



Guilford County

301 West Market Street
Greensboro, NC 27402

Meeting Agenda - Final Board of Commissioners

Thursday, November 20, 2025

5:30 PM

Second Floor, Old County Courthouse

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

Chairman Melvin "Skip" Alston

IV. SPEAKERS FROM THE FLOOR

Each speaker will be allowed three (3) minutes to address the Board. Speakers from the Floor will last for a maximum of thirty (30) minutes.

V. PRESENTATIONS

A. [2025-487](#) PROCLAIM NOVEMBER 2025 AS NONPROFIT AWARENESS MONTH IN GUILFORD COUNTY

Requested Action: Proclaim November 2025 as Nonprofit Awareness Month in Guilford County.

Sponsors: Commissioner Mary Beth Murphy

B. [2025-468](#) RESOLUTION RECOGNIZING DECEMBER 1, 2025 AS WORLD AIDS DAY

Requested Action: Adopt resolution recognizing December 1, 2025 as World AIDS day.

Sponsors: Natalie Craver, Assistant County Manager of Successful People

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. [2025-275](#) FY25-26 NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY (NCDPS) YOUTH FOCUS GRANT

Background: NC Department of Public Safety (NCDPS) would like to continue assisting with funding the Youth Focus "HEARTH Transitional Living Program" in Guilford County during FY 2025-26. NCDPS awarded Youth Focus 'start-up' funds for the current model during

FY22. Guilford County served as a funding facilitator for funds in FY23, FY24, and FY25. The HEARTH program has been serving clients in Guilford County since 2017 and within the current model since November 2022. The current HEARTH program model provides supportive housing for male, female, and nonconforming youth ages 18-21 who are experiencing homelessness or young adults who have aged out of the foster care system, with on-site supervised, yet independent living environment. During the program, youth gain needed independent living skills. Transitional housing along with living expenses and programming relating to independent living skills are provided to all participants. Participants set transitional goals specific to their situation to transition from the program into stable housing; to obtain their high school diploma or a GED and /or a college degree; receive vocational training to gain and maintain employment; all to fulfill a transition into independent living. The program accepts referrals statewide and expects to serve approximately eight (8) youths this fiscal year with an average stay of 275 days.

NCDPS has requested that they use Guilford County as a funding facilitator to the Youth Focus “HEARTH Transitional Living Program” with monthly reimbursements during FY 25-26. NCDPS will take on all responsibilities for vetting the program’s services and expenditures and will disburse funds to Guilford County monthly to reimburse Youth Focus “HEARTH Transitional Living Program”. Guilford County will not be required to complete any monitoring or financial reviewing; only schedule monthly reimbursements based on NCDPS disbursements.

Requested Action: Approve receipt of FY25-26 NCDPS Youth Focus Grant from DPS for the HEARTH Transitional Living Program and the contract, in substantial form, that the County agrees to serve as a payment processor of the approved funds of \$198,300, effective July 1, 2025 through June 30, 2026, and adopt the grant project ordinance for *FY26 NCDPS Youth Focus Grant* in the amount of \$198,300, with \$198,300 in federal state/funds.

Budget Impact: *FY26 NCDPS Youth Focus Grant*

\$198,300 appropriation to Grant Project

\$198,300 in Federal/State Funds

Sponsors:

J.J. Greeson

Attachments:

[25 26 Award Letter_Youth Focus_HEARTH Transitional Living Program](#)

[25-26 Hearth TLP funding plan \(002\)](#)

[HEARTH Program Agreement - without signatures](#)

[Letter to Guilford 25-26 Terms of Agreement for HEARTH](#)

[25.11.20 - FY26 NCDPS Youth Focus Grant - ADOPT](#)

[addendum - DPS signed 11.03.25](#)

2. [2025-465](#) BUDGET AMENDMENT: FY25 PAYTEL FUNDS RE-ALLOCATION

Background:

The County contracts with Paytel to provide telecommunications services within the detention facilities. As part of that contract, Paytel provides the County with \$50,000 a year to support the reentry program. For the allocation received in Fiscal Year 2024-25, \$39,312 was unspent associated with finalizing the contract and timing of the revenue received. The Sheriff's Office is requesting approval of a budget amendment to re-appropriate the funds received in FY25 to continue program support and service delivery this fiscal year.

The account distribution is as follows:

Wearing Apparel \$2,500

Food and Pantry Items \$2,793

Education Programs \$10,000

Emergency Lodging \$23,585

Miscellaneous \$434

Requested Action:

Amend the General Fund budget ordinance to increase Law Enforcement in the amount of \$39,312, with \$39,312 in Appropriated Fund Balance.

Budget Impact:

General Fund

\$39,312 increase in appropriation to Law Enforcement

\$39,312 increase in Appropriated Fund Balance

Sponsors:

Sheriff Danny H. Rogers (Capt. Wes Mecham)

3. [2025-471](#) HHS-PUBLIC HEALTH BUDGET ALIGNMENT, NCDHHS: AGREEMENT ADDENDUM ALLOCATIONS (\$631,754)

Background:

The North Carolina Department of Health and Human Services

(NCDHHS) awards annual Public Health appropriations to local health departments through a State Consolidated Agreement. This agreement specifies funded activities across various divisions and ensures that resources are directed toward evidence-based and community-driven public health priorities.

Guilford County Public Health (GCPH) requests approval to amend the FY2026 budget to align with awarded state funds. These budget adjustments are intended to maximize efficiency, support program integrity, and sustain essential services across divisions.

Clinical Services:

The Clinical Services Division received increased Maternal Health and Communicable Disease funding to strengthen High-Risk Maternity Services and enhance Pandemic Recovery and Disease Control operations.

Maternal Health received additional funds in the amount of \$27,903 bringing the full award for FY2025-26 to \$242,996. Additional funding will standardize high-risk maternity protocols, expand STI tracking and treatment systems, and ensure evidence-based communicable disease prevention practices. The Maternal Health Program served 1,409 clients year-to-date.

Family Planning received a funding reduction in the amount of (\$21,419) the full award for FY2025-26 \$571,662. The reduction will decrease the number of family planning devices purchased with state funding.

Communicable Disease received additional funds in the amount of \$500,706 bringing the full award for FY2025-26 to \$1,010,444. The Communicable Disease team investigates an average of 93 cases per month. This can include illnesses such as TB, food-borne illness investigation, measles investigation, etc. Additional funding will be used to cover communicable disease vaccines, purchase freezers for both Greensboro and HP clinics and pay salaries for hourly nurses.

Total Increase for Clinical Services: \$507,190

Community Services:

Care Coordination Program received additional funding of \$3,442 bringing the full award to \$169,324 for FY2025-26. This was provided to expand Care Coordination for Children (CC4C) by offering non-Medicaid case management to improve child health outcomes and support at-risk families. Care Coordination currently

serve 35 non-Medicaid eligible children.

Total Increase for Community Services: \$3,442

Health Education:

The Integrated Targeted Testing Services (ITTS) program received expanded funding of \$52,681 bringing the full award to \$526,814 for FY2025-26. This will enhance outreach and testing efforts essential for prevention and early intervention of HIV, Syphilis, and other STIs. Supports deployment of evidence-based testing protocols, integration of preventive education, and testing within community health settings. ITTS teams perform an average of 273 tests per month.

Total Increase for Health Education: \$52,681

Administration

General Aid to County reduction of (\$50,000) bringing the full award to \$228,875 for FY2025-26. Funding used to support public health's 10 Essential Services activities. Public Health along with all other NC Health departments received this funding in FY2023-24 and FY2024-25, funding was not reallocated for FY2025-26.

Total Reduction for Administration: (\$50,000)

Allied Health:

WIC client services received additional \$118,441, bringing the full award 1,832,715. WIC client services funding supports prenatal and early childhood nutrition services. Continues to fund salaries and fringe benefits for WIC staff serving pregnant women and children from birth to age four. In FY2024-2025, WIC served 13,685 clients, achieving 105.23% of the state-assigned caseload. The current caseload as of October 2025 is 13,005.

Total Increase for Allied Health: \$118,441

Summary of Additional State Funding by Division:

Clinical Services: \$507,190

Community Services: \$3,442

Health Education: \$52,681

Administration: (\$50,000)

Allied Health: \$118,441

Total Additional State Funds: \$631,754

These adjustments reflect the alignment of the FY2026 Public Health

budget with the actual state award allocations. Original allocations received during February of 2025, the additional funding or reductions notification received in various months after FY2025-26 budget adoption. The amendments do not impact local appropriations.

Requested Action: Amend the General Fund Budget Ordinance to increase the appropriation to Health & Human Services by \$631,754 and increase Federal/State revenue by \$631,754.

Budget Impact: \$631,754 increase in appropriation to Health & Human Services - Public Health
\$631,754 increase in Federal/State Revenue

Sponsors: Courtney McFadden

4. [2025-466](#) BUDGET AMENDMENT: RECEIVE FUNDS FROM THE FY26 HIGH POINT ABC BOARD GRANT

Background: The High Point ABC Board annually awards various non-profit and local government organizations with grant funds. These grant funds are generated by revenue obtained from the sale of alcohol. Per the established guidelines, this ABC Board must provide these funds for alcohol-related law enforcement, education, and rehabilitation purposes. The Sheriff's Office has been awarded \$6,500.00 towards the DWI Task Force (DWITF), to be used in conjunction with the educator officer portion of the task force. The DWITF has one deputy, who is designated as the educator officer. This position is a requirement in order to receive grant funds from the State of North Carolina. The DWITF is only funded by the state at a twenty-five percent (25%) level for salaries. The funds from this grant will assist the task force in fulfilling a portion of its mission, which is educating the public against the dangers of impaired driving and alcohol abuse. The only stipulations of the grant are as follows:

- 1.) Funds cannot be used for any salaries
- 2.) Funds must be used for activities in the High Point area
- 3.) Fund usage must be related to alcohol education and/or treatment

The High Point ABC Board grant does not require any matching county dollars. Also, it does not obligate the Sheriff's Office or the county to create a program that must be maintained in the future. The funds will merely supplement the available budget for the DWITF. The task force will use these funds to purchase additional education

tools geared towards the prevention of impaired driving and underage consumption of alcohol. These tools would be used when the DWITF educator holds monthly events in the High Point area. The deputy in the DWITF educator position already attends several monthly events at driver's education classes, church and community events, and local festivals in High Point.

The items to be purchased are listed below.

- Fatal Vision Roadster Pedal Kart - \$1,050.00 (quantity 1)
- Extra Pedal Kart Wheels - \$280.00
- Fatal Vision Polydrug Goggles Kit - \$3,345.00
- Educational Materials - \$1,825.00

Total: \$6,500.00

Requested Action: Accept receipt of FY26 HP ABC Grant in the amount of \$6,500 and amend the General Fund budget ordinance to increase appropriation to Law Enforcement in the amount of \$6,500 with \$6,500 in Other Revenue.

Budget Impact:

General Fund

\$6,500 increase in appropriation to Law Enforcement

\$6,500 increase in Other Revenue

Sponsors:

Sheriff Danny H. Rogers (Capt. Wes Mecham)

5. [2025-480](#) BUDGET AMENDMENT: WALMART SPARK GOOD GRANT

Background:

Walmart Spark Good grants are local cash awards, ranging from \$250 to \$5,000, that support eligible non-profits, schools and government agencies in their communities. The grants are part of Walmart's broader Spark Good program and are awarded by individual Walmart and Sam's Club facilities to address unique local needs, such as food distribution, health programs, and community clean-up projects. Applications are typically accepted on a quarterly basis through a dedicated online portal. The Guilford County Sheriff's Office submitted a funding request for a grant to the Reentry Food Drive occurring in November. The Walmart Store on West Wendover Avenue has generously agreed to grant \$1,888 for the Reentry Food Drive. Funds will be used to purchase both non-perishable and fresh food for reentry participants.

Requested Action: Accept receipt of the Walmart Spark Good Grant in the amount of \$1,888 and amend the General Fund budget ordinance to increase

appropriation to Law Enforcement in the amount of \$1,888 with \$1,888 in Other Revenue.

Budget Impact:

General Fund

\$1,888 increase in appropriation to Law Enforcement

\$1,888 increase in Other Revenue

Sponsors:

Sheriff Danny H. Rogers (Captain Wes Mecham)

B. CONTRACTS

1. [2025-420](#)

TEKSYSTEMS, INC. INFORMATION TECHNOLOGY SECURITY STAFFING

Background:

On October 19, 2023, the Board of Commissioners approved a three (3) year contract with TEKsystems, Inc., an Allegis Group Holding company, for a maximum price of \$600,000 beginning November 1, 2023 and ending on October 31, 2026 for a total not to exceed \$600,000, with two (2) one-year extension options. This contract provides temporary staffing and specialized information technology support. The Fiscal Year 2026 Adopted Budget included \$300,000 to advance information security enhancements. This action would increase the not to exceed amount total from \$600,000 to \$900,000.

Requested Action:

Amend the agreement with Allegis Group Holding Company, in substantial form, to increase the not to exceed amount by \$300,000 to \$900,000.

Budget Impact:

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors:

Peter Purcell

Attachments:

[Allegis Group Holdings Inc DBA Teksystems](#)

2. [2025-467](#)

AWARD SHERIFF'S OFFICE UNIFORMS AND EQUIPMENT CONTRACT WITH GALLS

Background:

The Guilford County Sheriff's Office requires the ongoing purchase of uniforms, duty gear, and related equipment to support law enforcement operations. On August 13, 2025, the County issued an Invitation to Bid 2027 for Law Enforcement Uniforms and Equipment. Gall's, LLC, was the only bid received however the pricing is favorable. Gall's has recently purchased several local Public Safety Uniform and PPE suppliers such as American Uniform Sales, Inc. Gall's currently serves as the Sheriff's Office contracted vendor for uniforms and equipment and has provided consistent, reliable service historically.

The Sheriff's Office requests to award the contract with Gall's, LLC for a period of three (3) years, with the option of two (2) additional one-year extensions. The annual contract amount will not exceed **\$500,000.00**.

Requested Action: Award a contract with Gall's, LLC for Sheriff's Office uniforms and equipment for a period of three (3) years, with two (2) additional one-year extensions, at an annual cost not to exceed \$500,000.00,

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Sheriff Danny H. Rogers (Captain Nathan Triche)

Attachments: [Galls Award Recommendation Letter 2025 \(1\)](#)
[GALLS SOURCEWELL BODY ARMOR 091921-GAL \(4\)](#)
[Galls Contract 011124 GALLS Uniforms and Equipment \(5\)](#)
[Bid 20279 Uniforms and Equipment](#)

3. [2025-452](#) VEHICLE MAINTENANCE CONTRACT AMENDMENTS

Background: On December 21, 2023, the Board of Commissioners awarded contracts for vehicle maintenance and repair services for all County vehicles. In addition to monitoring spending trends, the Fiscal Year 2026

Budget included additional funds:

- \$75,000 in the General Fund for Fleet Operations based on increased in maintenance trends.
- \$204,000 in the Internal Service Fund - Risk Management, for maintenance to vehicles involved in accidents.

These two (2) adjustments result in a need to increase contracts by \$361,815 for Fiscal Year 2026 and six (6) months of Fiscal Year 2027.

Additionally, the County has adjusted estimated not to exceed amounts based on current spending trends and will reduce those estimated amounts for specific vendors by \$908,185. Those amounts will be shifted to other vendors based on current spending trends. The total net increase across these adjustments is \$361,815. There is no impact to the overall budgeted amounts.

Requested Action: Amend the agreement with Casey's Tire and Automotive, Inc. in the amount of \$325,000 for the remaining year of the initial term, bringing the initial amount to a total of \$845,000; and amend the agreement

with JP Thomas & Co, Inc., doing business as Thomas Tire in the amount of \$700,000, for the remaining year of the initial term, bringing the initial amount to a total of \$2,275,000; and amend the agreement with Hudson Autoworks in the amount of \$245,000, for the remaining year of the initial term, bring the initial amount to a total of \$1,020,000.

Budget Impact:

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors:

Ray Lowe and Francesca Cameron

Attachments:

[Fleet Maintenance BOC approval 12-21-23](#)

[PE FINAL CONTRACT - 90005940 CASEY'S TIRE AUTOMOTIVE, INC.](#)

[Vehicle Maint Contract Adjustments 11.5.25fc](#)

[PE 90005954 JP Thomas](#)

C. MISCELLANEOUS

1. [2025-469](#) TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING OCTOBER 31, 2025

Background:

Attached is a tax collection report for the month ending October 31, 2025 required by NCGS 105-350(7) to be submitted by the tax collector to the governing body. The purpose of the report is to apprise the governing body of the progress of the tax collector in collecting taxes levied for the current fiscal year.

A list of beverage licenses issued for the month ending October 31, 2025 is attached for the purpose of providing the governing body the opportunity to exercise their authority to refuse to issue a license, as described in NCGS 105-113.71.

Requested Action:

Accept and approve the tax collection report and beverage licenses issued for month ending October 31, 2025.

Budget Impact:

NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors:

Ben Chavis

Attachments:

[401C All Guilford 10-31-2025.pdf](#)

[Bev 10-31-2025 Detail.pdf](#)

2. [2025-470](#) PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING OCTOBER 31, 2025

Background:

A valid defense has been provided by the taxpayer that the tax imposed was invalid and met the criteria of North Carolina General Statute 105-325 and North Carolina General Statute 105-381, to be

rebated or released for the amounts contained in the attached reports. Complete reports are maintained on file with the Clerk to the Board.

Requested Action: Accept and approve property tax rebates and releases for the month ending October 31, 2025.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Ben Chavis

Attachments: [October 2025 NCVTS Pending Refund Report.pdf](#)
[October 2025 Rebates and Releases.pdf](#)

3. [2025-442](#) RECEIVE AND APPROVE ANNUAL BOND REPORT AS REQUIRED BY N.C.G.S 162-9 AND N.C.G.S 159-29

Background: Each year, the Board of Commissioners reviews and approves the required faithful bonds for the following statutorily required positions: Sheriff and Register of Deeds. Attached are bond reports for review.

Requested Action: In accordance with NC General Statutes, approve and fix bond rates as follows:

For the County Sheriff, fix amount of bond at \$25,000 and accept bond issued by Traveler's Casualty and Surety Company of America in that amount with the original bond to be deposited with the Clerk of Superior Court and with the bond to also be registered with the Register of Deeds; and for the Register of Deeds, fix amount of bond at \$50,000 and accept bond issued by Traveler's Casualty and Surety Company of America.

Sponsors: Matthew Mason (Matthew Turcola)

Attachments: [DANNY H ROGERS 107012574 RENEWAL](#)
[Jeffrey Lynn Thigpen 106623229 RENEWAL](#)

4. [2025-474](#) APPOINT REVIEW OFFICER FOR MAPS & PLATS - CITY OF ARCHDALE, NC

Requested Action: Adopt resolution appointing Matthew Talbott as a Review Officer for maps and plats within the corporate limits of the City of Archdale, NC.

Sponsors: Robin Keller

5. [2025-421](#) ADOPTION OF MINUTES

Requested Action: Consider and approve the following sets of draft meeting minutes:

10.2.2025 Regular Meeting

11.06.2025 Work Session
11.06.2025 Regular Meeting

Sponsors: Robin Keller

Attachments: [dmx100225](#)
[dmwsx110625](#)
[dmx110625](#)

VII. PUBLIC HEARINGS

Proponents shall be heard first and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Opponents shall be heard after the proponents and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Each side will be allowed three (3) minutes in rebuttal.

A. [2025-489](#) APPROVE NC DEPT. OF COMMERCE RURAL BUILDING REUSE
GRANT APPLICATION FOR EASTERN AIR EXPRESS, LLC.

Background: Eastern Air Express, LLC (company) is an aviation company specializing in domestic and international charter passenger and cargo flight services, currently headquartered in Kansas City, Missouri. The company is planning to relocate Eastern Air Express LLC's operations from Kansas City International Airport (MCI) in Kansas City, Missouri, to Piedmont Triad International Airport (GSO) in Greensboro, North Carolina.

Currently, Eastern Air Express, LLC employs three hundred and sixty-nine (369) full-time employees. Fifty-eight (58) of these are based in Kansas City, MO, consisting of five (5) mechanics and fifty-three (53) office staff who support operations and administrative functions. This project would relocate the full Kansas City team to Greensboro. The company also has fifty-four (54) full-time and sixty-five (65) part-time employees in Miami, FL., one (1) full-time employee in Youngstown, OH, and seven (7) full-time employees in Killen, TX. and seven (7) full-time employees who are currently located in Greensboro, NC. In addition, the company plans to expand its maintenance workforce in Greensboro by approximately thirty (30) mechanics. The proposed new headcount in Greensboro, NC would be between 99 and 122 jobs. The company is projected to create fifty (50) new jobs over the next two (2) years with an average annual wage of \$101,836.07 and pays 64% of employee health benefits. The average Guilford County private sector wage (2025) is \$60,195 as published by the NC Dept. of Commerce.

Eastern Air Express, LLC. is applying for a NC Dept. of Commerce Building Reuse and Infrastructure grant in the amount of up to \$500,000 and is seeking to upfit and lease an approx. 84,227 sq. ft. building located at 7306 W Market St Greensboro for a long-term lease with the Piedmont Triad Airport Authority. The Piedmont Triad Airport Authority is the owner of the property. Any improvements made on the property with the Building Reuse Grant, should it be approved, would remain on the property for use by future lessees if Eastern Air Express, LLC vacated the lease.

The total project (construction) cost is \$3,900,449.93. The grant, if approved, will provide the necessary square footage for anticipated growth of the company in support of flight and fleet maintenance operations. The project site is a hangar facility with dedicated inventory storage space and is currently in deteriorating condition. The hangar is located on PTI and holds strategic value due to its airside access. It accommodates a single narrow-body aircraft with a single bay configuration. The facility will play a key role in supporting aviation operations and has the potential to significantly enhance service capabilities once renovated. The property renovation will include roof repair or replacement, construction of new office space, repair of existing hangar door, repaving and expansion of an existing parking lot, installation of new retaining walls, reconstruction of walkways leading to a side entrance, complete repainting of the interior and exterior of the building. The project will enhance the functionality, safety, and aesthetic appeal of the property while extending its usable space and improving overall infrastructure.

Eligible applicants for Building Reuse Grants are units of local government located in either a Tier 1 or Tier 2 county, or a rural census tract in a Tier 3 county. Guilford County is a Tier 2 county.

EDPNC requires a 5 percent local match for building reuse grants. The maximum amount required from Guilford County would be \$25,000 if the NC Department of Commerce approved the requested maximum grant of \$500,000. If the NC Department of Commerce approves the grant, funds would be in the form of pass-through funding (a forgivable loan) which then would reimburse the property owner upon performance review and verification by the State. This

Request also includes adoption, in substantial form, of the associated resolution in support of this building reuse grant application.

Approval of this request by the State also establishes a project budget for anticipated revenue from funding sources.

No County budget action is necessary at this point because the grant is still pending approval by the State. County staff will monitor the progress and approval of this application as well as construction work and will bring an appropriate budget amendment at a future time.

Requested Action: Approve NC Dept. of Commerce Rural Building Reuse Grant Application for Eastern Air Express, LLC and adopt accompanying resolution (above) in substantial form; approval contingent upon necessary authorizations received by the Piedmont Triad Airport Authority.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Heather Schaffer, Manager of Special Projects

VIII. NEW BUSINESS

- A. [2025-441](#) BUDGET AMENDMENT & INTERLOCAL AGREEMENT WITH THE CITY OF HIGH POINT FOR CREATION OF ONE (1) NEW NAVIGATOR POSITION FOR THE FAMILY JUSTICE CENTER

Background: The High Point Police Department (HPPD) partners with the Guilford County Family Justice Center (GCFJC) to investigate and support violent crime victims. The department wants to expand its resources to include a GCFJC Navigator to triage referrals from HPPD and assist homicide survivors and other victims of crime throughout Guilford County. The GCFJC has a strong history of providing navigation services for persons seeking assistance who have experienced domestic violence, child abuse, elder abuse, stalking, and sexual assault. (HPPD) wishes to contract with the GCFJC to create a Navigator position funded for two years to expand triage support for the Violent Crimes Unit to include supporting homicide survivors and victims of other crimes, such as child abuse, domestic and sexual violence, and elder abuse, by addressing gaps in connecting community members to essential GCFJC partner services.

Annually, the GCFJC in High Point provides navigation to nearly 6,000 individuals impacted by violence and abuse. Of that, approximately 900 are children and 700 are older adults. The needs of homicide and abuse survivors are complex, and the GCFJC is uniquely equipped to provide expanded services and the supportive resource connections necessary to foster healing and hope after violence.

By creating a dedicated Navigator for HPPD within the GCFJC, HPPD officers can guide citizens to the GCFJC more effectively and efficiently. The dedicated Navigator will bridge service gaps, provide necessary triage and support for victims of violent crime in Guilford County, and connect the dots between HPPD investigations and the broader GCFJC partnership. In addition, the position will help connect homicide survivors as well as victims of elder abuse, child abuse, and underserved populations to the GCFJC for assistance. Year one of the program will be funded through HPPD equitable sharing funds and covered through routine operational funding located in the adopted High Point Police Operational Budget for Subsequent years. The 24-month County cost of the program is estimated to be \$48,872 with \$150,000 budgeted from City of High Point funds through September 30, 2027 (24 months).

Requested Action: Approve interlocal agreement with the City of High Point for the FJC HPPD Navigator; adopt a grant project ordinance for FY 26/27 FJC HPPD Navigator Grant with \$150,000 in Federal/State Funds and \$48,872 in Transfers from Other Funds (General Fund); and establish one (1) new FTE for a Navigator position at the Family Justice Center associated with the interlocal agreement through September 30, 2027, or as long as funding is available. Authorize a transfer from the General Fund to the project ordinance for \$24,436.

Budget Impact:

Grants Project Fund

FY 26/27 FJC HPPD Navigator Grant

\$198,872 appropriation to Grant Project

\$150,000 Federal/State Funds

\$48,872 Transfers from Other Funds (General Fund)

Sponsors:

Sonya Desai

Attachments:

[FY2627 FJC HPPD Navigator Grant- ADOPT 25.11.20](#)

[HPPD FJC Interlocal Agreement 082625 FINAL](#)

B. [2025-472](#) NORTH CAROLINA GENERAL STATUTE 108A-118 - ESTABLISHMENT OF LOCAL ADULT PROTECTION MULTIDISCIPLINARY TEAM

Background:

The General Assembly found that it is public policy of the State of North Carolina to prevent the abuse, neglect, and exploitation of disabled adults and older adults, and therefore promote the establishment of local adult protection multidisciplinary teams. Professionals from disparate disciplines have expertise that can promote the safety and well-being of disabled and older adults and prevent re-victimization. Multidisciplinary reviews of selected cases can lead to a greater understanding of the causes of the abuse, neglect, and exploitation of disabled and older adults.

A multidisciplinary team (MDT) is a group of professionals in a geographic region who commit to working together toward a common goal. An adult protection MDT works to find ways to prevent and respond to abuse (including physical, emotional & sexual), neglect (including self-neglect and caretaker neglect), and exploitation (including financial) of disabled and older adults. According to University of North Carolina School of Government's Adult Protection Network, over 80 counties in NC currently have or are in the process of forming adult protection MDT's. The need continues to grow as per the North Carolina Department of Health & Human Services, 34% of adults aged 65 and older report living with a disability. Guilford County will look to utilize the MDT's through systemic reviews to aide this population and combat the growing statistic that reported cases of abuse, neglect, and exploitation of older and disabled adults across NC have risen 64% over the last ten years. A systemic review MDT may include such activities as: (1) disseminating information about new services, legislation, and policy changes to members of the MDT; (2) increasing community awareness by offering trainings to the community, including older adults, caregivers, clergy, and financial institutions; (3) establishing and reinforcing reporting protocols among members; (4) increasing understanding of the various roles, responsibilities, and limitations of each of the professionals on the MDT; and (5) creating self-help materials for dissemination in the community.

The MDT shall consist of eleven mandatory members, and a maximum of an additional five members representing local agencies

or the community at large can be appointed by the MDT Chair. The eleven mandatory members are outlined below as in the NCGS 108A-118:

- (1) The Director of Social Services
- (2) A staff member of the local department of Social Services, designated by the DSS Director
- (3) A local law enforcement officer appointed by the Board of County Commissioners after consultation with the District Attorney's Office and the local department of Social Services
- (4) An attorney from the District Attorney's Office, appointed by the District Attorney
- (5) The public guardian appointed in the county by the Clerk of Superior Court under Article 11 of Chapter 35A of General Statutes
- (6) A local mental health professional, appointed by the director of the area authority established under Chapter 122C of the General Statutes
- (7) The long-term ombudsman serving in the county, to be appointed by the Office of the State Long-Term Care Ombudsman
- (8) The director of the local department of Public Health or a member of the director's staff, as designated by the director
- (9) A local health care provider, appointed by the local board of health
- (10) A representative from the local area agency on aging, appointed by the director of the area agency on aging serving the county
- (11) A victim advocate from a local domestic violence or sexual assault agency, appointed by the agency's executive director.

Once established, the MDT shall review selected active cases in which disabled or older adults are being served by adult protective services through HHS-DSS, then submit annually to the Board of County Commissioners recommendations, if any, for addressing systemic problems and service gaps that may exist in the delivery of services by public and nonpublic agencies.

Requested Action: Authorize creation and allow staff to take all necessary actions to establish a Single County Case Review Multidisciplinary Team involving all required members, powers/duties, training, and information sharing required by North Carolina General Statute 108A-118.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Sharon Barlow (HHS-DSS)/Sonya Desai (FJC)

Attachments: [MDT_General Assembly Law_2025_23](#)

IX. HEALTH AND HUMAN SERVICES UPDATE

A. [2025-462](#) DHHS - DSS & CHILD SUPPORT MANDATED PERFORMANCE MEASURES

Background: Guilford County signed an annual written agreement with the North Carolina Department of Health and Human Services for all social services programs, excluding medical assistance (Medicaid). This agreement required both Social Services and Child Support to comply with meeting certain performance and growth measures. The goal of the annual agreement is to support the provision of the consistent quality of services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

This update will be provided quarterly to keep the Guilford County Board of County Commissioners informed of Guilford's progress. The attached results represent data for the months of July - September 2025.

Requested Action: Receive quarterly data regarding the mandated performance measures as outlined in the Memorandum of Understanding between Guilford County's DSS & Child Support departments and NC DHHS.

Budget Impact: **NO ADDITIONAL COUNTY FUNDS REQUIRED**

Sponsors: Sharon Barlow, Social Services Director
Rosanne Wiley, Child Support Director

Attachments: [Child Support MOU Update 11.20.2025](#)
[MOU Requirement Informational Grid](#)
[Quarterly MOU Benchmark Results July August September 2025](#)
[Quarterly Med Benchmark Results July August September 2025](#)
[Dashboard Quarterly MOU Med Benchmark Results July August September :](#)

B. [2025-473](#) HHS-PUBLIC HEALTH: APPROVAL OF AGENCY GUIDELINES

Background: North Carolina Local Health Department Accreditation Benchmark 37 states: "The local board of health shall assure development, implementation, and evaluation of local health services and programs to protect and promote the public's health." Within this benchmark,

Activity 37.2 specifies: “The local board of health shall approve policies for the administration of local public health programs.”

Division Directors are required to annually review their assigned agency guidelines and make necessary updates. The most recent comprehensive review was completed in September 2025. The updated guidelines, along with any changes, were submitted to the Health and Human Services Advisory Committee for review on September 24, 2025.

Following this review, the division is now seeking approval of the agency’s guidelines from the Board of Commissioners, acting as the Guilford County Board of Health, in accordance with North Carolina General Statute 153A-77. Notable changes for 2025 include a comprehensive update of our agency guidelines focused on enhancing clarity and consistency. Key updates include the consolidation of several guidelines, adoption of a new standardized template, renumbering of guidelines, and reclassification of certain guidelines as Standard Operating Procedures (SOPs) to better reflect their intended functions.

No significant content changes were made, except for Guideline **HE-02: Community Outreach**, which was revised to strengthen the planning, implementation, and delivery of outreach and mobile unit services.

The following guidelines have changed:

Agency Guideline Number	Agency Guideline Name
AD-06	Title VI LEPT Compliance
GEN-04	Safe Surrender
EH-06	Construction, Abandonment and Fee Structure of Monitoring
HIP-06	Electronic Medical Records
IT-02	Computer Security
IT-04	Technology Purchase
HE-02	Community Outreach
SD-04	Performance Evaluations and Annual Review of Position
SD-05	Staff Competencies
QI-02	Equipment Quality Control

Requested Action: Approve the listed updates to HHS-Public Health agency guidelines.

Budget Impact: NO ADDITIONAL COUNTY FUNDS REQUIRED

Sponsors: Courtney McFadden

Attachments: [2025 BOH agency guideline summary \(1\)](#)

X. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

A. [2025-454](#) EXCEPTION REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Requested Action: Consider and approve the following exception reappointments to various boards & commissions:

High Point Board of Adjustment

Reappoint Sandra H. Hayes to 4th term in BOCC ETJ position (July 2, 2025 - June 30, 2028)

Sponsors: Robin Keller

Attachments: [10.28.25 Reapp SHayes](#)
[Term Exemption Letter \(Sandra Hayes\)](#)

B. [2025-476](#) APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

Requested Action: Consider and approve the following appointments and reappointments to various boards & commissions:

Fire District Commission - Whitsett

Reappoint Joseph M. Burgess to 5th term (January 1, 2026 - December 31, 2027)

Reappoint Brian J. Smith to 4th term (January 16, 2026 - January 15, 2028)

Greensboro/Guilford County Tourism Development Authority

Reappoint Matthew G. Brown to 2nd term as Member At-Large (October 1, 2025 - September 30, 2028)

Appoint Megan Weathersbee to serve remainder of term vacated by Ann V. Allen in Large Hotels position (November 20, 2025 - September 30, 2027)

Guilford County Transportation Advisory Board

Appoint Leslie P. Martin to 1st term as Public Human Service Agency representative (November 20, 2025 - November 19, 2028)

High Point Economic Development Corporation

Reappoint Vice Chair J. Carlvena Foster to 4th term as
Commissioner Liaison (January 1, 2026 - December 31, 2027)

Nursing Home Community Advisory Committee

Appoint Paul Wainscott to 1st term (November 20, 2025 -
November 19, 2028)

Visit HP

Reappoint Vice Chair J. Carlvena Foster to 5th term as
Commissioner Liaison (November 2, 2025 - November 1, 2027)

Sponsors:

Robin Keller

Attachments:

[10.02.25 Reapp_JBurgess](#)

[10.29.25 App_BSmith](#)

[10.29.25 reapp_mbrown](#)

[11.03.25 App_MWeathersbee](#)

[11.03.25 Resume_MWeathersbee](#)

[11.02.25 App_LMartin](#)

[11.07.25 App_PWainscott](#)

XI. COMMISSIONER LIAISON REPORTS**XII. COMMENTS FROM COUNTY MANAGER / INTERIM COUNTY ATTORNEY****XIII. COMMENTS FROM COMMISSIONERS****XIV. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY.****XV. ADJOURN**

*THE NEXT REGULAR MEETING OF
THE GUILFORD COUNTY BOARD OF COMMISSIONERS
WILL BE HELD DECEMBER 4, 2025 AT 5:30PM IN THE
COMMISSIONERS MEETING ROOM,
OLD COUNTY COURTHOUSE
301 W. MARKET STREET, GREENSBORO NC 27401.*