



## Bid Waiver Request

Request # 05820898

# Approved Bid Waiver Summary

### Submission Details:

Request # 05820898

**Purchase Description:** Staff to support local CARGOs coordination and capacity

**Vendor Name:** Wake Forest University Health Sciences

**Vendor Number:** 111183

**Type:** Service

**Total Commitment Cost:** \$319,158.00

**Fund, Org, Object Code:** 12102647-530100

**Grant Funded:** Yes

**One Time or On-Going Expense:** On-Going Expense

**If On-Going Provide Timeline:** 2023 - Present

**Exemption Type:** 5. NC State Contract

**Exemption Description:** Public Health Agreement Addendum #586 has Performance Measure/Reporting Requirement "Renew annual contract with Wake Forest University Health Sciences by June 1, 2025, to provide needed staff (such as the nurse/field investigator, an epidemiologist, and laboratorians) to support local SURRG coordination and capacity."

**Upload all quotes, proposals, or supporting documents:** CARGOS (No Increase) WFU Contract Budget Amounts-2025.pdf, Draft 90006455 Renewal FY2526 Wake Forest Univ Health Science - Cargos.pdf

**Requestor's Full Name:** Kirsten Paulson

**Requestor's Guilford County Email Address:** kpaulso@guilfordcountync.gov

**Requestor's Department:** Public Health

**Signature Date:** 03/25/2025

× Kirsten Paulson

Signed By: Kirsten Paulson - kpaulso@guilfordcountync.gov

Date Signed: 03/25/2025 6:20:53 AM -07:00 GMT

IP Address: 74.124.177.27

### Review Details:

**Purchasing Approval:** Approve

**MWBE Approval:** Approve

**MWBE Reviewer Full Name:** Maria Miles

**MWBE Reviewer Guilford County Email:** mmiles2@guilfordcountync.gov

**MWBE Signature Date:** 03/27/2025

× Maria Miles

Signed By: Maria Miles - mmiles2@guilfordcountync.gov

Date Signed: 03/27/2025 8:12:53 AM -07:00 GMT

IP Address: 69.132.3.91

**Purchasing Approval:** Approve

**Instructions for Requestor:** Board Action Required – Services \$200K+ and Construction \$500K+ (2 steps) 1. Contact Contracts Specialist for Contract Draft and Execution 2. Contact Fran Cameron for BoCC Agenda Item Assignment

**Instructions for Requestor:** Contact Fran for assistance with agenda item.

**Purchasing Signer Full Name:** Fran Cameron



## Bid Waiver Request

*Request # 05820898*

**Purchasing Signer Guilford County Email:** ncameron@guilfordcountync.gov  
**Purchasing Signature Date:** 03/27/2025

× *Fran Cameron*

Signed By: Fran Cameron - ncameron@guilfordcountync.gov  
Date Signed: 03/27/2025 10:58:21 AM -07:00 GMT  
IP Address: 75.248.43.93

Wake Forest University (CARGOS Support) Contract

June 2025 - May 2026

Total Contract Amount = \$319,158

SALARIES

SALARIES		Annual	% Time Devoted to CARGOS	# Months	Salary Requested	Fringe %	Fringe Requested	Total
Dr Candice McNeil	Salaries 6.1.25 to 12.31.25	\$225,700.00	7%	7	\$9,216.08	0.185	\$1,704.98	\$10,921.06
Michael Dewitt		\$127,720.00	30%	7	\$22,351.00	0.265	\$5,923.02	\$28,274.02
Jennifer Wenner		\$132,614.81	30%	7	\$23,207.59	0.265	\$6,150.01	\$29,357.60
Brinkley Bellotti		\$103,000.00	40%	7	\$24,033.33	0.185	\$4,446.17	\$28,479.50
Jennifer Nall		\$126,777.55	5%	7	\$3,697.68	0.265	\$979.88	\$4,677.56
Lab Tech - VACANT		\$60,000.00	80%	7	\$28,000.00	0.265	\$7,420.00	\$35,420.00
Dr Elizabeth Palavencino		\$225,700.00	3%	7	\$3,949.75	0.185	\$730.70	\$4,680.45
					\$114,455.44		\$27,354.76	\$141,810.19
		Annual	% Time Devoted to CARGOS	# Months	Salary Requested	Fringe %	Fringe Requested	Total
Dr Candice McNeil	Salaries 1.1.26 to 5.31.26 (includes projected merit increases)	\$225,700.00	7%	5	\$6,582.92	0.185	\$1,217.84	\$7,800.76
Michael Dewitt		\$131,551.60	30%	5	\$16,443.95	0.265	\$4,357.65	\$20,801.60
Jennifer Wenner		\$136,593.25	30%	5	\$17,074.16	0.265	\$4,524.65	\$21,598.81
Brinkley Bellotti		\$106,090.00	40%	5	\$17,681.67	0.185	\$3,271.11	\$20,952.78
Jennifer Nall		\$130,580.88	5%	5	\$2,720.44	0.265	\$720.92	\$3,441.35
Lab Tech VACANT		\$61,800.00	80%	5	\$20,600.00	0.265	\$5,459.00	\$26,059.00
Dr Elizabeth Palavencino		\$225,700.00	3%	5	\$2,821.25	0.185	\$521.93	\$3,343.18
					\$83,924.37		\$20,073.09	\$103,997.47
Dr Candice McNeil	Annual Salary (includes projected merit increase)				\$15,799.00		\$2,922.82	\$18,721.82
Michael Dewitt					\$38,794.95		\$10,280.66	\$49,075.61
Jennifer Wenner					\$40,281.75		\$10,674.66	\$50,956.41
Brinkley Bellotti					\$41,715.00		\$7,717.28	\$49,432.28
Jennifer Nall					\$6,418.11		\$1,700.80	\$8,118.91
Lab Tech VACANT					\$48,600.00		\$12,879.00	\$61,479.00
Dr Elizabeth Palavencino					\$6,771.00		\$1,252.64	\$8,023.64
				Total (Wake)	\$198,379.81		\$47,427.85	\$245,807.66

Staff Responsibilities:

Individual	Responsibilities	Activities supported	Affiliation
Dr Candice McNeil	CARGOS Principal Investigator (PI)	1a,1b,1c,1d,1e, 1f,1g, 2a,2c,3a,4a,4b	Wake Forest
Michael Dewitt	CARGOS Epi Coordinator/Data Analystist /Center of Excellence Director, coordiantes internal meetings	1a,1b,1c,1d,1e,1f 1g, 2c 4a,4b	Wake Forest
Jennifer Wenner	CARGOS Epi Coordinator/Data Manager -Responsible for data management, data submission to CDC, and data analysis for CARGOS.	1a,1b,1c,1d,1e,1f 1g, 2c 4a,4b	Wake Forest
Brinkley Bellotti	Supports Jennifer Wenner and Michael DeWitt preparing analysis and data pipelines for CARGOS.	4a,4b	Wake Forest
Jennifer Nall	Onsite CARGOS clinical provider- Responsible for onsite local resistant GC assessments & chart reviews related to CARGOS.	1a,1b,1c,1d,1e,1f,2a,2b,2c,4a,4b	Wake Forest
Lab Tech VACANT	Laboratory Microbiologist-Responsible for screening/ confirming N gonorrhea on specimens submitted to the CARGOS lab. Performs E-tests. Maintains CARGOS PT ID Data Base. Ships specimens to ARLN/CDC. Assists CARGOS Program Director in pulling lab data from LIS and assists in creating reports. Performs QI related activities.	1a,1b,1c,1f,1g,1h,2a,2b,2c,3a	Wake Forest
Dr Elizabeth Palavecino	CARGOS Lab Director	1a,1b,1c,1f,1g,1h,2a,2b,2c,3a	Wake Forest

TRAVEL

Travel for 3 to attend CDC meeting in Atlanta	Meals (4 days)	\$624.00
	Air Fare	\$1,500.00
	Hotel including taxes & fees	\$1,638.00
	Other (Shuttle/Uber/Etc)	\$300.00
		TOTAL \$4,062

MILEAGE Justification

Mileage for Lab Tech - Travel from CARGO lab located in Greensboro to 2nd GC DHHS DPH Lab located in High Point (both sites are in Guilford County) to pick-up STD specimens 35 miles/day x 140days = 4900 miles X \$0.7 (based on 3 days/wk)	\$3,430.00
	TOTAL \$3,430

ADMIN FEES

Wake Forest Facilities and Administrative Costs (26% of Wake expenses)	Base	\$253,300	26%	\$65,857.91
				TOTAL \$65,858

Total

\$319,158

Wake Budget Summary

Salary and Fringes	\$245,808	Est monthly amount	\$26,596
Travel (CDC conference)	\$4,062	6/1/25-7/31/25	\$53,193
Mileage (Lab Tech)	\$3,430	8/1/25-5/31/2026	\$265,965
Admin fees	\$65,858		
Total Expenses	\$319,158		



**GUILFORD COUNTY CONTRACT NO. 90006455**  
**Parent Contract No.**

**THIS CONTRACT RENEWAL** is hereby made, entered into, and effective as of June 01, 2025, by and between GUILFORD COUNTY, a body politic and corporate of the State of North Carolina, hereinafter referred to as the "COUNTY," and WAKE FOREST UNV HEALTH SCIENCE, hereinafter referred to as the "CONTRACTOR," and also collectively referred to as the "Parties."

**W I T N E S S E T H:**

**WHEREAS**, the Parties entered into a CONTRACT on \_\_\_\_\_, whereby the CONTRACTOR agreed to provide the following goods and/or service(s) to the COUNTY: Antimicrobial Resistant Gonorrhea Staffing, and

**WHEREAS**, the initial Contract was for (\_\_\_\_) year(s) with the option to renew for (\_\_\_\_) additional one (1) year renewals and may be revised or modified with a written Contract executed by both Parties; and,

**WHEREAS**, the Parties now wish to modify the terms of the Contract by extending the Contract period from June 01, 2025, through May 31, 2026, with \_\_\_\_\_ (\_\_\_\_) remaining options to renew.

**NOW, THEREFORE**, the Parties mutually agree that, as of the effective date of this Contract, the following changes are hereby made to the initial Contract as follows:

**1. CONTRACT TERM.** Unless terminated as provided herein, the effective period of this Contract is hereby extended from June 01, 2025, through May 31, 2026, under the same terms and conditions as set forth in the initial contract, as revised. All goods and/or services will be provided in a competent and professional manner acceptable to the COUNTY.

**2. GOODS AND/OR SERVICES AND CHANGES.** The Parties hereby agree that the goods and/or services provided by the CONTRACTOR to the COUNTY hereunder will remain the same as included in the initial Contract, except as revised by written Contract executed by the Parties.

**3. PRICING.** As full consideration for the CONTRACTOR'S delivery of the goods and/or services, the COUNTY agrees to pay the amounts as listed in the initial Contract and as stated in this Contract, as applicable.

**4. PAYMENT.** Payment will be made to the CONTRACTOR by the COUNTY within thirty (30) days of receipt of a correct, itemized invoice and proper documentation that the goods and/or services have been delivered or provided in accordance with this Contract.

**5. MAXIMUM EXPOSURE CONTRACT.** The maximum financial exposure to the COUNTY under this Contract will not exceed \$319,158.00. Payment will be made only from budgeted funds in accordance with N.C. Gen. Stat. §159

**6. APPROPRIATION.** This Contract is subject to annual appropriation of funds by the Guilford County Board of Commissioners or other funding source, pursuant to N.C. Gen. Stat. §153A-13.

**7. AMENDMENTS.** The terms of this Agreement may only be modified or revised with a written Contract executed by both Parties.

**8. TERMINATION.**

**TERMINATION FOR CONVENIENCE.**

COUNTY may terminate this Contract without cause or penalty upon serving a Thirty (30) day written notice to the CONTRACTOR. Subject to this Contract's provisions regarding breach, all goods and/or services provided and accepted as of the date of termination will be paid; similarly, amounts paid in advance, if any, for which goods and/or services have not been provided and accepted by COUNTY will be promptly refunded to COUNTY by CONTRACTOR within thirty (30) days of date of termination of this Contract.

**TERMINATION FOR CAUSE.**

If CONTRACTOR fails to fulfill its obligations under this Contract in a timely and/or proper manner ("breach"), either in whole or in part, and such breach continues for a period of more than ten (10) days after COUNTY has notified CONTRACTOR of such breach, COUNTY shall have the right to terminate this Contract immediately thereafter by giving written notice to the CONTRACTOR specifying the effective date thereof. In that event, without limiting COUNTY's remedies for breach, any or all finished and/or unfinished deliverables prepared by the CONTRACTOR under this Contract shall, at the option of the COUNTY, become COUNTY property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactory work completed and accepted on such deliverables, minus any payment or compensation previously made, and subject to any applicable setoff(s).

**9. BREACH.** If, through any cause, CONTRACTOR or COUNTY ("the breaching party") shall fail to fulfill its obligations under this Contract in a timely and/or proper manner ("breach"), either in whole or in part, and such breach has continued for a period of more than ten (10) days after the other party ("the non-breaching party") has notified the breaching party of such breach, in addition to the right to terminate the Contract upon notice to the breaching party, the non-breaching party shall have all legal, equitable, and administrative rights available under applicable law. Without limiting other remedies, where COUNTY is the non-breaching party COUNTY may: Withhold any payment due CONTRACTOR for the purpose of setoff until such time as the exact amount of damages due COUNTY from such breach can be reasonably determined (at which time that amount shall be deducted from any payment(s) otherwise due to CONTRACTOR) and/or procure the contracted for services or goods from other sources and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of breach under this Contract.

**10. FEDERAL FUNDING – UNIFORM GUIDANCE.** The Parties agree that when utilizing federal funding in the performance of this Agreement, the Parties shall comply with all applicable provisions of 2 C.F.R. §200.326 and 2 C.F.R. Part 200, Appendix II, (Uniform Guidance), including, but not limited to: The Equal Employment Opportunity Clause (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. §3145, as supplemented by Department of Labor (DOL) regulations, 29 C.F.R. Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708, as supplemented by DOL regulations at 29 C.F.R., Part 5. See 2 C.F.R. Part 200, Appendix II(E); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549(1986) and 12689(1989) at 2 C.F.R. Part 180 and the DHS' regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. Part 200, Appendix II(J) and §200.322); Rights To Inventions by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements (37 C.F.R. Part

401); Record Retention Requirements (2 C.F.R. §200-324); and subsequent amendments, which are incorporated herein by reference.

**11. PRIOR AGREEMENTS.** All other provisions of the initial Contract and subsequent modifications and revisions, are hereby ratified and shall continue in full force and effect without change, unless and until revised upon mutual written Agreement of the Parties, or terminated as provided herein.

**12. JURISDICTION.** The Parties agree that this Contract is subject to the jurisdiction and laws of the State of North Carolina. The CONTRACTOR will comply with bid restrictions, if any, and applicable laws, including N.C.G.S. §143-129(j) regarding E-Verify. Any controversies arising out of this Contract shall be governed by and construed in accordance with the laws of the State of North Carolina.

(The remainder of this page is intentionally left blank.  
This Contract continues with signatures on the following page.)

WITNESS the following signatures and seals all pursuant to authority duly granted, effective as of the day and year first above written.

**GUILFORD COUNTY**

ATTEST:

Michael Halford	Date
Assistant Guilford County Manager	

Robin B. Keller  
Guilford County Clerk to Board

**WAKE FOREST UNV**  
**HEALTH SCIENCE**

ATTEST:

Date \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

\_\_\_\_\_ Date

Witness

Print Name: \_\_\_\_\_

Guilford County Department Director / Designee