 139,534.00   |
| 7. Program Income                      | \$                                  | \$  | \$  | \$  | \$           |

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| SECTION C - NON-FEDERAL RESOURCES |               |           |                   |            |    |
|-----------------------------------|---------------|-----------|-------------------|------------|----|
| (a) Grant Program                 | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS |    |
| 8. 95.001                         | \$            | \$        | \$                | \$         | \$ |
| 9.                                |               |           |                   |            |    |
| 10.                               |               |           |                   |            |    |
| 11.                               |               |           |                   |            |    |
| 12. TOTAL (sum of lines 8-11)     | \$            | \$        | \$                | \$         | \$ |

  

| SECTION D - FORECASTED CASH NEEDS  |                    |              |              |              |              |
|------------------------------------|--------------------|--------------|--------------|--------------|--------------|
|                                    | Total for 1st Year | 1st Quarter  | 2nd Quarter  | 3rd Quarter  | 4th Quarter  |
| 13. Federal                        | \$ 139,534.00      | \$ 34,883.00 | \$ 34,883.00 | \$ 34,884.00 | \$ 34,884.00 |
| 14. Non-Federal                    | \$                 |              |              |              |              |
| 15. TOTAL (sum of lines 13 and 14) | \$ 139,534.00      | \$ 34,883.00 | \$ 34,883.00 | \$ 34,884.00 | \$ 34,884.00 |

  

| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT |                                |            |           |            |    |
|---------------------------------------------------------------------------------|--------------------------------|------------|-----------|------------|----|
| (a) Grant Program                                                               | FUTURE FUNDING PERIODS (YEARS) |            |           |            |    |
|                                                                                 | (b) First                      | (c) Second | (d) Third | (e) Fourth |    |
| 16. 95.001                                                                      | \$                             | \$         | \$        | \$         | \$ |
| 17.                                                                             |                                |            |           |            |    |
| 18.                                                                             |                                |            |           |            |    |
| 19.                                                                             |                                |            |           |            |    |
| 20. TOTAL (sum of lines 16 - 19)                                                | \$                             | \$         | \$        | \$         | \$ |

  

| SECTION F - OTHER BUDGET INFORMATION |                       |
|--------------------------------------|-----------------------|
| 21. Direct Charges:                  | 22. Indirect Charges: |
|                                      |                       |
| 23. Remarks:                         |                       |
|                                      |                       |