

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
June 27, 2025

The Board of County Commissioners met in a duly noticed Special Meeting on June 27, 2025 at 12:00 noon, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro, North Carolina.

PRESENT: Chairman Melvin "Skip" Alston, presiding; Vice Chairwoman J. Carlvena Foster, Commissioners Brandon Gray-Hill, Mary Beth Murphy (via virtual communication), Carly Cooke, Kay Cashion (via virtual communication), Frankie T. Jones, Jr., Alan Perdue, Pat Tillman (via virtual communication).

ABSENT: None.

ALSO PRESENT: County Manager Michael Halford; County Attorney Andrea Leslie-Fite; Chief Deputy County Attorney Matthew Mason; Clerk to Board Robin Keller; Deputy Clerk to Board Ariane Webb; Deputy Clerk to Board T'e'bony Rosa; members of staff, media, and the public. Virtual participation was made available to members of the public and media partners.

I. WELCOME AND CALL TO ORDER

Chairman Alston welcomed those present and called the meeting to order at 12:03 p.m.

II. [HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11\(a\)\(3&6\) FOR THE PURPOSES OF CONSULTING WITH THE COUNTY ATTORNEY AND TO DISCUSS A PERSONNEL MATTER.](#)

Motion was made by Commissioner Alan Perdue, seconded by Vice Chairwoman J. Carlvena Foster, to hold a closed session pursuant to N.C.G.S. §143-318.11(a)(3&6) for the purposes of consulting with the County Attorney and to discuss a personnel matter.

VOTE: Motion carried 9 - 0

AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill

NOES: None

The special meeting recessed into closed session at 12:04 p.m.

The meeting reconvened into open session at 4:49 p.m.

Chairman Alston noted that the Board has received County Manager Michael Halford's resignation by retirement effective immediately and opened the floor to entertain a motion.

Motion was made by Vice Chairwoman J. Carlvena Foster, and seconded by Commissioner Alan Perdue, to accept the County Manager's notice of retirement effective immediately.

VOTE: Motion carried 9 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

Chairman Alston opened the floor to entertain a motion appointing an Interim County Manager.

Motion was made by Vice Chairwoman J. Carlvena Foster, and seconded by Commissioner Alan Perdue, to appoint Victor Isler as Interim County Manager, delegating and authorizing all duties associated with the County Manager position pursuant to N.C.G.S. Section 153A-82 and authorize a ten percent (10%) pay increase over his current salary while acting as Interim County Manager.

VOTE: Motion carried 9 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

III. OTHER BUSINESS

A. 2025-334 REAPPOINT TAX DIRECTOR / RENEW EMPLOYMENT AGREEMENT

Reappoint Ben Chavis to the position of Guilford County Tax Director (Tax Collector and Tax Assessor) and approve renewal of the existing employment agreement, in substantial form, for an additional term of four (4) years, at a current annual salary of \$185,657.50, to be effective July 1, 2025 through June 30, 2029.

[Legislation Text](#)

[Chavis Employment Agreement Extension 6-27-25](#)

Motion was made by Commissioner Kay Cashion, and seconded by Vice Chairwoman J. Carlvena Foster, to reappoint Ben Chavis to the position of Guilford County Tax Director (Tax Collector and Tax Assessor) and approve renewal of the existing employment

agreement, in substantial form, for an additional term of four (4) years, at a current annual salary of \$185,657.50, to be effective July 1, 2025 through June 30, 2029.

VOTE: Motion carried 9 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

B. DESIGNATE A NACo VOTING DELEGATE FOR THE ANNUAL CONFERENCE

Motion was made by Commissioner Carly Cooke, and seconded by Commissioner Kay Cashion, to nominate Vice Chairwoman J. Carlvena Foster as NACo Delegate, with Commissioner Brandon Gray-Hill as the alternate.

VOTE: Motion carried 9 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

IV. ADJOURN

Motion was made by Commissioner Carly Cooke, seconded by Vice Chairwoman J. Carlvena Foster, to adjourn the special meeting.

VOTE: Motion carried 9 - 0
AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Perdue, Pat Tillman, Frankie T. Jones, Jr., Kay Cashion, Carly Cooke, Mary Beth Murphy, Brandon Gray-Hill
NOES: None

There being no further business, the special meeting adjourned with unanimous consent at 4:52 p.m.

Melvin "Skip" Alston
Chairman

Robin Keller
Clerk